

**Town of Moultonborough  
Board of Selectmen  
Meeting Agenda  
Monday, February 10, 2025  
5:00 P.M.  
6 Holland St. Moultonborough, NH**

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. PUBLIC HEARING:**

- FY 26 Budget & Warrant Hearing

**IV. REVIEW / APPROVAL MINUTES:**

- Date: 1/30/25                      +1/30/25 NP

**V. CONSENT AGENDA:**

- A. Cartographic Association Inc.: 2025-26 Renewal Contract Tax Map Maintenance
- B. New Hampshire Department of Revenue Administration Form PA-29
  - i. Veteran's Tax Credit(s)
  - ii. Elderly Exemption

**VI. NEW BUSINESS:**

- Sale of Land

**VII. OLD BUSINESS:**

**VIII. OTHER BUSINESS:**

**IX. CITIZEN INPUT:**

**X. NON-PUBLIC SESSION:**

- RSA 91-A: 3, II (b,c)

*Any person with a disabling condition who would like to attend this public meeting and needs to be provided reasonable accommodations to participate please contact the Moultonborough Town Hall at 603-476-2347 so accommodations can be made. Interested parties may view this meeting by going to Town Hall Streams.*

**2025**

**Warrant**

**&**

**Budget**

**DRAFT #5 - 02/06/25**

# **TOWN OF MOULTONBOROUGH**

## **STATE OF NEW HAMPSHIRE**

### **TOWN WARRANT FOR 2025 ANNUAL TOWN MEETING**

To the inhabitants of the Town of Moultonborough in the County of Carroll, in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Moultonborough Public Safety Building, 1035 Whittier Highway, in said Moultonborough, on Tuesday the 11th day of March 2025, at 7:00 A.M., to act upon Articles 1, 2, and 3 of the Warrant. The polls will close no earlier than 7:00 P.M.

The Voters will take up Article 4 and the remaining Articles of the Warrant on Saturday, March 15, 2025, at 9:00 A.M. (School District will meet first, with a twenty-minute adjournment before Town Meeting) at the Auditorium, Moultonborough Academy, 25 Blake Road.

#### **ARTICLE 1 Vote to Elect**

To choose by ballot and majority vote: One (1) Selectman for Three (3) years; One (1) Trustee of the Trust Funds for Three (3) years; Three (3) Library Trustees for Three (3) years; Two (2) Planning Board Members for Three (3) years; One (1) Zoning Board of Adjustment Member for Three (3) years.

#### **ARTICLE 2 Solar Facilities**

Are you in favor of the adoption of Amendment #1 to the town zoning ordinance as proposed by the planning board as follows: amend Zoning Ordinance Article 10.2 to remove size limitations on solar arrays?

#### **ARTICLE 3 Wetlands Ordinance**

Are you in favor of the adoption of Amendment #2 to the town zoning ordinance as proposed by the planning board as follows: amend Zoning Ordinance Article 9 to eliminate certain exemptions from the wetlands ordinance?

#### **ARTICLE 4 – COLLECTIVE BARGAINING AGREEMENT Re: POLICE**

To see if the Town will vote to approve the cost items included in the collective bargaining agreement (CBA) with the Moultonborough Police Benevolent Association and further to raise and appropriate a sum of money for fiscal year 2026, such sum representing the additional costs attributable to the increase in salaries and benefits those that would be paid at current staffing levels in accordance with the most recent CBA.

Year  
FY 2026  
FY 2027  
FY 2028

Estimated Increase  
To Be Announced  
To Be Announced  
To Be Announced

(Recommended by Selectmen – Yes – No)

(Recommended by Advisory Budget Committee – Yes – No)

#### **ARTICLE 5 AUTHORITY TO CALL A SPECIAL TOWN MEETING Re: POLICE CBA**

To see if the Town, in the event that Article 5 is defeated, will authorize the governing body to call one special meeting, at its option, to consider the cost items contained in this article only?

(Recommended by Selectmen – Yes – No)

(Recommended by Advisory Budget Committee – Yes – No)

#### **ARTICLE 6 COLLECTIVE BARGAINING AGREEMENT Re: DPW**

To see if the Town will vote to approve the cost items included in the collective bargaining agreement (CBA) with the Moultonborough Public Works Employees, Local 534, AFSCME - AFL-CIO and further to raise and appropriate a sum of money for fiscal year 2026, such sum representing the additional costs attributable to the increase in salaries and benefits those that would be paid at current staffing levels in accordance with the most recent CBA.

<u>Year</u>	<u>Estimated Increase</u>
FY 2026	To Be Announced
FY 2027	To Be Announced
FY 2028	To Be Announced

(Recommended by Selectmen – Yes – No)

(Recommended by Advisory Budget Committee – Yes – No)

#### **ARTICLE 7 AUTHORITY TO CALL A SPECIAL TOWN MEETING Re: DPW CBA**

To see if the Town, in the event that Article 6 is defeated, will authorize the governing body to call one special meeting, at its option, to consider the cost items contained in this article only?

(Recommended by Selectmen – Yes – No)

(Recommended by Advisory Budget Committee – Yes – No)

#### **ARTICLE 8 By Petition: Implement A Tax Cap 3/5 Vote Required By Ballot**

Shall we adopt the provisions of RSA 32:5-b and implement a tax cap whereby the governing body (or budget committee) shall not submit a recommended budget that increases the amount to be raised by local taxes, based on the prior fiscal year's actual amount of local taxes raised, by more than 0%.

(Recommended by Selectmen – Yes – No)

(Recommended by Advisory Budget Committee – Yes – No)

## **ARTICLE 9 ACCEPTING RSA 31:95-e RE: PERSONAL PROPERTY DONATIONS**

To see if the Town will vote to accept RSA 31:95-e which would allow the board of selectmen to accept gifts of personal property, other than money, which may be offered to the town for any public purpose, with such authorization to remain in effect until rescinded by a vote of the town.

(Recommended by Selectmen – Yes – No)

(Recommended by Advisory Budget Committee – Yes – No)

## **ARTICLE 10 RETAINING CERTAIN TAX DEEDED PROPERTIES – USE #1**

To see if the Town will vote to retain certain parcels of land it has acquired through the tax deed process, as designated on the tax maps of the Town of Moultonborough and identified below, for public purposes:

<b>Map/Lot</b>	<b>Property Address</b>
016-009	Holland Street
098-078	2 States Landing Road
107-018	Deercrossing
188-018	Wyman Trail

(Recommended by Selectmen – Yes – No)

(Recommended by Advisory Budget Committee – Yes – No)

## **ARTICLE 11 RETAINING CERTAIN TAX DEEDED PROPERTIES – USE #2**

To see if the Town will vote to retain certain parcels of land it has acquired through the tax deed process, as designated on the tax maps of the Town of Moultonborough and identified below, for conservation purposes:

<b>Map/Lot</b>	<b>Property Address</b>
060-008	Huckleberry Island
142-052	Island off Merrivale Road
142-053	Island off Merrivale Road
231-001	Island off Geneva Point
254-049	Island off Foley Island

(Recommended by Selectmen – Yes – No)

(Recommended by Advisory Budget Committee – Yes – No)

## **ARTICLE 12 DISCONTINUING CERTAIN CAPITAL RESERVE FUNDS**

To see if the Town will vote to discontinue the following Capital Reserve Funds, as recommended by the Capital Improvement Planning Committee (CIPC), with the amounts remaining as of June 30, 2025, together with any interest earned thereon as of said date, being transferred to the general fund.

- CR108: Rangeway Fund
- CR112: Appraisal Fund
- CR114: Playground Equipment
- CR118: Police Service Fund
- CR142: Fire Service Fund
- CR144: Public Works Equipment
- CR154: Crosswalk RFD

(Recommended by Selectmen – Yes – No)

(Recommended by Advisory Budget Committee – Yes – No)

### **ARTICLE 13 CREATING AN AMBULANCE CONTINGENCY TRUST FUND**

To see if the Town will voted to (a) establish an Expendable Trust Fund (ETF) under the provisions of RSA 31:19-a, to be known as the Ambulance Contingency Fund for the purpose of ensuring uninterrupted ambulance service due to unforeseen increases in costs in addition to the normal ambulance services contracted and appropriated for each year, (b) designate the Select Board as agents to expend both the principal and interest from this fund and (c) raise and appropriate the sum of Seventy Thousand Dollars (\$70,000) to be placed in this fund upon its establishment.

(Recommended by Selectmen – Yes – No)

(Recommended by Advisory Budget Committee – Yes – No)

### **ARTICLE 14 CREATING A BRIDGE REPAIR & MAINTENANCE TRUST FUND**

To see if the Town will vote to (a) establish a Trust Fund under the provisions of RSA 31:19-a, to be known as the Bridge Repair Fund for the purpose of maintenance, construction, or reconstruction of municipally owned bridges , (b) designate the Select Board as agents to expend both the principal and interest from this fund, c) deposit the sum of Ninety Two Thousand Fifty One Dollars and five cents (\$92,051.05) currently held in Account 01-25302404 in this fund upon its establishment and d) deposit herein in such funds as may be received from time to time from the State of New Hampshire specifically for this purpose.

(Recommended by Selectmen – Yes – No)

(Recommended by Advisory Budget Committee – Yes – No)

### **ARTICLE 15 FUNDING CERTAIN EXPENDABLE TRUST FUNDS**

To see if the town will vote to raise and appropriate the sum of One Hundred Thirty Two Thousand Five Hundred Dollars (\$132,500) to additionally fund certain previously established Expendable Trust Funds (ETFs) as identified below in the amounts as set forth below:

Dry Hydrant CRF116	\$7,500
Milfoil Control CRF140	\$100,000
Police Cruiser CRF160	\$25,000

(Recommended by Selectmen – Yes – No)

(Recommended by Advisory Budget Committee – Yes – No)

## **ARTICLE 16 FUNDING CERTAIN CAPITAL RESERVE FUNDS**

To see if the Town will vote to raise and appropriate the sum of Three Hundred Ninety Seven Thousand (\$397,000) to additionally fund certain previously established Capital Reserved Funds (CRFs) as identified below in the amounts as set forth below:

CRF106: Fire Fighting Equipment	\$350,000
CRF110: Historical Building Fund	\$25,000
CRF152: Town Wide Technology	\$22,000

(Recommended by Selectmen – Yes – No)

(Recommended by Advisory Budget Committee – Yes – No)

## **ARTICLE 17 FUNDING THE REPLACEMENT OF FIRE ENGINE #1**

To see if the Town will vote to appropriate the sum of One Million Three Hundred Fifty Thousand Dollars (\$1,350,000), subject to the passage of the article contained in this warrant of a FY '26 contribution to Fire Fighting Equipment Fund (CRF106) of no less than Three Hundred Fifty Thousand Dollars (\$350,000), to replace 2007 Fire Engine #1 (pumper truck) and to meet said appropriation by a withdrawal of said sum from the Fire Fighting Equipment Fund (CRF106).

## **ARTICLE 18 THE FY '26 CAPITAL IMPROVEMENTS PROGRAM**

To see if the Town will vote to appropriate the sum of Eight Hundred Fifteen Thousand Dollars (\$815,000) for a program of Capital Improvements and special items, as generally illustrated below,

Police	20 Portable Radios	\$75,000
Police	2018 Ford Interceptor Utility	\$85,000
Police	2018 Ford Interceptor Utility	\$85,000
DPW - Transfer Station	Truck Scale Replacement	\$85,000
DPW - Highway	Winter Sand/Salt Shed Roof	\$50,000
DPW - Highway	3500 Platform/Dump w/plow & sander (Trk #11)	\$110,000
Fire	2026 Storage Pole Barn	\$75,000
DPW - Bldg/Grds	Highway Garage: Pole Shed	\$200,000
DPW - Bldg/Grds	DPW/Fleet 10 ton vehicle lift	\$35,000
DPW - Bldg/Grds	Town Hall Space Needs: Concept Study	\$15,000
<b>Total</b>		<b>\$815,000</b>

And to meet said appropriation by the withdrawal of Seventy Five Thousand Dollars (\$75,000) from the Public Works Equipment Fund (CR102), One Hundred Fifty Thousand Dollars

(\$150,000) from the Municipal Building Maintenance Fund (CR104), and the balance from taxation.

(Recommended by Selectmen – Yes – No)

(Recommended by Advisory Budget Committee – Yes – No)

## **ARTICLE 19 FUNDING THE FY '26 ROAD IMPROVEMENTS PROGRAM**

To see if the Town will vote to appropriate the sum of One Million Three Hundred Thousand Dollars (\$1,300,000), with said appropriation to be non-lapsing until the end of the Fiscal Year 2030, , for a road improvement program as generally illustrated below and to meet said appropriation from (a) a NH Department of Transportation Highway Block Grant of One Hundred Sixty Thousand Dollars (\$160,000), (b) a withdrawal of One Hundred Sixty Thousand Dollars (\$160,000) from the Roads Improvement Fund (CR156) and(c) the balance from taxation.

<b><u>Activity &amp; Location</u></b>	<b><u>Length</u></b>	<b><u>Treatment</u></b>	<b><u>Total</u></b>
<b><u>REHABILITATE/RECONSTRUCT</u></b>	9500'	8" Reclaim/Pave	\$862,790
Brae Burn Rd, Country Side Ln, Susan Dr., Eagle Shore Rd.			
<b><u>PRESERVATION</u></b>			
<b>Hot Mix Asphalt Overlay</b>	3,370	Shim/Overlay	\$114, 580
Black Point & Clark's Landing Rd			
<b>Asphalt Rubber SAM (AKA Chip Seal)</b>	17,700	Asphalt Rubber SAM	\$239,658
Hanson Mill, Ossipee Mountain, and Winaukee Rd(s); Paradise Dr & Old Route 109			
<b>Crack Sealing</b>	27,000	Crack Sealing	\$24,840
<b>Road Surface Management Study Update</b>			\$30,000
<b>Contingency</b>			\$28,132
		<b>Total</b>	<b>\$1,300,000</b>

Note: Inclusion of any road on this list was based upon a condition assessment and budget estimate prepared in November of 2024. It is no guarantee of work being undertaken on the identified roadway. Final construction decisions are made based upon engineering analysis and actual bids received with work additions or deletions based upon the final bids.

(Recommended by Selectmen – Yes – No)

(Recommended by Advisory Budget Committee – Yes – No)



## **ARTICLE 20 FUNDING A SUPPLEMENTAL FY '25 CAPITAL ITEM**

To see if the Town will vote to appropriate the sum of Fifty Thousand Dollars (\$50,000) to fund the replacement of the motors and control system on the Fire Department's Fire Boat and to meet said appropriation by a transfer of said sum from the unassigned fund balance.

(Recommended by Selectmen – Yes – No)

(Recommended by Advisory Budget Committee – Yes – No)

## **ARTICLE 21 FY '26 TOWN OPERATING BUDGET**

To see if the town will vote to raise and appropriate, subject to all changes made at this meeting, the sum of Eleven Million Four Hundred Eighty Seven Thousand Five Hundred Forty Five Dollars (\$11,487,545) to pay the FY '26 Operating Expenses for General Government, Public Safety, Public Works (including Highways, Cemeteries, Buildings and Grounds, and Transfer Station), Human Services, Culture and Recreation, and Land Use Services.

(Recommended by Selectmen – Yes – No)

(Recommended by Advisory Budget Committee – Yes – No)

## **ARTICLE 22 FY '26 TOWN LIBRARY OPERATING BUDGET**

To see if the town will vote to raise and appropriate the sum of Seven Hundred Forty Thousand, Thirty-One Dollars (\$740,031) to pay the FY '26 Operating Expenses for the Public Library.

(Recommended by Selectmen – Yes – No)

(Recommended by Advisory Budget Committee – Yes – No)

## **ARTICLE 23 FUNDING THE LIBRARY CAPITAL RESERVE FUND**

To see if the town will vote to raise and appropriate the sum of Sixty-Eight Thousand Dollars (\$68,000) to be placed in the Library Building Repairs and Maintenance Capital Reserve Fund (CR159).

(Recommended by Selectmen – Yes – No)

(Recommended by Advisory Budget Committee – Yes – No)

## **ARTICLE 24 By Petition: Winnepesaukee Wellness Center**

To see if the town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to support the Winnepesaukee Wellness Center, a community service program providing a supervised exercise program for clients.

(Recommended by Selectmen – Yes – No)

(Recommended by Advisory Budget Committee – Yes – No)

#### **ARTICLE 25 By Petition: Lakes Region Food Pantry**

To see if the town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) for the Lakes Region Food Pantry to help in its mission of feeding families one bag at a time.

(Recommended by Selectmen – Yes – No)

(Recommended by Advisory Budget Committee – Yes – No)

#### **ARTICLE 26 By Petition: Tri-County Community Action Program**

To see if the town will vote to raise and appropriate the sum of Eleven Thousand Sixty-Six Dollars (\$11,066) for the operation of Tri-County Community Action Program, Inc, service programs in Moultonborough: Transportation, Energy Assistance, Weatherization, Guardianship, Head Start, Homeless Intervention and Prevention, Disaster Relief, Tamworth Dental Center.

(Recommended by Selectmen – Yes – No)

(Recommended by Advisory Budget Committee – Yes – No)

#### **ARTICLE 27 By Petition: Lakes Region Visiting Nurse Association**

To see if the town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to support the operations of Lakes Region Visiting Nurse Association, a local agency that provides Visiting Nurses, Therapy, Aide Services, Hospice Care, and Care for the Caregiver services to the residents of the Town of Moultonborough, NH. This past year residents received home visits from Lakes Region Visiting Nurse Association. Town funds are used chiefly to support hospice care, nursing care to homebound residents who are at medical or social risk, and immunization services.

(Recommended by Selectmen – Yes – No)

(Recommended by Advisory Budget Committee – Yes – No)

#### **ARTICLE 28 By Petition: Interlakes Community Caregivers, Inc**

To see if the town will vote to raise and appropriate the sum of Seven Thousand Five Hundred Dollars (\$7,500) for Interlakes Community Caregivers, Inc., which provides support services to the residents of Moultonborough.

(Recommended by Selectmen – Yes – No)

(Recommended by Advisory Budget Committee – Yes – No)

#### **ARTICLE 29 By Petition: Starting Point**

To respectfully request that the town vote to raise and appropriate the sum of Five Thousand Eight Hundred Fourteen Dollars (\$5,814) in support of Starting Point providing advocacy and support to victims of domestic and sexual violence and their children.

(Recommended by Selectmen – Yes – No)

(Recommended by Advisory Budget Committee – Yes – No)

### **ARTICLE 30 By Petition: Lee Road/Old Route 109 Stop Signage**

To see if the Town will direct the installation of two additional stop signs at the intersection of Lee Road and Old Route 109 so that the junction becomes a legal three-way stop intersection. Making this permanent change this year will promote public safety by reducing the number of motorists and truckers using this section of road as a short cut.

(Recommended by Selectmen – Yes – No)

(Recommended by Advisory Budget Committee – Yes – No)

### **ARTICLE 31 By Petition: Moultonborough Historical Society**

To see if the Town of Moultonborough will vote to raise and appropriate the sum of Four Thousand Seven Hundred Dollars (\$4,700) to support the work of the Moultonborough Historical Society in the maintenance, upkeep, and preservation of the Moultonborough History Museum; the educational and cultural programs the Society offers; and the stewardship of the Town owned “Middle Neck Schoolhouse” and “Old Moultonborough Townhouse”.

(Recommended by Selectmen – Yes – No)

(Recommended by Advisory Budget Committee – Yes – No)

### **ARTICLE 32 By Petition: Ossipee Concerned Citizens**

To see if the town will vote to raise and appropriate the sum of Forty-Six Thousand Dollars (\$46,000) to support the Nutritional Meal Program (Meals on Wheels) provided by Ossipee Concerned Citizens.

(Recommended by Selectmen – Yes – No)

(Recommended by Advisory Budget Committee – Yes – No)

### **ARTICLE 33 By Petition: Lake Winnepesaukee Alliance**

To see if the town will vote to allocate Twenty-Five Thousand Dollars (\$25,000) to support the Lake Winnepesaukee Alliance (LWA) activities. LWA is a non-profit organization dedicated to protecting the water quality and natural resources of Lake Winnepesaukee and has taken the lead in this effort since 2010. LWA has and continues to provide direct support in obtaining grants for Town projects that improve the water quality of Lake Winnepesaukee and water bodies in Moultonborough. The LWA are an important liaison between NH DES and the Town for water quality monitoring and local communication of cyanobacteria alerts issued by NH DES. LWA also provides on site evaluation and recommendations as requested that lead to improved storm water management practices by town residents through the LakeSmart/Keep Winni Blue program.

(Recommended by Selectmen – Yes – No)

(Recommended by Advisory Budget Committee – Yes – No)

#### **ARTICLE 34 By Petition: Sandwich Children's Center**

To see if the town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to continue our tuition assistance for Moultonborough children attending Sandwich Children's Center as well as Two Thousand Dollars (\$2,000) to help SCC replace worn out supplies.

(Recommended by Selectmen – Yes – No)

(Recommended by Advisory Budget Committee – Yes – No)

#### **ARTICLE 35 By Petition: Interlakes Day Care Center**

To see if the town will vote to raise and appropriate the sum of Two Thousand Twenty-Five Dollars (\$2,025) to maintain and continue the system of services of the Inter-Lakes Day Care Center. (By Petition).

(Recommended by Selectmen – Yes – No)

(Recommended by Advisory Budget Committee – Yes – No)

#### **ARTICLE 36 By Petition: Granite VNA**

To see if the town will vote to raise and appropriate the sum of Eight Thousand Dollars (\$8,000) to support the operations of Granite VNA (Formerly Central New Hampshire VNA & Hospice), a local agency that provides Visiting Nurse Services, Hospice Care, and Pediatric Care to residents of the Town of Moultonborough, NH. This past year residents of Moultonborough received 691 home visits from Granite VNA. Town funds are used chiefly to support hospice care, pediatric care to children at medical or social risk, wellness clinics, bereavement support groups and immunization services. (By Petition).

(Recommended by Selectmen – Yes – No)

(Recommended by Advisory Budget Committee – Yes – No)

#### **ARTICLE 37**

To transact any other business that may legally come before said Meeting.

Given under our hands and seal this \_\_\_\_ day of February 2025.

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Kevin D. Quinlan, Chair

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Jonathan W. Tolman, Vice Chair

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Karel A Crawford, Selectman

\_\_\_\_\_  
James F. Gray, Selectman

\_\_\_\_\_  
Charles M. McGee, Selectman

A True Copy of Warrant Attest:

\_\_\_\_\_  
Kevin D. Quinlan, Chair

\_\_\_\_\_  
Jonathan W. Tolman, Vice Chair

\_\_\_\_\_  
Karel A. Crawford, Selectman

\_\_\_\_\_  
James F. Gray, Selectman

\_\_\_\_\_  
Charles M. McGee, Selectman

DRAFT

**Town of Moultonborough  
Board of Selectmen  
Thursday, January 30, 2025**

**MEETING MINUTES**

**Present:** Chairman of the Board Kevin D. Quinlan opened the meeting at 5:00 p.m. and members present were Vice Chairman Jon W. Tolman, Selectmen Charles M. McGee, Karel A. Crawford, and James F. Gray, Interim Town Administrator, Carter Terenzini, Human Resource Director, Robin Reade

**CIPC Member Present:** Frederick Van Magness

**ABC Members Present:** Kay Peranelli, Jean Beadle, Linda Murray  
Mary Phillips & Joseph Adams (conference called in)

- I. **CALL TO ORDER:** Chairman of the Board Kevin D. Quinlan called the meeting to order at 5:00 p.m. at the Moultonborough Town Hall in the Ernest Davis meeting room.
- II. **PLEDGE OF ALLEGIANCE:** The Board recited the Pledge of Allegiance.
- III. **PUBLIC HEARING #2: Proposed Sale & Retention or Tax Deeded Land**  
Chairman Quinlan opened the Public Hearing at 5:02 p.m. Chairman Quinlan read the Public Hearing Notice and stated that the board would address each property individually and take public comment on the property and ask for a consensus of the Board for their recommendations regarding retention/sale/or need for further investigation. The Administrator reviewed the move of the Bean Rd parcel for a recommendation of "Hold" to "Sell". Chairman Quinlan asked if anyone had any comments on the list of parcels.  
  
Jorge Dominguez, 376 Bean Road, thanked the Selectboard and the Town Administrator for a thoughtful & fair process on the Bean Rd Parcel (085-023) but urges the Board to not take a vote tonight. He referred to a section of the Lake Kanasatka Study which cited this parcel as a source of cyanobacteria. The Administrator said he would review the report.  
  
Walter Russell, 234 Paradise Drive asked if the abutters get first right of refusal during this process. Chairman Quinlan stated that if the property is in an Association the Association has first rights of refusal and then we look at the abutters to see if they want to make a non-conforming lot into a less non-conforming lot.  
  
Chairman Quinlan asked if there were any more comments, there being none, Chairman Quinlan closed the Public Hearing at 5:18 p.m. and moved to open the regular Board of Selectmen meeting.

**IV. REVIEW / APPROVAL MINUTES:**

- Date: 1/23/25

**Motion:** Selectman Crawford

*To approve the meeting minutes of 1/23/25 as written.*

**Seconded:** Selectman Gray

**Vote:** 5-0

**Motion passed.**

**V. CONSENT AGENDA:**

- New Hampshire Department of Revenue Administration Form(s)
  - i. PA-29 Veteran's Tax Credit
  - ii. PA-29 Disabled Exemption

**Motion:** Selectman McGee

*To approve the consent agenda.*

**Seconded:** Selectman Crawford

**Vote:** 5-0

**Motion passed.**

**VI. NEW BUSINESS:**

- The Chair conducted a review of Draft Warrant #3

The Administrator spoke to the placement of the petition for a Tax Cap being placed – per protocol – with the other petition warrant articles but it did require a ballot vote and a one-hour window for that vote to take place. Therefore he requested permission to move it up in the order behind the CBA articles which – by statute have to be first up in the order. The consensus was to approve. The Chair reminded all the deadline to submit warrant articles is February 4, 2025.

In a discussion to the funding of Capital Reserve Funds, the consensus was to strike the contributions to the Highway Equipment Fund 102 (\$100k) and the Municipal Building Fund 104 (\$250k). In a discussion of the Capital Improvements Program the discussion was to strike the Drone (due to availability), reduce the Town Hall Study to \$15k, fund the article with \$75k from the Highway Equipment Fund 102 and \$150k from the Municipal Building Fund 104 (\$250k).

The consensus of the Board was to have the Fire Truck replacement as a standalone article and to strike the \$15k requested to pave the Transfer Station Loop A.

As the petition warrant articles were quickly touched upon, Chairman Quinlan asked if we obtained the Certificates of 501 (c) (3) approval and for how the Historical Society Use(s) its funding from the Town.

- Discussion on CRFs/ETFs Proposed to be Discontinued
  - i. CR112: Appraisal Funds - \$72k (w/Assessor)
    - It hasn't been used in 5 years.
      - Remove and discontinue
- Police Chief Re: Police Prosecutor/Case Review Officer
  - Chief Beede stated that budget was \$37,500 for a contract Prosecutor.
  - There's been a 24.12% increase in Calls for Service

- 24.77% increase in Log Entries
- 59.79% increase in Arrests
- 36.72% increase in MV Accidents
- 46.27% increase in MV Stops
- 28.45% increase in Offense Reports

There are currently 8 Full-time Officers and 3 Part-time Officers.

It was the consensus of the board to approve the \$37,500 for a Contract Prosecutor/Case Officer but in taking on this new expense it was also recognized that it was unlikely the Chief would fill all three Officer vacancies for FY '26 and therefore we might disallow \$75k in his request to offset that increase.

- Discussion Re: Elections: (Compensation of the Board members)
  - i. Town Clerk, Julia Marchand was looking to increase the Compensation pay for the Board of Selectmen during Town Election Dates Only. From \$11 to \$13.
    - Voted No by consensus of the Board
- Employee & Volunteer Recognition Program & Human Services Budget
  - i. Human Resource Director, Robin Reade stated that they'd like to create and Employee & Volunteer Recognition Program. Looking for \$10,000. total. The goal is to retain the employees and volunteers that we have.
  - ii. Human Resource Director, Robin Reade, then stated that the Human Services Office is looking to increase the budget amount from \$10,000 to \$25,000. To date they have used \$7,740 and still have 5 months to go on Human Services.

There were no additional questions or follow-up on material provided to the Board on previous questions or general directions to the Administrator on budget amendments or the Draft Warrant.

**VII. OLD BUSINESS:** None

**VIII. OTHER BUSINESS:**

- Milfoil Committee 0 \$50,828 Grant

**Motion:** Selectman Crawford

*Motion to accept a NH Department of Environmental Services Exotic Species Program Grant, with a total matching Grand Award up to \$50,828, and to enter into a Contract with the NH Department of Environmental Services, and further, to authorize the Interim Town Administrator to execute any documents which may be necessary for this contract.*

**Seconded:** Selectman Gray

**Vote:** 5-0

**Motion passed.**

**Motion:** Selectman Crawford

*Motion to Approve the following Contracts for Services related to the 2025 DES, Exotic Species Program, 50% to be paid for with matching Grand funding award:*



- Solitude Lake Management, LLC for Herbicide Treatment in the amount of \$50,420.
- Twin State Expedited Dive Services, LLC for Dive Assisted Suction Harvester in the amount of \$32,035.
- Sarah Patey and Jamie Burleigh for Diving in the amount of \$19,200.
- Funds to be expended from Capital Reserve fund CR 140.
- And to authorize the Interim Town Administrator to execute any documents which may be necessary for these Contracts.

**Seconded:** Selectman McGee

**Vote:** 5-0

**Motion passed.**

**IX. CITIZEN INPUT:**

- Kevin Poitras, Stanyan Road spoke to the Warrant Article regarding Implementing a Tax Cap.

**X. NON-PUBLIC SESSION:**

- RSA 91-A: 3, II (b,c)

**Motion:** Selectman Crawford

*Motion to enter nonpublic session pursuant to RSA 91-A: 3, II (b,c) at 6:55 p.m. and coming out only to adjourn.*

**Seconded:** Selectman McGee

**Vote:** 5-0

**Motion passed.**

**XI. ADJOURNMENT: Meeting adjourned at 7:50 p.m.**

**Motion:** Selectman Tolman

*To adjourn the meeting.*

**Seconded:** Selectman McGee

**Vote:** 5-0

**Motion passed.**

*Written on behalf of the Selectman by Robin Reade, Human Resources Director*

\_\_\_\_\_  
Approved  
Kevin D. Quinlan, Chairman

\_\_\_\_\_  
Date