

**Town of Moultonborough  
Board of Selectmen  
Meeting Agenda  
Thursday, March 28, 2024  
5:00 P.M.  
6 Holland St. Moultonborough, NH**

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. REVIEW / APPROVAL MINUTES**
  - A. Date(s): 3/7/2024 (+N/P)
- IV. CONSENT AGENDA**
  - A. Disposal Agreement -- 100 Sibley Road
  - B. NH Department of Revenue Administration forms
    - i. Form A-10; Application for Current Use Assessment; 169 Severance Road and 265 Governor Wentworth Highway
    - ii. Form PA-29; Veteran's Tax Credit forms
  - C. Response to Exemption/Tax Credit Application
    - i. 46 Buttonwood Drive
    - ii. Loon Preservation Committee (Charitable)
    - iii. Meredith Area Chamber of Commerce
    - iv. Squam Lakes Conservation Society
  - D. Yield Tax Levy (\$136.76)
  - E. Lee's Mills Boat Slip Lease Agreements
- V. NEW BUSINESS**
  - A. Fiscal Year '24-25 Capital Improvement Planning
  - B. Moultonborough Department of Public Works
    - i. Board of Selectmen and Moultonborough Public Library MOU
    - ii. KV Partners: NHDES Groundwater Management Permit
  - C. Moultonborough Trustees of Trust Fund --Appointment
    - i. Robert Watt, Alternate Member: 3yr term end date March 31, 2027
  - D. Moultonborough Conservation Commission -- Reappointment
    - i. Marie Samaha, Regular Member: 3yr term end date March 31, 2027
    - ii. Steve King, Regular Member: 3yr term end date March 31, 2027
    - iii. Anni Jakobsen, Regular Member: 3yr term end date March 31, 2027
  - E. Fishing Tournament Launch Request
    - i. NH Junior Bassmaster's; 7/13 & 8/24 + request to waive fee
    - ii. Aluminum Fishing Series: 7/19 from Lee's Mill & States Landing
    - iii. Lakes Region Bass Chasers: 5/1 from Lee's Mill & States Landing
    - iv. NH Bass Federation: 8/25 from Lee's Mill & States Landing
  - F. Use of Moultonborough Function Hall
    - i. Candidates Night on May 5<sup>th</sup>, 2024 and waive fee (\$250)
  - G. Town Treasurer: Delegation of Deposit Authority
    - i. Town Administrator and Deputy of Finance
  - H. Shannon Cemetery -- lot buy back #307
- VI. OTHER BUSINESS**
  - A. Announcement: Town Clerk Office -- "Dog of the Month and Dog of the Year Election"

B. Schedule Public Hearing on Annual Budget – last day to post hearing notification, **Friday, April 12<sup>th</sup>** (7 days prior to last day to hold hearing); *Recommendation Tuesday, April 16<sup>th</sup> and must post on April 9<sup>th</sup>.*

C. Traditional May Town Meeting Calendar Notes:

- i. Last day to receive petition warrant articles, **Tuesday, April 9<sup>th</sup>**
- ii. Last day for Select Board to post warrant and budget at all polling places and at clerk's office or town hall, **Monday, April 29<sup>th</sup>**
- iii. Annual town report with budget must be available, **Tuesday, May 7<sup>th</sup>**
- iv. SB2 – last day to hold the public hearing, **Wednesday, May 1<sup>st</sup>** – 15 days prior to the business session, but not more than 30 days before question voted on.

**VII. CITIZEN INPUT**

**VIII. NON-PUBLIC SESSION**

A. RSA 91-A: 3, II (b) & (a)

Town of Moultonborough  
Board of Selectmen  
March 7, 2024

**MEETING MINUTES**

**Present:** Chairman of the Board Jon W. Tolman, Vice Chairman Shari Colby, Selectmen Kevin D. Quinlan and Jean M. Beadle were present; Selectmen Karel A. Crawford was absent with prior notice. Advisory Budget Committee (ABC) member Kay Peranelli was present, as was Conservation Commission Chairman Marie Samaha and Town Administrator Charles Smith.

**I. CALL TO ORDER:** Chairman Tolman called the meeting to order at 5:00 p.m. at the Moultonborough Town Hall in the Ernest Davis meeting room.

**II. PLEDGE OF ALLEGIANCE:** The Board recited the Pledge of Allegiance.

**III. PUBLIC HEARING:** Chairman Tolman opened the public hearing at 5:02 p.m. for public input about the Board changing the building permit fees for new construction, alterations, renovations and updating the permit application to allow the permit to expire after 12 months (currently expires after six (6) months) and increase the fee to \$60 as a corresponding amount with the expiration time change. Chairman Tolman read an email from "Frederick Van Magness" who could not attend and requested the email be read. Fred felt the fee increase "collected should match the cost to provide service." Public hearing was closed at 5:05 p.m.

**Motion:** Selectman Quinlan

*To change the building permit expiration to 12 months and increase the application fee to \$60. Further, increase the building permit fees for new construction, alterations, and renovations. Finished area from \$0.22/SF to \$0.30/SF. Unfinished area from \$0.11/SF to \$0.25/SF. Commercial/Industrial from \$0.22/SF to \$0.30/SF.*

**Seconded:** Selectman Beadle

**Vote:** 4 – 0

**Motion passed.**

**IV. APPROVAL OF MINUTES**

**Motion:** Selectman Beadle

*To approve the meeting minutes and nonpublic session minutes from February 15, 2024.*

**Seconded:** Selectman Quinlan

**Discussion:** Selectman Quinlan amended page 1 lines 9 for grammatic updates; removed "and" and for "at."

**Vote:** 3 – 0 – 1 (Vice Chairman Colby abstained; absent for meeting)

**Motion passed.**

**Motion:** Selectman Quinlan

To approve the meeting minutes and nonpublic session minutes from February 22, 2024.

**Seconded:** Selectman Beadle

**Vote:** 3 – 0 – 1 (Vice Chairman Colby abstained; absent for meeting)

**Motion passed.**

**Motion:** Selectman Quinlan

To amend the meeting minutes from January 18, 2024.

**Seconded:** Vice Chairman Colby

**Discussion:** Selectmen Quinlan amended page 2 lines 34 through 39 to read the following: *Town Planner Sassan discussed the historical aspect of applications requesting that lots be restored. Planner Sassan informed the Board that the restoration statute places the burden of proof on the Town, but only following the submission of a viable application. Planner Sassan's research and consultation with counsel determined there exists no viable claim that the lots were involuntarily merged and resulted in the recommendation that the application be denied, based on Warrants provided by the Tax Collector showing the lots as merged as early as 1979, and because of the demonstration of consent by multiple owners in the chain of title for decades, without objection. Mr. Quinlan said that a 1973 deed intentionally combined parts of two lots and all of another into one. Chairman Tolman said that previous court rulings have established that consenting to payment of a single tax bill for multiple lots does not, in itself, constitute consent to a merger and that listing multiple lots on a single deed does not automatically constitute a voluntary merger. Ms. Crawford identified that improvements have occurred at the site. Planner Sassan stated that some portion of the septic system for the home sits on another part of the lot. He said that the Land Use Office recommendation is that the application is not viable, however, if the Board were to determine that the application is viable, he would request that he be given the opportunity to return with more information about how the parcel has been developed.*

**Vote:** 4 – 0

**Motion passed.**

V. **CONSENT AGENDA:** The Board signed and voted in the affirmative on each of the following items.

A. Elderly Exemption Renewal

i. 28 Rose Lane

ii. 136 Shaker Jerry Road

**Motion:** Vice Chairman Colby

To approve the Elderly Exemption renewal consent agenda items.

**Seconded:** Selectman Beadle

**Vote:** 4 – 0

**Motion passed.**

B. New Hampshire Department of Revenue Administration Form PA-29

- i. Veteran's Tax Credit(s)
  - ii. Solar Energy System Exemption
- Motion:** Selectman Beadle  
*To approve the NHDRA form PA-29 consent agenda items.*  
**Seconded:** Vice Chairman Colby  
**Vote:** 4 – 0  
**Motion passed.**

**VI. NEW BUSINESS**

**A. Moultonborough Conservation Commission –** Chairman Marie Samaha provided the Board and update on a land donation on Shaker Jerry Road and 2024 Warrant Articles.

- i. Shaker Jerry Road land donation – Chairman Samaha confirmed with the Board that the Lakes Region Conservation Trust would be willing to take on responsibility of land conservation with the property, however, would not take ownership. Consensus of the Board was not in favor of taking ownership. Board discussed with Chairman Samaha about the conservation funds held in trust and expenditures from the trust, legal and land conservation maintenance.
- ii. 2024 Warrant Articles
  - 1) Lake Winnepesaukee Association (LWA) – Chairman Samaha requested Board support LWA on a \$25,000 warrant article appropriation. LWA submitted a petitioned warrant article earlier in the week.
  - 2) Land Use Change Tax – Chairman Samah requested Board support on a warrant article that would transfer 100% of the land use change tax with no cap to the Conservation Fund. Currently the fund has 100% but a cap of \$20K. Chairman Samaha provided a balance of the fund; \$78,420 and listed fund uses. Board members expressed concerns about not having a cap and if there was a need for expenses they could be included in the budget. Town Admin to research on legal options of having a cumulative cap.

**B. Town Assessing**

- i. Abatement Credit Refund: Lot 222/011 Kim's Alley (\$113)

**Motion:** Selectman Quinlan  
*To approve a \$113 tax abatement to Peters, et al., for 2023 taxes on MBLU #222-011 a vacant parcel located on Kim's Alley.*  
**Seconded:** Vice Chairman Colby  
**Vote:** 4 – 0  
**Motion passed.**

1                   ii. Denial of Abatement Credit Refund: Lot 174/047  
2

3                   **Motion:** Selectman Quinlan

4                   *To deny a tax abatement to the Jackson Family Trust for 2023 taxes on*  
5                   *MBLU #174-047 an improved parcel located at 12 Deepwater Point, as the*  
6                   *applicant did not provide enough evidence to support over-assessment.*

7                   **Seconded:** Selectman Beadle

8                   **Vote:** 4 – 0

9                   **Motion passed.**

10                  iii. Denial of Veteran's Tax Credit application  
11

12                  **Motion:** Selectman Quinlan

13                  *To deny a veteran's tax credit application to Arlene Rinkel for MBLU #090-*  
14                  *007 as residency requirement was not met.*

15                  **Seconded:** Vice Chairman Colby

16                  **Vote:** 4 – 0

17                  **Motion passed.**

18                  C. Request to waive Tax Interest Penalty on Far Echo Road  
19

20                  **Motion:** Selectman Quinlan

21                  *To grant the requested waiver of 'Tax Interest Penalty' in the total amount*  
22                  *of \$20.80 for tax map 245/024 and 245/036 due to extenuating circum-*  
23                  *stances outlined in a letter dated February 12<sup>th</sup>, 2024 from the tax payer."*

24                  **Seconded:** Vice Chairman Colby

25                  **Vote:** 4 – 0

26                  **Motion passed.**

27                  D. Moultonborough Public Library -- Alternate Library Trustee appointments; Kim  
28                  LeFebvre and Robert LaFlamme  
29

30                  **Motion:** Vice Chairman Colby

31                  *To approve the appointment of Kim LeFebvre as an Alternate Library Trus-*  
32                  *tee for a one (1) year term.*

33                  **Seconded:** Selectman Beadle

34                  **Vote:** 4 – 0

35                  **Motion passed.**

36                  **Motion:** Vice Chairman Colby

37                  *To approve the appointment of Robert LaFlamme as an Alternate Library*  
38                  *Trustee for a one (1) year term.*

39                  **Seconded:** Selectman Beadle

40                  **Vote:** 4 – 0

41                  **Motion passed.**  
42  
43

1 E. Joint Inter-Municipal Ambulance Service Board Appointment

2  
3 **Motion:** Selectman Beadle

4 *To approve the appointment of Chairman Jon Tolman as the Board of Se-*  
5 *lectmen representative with the Joint Inter-Municipal Ambulance Service*  
6 *Board.*

7 **Seconded:** Selectman Quinlan

8 **Vote:** 4 – 0

9 **Motion passed.**

- 10 F. Fiscal Year '24 – 25 Capital Improvement Program – the Board moved their dis-  
11 cussion about capital planning to their meeting on March 28<sup>th</sup>.

12  
13 **VII. OTHER BUSINESS**

- 14 A. Town Employee Resignations – Chairman Tolman announced the resignation of  
15 Finance Director, Heidi Davis, who had worked for the town for over 27 years.  
16 Chairman Tolman also announced the resignation of Building Inspector/Code En-  
17 forcement/Health Officer Scott Dvorak.

- 18 i. Consensus of the Board approved advertising for both positions. Board up-  
19 dated the advertisement of the Finance Director to include 'preferred 7-10  
20 years' experience.'

- 21 B. Ossipee Concerned Citizens (OCC) – the Site Coordinator for OCC, Lindsey Ad-  
22 jutant, approached the town about using the Life Safety Building on an emergency  
23 basis for their Meals-on-Wheel's program. Staff recommendation was not to ap-  
24 prove the request as the building would not be suitable for the program. Consensus  
25 of the board agreed, and recommended OCC reach out to the "Benz Center" as a  
26 possible location.

- 27 C. Board of Selectmen and Moultonborough Public Library MOU – the Board ac-  
28 cepted a draft Memorandum of Understanding (MOU) from the Library Trustees  
29 about responsibilities for the Library building maintenance. Board will continue  
30 their discussion on the MOU at their first regular meeting in April (4<sup>th</sup>).

- 31 D. Annual Town Report – the Board approved the Town Report cover but without the  
32 red cover lines. Board to submit a second dedication page.

- 33 E. Next Board of Selectmen meeting – the Board cancelled their meeting scheduled  
34 for March 13 and 21<sup>st</sup>. Board scheduled their next meeting for Thursday, March  
35 28<sup>th</sup>.

36  
37 **VIII. CITIZEN INPUT**

- 38 A. United States Small Business Administration (SBA) – Representative Ryck Mo-  
39 rales, updated the Board of Selectmen about the many programs' SBA can offer to  
40 municipalities and homeowners in the need for disaster assistance.

- 41 B. Derik Jones, Airport Manager for Moco Aviation, spoke about a recent aircraft ac-  
42 cident at the airport and thanked the first responders for their emergency response.

1 **IX. NON-PUBLIC SESSION**

2  
3 **Motion:** Selectman Beadle

4 *To entered nonpublic session pursuant to RSA 91-A: 3, II (a).*

5 **Seconded:** Selectman Quinlan

6 **Vote:** 4 – 0

7 **Motion passed.**

8 **Entered:** 6:21 p.m.

9 **Reconvened:** 6:57 p.m.

10  
11 **X. ADJOURNMENT** – meeting adjourned at 6:57 p.m.

12  
13 *Written on behalf of the Selectmen by Charles Smith, Town Administrator*

14  
15  
16  
17 \_\_\_\_\_  
18 Approved

Jon Tolman, Chairman

\_\_\_\_\_  
Date



## MEMORANDUM OF UNDERSTANDING and COOPERATIVE AGREEMENT

Between the Town of Moultonborough, NH operating through its Board of Selectmen and The Moultonborough Public Library operating through its Board of Trustees.

### PURPOSE AND SCOPE:

This Memorandum of Understanding sets out and summarizes a cooperative agreement between the Town of Moultonborough acting through its Board of Selectmen (under RSA 31 "Powers and Duties of Towns") and the Moultonborough Public Library acting through its Board of Trustees (under RSA 202-A "Public Libraries").

### DUTIES AND RESPONSIBILITIES:

The Library is a "Public Library" as defined under NH RSA 202-A:2 with the Board of Trustees responsible for its management under RSA 202-A:6. The Trustees shall be responsible for management of library operations and the maintenance of the library's gardens and interior furnishings.

The Town of Moultonborough, as the property owner, is responsible for the library building and its grounds and will manage and finance the care and maintenance. The Town, under its Chapter 31 authorities, has provided grounds keeping and other maintenance services such as trash or snow removal.

THEREFORE, the Town of Moultonborough acting through its Board of Selectmen and the Moultonborough Public Library acting through its Board of Trustees do hereby mutually agree as follows:

1. Pursuant to RSA 202-A:6, 202-A:11 and 202-A:11-a, the Library will expend trust funds consistent with the specific trust fund; retain funds received from non-public sources and place such funds in a non-lapsing account for expenditure by the Library; make any rule or policy relative to the operation of the Library; manage a Library Personnel Policy for Library employees; appoint the employees of the Library, and set their compensation consistent with the Library's Personnel Policy. The Town will provide certain administrative support tasks to the Library if requested, such as payroll services.
2. The Library Trustees agree to:
  - a) Submit to the Board of Selectmen annually a Library operating budget, which will support the Library's needs and take into consideration the Select Board's recommendations for budget increases or decreases.
  - b) Welcome Board of Selectmen members and their input at Library's Trustee meetings.
  - c) Annually submit to the Capital Improvements Program Committee, through the Town Administrator, anticipated capital needs at the Library over the next six years.
3. Consistent with N.H. RSA 202-A:11, II the Library will "prepare an annual budget indicating what support and maintenance of the library will be required out of public funds." Historically, the Library meets with the Select Board during budget review meetings to discuss the library budget. In the unlikely event that the Town and the Library do not agree on the Library budget, the Board of Selectmen may vote to not recommend the budget as presented as a warrant article at Town Meeting. It is understood

that the Library retains the right and ability to offer a budget recommendation at Town Meeting.

4. The Library will continue to participate in the Town's property and liability insurance at no additional cost to the Library.
5. The Town will continue to ensure the Library building and contents against fire and property damage.

#### SERVICES COVERED:

The Town agrees that it will provide the following maintenance services to the Library to the extent these items can be paid for through available funds or performed by staff time within existing staffing levels:

- 1) Heating and cooling system minor repairs
- 2) Plumbing repairs
- 3) Exterior building upkeep, including siding repair, overhangs, oil fill valves, roofing, windows, and painting
- 4) Exterminator services for the building
- 5) Interior spot painting when needed
- 6) Electrical issues
- 7) Replacement of full lighting fixtures and light bulb replacement as needed
- 8) Minor repair of doors
- 9) Landscaping of grounds (excluding gardens), snow removal including walkways, adjacent parking lot, and if necessary, in the judgment of the Public Works Department Director, the roof
- 10) Tree removal
- 11) Trash and recycling removal

The Library agrees that it is responsible for the following maintenance of the Library building and all associated costs:

- 1) Interior cleaning and purchasing of supplies needed
- 2) Moving or adding electrical outlets
- 3) All wiring needed to run library technology
- 4) Installing interior carpeting and other flooring
- 5) Large-scale interior painting projects
- 6) Garden maintenance, irrigation, and planting
- 7) Exterior cleaning, including power washing and window washing

THIS AGREEMENT is a document of process and goals for the effective operations of the Moultonborough Public Library as a public benefit for the citizens of the Town of Moultonborough. It is in effect when signed, has no statutory power of its own, depends on "funds available" implementation, is subject to timely renegotiation, and may be ended by either party as circumstance or statute may require. Nothing in this Memorandum of Understanding shall be construed to limit the powers and/or responsibilities of the Library Trustees or Selectmen as set out under New Hampshire law.

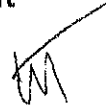
This agreement will remain in effect until either party requests termination, with 90 days notice to the other party in writing.

BOARD OF SELECTMEN AND LIBRARY BOARD OF TRUSTEES SIGNATURES

<u>Selectman's Name</u>	<u>Date</u>	<u>Selectman's Name</u>	<u>Date</u>
<u>Selectman's Name</u>	<u>Date</u>	<u>Selectman's Name</u>	<u>Date</u>
<u>Selectman's Name</u>	<u>Date</u>		
<u>Trustee's Name</u>	<u>Date</u>	<u>Trustee's Name</u>	<u>Date</u>
<u>Trustee's Name</u>	<u>Date</u>	<u>Trustee's Name</u>	<u>Date</u>
<u>Trustee's Name</u>	<u>Date</u>	<u>Trustee's Name</u>	<u>Date</u>
<u>Trustee's Name</u>	<u>Date</u>		

**Moultonborough Public Works  
Staff Report  
Transfer Station: Groundwater Management Permit  
Professional Services Agreement**

**March 21, 2024**



**Background:** In 2020, the NHDES reviewed the Summary Report for the Former Moultonborough Landfill Site prepared by KV Partners, dated July 24, 2020. The Report was prepared to comply with the on-going groundwater quality monitoring and reporting requirements of the site Groundwater Management Permit (GWP-198705087-M-005), and recent additional testing related to per- and polyfluoroalkyl substances (PFAS). Based on review of the most-recent results as provided in the Summary Report, it was noted that site water quality conditions with regard to the standard Permit parameters are generally consistent with historical results and overall trends. Relative to the recent PFAS detections in site groundwater and surface water, NHDES provided a revised site Permit, which has been revised to incorporate limited additional monitoring and reporting for PFAS.

**Issue:** Per the 2021 Revised NHDES Groundwater Management Permit, in consideration of the data as presented by KVP, NHDES revised the Permit to include biennial sampling for PFAS from monitoring wells MW-2 and MW-5, and surface water sampling location SG-4. The next Permit-required sampling round for PFAS will be in April 2024. In addition, in recognition of the need to develop trends in the PFAS data, a summary report will be required on the same biennial cycle in the month of June.

**Discussion:** See attached KV Partners Professional Services Agreement. Under the permit, deliverables for this year include data submittal, annual report, and renewal. For testing and sampling, the permit requires the usual parameters plus PFAS. The fee basis is hourly plus expenses and with a billing rate for 2024 of \$160/hr. KVP recommends a budget of \$8,000.

**Fiscal Impact:** This GWMP is budgeted under the Transfer Station (01-442-4358) however, the budget line was estimated at \$4,000 based on the 2020 contract.

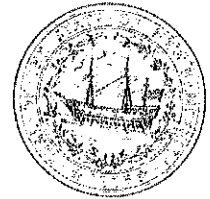
**Recommendation:** The Board of Selectmen approve the request as follows: "Motion to accept the Professional Services Agreement for the Groundwater Management Permit from KV Partners dated March 6, 2024, and authorize the Town Administrator to sign."

**Prepared by:** Christopher Theriault, Director of Public Works.



The State of New Hampshire  
**DEPARTMENT OF ENVIRONMENTAL SERVICES**

**Robert R. Scott, Commissioner**



EMAIL ONLY

January 15, 2021

Chris Theriault, Public Works Director  
Town of Moultonborough  
6 Holland Street, PO Box 139  
Moultonborough, NH 03254

**Subject: Moultonborough – Former Moultonborough Landfill Site, 253 Holland Street  
DES Site #198705087, Project #281**

**2020 Summary Report**, prepared by KV Partners LLC (KV), dated July 24, 2020

Dear Mr. Theriault:

The New Hampshire Department of Environmental Services (NHDES) has reviewed the above-referenced Summary Report for the Former Moultonborough Landfill Site. The Report was prepared to comply with the on-going groundwater quality monitoring and reporting requirements of the site Groundwater Management Permit (**GWP-198705087-M-005**), and recent additional testing related to per- and polyfluoroalkyl substances (PFAS). Based on our review of the most-recent results as provided in the Summary Report, we note that site water quality conditions with regard to the standard Permit parameters are generally consistent with historical results and overall trends. Relative to the recent PFAS detections in site groundwater and surface water, enclosed is a revised site Permit, which has been revised to incorporate limited additional monitoring and reporting for PFAS. Our detailed review comments are provided below.

### **Permit Monitoring Program**

NHDES understands that the former landfill was closed through reclamation (March 2000 through July 2001) where the solid waste was screened and removed from the property. The site had historically demonstrated the periodic presence of volatile organic compounds (VOCs), most notably vinyl chloride in groundwater, as recently as spring 2005<sup>1</sup>. However, concentrations declined after removal of the source waste and the requirement to analyze for VOCs and Drinking Water Metals was removed from the groundwater quality monitoring program with issuance of a prior Permit in February 2009<sup>2</sup>. The present groundwater monitoring program continues to report concentrations of manganese exceeding the Ambient Groundwater Quality Standard (AGQS) of 300 micrograms per liter (ug/L)<sup>3</sup> at monitoring well MW-5 and intermittently at MW-2. Monitoring wells MW-5 and MW-2 are topographically downgradient based on the depicted groundwater flow direction beneath the former landfill. Conversely, monitoring well MW-1, the most upgradient well, has not reported concentrations of manganese above the laboratory reporting limit (i.e., non-detect) since at least April 2010.

<sup>1</sup> 2008 Annual Groundwater Permit Summary Report, prepared by The Louis Berger Group, Inc., dated January 2009 (Revised February 2009).

<sup>2</sup> GWP-198705087-M-003, issued on February 26, 2009.

<sup>3</sup> Effective January 1, 2021, the AGQS for manganese was lowered from 840 mg/l to 300 mg/l.

### On-going PFAS Monitoring

As previously summarized in NHDES letters dated September 4, 2018 and March 5, 2019, initial and confirmatory sampling has reported concentrations of PFAS exceeding their applicable AGQS. Based on the results of the NHDES-required receptor survey<sup>4</sup> that was conducted to identify water supply wells within 1,000 feet of the site, drinking water wells were sampled for PFAS at three private residents. As reported by KV<sup>5</sup>, PFAS were not detected in the groundwater samples collected from private wells on Lots Nos. 16/1, 16/2, and 16/7 (reported as Nos. 199, 221, and 220 Holland Street, respectively). In addition, Lot 16/2.1 was determined to be undeveloped property.


Based on the data previously summarized by KV<sup>6</sup>, NHDES required additional sampling and analysis for PFAS at monitoring wells MW-2 and MW-5, and surface water sampling locations (Red River) SG-4 and SG-6 in April 2020. As noted by NHDES within the recently renewed Permit, further PFAS monitoring was anticipated to be incorporated into the Permit by NHDES following review of the April 2020 findings and recommendations provided in the June 2020 Summary Report.

As summarized by KV, PFAS concentrations exceeded AGQS for perfluorooctanoic acid (PFOA), perfluorooctanesulfonic acid (PFOS) and perfluorohexanesulfonic acid (PFHxS) at all monitoring well locations for the April 2020 sampling event. In addition, concentrations of PFAS were also reported within the surface water sample collected at SG-4. KV concludes that based on the currently limited data set, trends in the data cannot be determined at this time but it is likely that the presence of PFAS is related to former landfill activities. However, KV notes that all upgradient water supply wells sampled did not report detectable concentrations of PFAS and *"abutting land directly downgradient from the former landfill (and prior to contacting the GMZ limit of the Red Hill River) is undeveloped, primarily wooded with wet areas."*

**In consideration of the data as presented by KV, NHDES has revised the Permit to include biennial sampling for PFAS from monitoring wells MW-2 and MW-5, and surface water sampling location SG-4. The next Permit-required sampling round for PFAS will be in April 2022. In addition, in recognition of the need to develop trends in the PFAS data, a summary report will be required on the same biennial cycle in the month of June.**

Should you have any questions, please contact me at NHDES' Waste Management Division.

Sincerely,

  
Matthew Taylor, PG  
Hazardous Waste Remediation Bureau  
Tel: (603) 271-2999  
Email: [Matthew.T.Taylor@des.nh.gov](mailto:Matthew.T.Taylor@des.nh.gov)

Waste  
Management  
Division

Digitally signed by Waste  
Management Division  
Date: 2021.01.15 14:42:58  
-05'00'

ec: Paul Rydel, PG, NHDES/HWRB  
Raymond Korber, PE, KV Partners LLC  
Attention Health Officer, Town of Moultonborough

<sup>4</sup> 2018 Summary Report, prepared by KV Partners LLC, and dated July 31, 2018.

<sup>5</sup> December 2018 PFAS Test Reports, prepared by KV Partners LLC, and dated January 21, 2019.

<sup>6</sup> Groundwater Permit Renewal Application, prepared by KV Partners LLC, and dated October 8, 2019.



The  
NEW HAMPSHIRE DEPARTMENT OF ENVIRONMENTAL SERVICES  
hereby issues  
GROUNDWATER MANAGEMENT PERMIT NO. GWP-198705087-M-005  
as revised  
to the permittee  
TOWN OF MOULTONBOROUGH  
to monitor the groundwater quality at the  
FORMER MOULTONBOROUGH LANDFILL SITE  
in MOULTONBOROUGH, N.H.  
via the groundwater monitoring system comprised of  
4 monitoring wells and 2 surface water sampling points  
as depicted on the Site Plan entitled  
"Groundwater Management Zone Map – Figure 1"  
dated January 2009, prepared by The Louis Berger Group, Inc.

TO: BOARD OF SELECTMEN  
TOWN OF MOULTONBOROUGH  
PO BOX 139  
MOULTONBOROUGH, NH 03254

Date of Issuance: November 22, 2019  
Date of Revision: January 15, 2021  
Date of Expiration: November 21, 2024

Pursuant to authority in N.H. RSA 485-C:6-a, the New Hampshire Department of Environmental Services (NHDES), hereby grants this Permit to monitor past discharges to the groundwater at the above-described location for five years, subject to the following conditions:

(continued)

STANDARD MANAGEMENT PERMIT CONDITIONS

1. The permittee shall not violate Ambient Groundwater Quality Standards adopted by NHDES (N.H. Admin. Rules Env-Or 600) in groundwater outside the boundaries of the Groundwater Management Zone, as shown on the referenced site plan.
2. The permittee shall not cause groundwater degradation that results in a violation of surface water quality standards (N.H. Admin. Rules Env-Wq 1700) in any surface water body.
3. The permittee shall allow any authorized staff of NHDES, or its agent, to enter the property covered by this Permit for the purpose of collecting information, examining records, collecting samples, or undertaking other action associated with this Permit.
4. The permittee shall apply for renewal of this Permit prior to its expiration date but no more than 90 days prior to expiration.
5. This Permit is transferable only upon written request to, and approval of, NHDES. Compliance with the existing Permit shall be established prior to Permit transfer. Transfer requests shall include the name and address of the person to whom the Permit transfer is requested, the signatures of the current and future permittees, and a summary of all monitoring results to date.
6. NHDES reserves the right, under N.H. Admin. Rules Env-Or 600, to require additional hydrogeologic studies and/or remedial measures if NHDES receives information indicating the need for such work.
7. The permittee shall maintain a water quality monitoring program and submit monitoring results to NHDES no later than 45 days after sampling. Samples shall be taken from the monitoring wells and surface water sampling points as shown and labeled on the referenced site plan, and listed in the following table in accordance with the schedule outlined herein:

Monitoring Locations	Sampling Frequency	Parameters
MW-1, MW-2, MW-3, MW-5, SG-4, SG-6	April of each even numbered year (e.g., 2022, 2024)	Specific conductance @25° C, pH, chloride, nitrate, iron, manganese, TKN, and static water level elevation (wells only)
MW-2, MW-5, and SG-4	April of each even numbered year (e.g. 2022, 2024)	PFAS analysis by LC/MS/MS using isotope-dilution following methodology based on USEPA Methods 533 or 537.1, or protocols of the USDOD Quality Systems Manual 5.2 (or later version) Table B-15.

Sampling shall be performed in accordance with the documents listed in Env-Or 610.02 (e). Samples shall be analyzed by a laboratory certified by the U.S. Environmental Protection Agency, or NHDES pursuant to Env-C 300. All overburden groundwater samples collected for metals analysis (iron and manganese) shall be analyzed for dissolved metals; and thus must be field filtered (with a 0.45-micron filter) and acidified after filtration in the field. Surface water samples, and groundwater samples collected from bedrock or water supply wells, shall be analyzed for total metals, and shall not be filtered.



Summaries of water quality shall be submitted biennially to NHDES' Waste Management Division, in the month of **June 2022** and **June 2024**, using a format acceptable to NHDES. The Summary Report shall include the information listed in Env-Or 607.04 (a), as applicable.

The **Summary Report** shall be prepared and stamped by a professional engineer or professional geologist licensed in the State of New Hampshire.

8. Issuance of this Permit is based on the Groundwater Management Permit Renewal Application dated October 8, 2019, and the historical documents found in NHDES file DES #198705087. NHDES may require additional hydrogeologic studies and/or remedial measures if invalid or inaccurate data are submitted.
9. Within 30 days of discovery of a violation of an ambient groundwater quality standard at or beyond the Groundwater Management Zone boundary, the permittee shall notify NHDES in writing. Within 60 days of discovery, the permittee shall submit recommendations to correct the violation. NHDES shall approve the recommendations if NHDES determines that they will correct the violation.
10. All monitoring wells at the site shall be properly maintained and secured from unauthorized access or surface water infiltration.

**SPECIAL CONDITIONS FOR THIS PERMIT**

11. Recorded property within the Groundwater Management Zone includes the lot as listed and described in the following table:

<b>Tax Map / Lot No.</b>	<b>Property Address</b>	<b>Owner Name and Address</b>	<b>Deed Reference (Book / Page)</b>
16 / 3	253 Holland Street Moultonborough, NH 03254	Town of Moultonborough PO Box 139 6 Holland Street Moultonborough, NH 03254	227 / 314 328 / 171 402 / 417

12. The permittee shall update the ownership information required by Env-Or 607.03(a)(20) for all properties within the Groundwater Management Zone prior to renewal of the Permit, or upon a recommendation for site closure.

*Karlee Kenison*  
Karlee A. Kenison, P.G., Administrator  
Hazardous Waste Remediation Bureau  
Waste Management Division

Any person aggrieved by any terms or conditions of this Permit may appeal to the N.H. Waste Management Council ("Council") by filing an appeal that meets the requirements specified in RSA 21-O:14 and the rules adopted by the Council, Env-WMC 200. The appeal must be filed **directly with the Council within 30 days** of the date of this decision and must set forth fully **every ground** upon which it is claimed that the decision complained of is unlawful or unreasonable. Only those grounds set forth in the notice of appeal can be considered by the Council.

Information about the Council, including a link to the Council's rules, is available at <https://nhec.nh.gov/> (or more directly at <https://nhec.nh.gov/waste/index.htm>). Copies of the rules also are available from NHDES' Public Information Center at (603) 271-2975.

GWP-198705087-M-005

## ***KVPartners LLC***

P.O. Box 7721, Gilford, NH 03247

Phone: (603) 409-6503 / Fax: (866) 587-0507

March 6, 2024

Mr. Chris Theriault, DPW Director  
6 Holland Street  
PO Box 139  
Moultonborough, NH 03254

Re: Professional Services Agreement  
Groundwater Management Permit  
GWP-198705087-M-003

Dear Mr. Theriault:

KVPartners is pleased to submit this Professional Services Agreement (Agreement) for the subject project. This Agreement, when executed, will serve as a contract between KVPartners and the Town of Moultonborough (Client) for KVPartners to complete the scope of services as presented herein.

### **1. Scope of Services**

The following scope of services will be performed by KVPartners as specified under the subject Groundwater Management Permit (GWP) for calendar year 2024.

#### **Task 1 – Data Collection and Review**

- 1.1 Obtain and review available data and information necessary to complete the scope of services as herein specified. Information will include but not be limited to: water quality data; surveys and maps; record information; landfill closure plans; and engineering studies and reports.
- 1.2 Perform site visits as required to perform the services as herein provided.
- 1.3 Coordinate with the analytical services firm retained by the Client to complete the field sampling and analytical testing as specified in the GWP.

#### **Task 2 – Report**

- 2.1 Compile information after each round of sampling and prepare and submit monitoring results as specified in the GWP to the Client and NHDES.
- 2.2 Analyze data to observe changes and trends in contaminant levels for the parameters tested as specified in the GWP.

#### **Task 3 – Coordination and Meetings**

- 3.1 Coordinate with the Client and NHDES during the project to discuss project progress, identify specific project requirements and review results of evaluations and analysis.

## General Conditions

1. **Governing Law:** This Agreement shall be governed by the laws of the State of New Hampshire.
2. **Changed Conditions:** If, during the term of this Agreement, circumstances or conditions that were not originally contemplated by or known to KVPartners are revealed, to the extent that they affect the scope of services, compensation, schedule, allocation of risks or other material terms of this Agreement, KVPartners may call for renegotiation of the appropriate sections of this Agreement. KVPartners shall notify Client of the changed conditions necessitating renegotiation, and KVPartners and Client shall promptly and in good faith enter into renegotiation of this Agreement to address the changed conditions. If the terms cannot be agreed to, the parties agree that either party has the absolute right to terminate the Agreement, in accordance with the Termination provision hereof.
3. **Payment:** Payment of invoices shall not be subject to any discounts or off-sets by Client unless agreed to in writing by KVPartners. Payment to KVPartners for services rendered and expenses incurred shall be due and payable regardless of any subsequent suspension or termination of this Agreement by either party.
4. **Collection Costs.** If the Client fails to make payments when due and KVPartners incurs any costs in order to collect overdue sums from the Client, the Client agrees that all such collection costs incurred shall immediately become due and payable to KVPartners. Collection costs shall include, without limitation, legal fees, collection agency fees and expenses, court costs, collection bonds and reasonable KVPartners staff costs at standard billing rates for the consultant's time spent in efforts to collect. This obligation of the Client to pay KVPartners collection costs shall survive the term of this Agreement or any earlier termination by either party.
5. **Suspension of Services:** If Client fails to make payments when due or otherwise is in breach of this Agreement, KVPartners may suspend performance of services within seven (7) calendar days notice to Client. KVPartners shall have no liability whatsoever to Client for any costs or damages as a result of such suspension caused by any breach of this Agreement by Client. Upon payment in full by Client, KVPartners shall resume services under this Agreement, and the time schedule and compensation shall be equitably adjusted to compensate for the period of suspension plus any reasonable time and expense necessary for KVPartners to resume performance.
6. **Termination:** Either party may terminate this Agreement for cause upon giving the other party not less than fifteen (15) calendar days' written notice for any of the following reasons: substantial failure by the other party to perform in accordance with the terms of this Agreement and through no fault of the terminating party; suspension of the project or KVPartners services by Client for more than ninety (90) calendar days, consecutive or in the aggregate; or material changes in the conditions under which the Agreement was entered into. In the event of any termination, Client shall pay KVPartners, within fifteen (15) calendar days of termination, its compensation for all services performed and all reimbursable costs incurred by KVPartners up to the termination date, plus costs incurred by KVPartners associated with the orderly termination of the Agreement.
7. **Insurances:** KVPartners is protected by General Liability Insurance which, in the judgment of KVPartners, is sufficient to protect itself from claims or damages resulting from bodily injury and property damage. KVPartners is also protected by Professional Liability Insurance which, in the judgment of KVPartners, is sufficient to protect itself from claims arising out of the performance of professional services caused by the negligent acts, errors or omissions of KVPartners.
8. **Limits of Professional Liability:** Client agrees to limit KVPartners professional liability for the Client's damages to a sum of \$25,000 or KVPartners professional services fee, whichever is greater. In addition, Client acknowledges that KVPartners is a corporation and agrees that any claim made by the Client arising out of any negligent acts, errors or omissions of any owner or employee of KVPartners in the performance of duties under this Agreement shall be made against KVPartners as a corporation and not against such owner or employee.
9. **Indemnification:** Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless KVPartners, its officers, partners, employees and consultants against all damages, liabilities or costs, including reasonable attorneys' fees and costs of defense, arising out of or in any way connected with the project or the performance of Client and those of his or her contractors, subcontractors or consultants or anyone for whom Client is legally liable, excepting only those damages, liabilities or costs attributable to the negligent acts, errors or omissions of KVPartners. KVPartners is not obligated to indemnify Client in any manner whatsoever for Client's own negligence.
10. **Hazardous Materials:** Client recognizes and accepts that the property owner is legally responsible for the presence, discharge, release, or escape of contaminants and for the proper handling and disposal of hazardous or toxic materials found on site. Client also agrees to indemnify, hold harmless and defend KVPartners, its officers, partners, employees and consultants from and against any and all claims, suits, demands, losses, damages, liabilities, and costs, including reasonable attorneys' fees and defense costs, arising from the presence of hazardous or toxic materials found on, about or adjacent to the project site.
11. **Construction Phase Services:** Should Client not retain KVPartners to provide project observation or review of contractor's performance or any other construction phase services, Client shall assume all responsibility for interpretation of the Contract Documents and for construction observation, and Client shall waive any claims against KVPartners that may be in any way connected thereto. In addition, Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless KVPartners, its officers, partners, employees and consultants against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising out of or in any way connected with the performance of such services by other persons or entities and from any and all claims arising from modifications, clarifications, interpretations, adjustments or changes made to the Contract Documents to reflect changed field or other conditions, except for claims arising from the sole negligence or willful misconduct of KVPartners.
12. **Documents:** All reports, field data, notes, calculations, estimates, designs and other documents (in digital or hard copy format) which KVPartners prepares are instruments of service and shall remain the property of KVPartners. Client agrees that all documents furnished by KVPartners to Client or Client's agents shall be utilized by Client solely for the project for which the work was performed. It is understood and agreed that any use, reproduction, distribution or alteration of any documents is specifically prohibited unless authorized in writing by KVPartners. Client shall indemnify and hold harmless KVPartners from all costs, claims and damages resulting from any unauthorized use of such documents.



## Town of Moultonborough

6 Holland Street - P.O. Box 139  
Moultonborough, NH 03254  
(603) 476-2347 \* Fax: (603) 476-5835

### VOLUNTEER TO SERVE YOUR TOWN

Good government starts with you! Volunteers are the lifeblood of small towns. They bring talent, energy, and vision to our many Boards and Commissions which deliver services to our citizens. If you are interested in serving your community in any capacity, please fill out this form and return it to the Administration office, Town of Moultonborough, P.O. Box 139, Moultonborough, NH 03254. Thank you for your interest!

### Moultonborough Board of Selectmen

\*\*\*\*\*  
Name Robert Watts Home/Cell Phone 603-253-1032  
Address 49 Blackey Cove Rd Work Phone 781-622-7200  
Moultonborough E-Mail roberthwatts@gmail.com

I am interested in the following areas (check as many as apply):

Planning, Zoning, Development	<input type="checkbox"/> Check Box	Senior Citizens	<input type="checkbox"/> Check Box
Conservation & Open Space	<input type="checkbox"/> Check Box	Library	<input type="checkbox"/> Check Box
Public Works & Transportation	<input type="checkbox"/> Check Box	Historic	<input type="checkbox"/> Check Box
Fire or Emergency Management	<input type="checkbox"/> Check Box	Recycling	<input type="checkbox"/> Check Box
Finance & Administration	<input type="checkbox"/> Check Box	Parks & Recreation	<input type="checkbox"/> Check Box
Health & Human Services	<input type="checkbox"/> Check Box	Police	<input type="checkbox"/> Check Box

Other: Trustee of Trust Funds

Amount of Time Available: 10-15 hrs/month

Present Business Affiliation and Work: retired

Business Experience: 51 years in financial services

Education or Special Training: have held 5 security licences

Other Volunteer Efforts: College Fraternity Investment Committee

Previous Town Offices Held	Date Appointed	Term Expired
<u>none</u>		

Feel free to attach anything that will help us carefully consider how to match your experience and interests with the needs of the Town. Thank you for thinking of serving your town.

Robert H. Watts  
49 Blackey Cove Road  
Moultonborough, NH 03254  
Cell 781-622-7200  
roberthwatts@gmail.com

### **Professional Qualifications**

#### **Education**

BS in Business Administration, Boston University,	1968
Advance Management Program, Indiana University,	1980
Tuck Executive Program, Dartmouth College,	1989

#### **Employment/Experience**

Independent Consultant and Expert Witness, 2004-Present  
John Hancock Life Insurance Company

- Senior Vice President and Chief Compliance Officer, 1995-2004
- President, CEO, and CCO, John Hancock Distributors, Inc. 1989-1995
- President, CEO, and CCO, John Hancock Broker Distribution Services, Inc. 1990-1994
- Vice-President-Marketing, John Hancock Equipment Leasing Co., 1980 -1989
- Regional Marketing Director, Professional Economic Services 1977-1980
- Various Supervisory positions, General Agency Department, 1968-1977

#### **Industry Experience**

National Association of Security Dealers (now FINRA)

- Registered Representative (Series 6, 7, 63, 65) and Registered Principal (Series 24),  
1978 to current
- District 11 Business Conduct Committee, 1992-1995  
Vice Chairmen, 1995
- Membership Committee, 2003-2005
- Independent Producer /Insurance Affiliated Committee, 1992-2008
- Investment Companies Committee, 2008 - 2010
- Arbitrator, Chairperson 1988- current
- CE Content Committee 1995- current

Securities Industry/Regulatory Council on Continuing Education, 1995-1998  
Chairmen, 1998

LIMRA Financial Products and Services Committee, 1992-1997  
Chairman, 1995-1997

FINRA Education and Training, Contract Instructor 2004 to 2010

## **Board Membership**

Essex National Securities, Inc.  
Board of Directors, 2007 – April, 2016  
Sigma Alpha Epsilon Foundation  
Trustee, 2014 – present  
Audit Committee, Chair

## **Prior Testimony**

September 2002	McMurdie, et al vs. Sun America, Inc. California State Court – Class Action Expert Witness for Respondent
March 2005	Bonczynski, et al vs. UBS Financial Services, Inc. and Prudential Securities, Inc. NASD Arbitration Expert Witness for Respondent
April 2005	NASD Department of Enforcement vs. Waddell & Reed, Inc., Robert Hechler and Robert Williams NASD Disciplinary Proceeding Rebuttal Expert Report for NASD
August 2006	Cooper et. al. vs. Pacific Life Ins. Co. and Pacific Select Distributors, Inc US District Court – Southern District of Georgia, Brunswick Division Expert Report for Respondent
September 2006	NYSE Regulation, Inc. vs. Michael Sirianni and Paul Murin NYSE Disciplinary Proceeding Expert Witness for NYSE
February 2008	Hanis Marital Trust et al vs. Linsco/Private Ledger Corp, Allmerica Financial Life Insurance and Annuity Company et al. Superior Court of CA – Los Angeles, Southwest District Expert Report for Defendants
April 2006-2008	Commonwealth of Massachusetts, Office of the Secretary of the Commonwealth, Securities Division vs. Brian C. O'Rourke and O'Rourke & Company, Inc. Independent Consultant per settlement agreement
May 2010-2011	Securities and Exchange Commission Administrative Proceeding in the Matter of Prime Capital Services Inc., Gilman Ciocia, Inc., et al. Independent Compliance Consultant per Settlement Agreement

**Prior Testimony (cont.)**

December, 2010	Marchese et al. vs. American General Life Insurance Company, et al. including Morgan Stanley & Co. Inc. Philadelphia County, Court of Common Pleas, PA Expert Witness for Respondents
March 2011	Holmes et al. vs. Ameriprise Financial Services Inc. et al. Independent Arbitration Expert Witness for Respondents
July 2011	Wilson/ Flowers vs. Linda Few and Citigroup Global Markets FINRA Arbitration Expert Report for Respondent
August 2011	Coughlin vs. Ameriprise Financial Inc. et al. JAMS Arbitration Expert Witness for Respondents
October 2011	Wiley, et. al v. Ameriprise Financial Services, Inc. FINRA Arbitration Expert Witness for Respondents
November 2011	Chase Bailey, et al. v. James M. Archibald, et al. State of New Hampshire Superior Court Expert Report for Respondent
October 2012	John Duffie and Sara Duffie, et.al v. MorganStanleySmithBarney, et.al. FINRA Arbitration Expert Witness for Respondents
January 2014	Eugene R. Yenchi and Ruth L. Yenchi vs. American Express Financial Corporation, et al. Court of Common Pleas, Allegheny County, PA Expert Witness for Respondents
March 2014	FINRA Department of Enforcement v. Patrick Chapin and Christopher Birli FINRA Disciplinary Proceeding Subject Matter Expert for FINRA
January 2015	Alan I. Mugge & Daniel Mugge, Trustee et.al. v. RiverSource Insurance Company and Ameriprise Financial Services, Inc. State of Minnesota District Court Expert Report for Defendants

**Prior Testimony (cont.)**



May, 2015	FINRA Department of Enforcement v. Cadaret, Grant & Co., Inc FINRA Disciplinary Proceeding Subject Matter Expert for FINRA
August, 2015	DLG Related Cases and Lawrence J. Cantor, etc. v. MetLife, Inc., etc. Et. al. Superior Court of the State of California Expert Witness for the Defendants
August, 2016	Carolyn San Phillip v. ProEquities, Inc. and Charles Howell FINRA Arbitration Expert Witness for Respondent
September, 2016	August, et.al. v. Ameriprise Financial Services, Inc. et al. FINRA Arbitration Expert Witness for Respondent
September, 2017	Michelle Fewster, et.al.v. Pacific Life Insurance Company, Royal Alliance Associates, LLC., et. al. Circuit Court of Pinellas County, Florida Expert for Defendants

**Publications**

May 2000	<u>Wet Viaticals – A New Variety of Insurance Fraud</u> Co-Author with Jude A. Curtis, Esq. and Carmen E. Russo American Bar Association, Tort and Insurance Practice Section, Chicago, Illinois
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Moultonborough Conservation Commission

Moultonborough, New Hampshire

Date: March 12, 2024

To: Moultonborough Board of Selectmen

From: Marie Samaha, Chair of the Moultonborough Conservation Commission

Re: Conservation Commission Membership

I request that you reappoint Anni Jacobsen, Steve King and me to another 3-year term as regular members on the Moultonborough Conservation Commission. We have been active members of the Commission; attending meetings, volunteering to lead projects, making site visits and working with local organizations to further our goals.

Thank you for your consideration.

Revised and approved by the Board of Selectmen 09/23/2021

**\*\* PLEASE REFER TO ORDINANCE #5 & POLICY #11 \*\***

## ***Office of Selectmen***

**Town of Moultonborough  
6 Holland Street - PO Box 139 \* Moultonborough, NH 03254  
(603) 476-2347 \* [www.moultonboroughnh.gov](http://www.moultonboroughnh.gov)**

### **FISHING TOURNAMENT LAUNCH REQUEST**

**ORGANIZATION:** NH Junior Bassmasters      **CONTACT:** John Foster  
**ADDRESS:** 380 Lafayette Rd. 11-269, Seabrook, NH 03874      **TEL #:** 617.780.1777  
**DATE REQUEST REC'D:** \_\_\_\_\_ **DATE(S) OF EVENTS:** 07/13//2024  
**START/END TIME:** 7am - 2pm  
**LAUNCH AREA(S) REQUESTED:** Lee's Mills  
**NO. OF BOATS/TRAILERS:** 15  
**LIABILITY INSURANCE HOLDER & POLICY #:** Granite State Insurance. AIP3450334800  
**ADDITIONAL REQUEST(S) & INFORMATION PROVIDED:** Respectfully request to have the fees waived for a kids tournament

**TOURNAMENT FEE (Per Day):** \$150.00      **CHECK #:** \_\_\_\_\_      **DATE REC'D:** \_\_\_\_\_  
**FEE RECEIVED:** \_\_\_\_\_

#### **Town Department Response Only**

**MOULTONBOROUGH POLICE DEPT.:** \_\_\_\_\_

**MOULTONBOROUGH FIRE DEPT.:** \_\_\_\_\_

**DATE OF SELECTMEN'S MEETING:** \_\_\_\_\_

**STIPULATIONS:** \_\_\_\_\_

**THIS REQUEST IS:** \_\_\_\_\_ **DENIED**      \_\_\_\_\_ **APPROVED**

**DATE OF APPROVAL/DENIAL SENT:** \_\_\_\_\_

**DATE NH FISH & GAME NOTIFIED:** \_\_\_\_\_

ACORD™

## CERTIFICATE OF LIABILITY INSURANCE

BXW

DATE (MM/DD/YYYY)  
3/13/24

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	K & K Insurance Group, Inc. P.O. Box 2338 Fort Wayne, In 46801	CONTACT NAME:	SPORTS
		PHONE (A/C, No. Ext):	800-441-3994
		FAX (A/C, No):	260-459-5120
		E-MAIL ADDRESS:	KK.SPORTS@KANDKINSURANCE.COM
		INSURER(S) AFFORDING COVERAGE	NAIC #
		INSURER A:	GRANITE STATE INSURANCE COMPAN
		INSURER B:	NAT'L UNION FIRE INS CO OF PIT
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

## COVERAGES

CERTIFICATE NUMBER:

2096559

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR Owners & Contractors <input checked="" type="checkbox"/> SEXUAL ABUSE & MOLES: \$1M/\$1M GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	Y		AIP3450334800	12:01AM 11/02/23	12:01AM 11/02/24	EACH OCCURRENCE 1000000 DAMAGE TO RENTED PREMISES (Ea occurrence) 300000 MED EXP (Any one person) 5000 PERSONAL & ADV INJURY 1000000 GENERAL AGGREGATE 5000000 PRODUCTS-COMP/OP AGG 1000000 Part Lgl Liab 1000000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea Accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION						EACH OCCURRENCE AGGREGATE
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under: DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A				PER-STATUE OTHER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT
B	Participant Accident			AID3450335000	12:01AM 11/02/23	12:01AM 11/02/24	AD&D 10000 Primary Medical NONE Excess Medical 25000 Weekly Indemnity NONE

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CLUB:NH JUNIOR BASSMASTERS, 8/24/24, BASS FISHING TOURNAMENT AT LEE'S MILLS  
 BOAT LAUNCH, CERTIFICATE HOLDER IS ADDITIONAL INSURED REGARDING THEIR  
 INTEREST IN THE OPERATIONS OF THE NAMED INSURED.

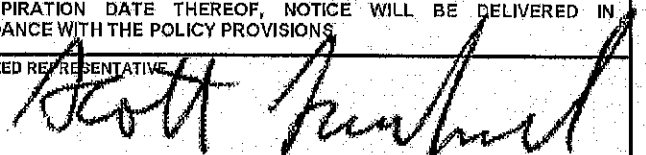
## CERTIFICATE HOLDER

## CANCELLATION

TOWN OF MOULTONBOROUGH  
 6 HOLLAND ST.  
 MOULTANBOROUGH, NH 03254

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



Revised and approved by the Board of Selectmen 09/23/2021

**\*\* PLEASE REFER TO ORDINANCE #5 & POLICY #11 \*\***

## ***Office of Selectmen***

**Town of Moultonborough  
6 Holland Street - PO Box 139 \* Moultonborough, NH 03254  
(603) 476-2347 \* [www.moultonboroughnh.gov](http://www.moultonboroughnh.gov)**

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**FEE RECEIVED:** \_\_\_\_\_

#### **Town Department Response Only**

**MOULTONBOROUGH POLICE DEPT.:** \_\_\_\_\_

**MOULTONBOROUGH FIRE DEPT.:** \_\_\_\_\_

**DATE OF SELECTMEN'S MEETING:** \_\_\_\_\_

**STIPULATIONS:** \_\_\_\_\_

**THIS REQUEST IS:** \_\_\_\_\_ **DENIED**      \_\_\_\_\_ **APPROVED**

**DATE OF APPROVAL/DENIAL SENT:** \_\_\_\_\_

**DATE NH FISH & GAME NOTIFIED:** \_\_\_\_\_

**ACORD™****CERTIFICATE OF LIABILITY INSURANCE**DATE (MM/DD/YYYY)  
3/13/24

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	K & K Insurance Group, Inc. P.O. Box 2338 Fort Wayne, In 46801	CONTACT NAME:	SPORTS	
		PHONE (A/C, No. Ext):	800-441-3994	FAX (A/C, No):
		E-MAIL ADDRESS:	KK.SPORTS@KANDKINSURANCE.COM	
		INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A: GRANITE STATE INSURANCE COMPAN		23809
		INSURER B: NAT'L UNION FIRE INS CO OF PIT		19445
		INSURER C:		
		INSURER D:		
		INSURER E:		
		INSURER F:		

**COVERAGES**

CERTIFICATE NUMBER:

2096558

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR Owners & Contractors <input checked="" type="checkbox"/> SEXUAL ABUSE & MOLES: \$1M/\$1M GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		Y	AIP3450334800	12:01AM 11/02/23	12:01AM 11/02/24	EACH OCCURRENCE 1000000 DAMAGE TO RENTED PREMISES (Ea occurrence) 300000 MED EXP (Any one person) 5000 PERSONAL & ADV INJURY 1000000 GENERAL AGGREGATE 5000000 PRODUCTS-COMP/OP AGG 1000000 Part Igl Liab 1000000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea Accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION						EACH OCCURRENCE AGGREGATE
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A				PER-STATUE <input type="checkbox"/> OTHER <input type="checkbox"/> E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT
B	Participant Accident			AID3450335000	12:01AM 11/02/23	12:01AM 11/02/24	AD&D 10000 Primary Medical NONE Excess Medical 25000 Weekly Indemnity NONE

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

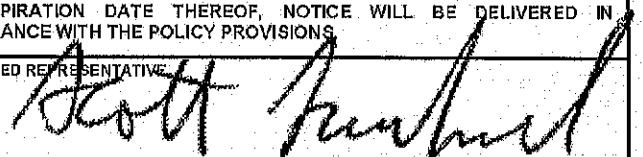
CLUB: NH JUNIOR BASSMASTERS, 7/13/24, BASS FISHING TOURNAMENT AT LEE'S MILLS BOAT LAUNCH. CERTIFICATE HOLDER IS ADDITIONAL INSURED REGARDING THEIR INTEREST IN THE OPERATIONS OF THE NAMED INSURED.

**CERTIFICATE HOLDER****CANCELLATION**

TOWN OF MOULTONBOROUGH  
6 HOLLAND ST.  
MOULTANBOROUGH, NH 03254

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

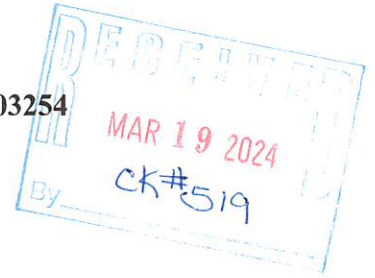


**\*\* PLEASE REFER TO ORDINANCE #5 & POLICY #11 \*\***

## Office of Selectmen

Town of Moultonborough

6 Holland Street - PO Box 139 \* Moultonborough, NH 03254  
(603) 476-2347 \* [www.moultonboroughnh.gov](http://www.moultonboroughnh.gov)



### FISHING TOURNAMENT LAUNCH REQUEST

ORGANIZATION: ALUMINUM FISHING SERIES LLC CONTACT: CHRIS MARTIN  
ADDRESS: 11 HARVARD ST. EXT WOBURN, MA 01801 TEL #: 781 367 2148  
DATE REQUEST REC'D: \_\_\_\_\_ DATE(S) OF EVENTS: JULY 19<sup>th</sup>, 2024 (Friday)  
START/END TIME: 7am start / 3:30 pm end (boats will start launching around 5am)  
LAUNCH AREA(S) REQUESTED: LEES MILLS  
NO. OF BOATS/TRAILERS: 25  
LIABILITY INSURANCE HOLDER & POLICY #: (NATA) National Casualty Company  
ADDITIONAL REQUEST(S) & INFORMATION PROVIDED: policy # 9R AIP 34503531-00  
will submit another request for states landing over flow for 5 trailers only  
TOURNAMENT FEE (Per Day): \$150.00 CHECK #: 519 DATE REC'D: 3/19/24  
FEE RECEIVED: \$150 ✓

#### Town Department Response Only

MOULTONBOROUGH POLICE DEPT.: See Attachment

MOULTONBOROUGH FIRE DEPT.: See attachment

DATE OF SELECTMEN'S MEETING: \_\_\_\_\_

STIPULATIONS: \_\_\_\_\_

THIS REQUEST IS: \_\_\_\_\_ DENIED \_\_\_\_\_ APPROVED

DATE OF APPROVAL/DENIAL SENT: \_\_\_\_\_

DATE NH FISH & GAME NOTIFIED: \_\_\_\_\_

# CERTIFICATE OF OFFICIAL MEMBERSHIP

12/21/2023

The member club, or organization listed below and shown as a CERTIFICATE HOLDER is hereby acknowledged as a member in good standing in the NORTH AMERICAN TOURNAMENT ASSOCIATION, LLC; and as such is entitled to all the rights and benefits thereof; including, but not limited to, the insurance coverage set out below.

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

## COMPANIES AFFORDING COVERAGE

### INSURED

North American Tournament Association, LLC  
D/B/A NATA its member clubs and organizations  
783 Winn Rd Unit #5-C  
Osage Beach, MO 65065

COMPANY  
A  
COMPANY  
B  
COMPANY  
C  
COMPANY  
D

National Casualty Company

### COVERAGES

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	GENERAL LIABILITY	9R AIP 34503531-00	12:01 AM 01/01/2024	12:01 AM 01/01/2025	GENERAL AGGREGATE	\$ 3,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY				PRODUCTS-COMP/OP AGG	\$ 1,000,000
	<input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR				PERSONAL & ADV INJURY	\$ 1,000,000
	<input type="checkbox"/> OWNER'S & CONTRACTOR'S PROT				EACH OCCURRENCE	\$ 1,000,000
	<input checked="" type="checkbox"/> Legal Liability to Participants \$250,000				FIRE DAMAGE (Any one fire)	\$ 300,000
					MED EXP (Any one person)	\$ 5,000
					COMBINED SINGLE LIMIT	\$
	AUTOMOBILE LIABILITY				BODILY INJURY (Per Person)	\$
	<input type="checkbox"/> ANY AUTO				BODILY INJURY (Per Accident)	\$
	<input type="checkbox"/> ALL OWNED AUTOS				PROPERTY DAMAGE	\$
	<input type="checkbox"/> SCHEDULED AUTOS					
	<input type="checkbox"/> HIRED AUTOS					
	GARAGE LIABILITY				AUTO ONLY-EA ACCIDENT	\$
	<input type="checkbox"/> ANY AUTO				OTHER THAN AUTO ONLY:	\$
					EACH ACCIDENT	\$
					AGGREGATE	\$
	EXCESS LIABILITY				EACH OCCURRENCE	\$
	<input type="checkbox"/> UMBRELLA FORM				AGGREGATE	\$
	<input type="checkbox"/> OTHER THAN UMBRELLA FORM					\$
	WORKER'S COMPENSATION AND EMPLOYERS' LIABILITY				<input type="checkbox"/> STATUTORY <input type="checkbox"/> OTHER LIMITS	
	THE PROPRIETOR/				EL EACH ACCIDENT	\$
	PARTNERS/EXECUTIVE <input type="checkbox"/> INCL				EL DISEASE-POLICY LIMIT	\$
	OFFICERS ARE: <input type="checkbox"/> EXCL				EL DISEASE-EA EMPLOYEE	\$

DESCRIPTION OF OPERATIONS/LOCATION/VEHICLES/SPECIAL ITEMS:

**SANCTIONED FRESH WATER FISHING TOURNAMENTS, BANQUETS, MEETINGS, AND OCCASIONAL FUNDRAISING ACTIVITIES AS ORGANIZED AND OPERATED BY THE MEMBER CLUB OR ORGANIZATION**

### CERTIFICATE HOLDER

### CANCELLATION

SHOULD THE CERTIFICATE HOLDER FAIL TO MAINTAIN THEIR TIMELY PAYMENT OF DUES OR OTHERWISE REMAIN A MEMBER IN GOOD STANDING THEN THIS CERTIFICATE OF MEMBERSHIP AND ANY CERTIFICATE(S) OF INSURANCE ISSUED ON THEIR BEHALF SHALL BE NULL AND VOID

**Membership through 01/01/2025**

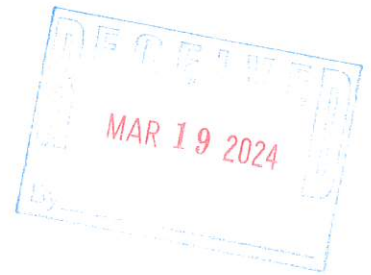
Aluminum Fishing Series LLC  
Chris Martin  
11 Harvard St Extension  
Woburn MA 01801

AUTHORIZED REPRESENTATIVE

*Barbara DeLuca*



**\*\* PLEASE REFER TO ORDINANCE #5 & POLICY #11\*\***



## Office of Selectmen

Town of Moultonborough

6 Holland Street - PO Box 139 \* Moultonborough, NH 03254

(603) 476-2347 \* [www.moultonboroughnh.gov](http://www.moultonboroughnh.gov)

### FISHING TOURNAMENT LAUNCH REQUEST

ORGANIZATION: ALUMINUM FISHING  
SERIES LLC CONTACT: CHRIS MARTIN  
ADDRESS: 11 HARVARD ST. EXT WOBURN, MA 01801 TEL #: 781 367 2148  
DATE REQUEST REC'D: \_\_\_\_\_ DATE(S) OF EVENTS: JULY 19<sup>th</sup>, 2024 (Friday)  
START/END TIME: 7am start / 3:30 end (boats start arriving around 5am)  
LAUNCH AREA(S) REQUESTED: STATES LANDING  
NO. OF BOATS/TRAILERS: 5  
LIABILITY INSURANCE HOLDER & POLICY #: (NATA) National Casualty Company  
ADDITIONAL REQUEST(S) & INFORMATION PROVIDED: policy # 9R AIP 34503531-00  
this is 5 boat overflow parking for LEES MILLS tournament.

TOURNAMENT FEE (Per Day): \$150.00 CHECK #: \_\_\_\_\_ DATE REC'D: \_\_\_\_\_

FEE RECEIVED: \_\_\_\_\_

#### Town Department Response Only

MOULTONBOROUGH POLICE DEPT.: See attachment

MOULTONBOROUGH FIRE DEPT.: See attachment

DATE OF SELECTMEN'S MEETING: \_\_\_\_\_

STIPULATIONS: \_\_\_\_\_

THIS REQUEST IS: \_\_\_\_\_ DENIED \_\_\_\_\_ APPROVED

DATE OF APPROVAL/DENIAL SENT: \_\_\_\_\_

DATE NH FISH & GAME NOTIFIED: \_\_\_\_\_

# CERTIFICATE OF OFFICIAL MEMBERSHIP

12/21/2023

The member club, or organization listed below and shown as a CERTIFICATE HOLDER is hereby acknowledged as a member in good standing in the NORTH AMERICAN TOURNAMENT ASSOCIATION, LLC; and as such is entitled to all the rights and benefits thereof; including, but not limited to, the insurance coverage set out below.

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## COMPANIES AFFORDING COVERAGE

### INSURED

North American Tournament Association, LLC  
D/B/A NATA its member clubs and organizations  
783 Winn Rd Unit #5-C  
Osage Beach, MO 65065

COMPANY A	National Casualty Company
COMPANY B	
COMPANY C	
COMPANY D	

### COVERAGES

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CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	GENERAL LIABILITY	9R AIP 34503531-00	12:01 AM 01/01/2024	12:01 AM 01/01/2025	GENERAL AGGREGATE	\$ 3,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY				PRODUCTS-COMP/OP AGG	\$ 1,000,000
	<input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR				PERSONAL & ADV INJURY	\$ 1,000,000
	<input type="checkbox"/> OWNER'S & CONTRACTOR'S PROT				EACH OCCURRENCE	\$ 1,000,000
	<input checked="" type="checkbox"/> Legal Liability to Participants \$250,000				FIRE DAMAGE (Any one fire)	\$ 300,000
					MED EXP (Any one person)	\$ 5,000
					COMBINED SINGLE LIMIT	\$
	AUTOMOBILE LIABILITY				BODILY INJURY (Per Person)	\$
	<input type="checkbox"/> ANY AUTO				BODILY INJURY (Per Accident)	\$
	<input type="checkbox"/> ALL OWNED AUTOS				PROPERTY DAMAGE	\$
	<input type="checkbox"/> SCHEDULED AUTOS					
	<input type="checkbox"/> HIRED AUTOS					
	GARAGE LIABILITY				AUTO ONLY-EA ACCIDENT	\$
	<input type="checkbox"/> ANY AUTO				OTHER THAN AUTO ONLY:	\$
	<input type="checkbox"/>				EACH ACCIDENT	\$
	<input type="checkbox"/>				AGGREGATE	\$
	<input type="checkbox"/>					
	EXCESS LIABILITY				EACH OCCURRENCE	\$
	<input type="checkbox"/> UMBRELLA FORM				AGGREGATE	\$
	<input type="checkbox"/> OTHER THAN UMBRELLA FORM					\$
	WORKER'S COMPENSATION AND EMPLOYERS' LIABILITY				<input type="checkbox"/> STATUTORY <input type="checkbox"/> OTHER LIMITS	
	THE PROPRIETOR/				EL EACH ACCIDENT	\$
	PARTNERS/EXECUTIVE <input type="checkbox"/> INCL				EL DISEASE-POLICY LIMIT	\$
	OFFICERS ARE: <input type="checkbox"/> EXCL				EL DISEASE-EA EMPLOYEE	\$

DESCRIPTION OF OPERATIONS/LOCATION/VEHICLES/SPECIAL ITEMS:

**SANCTIONED FRESH WATER FISHING TOURNAMENTS, BANQUETS, MEETINGS, AND OCCASIONAL FUNDRAISING ACTIVITIES AS ORGANIZED AND OPERATED BY THE MEMBER CLUB OR ORGANIZATION**

### CERTIFICATE HOLDER

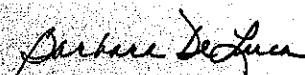
### CANCELLATION

SHOULD THE CERTIFICATE HOLDER FAIL TO MAINTAIN THEIR TIMELY PAYMENT OF DUES OR OTHERWISE REMAIN A MEMBER IN GOOD STANDING THEN THIS CERTIFICATE OF MEMBERSHIP AND ANY CERTIFICATE(S) OF INSURANCE ISSUED ON THEIR BEHALF SHALL BE NULL AND VOID

**Membership through 01/01/2025**

Aluminum Fishing Series LLC  
Chris Martin  
11 Harvard St Extension  
Woburn MA 01801

AUTHORIZED REPRESENTATIVE



**FISHING TOURNAMENT LAUNCH REQUEST  
POLICE/FIRE COMMENTS**

**Aluminum Fishing Series LLC  
July 19, 2024**

**Lees Mills & States Landing**

**Lees Mills & States Landing:**

**Moultonborough Police Department Comments:**

No issues with either, as long as participants comply with Town Parking Regulations and do not block any roads or driveways in the area.

Peter W. Beede Jr.  
Chief of Police  
3/19/24

\*\*\*\*\*

**Lees Mills:**

**Moultonborough Fire Department Comments:**

The Fire Department has no objections to this request. Standard provisions to allow for access to fire hydrant and fire boat at Lees Mills (see details on file). See attachment.

**States Landing:**

**Moultonborough Fire Department Comments:**

The Fire Department has no objection to this request. Parking of vehicles and trailers shall not obstruct access to Castle Shore Road and Dufault Road.

David Bengtson  
Fire Chief  
3/19/24



Lees Mill Rd

502

NO PARKING IN  
CROSS HATCHED AREA  
DO NOT BLOCK  
ACCESS FOR FIRE  
TRUCKS TO HYDRANT  
OR BOAT

Measure distance

Click on the map to add to your path

Total distance: 50. ft



**\*\* PLEASE REFER TO ORDINANCE #5 & POLICY #11 \*\***



## Office of Selectmen

Town of Moultonborough

6 Holland Street - PO Box 139 \* Moultonborough, NH 03254

(603) 476-2347 \* [www.moultonboroughnh.gov](http://www.moultonboroughnh.gov)

### FISHING TOURNAMENT LAUNCH REQUEST

ORGANIZATION: LAKE REGION Bass CHASERS CONTACT: Jason A. Bean

ADDRESS: 271 WILFORD AVENUE LACONN, NH 03246 TEL #: 603 393-9456

DATE REQUEST REC'D: \_\_\_\_\_ DATE(S) OF EVENTS: 5/1/24

START/END TIME: 07:00 - 15:00

LAUNCH AREA(S) REQUESTED: LEE'S MILL & STATES LAUNCH

NO. OF BOATS/TRAILERS: UP TO 30

LIABILITY INSURANCE HOLDER & POLICY #: High Insurance Group, Inc. 78995295

ADDITIONAL REQUEST(S) & INFORMATION PROVIDED: \_\_\_\_\_

TOURNAMENT FEE (Per Day): \$150.00 CHECK #: 1091 DATE REC'D: 3/11/24

FEE RECEIVED: \$150.00 ✓

#### Town Department Response Only

MOULTONBOROUGH POLICE DEPT.: See attachment

MOULTONBOROUGH FIRE DEPT.: See attachment

DATE OF SELECTMEN'S MEETING: \_\_\_\_\_

STIPULATIONS: \_\_\_\_\_

THIS REQUEST IS: \_\_\_\_\_ DENIED \_\_\_\_\_ APPROVED

DATE OF APPROVAL/DENIAL SENT: \_\_\_\_\_

DATE NH FISH & GAME NOTIFIED: \_\_\_\_\_



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/7/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER K&K Insurance Group, Inc. 1712 Magnavox Way Fort Wayne, IN 46804  www.kandkinsurance.com	CONTACT NAME: K&K Insurance Group, Inc. PHONE (A/C, No, Ext): 800-441-3994 E-MAIL ADDRESS:  INSURER(S) AFFORDING COVERAGE INSURER A: National Union Fire Ins Co Pittsburgh PA INSURER B: Granite State Insurance Company INSURER C: INSURER D: INSURER E: INSURER F:	FAX (A/C, No): 260-459-5120 NAIC # 19445 23809
INSURED B.A.S.S. Nation 3500 Blue Lake Drive, Suite 330 Birmingham AL 35243	Lic No. 0334819	

**COVERAGES**

CERTIFICATE NUMBER: 78995295

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			AIP-34503348-00	11/2/2023	11/2/2024	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$300,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$5,000,000 PRODUCTS - COMP/OP AGG \$1,000,000 Part Lgl Liab \$1,000,000 COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						\$ \$ \$ \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Participant Accident			AID-34503350-00	11/2/2023	11/2/2024	Excess Medical: \$25,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Evidence of Coverage  
Bass Fishing Tournament 5/1/2024 Lees' Mill Launch  
Lakes Region Bass Chasers

**CERTIFICATE HOLDER****CANCELLATION**

Town of Moultonborough  
6 Holland Street  
Moultonborough NH 03254

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Scott Lunsford

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ACORD 25 (2016/03)

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**FISHING TOURNAMENT LAUNCH REQUEST  
POLICE/FIRE COMMENTS**

**Lakes Region Bass Chasers  
May 1, 2024**

**Lees Mills & States Landing**

**Moultonborough Police Department Comments:**

No issues as long as attendees obey areas that are posted "No Parking" and do not block any driveways or roads in the area.

Peter W. Beede Jr.  
Chief of Police  
3/11/24

**Moultonborough Fire Department Comments:**

The Fire Department has no objections to this request. Standard provisions to allow for access to fire hydrant and fire boat at Lees Mills (See details on file). At States Landing, parking of vehicles and trailers shall not obstruct access to Castle Shore Road & Default Road.

David Bengtson  
Fire Chief  
3/20/24



Lees Mill Rd

NO PARKING IN  
CROSS HATCHED AREA  
DO NOT BLOCK  
ACCESS FOR FIRE  
TRUCKS TO HYDRANT  
OR BOAT

Measure distance

Click on the map to add to your path

Total distance: 50. ft



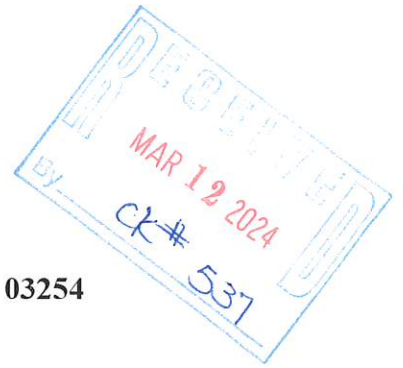
**\*\* PLEASE REFER TO ORDINANCE #5 & POLICY #11 \*\***

## Office of Selectmen

Town of Moultonborough

6 Holland Street - PO Box 139 \* Moultonborough, NH 03254

(603) 476-2347 \* [www.moultonboroughnh.gov](http://www.moultonboroughnh.gov)



### FISHING TOURNAMENT LAUNCH REQUEST

ORGANIZATION: NH Bass Federation CONTACT: Joshua Ledbetter - President  
ADDRESS: 127 S. Bow Rd, Bow, NH - 03304 TEL #: 603-965-8027  
DATE REQUEST REC'D: 3-11-24 DATE(S) OF EVENTS: 3-25-24  
START/END TIME: 06:00 - 15:00  
LAUNCH AREA(S) REQUESTED: Lee's Mills & States Landing  
NO. OF BOATS/TRAILERS: 20-25  
LIABILITY INSURANCE HOLDER & POLICY #: Granite State Insurance #23809  
Nat'l Union Fire INS #19445  
ADDITIONAL REQUEST(S) & INFORMATION PROVIDED: Bass Fishing tournament  
with weigh-in at Lee's Mill Boat Launch. States Landing to be  
used for parking only. \$150 per Boat Ramp x 2 = \$300  
TOURNAMENT FEE (Per Day): \$150.00 CHECK #: 537 DATE REC'D: 3/12/24  
FEE RECEIVED: \$300 ✓

#### Town Department Response Only

MOULTONBOROUGH POLICE DEPT.: See attachment

MOULTONBOROUGH FIRE DEPT.: See attachment

DATE OF SELECTMEN'S MEETING: \_\_\_\_\_

STIPULATIONS: \_\_\_\_\_

THIS REQUEST IS: \_\_\_\_\_ DENIED \_\_\_\_\_ APPROVED

DATE OF APPROVAL/DENIAL SENT: \_\_\_\_\_

DATE NH FISH & GAME NOTIFIED: \_\_\_\_\_

**FISHING TOURNAMENT LAUNCH REQUEST  
POLICE/FIRE COMMENTS**

**NH Bass Federation**

**August 25, 2024**

**Lees Mills & States Landing**

**Moultonborough Police Department Comments:**

No issues as long as participants comply with Town Parking Regulations and do not block any roads or driveways in the area.

Peter W. Beede Jr.  
Chief of Police  
3/20/24

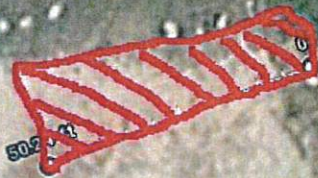
**Moultonborough Fire Department Comments:**

The Fire Department has no objections to this request. Standard provisions to allow for access to fire hydrant and fire boat at Lees Mills (See details on file).

David Bengtson  
Fire Chief  
3/20/24



Lees Mill Rd



NO PARKING IN  
CROSS HATCHED AREA  
DO NOT BLOCK  
ACCESS FOR FIRE  
TRUCKS TO HYDRANT  
OR BOAT

Measure distance

Click on the map to add to your path

Total distance: 50. ft





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**OFFICE OF ADMINISTRATION**  
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PHONE 603.476.2347 FAX 603.476.5835

**Board of Selectmen Agenda Report**

Date: March 22, 2024

To: Board of Selectmen

From: Mary Bengtson/Recreation Dept.

Subject: Use of Mboro Function Hall for Candidates Night, May 5, 2024

Recommended motion: Recommendation to follow BoS precedent waiving all paperwork, documentation and fees for the May 5, 2024 Candidates Night and future Candidate's Night events held by Moultonborough Town Moderator(s) at the Moultonborough Function Hall.

Background: Town Moderator Paul Punturieri has requested use of the Moultonborough Function Hall on Sunday May 5, 2024, 5pm-9pm for Candidate's Night event. Historically the BoS has waived all function hall paperwork, documentation, and fees for Candidate's Night events.

Fiscal Impact: License (rental) fee \$250.00



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**DELEGATION OF DEPOSIT AUTHORITY**

Pursuant to the provisions of RSA 41:29, II, the Town Treasurer has the responsibility to deposit all such monies received by the Town of Moultonborough in appropriate financial institutions as outlined in the statute.

RSA 41:29, VI allows the Treasurer to delegate deposit or other financial functions to other town officials or employees, provided such delegation is in writing and includes written procedures acceptable to the Board of Selectmen. Such delegation may only be to a town official or employee bonded in accordance with RSA 41:6.

The Moultonborough Town Treasurer hereby delegates deposit function authority to the Moultonborough Town Administrator of the funds collected in that role. These deposits shall be made on a weekly basis or daily, whenever receipts total \$500 or more.

In making these deposits, the Moultonborough Town Administrator shall provide the Moultonborough Town Treasurer with the deposit slip from the Town's general fund financial institution, in addition to a detailed back-up report documenting the receipt of monies comprising the deposit made.

This authority shall remain in effect until rescinded by written notice of the Moultonborough Town Treasurer or until the expiration of the Treasurer's term.

*Nancy Goss*  
Nancy Goss  
Moultonborough Town Treasurer

03/11/2024  
Date

Moultonborough Board of Selectmen:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jonathan W. Tolman, Chairman

\_\_\_\_\_  
Shari A. Colby, Vice Chairman

\_\_\_\_\_  
Jean M. Beadle, Selectman

\_\_\_\_\_  
Karel A. Crawford, Selectman

\_\_\_\_\_  
Kevin D. Quinlan, Selectman



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The Moultonborough Town Treasurer hereby delegates deposit function authority to the Moultonborough Deputy of Finance of the funds collected in that role. These deposits shall be made on a weekly basis or daily, whenever receipts total \$500 or more.

In making these deposits, the Moultonborough Deputy of Finance shall provide the Moultonborough Town Treasurer with the deposit slip from the Town's general fund financial institution, in addition to a detailed back-up report documenting the receipt of monies comprising the deposit made.

This authority shall remain in effect until rescinded by written notice of the Moultonborough Town Treasurer or until the expiration of the Treasurer's term.

*Nancy H. Goss*

Nancy Goss  
Moultonborough Town Treasurer

*03/11/2024*

Date

Moultonborough Board of Selectmen:

Date

Jonathan W. Tolman, Chairman

Shari A. Colby, Vice Chairman

Jean M. Beadle, Selectman

Karel A. Crawford, Selectman

Kevin D. Quinlan, Selectman

January 29, 2024

Town of Moultonborough

Selectboard Members

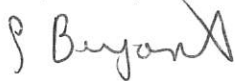
PO Box 139

Moultonborough, NH 03254

This letter is a request to sell back a certain 2 grave lot #307 in the Shannon Cemetery.

Enclosed you will find a copy of the deed, listing recording information at the Carroll County Registry of Deeds.

Thank you for your time and service to our community,



Suzanne Bryant

37 Orchard Drive

Moultonborough, NH

603-707-9862

Threecharms1@gmail.com



## Alison Kepple

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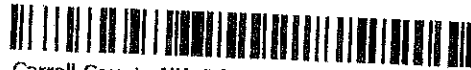
**From:** Ashley Kenney  
**Sent:** Tuesday, March 19, 2024 10:23 AM  
**To:** Alison Kepple  
**Subject:** RE: Voice Message from WIRELESS CALLER (0m 45s)

Hi, Alison!

Lot #307 Bryant in Shannon Cemetery is vacant, they are all set to make a request to sell the lot back to the town!



Town of Moultonborough Public Works  
PO Box 139  
68 Highway Garage Road  
Moultonborough, NH 03254  
(603) 253-7445



Carroll County NH ROD TID: 4240911  
08/08/2022 14:10 PM Doc # 202200092020  
Book/Page: 3683/0405 Pages: 1

**Know all Men by These Presents:**

That We, Kevin D. Quinlan, Shari Colby, Jean M. Beadle, Karel A. Crawford and James F. Gray, Selectmen of Moultonborough, Carroll County, State of New Hampshire, For Consideration paid, Grant to Suzanne Bryant, 37 Orchard Drive, Moultonborough, NH 03254 for consideration paid in the amount of \$400.00 paid in full.

With Warranty Covenants to the said:

**Suzanne Bryant**

A certain two grave lot #307 size 8ft x 10ft in the Shannon Cemetery, in the Town of Moultonborough. Said lot is designated on the Plan of the Shannon Cemetery which is recorded at the Carroll County Registry of Deeds.

THE ABOVE NAMED LOTS ARE SUBJECT TO THE FOLLOWING RESTRICTIONS:

- 1.) CEMETERY LOTS CANNOT BE SOLD BY THE OWNER TO ANYONE OTHER THAN BACK TO THE TOWN OF MOULTONBOROUGH.
- 2.) SUBJECT TO THE RULES AND REGULATIONS FOR THE USE THEREOF AS SHALL BE ESTABLISHED FROM TIME TO TIME BY THE TOWN OF MOULTONBOROUGH BY POLICY, ORDINANCE OR ADMINSTRATIVE ORDER.

Witness our hands and seal on this 4 day of August, 2022.

WITNESS:

Alison G. Kepple  
Alison G. Kepple

Alison G. Kepple  
Alison G. Kepple

Alison G. Kepple  
Alison G. Kepple

Alison G. Kepple

Alison G. Kepple  
Alison G. Kepple

STATE OF NEW HAMPSHIRE  
STATE OF NEW HAMPSHIRE

Kevin D. Quinlan  
Kevin D. Quinlan, Chair, Selectman

Shari Colby  
Shari Colby, Selectman

Jean M. Beadle  
Jean M. Beadle, Selectman

Karel A. Crawford, Selectman

James F. Gray  
James F. Gray, Selectman

COUNTY OF CARROLL





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**Board of Selectmen Agenda Report**

**Date:** 3/15/24  
**To:** Select Board  
**From:** Julia Marchand, Town Clerk  
**Subject:** Dog of the Month Drawing and Dog of the Year Election

**Recommended motion:** No action necessary – Informational only / Feedback welcome

**Background:** Per RSA 466:1, all dogs must be licensed annually with the Town Clerk by April 30<sup>th</sup>. Dogs that remain unlicensed in July will be issued a Civil Forfeiture fine by the Police.

**Issue:** Per RSA 466:11, the Town Clerk's office is required to generate a list of unlicensed dogs which the governing body must then use to issue a warrant. The Moultonborough Police Department then visits each of the homes on the list to assist in the collection of the required fees. When the list is first generated, it usually contains more than 100 dogs. The Town Clerk's office and the Police Department dedicate a significant amount of time trying to bring our residents in compliance with the law over the course of several months and there are always a handful of unlicensed dogs heading into the next year. The goal with the Dog of the Month drawing and the Dog of the Year election is to create an incentive for residents to comply with the law. We also hope to introduce our town's youth to licensing laws and election procedures in a fun and educational way.

**Fiscal Impact (If any):** There will be no significant cost to the town for either program. If the programs are successful, they will increase the license fees collected by the town. A gift basket prize for the Dog of the Year will be constructed from donated dog-themed items at no expense to the town.