

**Town of Moultonborough**

**Board of Selectmen**

**Meeting Agenda**

**Thursday, January 4, 2024**

**5:00 P.M.**

**6 Holland St. Moultonborough, NH**

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. PUBLIC HEARING**

A. Capital Improvements Program Committee

i. Fiscal Year '24 – 29 report

**IV. REVIEW / APPROVAL MINUTES**

A. Date(s): 12/21/2023 (+non-public minutes)

**V. NEW BUSINESS**

A. Fiscal Year '24-25 Department Budget Presentations

i. Note: information posted to town website under Board of Selectmen>>Budgets & Warrant Articles>>2024 to 2025 Fiscal Year Budget

B. Town Assessing

i. Abatement Credit Refunds

- a) MBLU #142-002: 11 Redding Lane (\$261.27)
- b) MBLU #023-018: North Country Air Base, LLC (\$7.17)
- c) Veterans Tax Credit abatement: 30 Alpina St. (\$82.69)
- d) MBLU #085-007: Indian Carry Rd. (\$20.44)
- e) MBLU #111-001: 45 Daigneau Dr. (\$127.18)

C. Administration – authorized Boat Fee Agents

i. DaSilva Motorsports

ii. Trexeler's Marina

**VI. OTHER BUSINESS**

A. Recreation Department

i. Disclosure of Gift: \$50 Christmas Gift Card

**VII. CITIZEN INPUT**

**VIII. NON-PUBLIC SESSION**

A. RSA 91-A: 3, II (b)

B. RSA 91-A: 3, II (b)

*Any person with a disabling condition who would like to attend this public meeting and needs to be provided reasonable accommodations to participate please contact the Moultonborough Town Hall at 603-476-2347 so accommodations can be made.*

**Town of Moultonborough  
Board of Selectmen Meeting  
December 21, 2023**

## MEETING MINUTES

**Present:** Chairman of the Board Jon W. Tolman, Vice Chairman Shari Colby, Selectmen Kevin D. Quinlan, Jean M. Beadle and Karel A. Crawford were present.

I. **CALL TO ORDER:** Chairman Tolman called the meeting to order at 5:00 p.m. at the Moultonborough Town Hall in the Ernest Davis meeting room.

## **II. PLEDGE OF ALLEGIANCE:** The Board recited the Pledge of Allegiance.

### III. PUBLIC HEARING – APPROPRIATION OF UNANTICIPATED FUNDS

A. Chairman Tolman opened the public hearing for public comment at 5:02 p.m. Purpose of the public hearing was to accept \$22,158.95 a special one-time bridge payment from New Hampshire Department of Transportation (NHDOT). Payment of the funds can only be used on the maintenance, construction or reconstruction of a Moultonborough owned bridge. Chairman Tolman closed the hearing at 5:04pm.

**Motion:** Selectman Quinlan

To accept the special one-time New Hampshire Department of Transportation (NHDOT) bridge payment in the amount of \$22,158.95."

Seconded: Selectman Crawford

Vote: 5 - 0

### Motion passed.

#### IV. APPROVAL OF MINUTES

## **Motion: Selectman Beadle**

To approve the meeting minutes and nonpublic session minutes from December 7, 2023.

**Seconded:** Vice Chairman Colby

Vote: 5 - 0

## Motion passed

V. **CONSENT AGENDA** – the Board approved the consent agenda which included the consent decree which finalized the perambulation case between the Town of Sandwich and Tamworth.

**Motion:** Vice Chairman Colby

To approve the consent agenda.

Seconded: Selectman Beadle

**Vote: 5 – 0**

### **Motion passed.**

## VI. NEW BUSINESS

A. Max and Todd Ringelstein

- i. MLK/Civil-Rights Day in Moultonborough – Max and Todd followed up with the Board of Selectmen from their visit in April 2023 in which they requested the Board consider offering the day off for town employees. Max and Todd read prepared statements about the importance of the holiday, advocating for a paid day, and creating a town wide celebrated event. Members of the Board recommended a petitioned warrant article be submitted for town vote on authorizing the holiday.

## B. Town Assessing

i. Abatement Credit Refunds – the Board received four (4) abatement credit refunds from assessing and consolidated them into a single vote. Map and lot (MBLU), address and amounts are listed below.

- 1) MBLU #130-71, vacant parcel on Gansy Island (\$801.45)
- 2) MBLU #152-004, 139 Severance Rd. (\$398.39)
- 3) MBLU #152-005, 139 Severance Rd. (\$1,111.00)

### **Motion: Selectman Quinlan**

To approve the four abatement credit refunds from town assessing.

Seconded: Selectman Crawford

Vote: 5 - 0

### **Motion passed**

C. Moultonborough Snowmobile Club Conditional Approval – the Board approved snowmobile access on Kona Farm Road. Board approves the request on annual basis.

**Motion:** Vice Chairman Colby

To approve the Moultonborough Snowmobile Club conditional approval for snowmobile access along 1,000 feet on Kona Farm Road.

Seconded: Selectman Beadle

Secondary  
Vote: 5 - 0

**Motion passed**

D. Moultonborough Function Hall fee waiver request (\$250) for Lakes Region Visiting Nurse Association

**Motion:** Selectman Beadle

*To approve a waiver of the \$250 Function Hall rental fee for Lakes Region Visiting Nurse Association*

**Seconded:** Vice Chairman Colby

seconded.

**Motion passed**





*Office of Selectmen*  
Town of Moultonborough  
6 Holland Street - PO Box 139  
Moultonborough, NH 03254  
(603) 476-2347 \* Fax (603) 476-5835

**Board of Selectmen Agenda Report**

**Date:** December 22, 2023

**To:** Board of Selectmen

**From:** Thomas Hughes, Town Assessor

**Subject:** Abatement Credit Refund 142-002 – 11 Redding Lane – TYBX3, LLC

**Recommended motion:** Motion to approve a \$261.27 tax abatement, to the TYBX3, LLC for 2023 taxes paid on MBLU#142-002, an improved parcel known as 11 Redding Lane.

**Background:** This parcel was approved for condominium development on August 2, 2022. The land is now common area and its value is assessed as part of each condominium unit, as such there should be no assessed value, for this common, on this property record. The first-half tax was based on incorrect assessment of this common area. The property record has since been updated to reflect that this land is common area.

**Issue:** This parcel is common area for a condo development and as such should have been directly assessed.

**Fiscal Impact:** \$261.27 (including interest)

**FOR MUNICIPALITY USE ONLY:**

Town File No.: 2023-20

Taxpayer Name: TYBX3, LLC

**RSA 76:16 ABATEMENT APPLICATION TO MUNICIPALITY**

**SECTION A. Party(ies) Applying (Owner(s)/Taxpayer(s))**

Name(s): TYBX3, LLC

Mailing Address: c/o – Douglas Beane, Blue Water Construction, 41 Glendale Place Road, Gilford, NH 03249

Telephone Nos.: (Home) \_\_\_\_\_ (Cell) \_\_\_\_\_ (Work) \_\_\_\_\_ (Email) \_\_\_\_\_

Note: If an abatement is granted and taxes have been paid, interest on the abatement shall be paid in accordance with RSA 76:17-a. Any interest paid to the applicant must be reported by the municipality to the United States Internal Revenue Service, in accordance with federal law. Prior to the payment of an abatement with interest, the taxpayer shall provide the municipality with the applicant's social security number or federal tax identification number. Municipalities shall treat the social security or federal tax identification information as confidential and exempt from a public information request under RSA 91-A.

**SECTION B. Party's(ies') Representative if other than Person(s) Applying (Also Complete Section A)**

Name(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone Nos.: (Home) \_\_\_\_\_ (Cell) \_\_\_\_\_ (Work) \_\_\_\_\_ (Email) \_\_\_\_\_

**SECTION C. Property(ies) for which Abatement is Sought**

List the tax map and lot number, the actual street address and town of each property for which abatement is sought, a brief description of the parcel, and the assessment.

<u>Town Parcel ID#</u>	<u>Street Address/Town</u>	<u>Description</u>	<u>Assessment</u>
<u>142-002-000</u>	<u>11 Redding Lane</u>	<u>Improved land</u>	<u>\$107,200.00</u>

#### **SECTION I. Certification and Appearance by Representative (If Other Than Party(ies) Applying)**

By signing below, the representative of the Party(ies) applying certifies and swears under penalties of RSA ch. 641:

1. all certifications in Section H are true;
2. the Party(ies) applying has (have) authorized this representation and has (have) signed this application; and
3. a copy of this form was sent to the Party(ies) applying.

Date: \_\_\_\_\_ (\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
(Print Name) Representative's Signature) \_\_\_\_\_

#### **SECTION J. Disposition of Application\* (For Use by Selectmen/Assessor)**

\*RSA 76:16, II states: the municipality "shall review the application and shall grant or deny the application in writing by July 1 after notice of tax date . . ."

Abatement Request: GRANTED X Revised Assessment: \$ 0.00 DENIED \_\_\_\_\_

Remarks: This parcel was approved for condominium development on August 2, 2022. The land is now common area and its value is assessed as part of each condominium unit, as such there should be no assessed value, for this common, on this property record. The first-half tax was based on incorrect assessment of this common area. The property record has since been updated to reflect that this land is common area.

The amount to be abated is: **\$261.27 (including interest)**

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Date: 01/04/2024

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(Selectmen/Assessor Signature)



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Town of Moultonborough  
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**Board of Selectmen Agenda Report**

**Date:** December 22, 2023

**To:** Board of Selectmen

**From:** Thomas Hughes, Town Assessor

**Subject:** Abatement Credit Refund 023-018 – Airport Area – North Country Air Base, LLC

**Recommended motion:** Motion to approve a \$7.17 tax abatement, to the North Country Air Base, LLC for 2023 taxes paid on MBLU#023-018, an improved parcel known as Airport Area.

**Background:** During an informal hearing inspection of this parcel, it was determined that the airport runway is in extremely poor condition. The property record was updated to reflect this condition. The ensuing reduction in the assessment resulted in an overpayment on the first-half tax bill.

**Issue:** An update of the property record, resulted in an overpayment.

**Fiscal Impact:** \$7.17 (including interest)

FOR MUNICIPALITY USE ONLY:

Town File No.: 2023-18

Taxpayer Name: North Country Air Base, LLC

**RSA 76:16 ABATEMENT APPLICATION TO MUNICIPALITY**

**SECTION A. Party(ies) Applying (Owner(s)/Taxpayer(s))**

Name(s): North Country Air Base, LLC

Mailing Address: c/o – John St. Amand, 38 Boathouse Rd, Moultonborough, NH 03254

Telephone Nos.: (Home) \_\_\_\_\_ (Cell) \_\_\_\_\_ (Work) \_\_\_\_\_ (Email) \_\_\_\_\_

Note: If an abatement is granted and taxes have been paid, interest on the abatement shall be paid in accordance with RSA 76:17-a. Any interest paid to the applicant must be reported by the municipality to the United States Internal Revenue Service, in accordance with federal law. Prior to the payment of an abatement with interest, the taxpayer shall provide the municipality with the applicant's social security number or federal tax identification number. Municipalities shall treat the social security or federal tax identification information as confidential and exempt from a public information request under RSA 91-A.

**SECTION B. Party's(ies') Representative if other than Person(s) Applying (Also Complete Section A)**

Name(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone Nos.: (Home) \_\_\_\_\_ (Cell) \_\_\_\_\_ (Work) \_\_\_\_\_ (Email) \_\_\_\_\_

**SECTION C. Property(ies) for which Abatement is Sought**

List the tax map and lot number, the actual street address and town of each property for which abatement is sought, a brief description of the parcel, and the assessment.

<u>Town Parcel ID#</u>	<u>Street Address/Town</u>	<u>Description</u>	<u>Assessment</u>
<u>023-018-000</u>	<u>Airport Area</u>	<u>Improved land</u>	<u>\$62,900.00</u>

**SECTION I. Certification and Appearance by Representative (If Other Than Party(ies) Applying)**

By signing below, the representative of the Party(ies) applying certifies and swears under penalties of RSA ch. 641:

1. all certifications in Section H are true;
2. the Party(ies) applying has (have) authorized this representation and has (have) signed this application; and
3. a copy of this form was sent to the Party(ies) applying.

Date: \_\_\_\_\_ (\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
(Print Name) Representative's Signature) \_\_\_\_\_

**SECTION J. Disposition of Application\* (For Use by Selectmen/Assessor)**

\*RSA 76:16, II states: the municipality "shall review the application and shall grant or deny the application in writing by July 1 after notice of tax date . . . ."

Abatement Request: GRANTED X Revised Assessment: \$ 21,100.00 DENIED \_\_\_\_\_

Remarks: During an informal hearing inspection of this parcel, it was determined that the airport runway is in extremely poor condition. The property record was updated to reflect this condition. The ensuing reduction in the assessment resulted in an overpayment on the first-half tax bill.

The amount to be abated is: **\$7.17 (including interest)**

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Date: 01/04/2024

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(Selectmen/Assessor Signature)



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**Board of Selectmen Agenda Report**

**Date:** December 22, 2023

**To:** Board of Selectmen

**From:** Thomas Hughes, Town Assessor

**Subject:** Abatement Credit Refund – 30 Alpina Street - Michaud

**Background:** On May 5, 2023, the Board of Selectmen approved Diana and Shawn Michaud's Permanent Applications for a standard Veteran's Tax Credits, both effective the 2023 tax year. One-half the amount of the credits was not applied to the first half tax bill and as such the full \$1,000 was applied to the 2023 final tax bill. The \$1,000 credit combined with the payment received for the first-half tax bill resulted in an overpayment for the actual 2023 tax burden.

**Issue:** \$1,000 in Veteran's credits combined with the payment received for the first-half tax bill resulted in an overpayment of the actual 2023 tax burden.

**Fiscal Impact:** \$82.69 (including interest)

**FOR MUNICIPALITY USE ONLY:**

Town File No.: 2023-17

Taxpayer Name: Michaud

**RSA 76:16 ABATEMENT APPLICATION TO MUNICIPALITY**

**SECTION A. Party(ies) Applying (Owner(s)/Taxpayer(s))**

Name(s): Shawn & Diana Michaud

Mailing Address: CMR 480 BOX 2420, APO, 01928

Telephone Nos.: (Home) \_\_\_\_\_ (Cell) \_\_\_\_\_ (Work) \_\_\_\_\_ (Email) \_\_\_\_\_

Note: If an abatement is granted and taxes have been paid, interest on the abatement shall be paid in accordance with RSA 76:17-a. Any interest paid to the applicant must be reported by the municipality to the United States Internal Revenue Service, in accordance with federal law. Prior to the payment of an abatement with interest, the taxpayer shall provide the municipality with the applicant's social security number or federal tax identification number. Municipalities shall treat the social security or federal tax identification information as confidential and exempt from a public information request under RSA 91-A.

**SECTION B. Party's(ies') Representative if other than Person(s) Applying (Also Complete Section A)**

Name(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone Nos.: (Home) \_\_\_\_\_ (Cell) \_\_\_\_\_ (Work) \_\_\_\_\_ (Email) \_\_\_\_\_

**SECTION C. Property(ies) for which Abatement is Sought**

List the tax map and lot number, the actual street address and town of each property for which abatement is sought, a brief description of the parcel, and the assessment.

<u>Town Parcel ID#</u>	<u>Street Address/Town</u>	<u>Description</u>	<u>Assessment</u>
<u>098-017-000</u>	<u>30 Alpina Street</u>	<u>Improved land</u>	<u>\$261,600</u>

**SECTION I. Certification and Appearance by Representative (If Other Than Party(ies) Applying)**

By signing below, the representative of the Party(ies) applying certifies and swears under penalties of RSA ch. 641:

1. all certifications in Section H are true;
2. the Party(ies) applying has (have) authorized this representation and has (have) signed this application; and
3. a copy of this form was sent to the Party(ies) applying.

Date: \_\_\_\_\_ Representative's Signature) \_\_\_\_\_  
(Print Name)

**SECTION J. Disposition of Application\* (For Use by Selectmen/Assessor)**

\*RSA 76:16, II states: the municipality "shall review the application and shall grant or deny the application in writing by July 1 after notice of tax date . . ."

Abatement Request: GRANTED X Revised Assessment: \$261,600 DENIED \_\_\_\_\_

Remarks: On May 5, 2023, the Board of Selectmen approved Diana and Shawn Michaud's Permanent Applications for a standard Veteran's Tax Credits, both effective the 2023 tax year. One-half the amount of the credits was not applied to the first half tax bill and as such the full \$1,000 was applied to the 2023 final tax bill. The \$1,00 credit combined with the payment received for the first-half tax bill resulted in an overpayment for the actual 2023 tax burden.

The amount to be abated is: **\$82.69**

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Date: 01/04/2024

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(Selectmen/Assessor Signature)



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**Board of Selectmen Agenda Report**

**Date:** December 21, 2023

**To:** Board of Selectmen

**From:** Thomas Hughes, Town Assessor

**Subject:** Abatement Credit Refund – Indian Carry Road – 085-007 – Brenda L. Leith Trust

**Recommended motion:** Motion to approve a \$20.44 tax abatement, to the 085-007 - Brenda L. Leith Trust for 2023 taxes MBLU#085-007, a vacant parcel on Indian Carry Road.

**Background:** During a post-cyclical review of this parcel, it was determined that it is common land for the Indian Carry Land Owners Association and is restricted to sewage disposal for certain member lots. As this parcel is considered common area, its assessed value is recognized in the assessed value of the parcels that hold the easement rights to it. Previously, the ownership of the parcel had been inadvertently assigned to one of the owners that holds sewage easement rights to it.

**Issue:** Parcel is considered common area and was not being assessed in a consistent manner with other common area parcels.

**Fiscal Impact:** \$20.44 (including interest)

**FOR MUNICIPALITY USE ONLY:**

Town File No.: 2023-16

Taxpayer Name: Brenda L. Leith Trust

**RSA 76:16 ABATEMENT APPLICATION TO MUNICIPALITY**

**SECTION A. Party(ies) Applying (Owner(s)/Taxpayer(s))**

Name(s): Brenda L. Leith Trust

Mailing Address: 80 Union Street, Walpole, MA 02032

Telephone Nos.: (Home) \_\_\_\_\_ (Cell) \_\_\_\_\_ (Work) \_\_\_\_\_ (Email) \_\_\_\_\_

Note: If an abatement is granted and taxes have been paid, interest on the abatement shall be paid in accordance with RSA 76:17-a. Any interest paid to the applicant must be reported by the municipality to the United States Internal Revenue Service, in accordance with federal law. Prior to the payment of an abatement with interest, the taxpayer shall provide the municipality with the applicant's social security number or federal tax identification number. Municipalities shall treat the social security or federal tax identification information as confidential and exempt from a public information request under RSA 91-A.

**SECTION B. Party's(ies') Representative if other than Person(s) Applying (Also Complete Section A)**

Name(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone Nos.: (Home) \_\_\_\_\_ (Cell) \_\_\_\_\_ (Work) \_\_\_\_\_ (Email) \_\_\_\_\_

**SECTION C. Property(ies) for which Abatement is Sought**

List the tax map and lot number, the actual street address and town of each property for which abatement is sought, a brief description of the parcel, and the assessment.

<u>Town Parcel ID#</u>	<u>Street Address/Town</u>	<u>Description</u>	<u>Assessment</u>
<u>085-007-000</u>	<u>Indian Carry Road</u>	<u>Vacant Land</u>	<u>\$20.00</u>

**SECTION I. Certification and Appearance by Representative (If Other Than Party(ies) Applying)**

By signing below, the representative of the Party(ies) applying certifies and swears under penalties of RSA ch. 641:

1. all certifications in Section H are true;
2. the Party(ies) applying has (have) authorized this representation and has (have) signed this application; and
3. a copy of this form was sent to the Party(ies) applying.

**SECTION J. Disposition of Application\* (For Use by Selectmen/Assessor)**

\*RSA 76:16, II states: the municipality “shall review the application and shall grant or deny the application in writing by July 1 after notice of tax date . . .”

Abatement Request: GRANTED X Revised Assessment: \$ 0.00 DENIED \_\_\_\_\_

Remarks: During a post-cyclical review of this parcel, it was determined that it is common land for the Indian Carry Land Owners Association and is restricted to sewage disposal for certain member lots. As this parcel is considered common area, its assessed value is recognized in the assessed value of the parcels that hold the easement rights to it. Previously, the ownership of the parcel had been inadvertently assigned to one of the owners that holds sewage easement rights to it.

The amount to be abated is: **\$20.44 (including interest)**

Date: 01/04/2024

(Selectmen/Assessor Signature)

(Selectmen/Assessor Signature)

(Selectmen/Assessor Signature)

(Selectmen/Assessor Signature)

(Selectmen/Assessor Signature)



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**Board of Selectmen Agenda Report**

**Date:** December 21, 2023

**To:** Board of Selectmen

**From:** Thomas Hughes, Town Assessor

**Subject:** Abatement Credit Refund – Hannett – 45 Daigneau Drive

**Recommended motion:** Motion to approve a \$127.18 tax abatement, to Matthew Hannett for 2023 taxes on MBLU#111-001, an improved parcel located at 45 Daigneau Drive.

**Background:** During a review of properties abutting the Center Harbor town line, it was noted that the improvements on this lot are all located in Center Harbor and as such the underlying land is assessed as the prime building site. In situations like this, the land in the adjoining town is valued as excess land (a.k.a. - backland). This is done to ensure that the taxpayer's total assessment is not overvalued. However, in this case, the land Moultonborough was also being assessed at full value. It was corrected to reflect its backland status. This resulted in the first-half tax bill being an overpayment based on the revised assessment.

**Issue:** Parcel was incorrectly assessed as prime building site.

**Fiscal Impact:** \$127.18 (including interest)

**FOR MUNICIPALITY USE ONLY:**

Town File No.: 2023-15

Taxpayer Name: Hannett

**RSA 76:16 ABATEMENT APPLICATION TO MUNICIPALITY**

**SECTION A. Party(ies) Applying (Owner(s)/Taxpayer(s))**

Name(s): Matthew Hannett

Mailing Address: PO BOX 1556, Center Harbor, NH 03226-1556

Telephone Nos.: (Home) \_\_\_\_\_ (Cell) \_\_\_\_\_ (Work) \_\_\_\_\_ (Email) \_\_\_\_\_

Note: If an abatement is granted and taxes have been paid, interest on the abatement shall be paid in accordance with RSA 76:17-a. Any interest paid to the applicant must be reported by the municipality to the United States Internal Revenue Service, in accordance with federal law. Prior to the payment of an abatement with interest, the taxpayer shall provide the municipality with the applicant's social security number or federal tax identification number. Municipalities shall treat the social security or federal tax identification information as confidential and exempt from a public information request under RSA 91-A.

**SECTION B. Party's(ies') Representative if other than Person(s) Applying (Also Complete Section A)**

Name(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone Nos.: (Home) \_\_\_\_\_ (Cell) \_\_\_\_\_ (Work) \_\_\_\_\_ (Email) \_\_\_\_\_

**SECTION C. Property(ies) for which Abatement is Sought**

List the tax map and lot number, the actual street address and town of each property for which abatement is sought, a brief description of the parcel, and the assessment.

<u>Town Parcel ID#</u>	<u>Street Address/Town</u>	<u>Description</u>	<u>Assessment</u>
<u>111-001-000</u>	<u>45 Daigneau Drive</u>	<u>Vacant land</u>	<u>\$76,600</u>

**SECTION I. Certification and Appearance by Representative (If Other Than Party(ies) Applying)**

By signing below, the representative of the Party(ies) applying certifies and swears under penalties of RSA ch. 641:

1. all certifications in Section H are true;
2. the Party(ies) applying has (have) authorized this representation and has (have) signed this application; and
3. a copy of this form was sent to the Party(ies) applying.

Date: \_\_\_\_\_ ( \_\_\_\_\_ Representative's Signature) \_\_\_\_\_  
(Print Name)

**SECTION J. Disposition of Application\* (For Use by Selectmen/Assessor)**

\*RSA 76:16, II states: the municipality "shall review the application and shall grant or deny the application in writing by July 1 after notice of tax date . . ."

Abatement Request: GRANTED X Revised Assessment: \$ 10,300 DENIED \_\_\_\_\_

Remarks: During a review of properties abutting the Center Harbor town line, it was noted that the improvements on this lot are all located in Center Harbor and as such the underlying land is assessed as the prime building land. In situations like this, the land in the adjoining town is valued as excess land (backland). This is done to ensure that the taxpayer's total assessment is not overvalued. However, in this case, the land Moultonborough was being assessed at full value. It was corrected to reflect its backland status. This resulted in the first-half tax bill being an overpayment based on the revised assessment.

The amount to be abated is: \$127.18

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Date: 01/04/2024

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(Selectmen/Assessor Signature)



*Town of Moultonborough*

6 Holland Street - PO Box 139  
Moultonborough, NH 03254  
(603) 476-2347 \* Fax (603) 476-5835

January 4, 2024

State of New Hampshire  
Department of Safety  
10 Hazen Drive  
Concord, NH 03305

Reference: RSA 41:6 - Boat Fee Agent

To Whom It May Concern:

This is to advise that **daSilva Motorsports, PO Box 579, Moultonborough, NH 03254** is authorized to collect Boat Fees for the Town of Moultonborough, for the year 2024 and a surety bond has been issued through the Town's Insurance Agent Primex Insurance.

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**Jonathan W. Tolman, Chairman**

**BOARD OF SELECTMEN**

cc: PRIMEX INSURANCE



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(603) 476-2347 \* Fax (603) 476-5835

January 4, 2024

State of New Hampshire  
Department of Safety  
10 Hazen Drive  
Concord, NH 03305

Reference: RSA 41:6 - Boat Fee Agent

To Whom It May Concern:

This is to advise that **Trexler's Marina, 15 Long Island Road, Moultonborough, NH 03254** is authorized to collect Boat Fees for the Town of Moultonborough, for the year 2024 and a surety bond has been issued through the Town's Insurance Agent Primex Insurance.

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**Jonathan W. Tolman, Chairman**

**BOARD OF SELECTMEN**

cc: PRIMEX INSURANCE



Moultonborough Code of Conduct  
Ordinance #21  
Form #2

Disclosure of a Gift, Loan, Contract or Other Benefit, Section 5

Employee or Officer Information	
Name	Brandon Pare
Title/ Position:	Recreation & Leisure Coordinator
Board/Department:	Recreation Department
Mailing Address:	63B Pleasant Street, Meredith, NH, 03253
Phone:	(603) 582-7882
E-mail:	bpare@moultonboroughnh.gov
Put an X beside the relevant statement.	I have accepted a gift of nominal value from a person, business or organization which has/had a matter before me or the Town for consideration within the past or upcoming calendar year.
	<input checked="" type="checkbox"/> The gift appears to be a sincere thank you of appreciation for general service to the community.
	<input type="checkbox"/> A matter involving the giver previously came before me or is likely to come before me.
	<input type="checkbox"/> A matter involving the giver previously came before another Board or Department of the Town or is likely to come before another Board or Department.
	Name of Board or Department: _____
<b>Voluntary Disclosure of a Gift Unrelated to Official Action or Position or Duties:</b>	
<input type="checkbox"/> I am voluntarily disclosing a gift, a loan or a contract, entirely unrelated to official action by me as an employee or officer or to my official position, or to the performance of my official duties. My purpose in filing the disclosure is to dispel the appearance that the person or organization who gave me the gift can unduly enjoy my favor or improperly influence me when I perform my official duties, or that I am likely to act or fail to act as a result of kinship, rank, position or undue influence of any party or person.	
Name and address of person or organization that gave you the gift	Kathleen Henry (mom) Ryan Henry (child participant)
Your relationship to the giver of the gift	Family with a child in our after school program
Value of the Gift:	\$50.00 gift card to Walmart
Circumstances under which you received/used the gift (i.e. used it yourself, distributed to others, donated it).	Christmas gift

<b>INFORMATION REGARDING THE GIVER</b>	
<b>Answer questions below if applicable</b>	MATTER THAT CAME/WILL COME BEFORE YOU WITHIN
Describe the matter involving the giver that came/will come before you or came/will come before another Board or Department.	(Christmas Lift)
Date when the matter came/comes before you.	12-21-23
What responsibility did you/will you have for taking action or making a decision?	
What was the ultimate decision (file an update if needed)	
<b>If you cannot confirm this statement, you should recuse yourself.</b>	<b>REGARDING FUTURE ACTION, WRITE AN X TO CONFIRM THIS STATEMENT.</b> <input checked="" type="checkbox"/> Taking into account the relationship or affiliation that I have disclosed, I feel that I can perform my official duties objectively and fairly with regard to the matter that I have described above.
Signature:	
Date:	12-27-23
<b>Date Reviewed by Board of Selectmen</b>	
<b>Board of Selectmen's Finding(s)</b>	
<b>Chairman's Signature:</b>	