

## MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

**TO:** Board of Selectmen

**FROM:** Charles F. Smith, MPA, ICMA-CM  
Town Administrator

**RE:** Weekly Report

**DATE:** July 7, 2023



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The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

### Department of Public Works

**Transfer Station:** This week the facility shipped out 3 containers of municipal solid waste (36 tons), 3 containers of single stream recycling (15 tons), 9 containers of construction and demolition (45) tons and 1 container of mixed scrap metal. Brush pile burned and compost pile turned.

Car counts Monday 458, Tuesday 407, Friday 683, Saturday 518, Sunday 350 total vehicles 2416.

**Facilities/Grounds:** The crew continues with weekly cemetery and grounds maintenance, as well as boat ramp and beach clean-up. We also cleaned the town signs and adjusted the boat docks at Long Island and Lees Mill Landing. The team also assisted with a couple cemetery burials.

**Fleet:** Worked on Trk 6 Western Star exhaust/brakes, Car161 radiator/brakes, EQ12 Backhoe electrical/wiring and fuel issues, get water truck tank water pump operational, Rescue 1 tire replacement, Car222 rear door lock issue, load chips, clean up tools/work area

**Highway:** The highway crew continued with grading, shoulder, and ditch work along several roads, and repaired several washouts from the heavy rain events. Road work last week included Ferry Rd, Red Hill Rd, Davis Ln, Winaukee Rd, Ossipee Mountain Rd, Ossipee Park Rd, Geneva Point Rd, and Sheridan Rd.

**Road Program:** Crack sealing was completed last week, and the asphalt rubber chip seal began last week on Evans Rd, Ben Berry Rd, Shaker Jerry Rd, and Redding Lane.

### Moultonborough Public Safety

#### Moultonborough Police Department: 06/26/2023 – 07/02/2023

| Activity | Last Week | This Week | Weekly Difference | Last Year-To-Date | This Year-to-Date | Yearly Difference |
|----------|-----------|-----------|-------------------|-------------------|-------------------|-------------------|
|          |           |           |                   |                   |                   |                   |

|                   |     |     |         |      |      |         |
|-------------------|-----|-----|---------|------|------|---------|
| Log Entries       | 217 | 218 | +0.45%  | 6797 | 5948 | -14.27% |
| Calls for Service | 117 | 135 | +13.33% | 3517 | 3477 | -1.15%  |
| Arrests           | 0   | 0   | 0%      | 67   | 55   | -21.81% |
| MV Accidents      | 2   | 4   | +50%    | 95   | 62   | -53.22% |
| MV Stops          | 10  | 11  | +9.09%  | 692  | 546  | -26.73% |
| Offense Reports   | 2   | 1   | -100%   | 76   | 50   | -52%    |

### Calls For Service Breakdown

| Activity             | This Week | Activity                  | This Week |
|----------------------|-----------|---------------------------|-----------|
| 911 Hang Up          | 2         | Good Morning Program      | 4         |
| Abandoned MV         | 2         | Grand Jury                | 0         |
| Admin Services       | 1         | Gunshot Report            | 0         |
| Assist Fire/EMS      | 14        | IEA                       | 0         |
| Alarm Commercial     | 1         | Juvenile Matter           | 1         |
| Alarm Residential    | 3         | MV Complaint              | 1         |
| Animal Complaint     | 3         | MV Unlock                 | 0         |
| Assist Citizen       | 15        | Noise Complaint           | 1         |
| Assist Motorist      | 2         | Police Info               | 1         |
| Assist Other Agency  | 10        | Pistol Permit             | 0         |
| BOLO                 | 0         | Found/Lost Property       | 3         |
| CAC Interview        | 0         | Parking Complaint         | 1         |
| Business Check       | 0         | Paperwork Service         | 2         |
| House Check          | 0         | Relay                     | 0         |
| Unsecured Premises   | 0         | Repossession              | 0         |
| Civil Matter         | 0         | Restraining Order Service | 1         |
| Community Policing   | 1         | Road Hazard               | 5         |
| Complaint            | 0         | Scam Attempt              | 0         |
| Court                | 0         | School Zone               | 0         |
| Civil Standby        | 1         | Sex Offender Registration | 0         |
| Death Investigation  | 0         | Suspicious Activity       | 2         |
| Directed Patrol      | 3         | Town Ordinance Violation  | 0         |
| Disabled M/V         | 0         | Training                  | 0         |
| Dog Complaint        | 0         | VIN Verification          | 7         |
| Domestic Disturbance | 1         | Vehicle Off Road          | 0         |
| Fingerprinting       | 0         | Warrant Service           | 0         |
| Fire Permits         | 0         | Warrant Check             | 0         |
| Follow Up            | 3         | Welfare Check             | 2         |

**Community Policing:** Chief Peter W. Beede Jr. attended the Cadet Academy this past week. On Friday, a graduation was held and Sgt. Elijah Balser was in attendance to play the Bagpipes for the ceremony.

**Moultonborough Fire Rescue:** For the period of 06/26/2023 to 07/02/2023, there were thirty calls for service: There was:

|                                             |     |
|---------------------------------------------|-----|
| Fires                                       | 0   |
| Overpressure, Explosion, Overheat – No Fire | 0   |
| EMS & Rescue Incidents                      | 8   |
| Hazardous Conditions – No Fire              | 0   |
| Service Calls                               | 9   |
| Good Intent                                 | 10* |
| False Alarms & False Calls                  | 2   |
| Severe Weather & Natural Disaster           | 1   |
| Special Incident Type                       | 0   |

\*9 – Dispatched, No Fire Department Response – EMS

**Total YTD 2023 Incidents: 505**      **Percent of increased from 2022      8.1%**

**Automatic Aid:** nine times from Stewart's Ambulance.

**Mutual Aid:** none.

**Overlapping Incidents: 11    Year to Date: 71      Percentage of Call Volume: 14%**

Overlapping incidents are where two or more incidents are occurring simultaneously.

#### **Staffing**

|                                               |                   |
|-----------------------------------------------|-------------------|
| Average Daytime (7 AM-5 PM, Mon-Fri) staffing | 2.8 firefighters. |
| Average Night                                 | 1.3 firefighters* |
| Weekend                                       | 3.8 firefighters* |

#### **Response Times**

|                                                    |                          |
|----------------------------------------------------|--------------------------|
| Average Daytime (7 AM-5 PM, Mon-Fri) response time | 09:45 mins/sec.          |
| Average Night                                      | 12:40 mins/sec.*         |
| Weekend                                            | 15:30 mins/sec.*      ** |

\*      Dispatched, No Fire Department Response – EMS

\*\*     Out of town response on mutual aid

## **Operations**

6/27 The Zoll X-Series cardiac monitor/defibrillators had preventive maintenance service performed by a factory certified technician. The Fire Chief attended the Department Head meeting with the Town Administrator. The Day Shift conducted a 13D residential fire sprinkler inspection on Lady Slipper Lane.

6/28 The Chief and Lt. Frangelli conducted four “Chief’s Interview’s” with candidates selected following the assessment center and interviews conducted on June 23<sup>rd</sup>.

**Burning Permits:** Recent rain and the increasing leaf cover has fire danger level at “Low.” Fire permits are required for open burning, including campfires, and burning brush. Fire Permits may be obtained at the Public Safety Building located at 1035 Whittier Highway or online at [www.NHFirePermit.com](http://www.NHFirePermit.com). Or a <https://nh.burnsafeamerica.com/>

The Daily Fire Danger forecast can be obtained by calling the Division of Forests and Lands wild-fire information line (toll free): 1-866-NH-FIRES (866-643-4737). The Daily Fire Danger is also posted on the Smokey Bear sign outside the Public Safety Building.



## **Moultonborough Recreation Department**

Moultonborough Recreation is pleased to announce that Lifeguards will be on duty at Long Island beach this summer! Our lifeguards are scheduled for Wednesdays through Sundays 11am-6pm. Logistics and scheduling details are being worked out to bring the swim raft to Long Island as well. Some Beach Rule Reminders:

- Obey Lifeguard Instructions.
- Children must be supervised by an adult.
- Carry In-Carry Out. Take your trash with you, help keep our beaches clean. Porta Pots must NOT be used as trash receptacles.
- No Inflatables/Snorkels.
- No alcoholic beverages, disorderly conduct, fires, or fireworks.
- No pets or feeding of waterfowl/wildlife -violators are subject to fines.
- Vehicles must have a current beach sticker/pass visible. Violators are subject to fines.
- A complete list of rules is posted at each beach.

MRD invites you to join us on a trip to Anheuser Busch Brewery Biergarten for the Great American Ribfest and Food Truck Festival. On Saturday, July 22, we will depart MRD at 9:00am and make our way to Merrimack, NH on the town bus. Our VIP Platinum package includes transportation, VIP entry, executive bathroom access, 1<sup>st</sup> beverage free, and 2 ribs from 5 BBQ vendors (10 ribs total). We'll enjoy live music all day, ribs and other BBQ food trucks, drinks, desserts, products & service vendors and more! Our return time to Moultonborough is approximately 4:30pm. Pre-registration is required, and space is limited. Register online or in the Recreation office. Call MRD for more information. 603/476-8868

MRD is excited to partner with Moultonborough Public Library to offer Tod Squad – an awesome summer activity for preschoolers. This program will meet Fridays in July, 9:30-10:30am and is designed for children ages 3-5 and their parent or guardian. Each week will offer different fun activities and will alternate between the Rec Department and the Library buildings. See our website for the schedule. Pre-registration is required. Sign up online or in the Recreation office.

MRD is pleased to offer RECsploration – a teen summer trip program! Participants ages 12-15 who are looking to have a blast this summer can choose from 6 different day trips! Trips begin on July 11 and run through July 27, taking place on Tuesdays and Thursdays. Our trips offer a variety of venues and activities and can be registered for individually online or at the Recreation office. Each trip has its own registration deadline – so don't miss out! Sign up today! See our website for a schedule and more information or call MRD at 603/476-8868.

MRD's free Summer Concert Series continues! Join us Wednesday evenings at the Moultonborough Function Hall gazebo 6:00-7:30pm, through August 23. We have lined up some awesome local talent to entertain you all summer long – there's something for everyone! All concerts are free and open to the public. The Moultonborough Function Hall is located at 139 Old Route 109. A complete schedule of performers is available on our website. Call MRD for more information 603/476-8868

A new session of Chair Yoga begins in July. This 4-week session begins July 10 and meets on Mondays, 10:30-11:30am at MRD. Chair yoga uses gentle mindful movements to gain flexibility and core strength. We will be using a mat, yoga blocks, and a yoga strap – you are welcome to borrow ours or bring your own. Register online or in the Recreation office. Call MRD for more information. 603/476-8868

### **Updates/Reminders**

- Our full day Summer camp program began on June 26 with registrations at capacity. Adult Outdoor Pickleball continues this week at KMP. Adult Instructional Pickleball continues through July. Guitar group lessons continue.
- Drop-in Mah Jong continues Wednesdays @ 10am at the Recreation Department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set if you have one.
- Drop-in Bridge continues Mondays @ 10am at the Recreation Department at 10 Holland Street. This is a drop-in group, no registration required and no fee.

Your Moultonborough Recreation staff is hard at work designing & planning programs for people of all ages. Have an idea for an event, trip, or activity? We would love to hear from you! Reach out to us at 603/476-8868 or email our staff via the links on our website: [www.moultonboroughnh.gov](http://www.moultonboroughnh.gov) For information on current and upcoming MRD activities, see our website at or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. Non-resident fees accrue where applicable. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

### **Moultonborough Public Library**

Challenge yourself and your family to read more and more this summer with our Beanstack Online Reading Challenge. Download the Beanstack app or visit [moultonboroughlibrary.beanstack.com](http://moultonboroughlibrary.beanstack.com) and start logging your minutes of reading. All reading counts: silent reading, listening to audiobooks, being read to, reading to, reading along, fiction, non-fiction, prose, verse, graphic novels, everything really. Parents, create your account and then add your children so that the whole family can access Beanstack at one go. Children will receive brag tags and beads as they work up to the end of summer prizes which will be awarded on August 18. Register now and log your reading up until August 15. Adults will be in the running for prizes too!

Museum passes are available for many different local attractions. Visit our library website, [moultonboroughlibrary.org](http://moultonboroughlibrary.org), to see what we have and to reserve online. Find the museum passes page under the “Library Services” menu on the top navigation bar.

#### **Upcoming Adult Programs:**

- July 10, 2 to 3:30 pm. **Tech Workshop: What is AI?** (Please note that this program has been moved from its original date of July 11.) [Register here](#).
- Tuesdays, 5 to 6:30 pm. **Craft and Chat**. Bring a craft and chat away as you work alongside other community crafters.
- July 11, 12:30 to 1:45 pm. **Joe Callanan: A North Woods Life Photo Sampler**. [Register here](#). Sponsored by the Friends of the Library.
- July 12, 10:30 am to 12 pm. **Friends of the Library Literary Discussion: Hell of a Book**. Print copies are available at the library for check out. [Register here](#).
- July 13, 10:30 am to 12 pm. **Monthly Book Talk**.
- July 13, 5 to 7 pm. **Thursday Movie Night: Cyrano**
- July 14, 10 to 11:30 pm. **Tech Workshop: What is AI?** [Register here](#).
- July 18, 5 to 6:30 pm. **Essential Oils for Summer**. [Register here](#).
- July 19, 10:30 to 11:30 am. **Mystery Book Club: The Bangalore Detectives Club**. [Register here](#).
- July 20, 9 to 11 am. **Board of Trustees Meeting**
- July 20, 2 to 3 pm. **An Allagash Haunting - A Radio Classic with Tim Caverly**. [Register here](#).

#### **Upcoming Youth Programs:**

- July 7, 14, 21 and 28, 9:30 to 10:30 am. **Tod Squad**. Summer camp experience for toddlers. Register online at the [Rec Department website](#).
- July 5, 12, 19, 26. **4H Summer Science Fun** - [Register with the Carroll County 4H here](#).

- 1 to 2 pm for children ages 5 to 8
  - 3 to 4 pm for children ages 9 to 13
- July 13, 2 to 3 pm. **Painting Kindness Rocks.** [Register here.](#)
- July 15, 10:30 am to 12 pm. **Family Movie - Wonder**
- Mondays, 9:30 to 10:30 am. **Toddler Drop-In Playtime.** Stop by the library's children's area to play with a wide variety of children's toys, read books, and enjoy the company of other toddlers for an hour of unstructured play.
- Mondays, 11 to 11:30 am. **Story Time at Castle in the Clouds.** At the Picnic Pavilion at Shannon Pond. [Register with the Castle here](#), or simply drop in. Rain or shine.
- Tuesdays, 6 to 6:30 pm. **PJ Storytime.** Dress in your coziest pajamas and come to the library for read-alouds and a craft.
- Fridays, 10:30-11 am. **Storytime.** Join us for stories, music, and fun!
- Wednesdays, 3:00 to 4:45 pm - **Dungeons and Dragons for Teens (now on summer hours starting June 28).** Discover your inner storyteller in this exciting role-playing game. No experience required. Led by a master player.
- Follow us on Facebook and Instagram to keep up to date with our news. @MoultonboroughPublicLibrary.

### **Upcoming Public Meetings**

#### Board of Selectmen

- Thursday July 20, 2023 at 5:00 p.m. at Town Hall
- Thursday, July 27, 2023 Work Session at 5:00 p.m. at Town hall