

## MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

**TO:** Board of Selectmen

**FROM:** Charles F. Smith, MPA, ICMA-CM  
Town Administrator

**RE:** Weekly Report

**DATE:** June 29, 2023



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The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

### **Department of Public Works**

**Transfer Station:** This week we shipped out 3 containers of municipal solid waste (36 tons), 2 containers of single stream recycling (10 tons), 7 containers of construction and demolition (35 tons) and 1 container of mixed scrap metal. The brush pile was burned, and the compost pile turned.

Car counts Monday 345, Tuesday 504, Friday 592, Saturday 475, Sunday 310, total of 2226 vehicles.

**Highway:** The highway crew continued with grading, shoulder, and ditch work along several roads, replaced a culvert on Sheridan Road and Wakondah Road. The team also assisted with a cemetery burial.

**Facilities/Grounds:** The crew continues with weekly cemetery and grounds maintenance, as well as boat ramp and beach clean-up. Facilities/DPW began building new dugout for baseball field and installed posts for sunshade/canopy at Kraine Meadow Park for summer Rec program. We also laid out and painted lines for the parking lot at Kraine Meadow Park for the summer Rec camp and pickleball programs.

**Road Program:** Crack sealing continued last week, and chip sealing is anticipated to begin this week weather dependent.

**Fleet:** Worked on Trk18 Caravan fluid leak, Skid Steer broom repair, Trk 6 Western Star suspension, repair to pavement saw, EQ12 Backhoe hydraulic line replacement, CAR161 road call charging issue, attended electrical/electronics class, TRK15 front end and steering adjustments, CAR171 brakes and state inspection, shoulder machine repair.

### **Moultonborough Public Safety**

**Moultonborough Police Department:** 06/12/2023 – 06/18/2023

Activity	Last Week	This Week	Weekly Difference	Last Year To Date	This Year to Date	Yearly Difference
Log Entries	240	272	+12%	6163	5513	-11.79%
Calls for Service	142	168	+15.47%	3171	3225	+1.67%
Arrests	5	3	-67%	65	55	-18.18%
MV Accidents	4	3	-33.33%	88	56	-57.14%
MV Stops	12	23	+47.82%	638	525	-21.52%
Offense Reports	0	3	+100%	72	47	-53.19%

### Calls For Service Breakdown - 06/12/2023 – 06/18/2023

Activity	This Week	Activity	This Week
911 Hang Up	0	Good Morning Program	5
Abandoned MV	0	Grand Jury	0
Admin Services	3	Gunshot Report	0
Assist Fire/EMS	7	IEA	0
Alarm Commercial	3	Juvenile Matter	0
Alarm Residential	4	MV Complaint	4
Animal Complaint	2	MV Unlock	0
Assist Citizen	31	Noise Complaint	1
Assist Motorist	4	Police Info	5
Assist Other Agency	9	Pistol Permit	0
BOLO	0	Found/Lost Property	5
CAC Interview	0	Parking Complaint	0
Business Check	0	Paperwork Service	5
House Check	0	Relay	0
Unsecured Premises	0	Repossession	0
Civil Matter	0	Restraining Order Service	0
Community Policing	1	Road Hazard	1
Complaint	0	Scam Attempt	0
Court	1	School Zone	0
Civil Standby	2	Sex Offender Registration	0
Death Investigation	0	Suspicious Activity	6
Directed Patrol	3	Town Ordinance Violation	0
Disabled M/V	0	Training	0
Dog Complaint	0	VIN Verification	3
Domestic Disturbance	2	Vehicle Off Road	0
Fingerprinting	0	Warrant Service	0
Fire Permits	0	Warrant Check	0
Follow Up	2	Welfare Check	4

**Upcoming Events:** Sgt Elijah Blaser will be doing a Law Talk at Camp Tecumseh on June 23<sup>rd</sup>, 2023 at 2:00 PM.

**Moultonborough Police Department:** 06/19/2023 – 06/25/2023

Activity	Last Week	This Week	Weekly Difference	Last Year To Date	This Year to Date	Yearly Difference
Log Entries	272	217	-25.34%	6462	5730	-12.77%
Calls for Service	168	117	-43.58%	3316	3342	+0.77%
Arrests	3	0	-100%	66	55	-20%
MV Accidents	3	2	-50%	89	58	-53.44%
MV Stops	23	10	-130%	655	535	-22.42%
Offense Reports	3	2	-50%	73	49	-48.97%

**Calls For Service Breakdown - 06/19/2023 – 06/25/2023**

Activity	This Week	Activity	This Week
911 Hang Up	0	Good Morning Program	5
Abandoned MV	0	Grand Jury	0
Admin Services	1	Gunshot Report	0
Assist Fire/EMS	7	IEA	0
Alarm Commercial	6	Juvenile Matter	0
Alarm Residential	4	MV Complaint	5
Animal Complaint	1	MV Unlock	0
Assist Citizen	19	Noise Complaint	2
Assist Motorist	6	Police Info	1
Assist Other Agency	7	Pistol Permit	0
BOLO	0	Found/Lost Property	1
CAC Interview	0	Parking Complaint	0
Business Check	0	Paperwork Service	2
House Check	0	Relay	0
Unsecured Premises	0	Repossession	0
Civil Matter	0	Restraining Order Service	0
Community Policing	0	Road Hazard	1
Complaint	0	Scam Attempt	0
Court	0	School Zone	0
Civil Standby	2	Sex Offender Registration	0
Death Investigation	0	Suspicious Activity	5
Directed Patrol	3	Town Ordinance Violation	0
Disabled M/V	0	Training	0
Dog Complaint	0	VIN Verification	4

Domestic Disturbance	1	Vehicle Off Road	0
Fingerprinting	0	Warrant Service	0
Fire Permits	0	Warrant Check	1
Follow Up	3	Welfare Check	2

**Community Policing:** Officer Andrew Strickland, Lieutenant Mark Cavic, and Community Service Officer Craig Dunn Jr. officially started for the Moultonborough Police Department on 6/19/2023.

**Moultonborough Fire Rescue:** For the period of 06/19/2023 to 06/25/2023, there were twenty-seven calls for service: There was:

Fires	1
Overpressure, Explosion, Overheat – No Fire	0
EMS & Rescue Incidents	5
Hazardous Conditions – No Fire	0
Service Calls	4
Good Intent	11*
False Alarms & False Calls	6
Severe Weather & Natural Disaster	0
Special Incident Type	0

*\*7 – Dispatched, No Fire Department Response – EMS*

**Total YTD 2023 Incidents: 474**                      **Percent of increased from 2022**      **10.2%**

**Automatic Aid:** seven times from Stewart's Ambulance.

**Mutual Aid:** twice to Meredith and once to Sandwich, cancelled en-route.

**Overlapping Incidents: 3**      **Year to Date: 60**      **Percentage of Call Volume: 12.7%**

Overlapping incidents are where two or more incidents are occurring simultaneously.

### **Staffing**

Average Daytime (7 AM-5 PM, Mon-Fri) staffing                      2.8 firefighters.

Average Night                      1.3 firefighters\*

Weekend 3.8 firefighters\*

### **Response Times**

Average Daytime (7 AM-5 PM, Mon-Fri) response time 09:45 mins/sec.

Average Night 12:40 mins/sec.\*

Weekend 15:30 mins/sec.\* \*\*

\* Dispatched, No Fire Department Response – EMS

\*\* Out of town response on mutual aid

**Operations:** 6/19 - A residential Supra box installation on Buxton Road was performed. Call fire fighters flushed dry hydrants and push lines.

6/20 A residential Supra box installation was performed on Deep Water Point Road. A follow-up site visit for a fire alarm inspection was made for a Redding Lane storage occupancy.

6/21 Multiple places of assembly inspections were conducted at Camp Tecumseh. A Key switch out was made at a Windy Point residential Supra box.

6/22 Chief Bengtson met with Deputy State Fire Marshal Mitchell Cady to discuss inspection duties and limitations for the fire department. Rescue 2

6/23 The Day Crew performed a smoke detector battery change for a senior citizen.

**Burning Permits:** Recent rain and the increasing leaf cover has fire danger level at “Low.” Fire permits are required for open burning, including campfires, and burning brush. Fire Permits may be obtained at the Public Safety Building located at 1035 Whittier Highway or online at [www.NHFirePermit.com](http://www.NHFirePermit.com). Or a <https://nh.burnsafeamerica.com/>

The Daily Fire Danger forecast can be obtained by calling the Division of Forests and Lands wildfire information line (toll free): 1-866-NH-FIRES (866-643-4737). The Daily Fire Danger is also posted on the Smokey Bear sign outside the Public Safety Building.



## **Moultonborough Recreation Department**

The Town of Moultonborough's 4<sup>th</sup> of July parade will take place on Tuesday (July 4) at 11:00am. This year's theme is "United We Stand." The parade will line up at 10:15am on Blake Road and travel Route 25, concluding at the Moultonborough Function Hall (139 Old Route 109) with a free community BBQ and trophy presentation. The free community BBQ is hosted by the Moultonborough Lion's Club and sponsored by the Town of Moultonborough. Parade organizers are seeking entries in the following categories: Formations, Floats, Cars/Trucks and Bicycles. If you would like to be part of the parade, please reach out to Kathy Garry at: [kathygarry76@gmail.com](mailto:kathygarry76@gmail.com)

MRD invites you to join us on a trip to Anheuser Busch Brewery Biergarten for the Great American Ribfest and Food Truck Festival. On Saturday, July 22, we will depart MRD at 9:00am and make our way to Merrimack, NH on the town bus. Our VIP Platinum package includes transportation, VIP entry, executive bathroom access, 1<sup>st</sup> beverage free, and 2 ribs from 5 BBQ vendors (10 ribs total). We'll enjoy live music all day, ribs and other BBQ food trucks, drinks, desserts, products & service vendors and more! Our return time to Moultonborough is approximately 4:30pm. Pre-registration is required, and space is limited. Register online or in the Recreation office. Call MRD for more information. 603/476-8868

MRD is excited to partner with Moultonborough Public Library to offer Tod Squad – an awesome summer activity for preschoolers. This program will meet Fridays in July, 9:30-10:30am and is designed for children ages 3-5 and their parent or guardian. Each week will offer different fun activities and will alternate between the Rec Department and the Library buildings. See our website for the schedule. Pre-registration is required. Sign up online or in the Recreation office.

MRD is pleased to offer RECsploration – a teen summer trip program! Participants ages 12-15 who are looking to have a blast this summer can choose from 6 different day trips! Trips begin on July 11 and run through July 27, taking place on Tuesdays and Thursdays. Our trips offer a variety of venues and activities and can be registered for individually online or at the Recreation office. Each trip has its own registration deadline – so don't miss out! Sign up today! See our website for a schedule and more information or call MRD at 603/476-8868.

MRD invites you to join us for some classic summer fun! Our Adult Cornhole League will be back this summer. No experience Our Cornhole program will run on Tuesday evenings, 6:00pm at Kraine Meadow Park, July 11- August 29. Participants must be 18 years or older. Pre-registration is required, and space is limited. Register online or in the Recreation office. Call MRD for more information. 603/476-8868

MRD's free Summer Concert Series returns! Join us Wednesday evenings at the Moultonborough Function Hall gazebo 6:00-7:30pm, through August 23. We have lined up some awesome local talent to entertain you all summer long – there's something for everyone! June 28 will feature Mr. Aaron, a longtime professional musician with a career playing in bands, musical theater and more. Bring a picnic dinner and lawn chairs or a blanket. Relax and enjoy the show. All concerts are free and open to the public. The Moultonborough Function Hall is located at 139 Old Route 109. A complete schedule of performers is available on our website. Call MRD for more information 603/476-8868

A new session of Chair Yoga begins in July. This 4-week session begins July 10 and meets on Mondays, 10:30-11:30am at MRD. Chair yoga uses gentle mindful movements to gain flexibility and core strength. We will be using a mat, yoga blocks, and a yoga strap – you are welcome to borrow ours or bring your own. Register online or in the Recreation office. Call MRD for more information. 603/476-8868

### **Updates/Reminders**

- Summer Counselor Staff Training took place last week. Summer camp program begins on June 26. Adult Outdoor Pickleball continues this week at KMP. Adult Instructional Pickleball continues through June. Guitar group lessons continue.
- Drop-in Mah Jong continues Wednesdays @ 10am at the Recreation department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set if you have one.
- Drop in Bridge returns on Monday June 26, 10am-noon. This is a drop-in group-no registration and no fee.

Your Moultonborough Recreation staff is hard at work designing & planning programs for people of all ages. Have an idea for an event, trip, or activity? We would love to hear from you! Reach out to us at 603/476-8868 or email our staff via the links on our website: [www.moultonboroughnh.gov](http://www.moultonboroughnh.gov)

For information on current and upcoming MRD activities, see our website at or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. Non-resident fees accrue where applicable. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

### **Moultonborough Public Library**

Now it's official! Summer is here and the Summer Reading Program kicks off with a concert by musician and storyteller, Mr. Aaron at the Lions Club Function Hall on June 28 from 6 to 7 pm. This is just the beginning. We have lots of activities planned for the summer, so be sure to read about them below and visit the library's website, [moultonboroughlibrary.org](http://moultonboroughlibrary.org), to see even more programming for the summer.

Please note that the library will open at 10 am on Friday, June 30, to allow for staff professional development.

#### **Upcoming Adult Programs:**

- Wednesday, June 28, 10 to 11:30 am: **Golden Years Book Group** will be discussing the book *Women Rowing North*, by Mary Pipher. Discussion will be facilitated by the Granite VNA.
- Wednesday, June 28, 10:30 to 11:30 am: **Mystery Book Club - *The Chain***. Want to join the book club? [Register here for July's meeting](#). We will be reading *The Bangalore Detectives Club*. Print copies available for checkout at the library.
- Thursday, June 29, 9 am to 2 pm: **Granite VNA Foot Clinic**. Book an appointment

directly with the Granite VNA for a session of foot care, blood pressure screening, and medical/nutritional education: (800) 924-8620, ext. 85815.

- Saturday, July 1: Summer reading is not just for kids! Join our summer reading challenge on the [Beanstack app](#). Earn tickets for prizes by reading all summer long.
- Wednesday, July 5, 10 to 11:30 am: **Friends of the Moultonborough Library Meeting.**
- Tuesday, July 11, 2 to 3:30 pm and Friday, July 14, 10 to 11:30 am: **Technology Workshop: What is AI?** [Registration link.](#)
- Wednesday, July 12, 10:30 am to 12 pm: **Friends of the library Literary Discussion: *Hell of a Book.***
- Wednesday, July 12, 10:30 am to 12 pm: **Monthly Book Talk.**
- Thursday, July 13, 5 to 7 pm: **Thursday Movie Night.** [Registration link.](#)

#### Upcoming Youth Programs:

- July 1, Start logging your summer reading minutes on the [Beanstack app](#).
- July 5, 4H Summer Science Fun - Play with Squishy Circuits.
  - 1 to 2 pm for children ages 5 to 8
  - 3 to 4 pm for children ages 9 to 13
  - [Register with the Carroll County 4H.](#)
- July 6, 1 to 1:30 pm: **Stories at Sutherland Park.**
- July 7, 9:30 to 10:30 am: **Tod Squad** - summer activities for toddlers.
- July 13, 2 to 3 pm: **Painting Kindness Rocks.** [Registration link.](#)
- July 15, 10:30 am to 12 pm: **Family Movie: *Wonder.***
- Mondays, 9:30 to 10:30 am. **Toddler Drop-In Playtime.** Stop by the library's children's area to play with a wide variety of children's toys, read books, and enjoy the company of other toddlers for an hour of unstructured play.
- Mondays, 11 to 11:30 am: **Story Time at Castle in the Clouds.** Rain or shine at the Picnic Pavilion by Shannon Pond.
- Tuesdays, 6 to 6:30 pm. **PJ Storytime.** Dress in your coziest pajamas and come to the library for read-alouds and a craft.
- Fridays, 10:30-11 am. **Storytime.** Join us for stories, music, and fun!
- Wednesdays, 3:00 to 4:45 pm - **Dungeons and Dragons for Teens (now on summer hours until August).** Discover your inner storyteller in this exciting role-playing game. No experience required. Led by a master player.

Follow us on Facebook and Instagram to keep up to date with our news.  
@MoultonboroughPublicLibrary

### **Upcoming Public Meetings**

#### Board of Selectmen

- Work Session, Thursday, June 29, 2023, at 5:00 p.m. at Town Hall
- Thursday July 6, 2023 at 5:00 p.m. at Town Hall
- Thursday July 20, 2023 at 5:00 p.m. at Town Hall



### **Other Important Dates/Events**

- Fourth of July Parade (On July 4<sup>th</sup>) at 11:00 am from Blake Rd. parade route travels Route 25 and concludes at the Moultonborough Function Hall, 139 Old Route 109, with a free community BBQ & trophy presentation
- Holiday Closure – Tuesday, July 4, 2023 in observance of Independence Day - ALL Town Offices, Library and Transfer Station will be closed.