

**Town of Moultonborough
Board of Selectmen
Meeting Agenda
Thursday, June 6, 2024
5:00 P.M.
6 Holland St.
Moultonborough, NH**

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. REVIEW / APPROVAL MINUTES**
 - A. Date(s): 5/23/2024 and Non-public minutes
- IV. CONSENT AGENDA**
 - A. Response to 2024 Tax Exemption Application
 - i. Approved: Geneva Point Center, Inc. (MBLU#232-001, 232-009, 248-001)
 - B. New Hampshire Department of Revenue Administration
 - i. Application for Current Use Assessment (Form A-10)
 - ii. Certification of Yield Taxes Assessed and Yield Tax Levy
 - C. Disposal Agreement
 - i. 63 Hayes Lane
 - D. Shannon Cemetery lot purchase (lot #333; \$1,600)
- V. NEW BUSINESS**
 - A. Moultonborough Transfer Station
 - i. Waste Management Contract Extension
 - ii. Waste Management Skid Steer Replacement
 - iii. Municipal Solid Waste Compactor Replacement
 - B. Moultonborough Police Department
 - i. Pistol Replacement Purchase
 - C. Moultonborough Recreation Department
 - i. Activities Assistant Job Description and Advertisement
 - ii. 4th of July Parade
 - D. Moultonborough Land Use Department
 - i. Application Requesting Restoration of Involuntarily Merged Lot (Map 254 Lot 19 and lot 22)
 - E. Moultonborough Town Clerk
 - i. Delegation of Deposit Authority – New Town Treasurer
 - F. Moultonborough Town Treasurer
 - i. Appointment of Deputy Town Treasurer
 - ii. Delegation of Deposit Authority
 - a) Town Tax Collector and Deputy Tax Collector
 - b) Town Administrator and Finance Director
- VI. OTHER BUSINESS**
 - A. Department Project Updates
- VII. CITIZEN INPUT**
- VIII. NON-PUBLIC SESSION**
 - A. RSA 91-A: 3, II (a & b)

Any person with a disabling condition who would like to attend this public meeting and needs to be provided reasonable accommodations to participate please contact the Moultonborough Town Hall at 603-476-2347 so accommodations can be made.

**Town of Moultonborough
Board of Selectmen
May 23, 2024**

MEETING MINUTES

Present: Chairman of the Board Jon W. Tolman opened the meeting at 5:00 p.m. and members present were Selectmen Kevin D. Quinlan, Karel A. Crawford, James F. Gray, and Charles M. McGee. Town Administrator Charles Smith, Department of Public Works Director Chris Theriault, and Fire Chief David Bengtson were also present.

I. CALL TO ORDER: Chairman of the Board Jon W. Tolman called the meeting to order at 5:00 p.m. at the Moultonborough Town Hall in the Ernest Davis meeting room. Chairman Tolman thanked all town staff for their help in preparing for town meeting and the voters for their attendance at town meeting.

II. PLEDGE OF ALLEGIANCE: The Board recited the Pledge of Allegiance.

III. BOARD OF SELECTMEN ORGANIZATION – being the first regularly scheduled meeting since Town Meeting the Board reorganized and voted to appoint a Chairman and Vice Chairman of the Board. Consensus of the Board agreed to members or designees to the following Board and Committees.

A. Chairman of the Board

Motion: Selectman Crawford

To nominate Selectman Tolman as Chairman of the Board.

Seconded: Selectman Gray

Discussion: Selectman Tolman declined the nomination.

Vote: No Vote

Motion: Selectman McGee

To nominate Selectman Quinlan as Chairman of the Board.

Seconded: Selectman Gray

Vote: 5 – 0

Motion passed.

B. Vice Chairman of the Board

Motion: Selectman Gray

To nominate Selectman Tolman as Vice Chairman of the Board.

Seconded: Selectman McGee

Vote: 5 – 0

Motion passed.

C. Planning Board Ex-Officio Full Member – consensus of the Board agreed to Chairman Quinlan as full member.

- 1 D. Planning Board Ex-Officio Alternate Member – consensus of the Board agreed to
2 Selectman Gray as alternate member.
- 3 E. Capital Improvements Program Committee (CIPC) Ex-Officio – consensus of the
4 Board agreed to Selectman McGee as the ex-officio to CIPC.
- 5 F. Advisory Budget Committee (ABC) Ex-Officio – consensus of the Board agreed to
6 Selectman Crawford as the ABC ex-officio member.
- 7 G. Heritage Commission Ex-Officio – consensus of the Board agreed to Selectman
8 Crawford as Heritage Commission ex-officio member.
- 9 H. Joint Inter-Municipal Ambulance Service Committee – consensus of the Board
10 agreed to Selectman Tolman as board member to the ambulance service committee.
- 11 I. E911 Committee – consensus of the Board agreed to Selectman Tolman as board
12 member to the E911 committee.
- 13 J. Carroll County Communications District – member Jean Beadle offered to step
14 aside as an alternate to the district committee, that meets quarterly, if a Board mem-
15 ber wanted to serve. Board agreed to allow Jean to serve and if scheduling became
16 an issue Selectman Tolman would serve on the committee.
- 17

18 **IV. PUBLIC HEARING** – Chairman Quinlan opened the public hearing on Discretionary
19 Preservation Easements (RSA 79-D) at 5:10 p.m. and read the public notice. Chairman
20 Quinlan read the memorandum(s) from Heritage Commission Chairman Cristina
21 Ashjian encouraging the Board to support the renewal of two applications: Burrows
22 barn at 422 Ossipee Mountain Road (Tax Map 3, lot1) and Davis barn at 11 Sawmill
23 Way (Tax Map 115, Lot 12), and a new application for Troops Family LLC, Red Hill
24 Farm, at 265 Sheridan Road (Tax Map 41, Lot 9). Chairman Quinlan also acknowl-
25 edged written letters of support the Board received for the applications. No further
26 public comment was provided. Board voted to approve the applications. Chairman
27 Quinlan closed the hearing at 5:17 p.m.

28

29 **Motion:** Vice Chairman Tolman

30 *To approve the Burrows barn discretionary preservation easement application under*
31 *RSA 79-D.*

32 **Seconded:** Selectman Crawford

33 **Vote:** 5 – 0

34 **Motion passed.**

35

36 **Motion:** Vice Chairman Tolman

37 *To approve the Davis barn discretionary preservation easement application at 11*
38 *Sawmill Way.*

39 **Seconded:** Selectman Gray

40 **Vote:** 5 – 0

41 **Motion passed.**

42

43 **Motion:** Vice Chairman Tolman

44 *To approve the Troop Family LLC 79-D application and the 75% abatement as rec-*
45 *ommended by the Heritage Commission.*

46 **Seconded:** Selectman McGee

1 **Vote: 5 – 0**

2 **Motion passed.**

3
4 **V. APPROVAL OF MINUTES**

5
6 **Motion:** Selectman Crawford

7 *To approve the meeting minutes from May 2, 2024.*

8 **Seconded:** Chairman Quinlan

9 **Discussion:** Chairman Quinlan updated a the word “Elderly” as it was misspelled on
10 page 1 of 6 line 42.

11 **Vote:** 2 – 0 – 3 (Selectman Tolman was absent for meeting; Selectmen Gray and
12 McGee were not elected to the board on day of the meeting).

13
14 **VI. CONSENT AGENDA:** The Board signed and voted in the affirmative on the follow-
15 ing consent agenda items.

16
17 **A. NH Department of Revenue Administration**

- 18 i. 2024 MS-232 Report of Appropriations Actually Voted
19 ii. Certification of Yield Taxes Assessed and Yield Tax Levy forms
20 iii. Real Estate Tax Exemptions Charitable
21 1) Audubon Society of NH
22 2) Castle Preservation Society
23 3) Turning Point Christian Fellowship
24 4) West Wynde Retirement Community

25 **B. Town of Moultonborough Disposal Agreement**

- 26 i. Russ and Barb Wakefield – 26 Wool Wakefield Lane
27 ii. Leslie and James LeClair – 16 Lady Slipper Lane
28 iii. Joseph Galea – 6 Knoll Point Drive

29 **C. Personnel Action Form**

30
31 **Motion:** Vice Chairman Tolman

32 *To approve the consent agenda items.*

33 **Seconded:** Selectman McGee

34 **Vote:** 5 – 0

35 **Motion passed.**

36
37 **VII. NEW BUSINESS**

38 **A. Moultonborough Fire Department**

- 39 i. Chief Bengtson presented to the Board a recommendation that the town be-
40 come members of the “Houston-Galveston Area Council (HGAC) Cooper-
41 ative Purchasing Program.” Membership into the program would provide
42 the town an opportunity to purchase vehicles, equipment, and services at a
43 reduced cost. Membership is at no cost to the town. Vendors pay the fee
44 and towns can receive as much as 10% off the list price. Delivery time for
45 equipment can be expedited. Chief Bengtson provided a list of neighboring
46 communities (Towns of Holderness and Tamworth, e.g.) that are members

1 and benefited from the program.

2
3 **Motion:** Selectman Gray

4 *To accept the recommendation of the Fire Chief and sign an interlocal con-*
5 *tract for cooperative purchasing with the Houston-Galveston Area Council*
6 *for the purpose of purchasing vehicles, equipment, and services for the*
7 *Town and receiving the benefits of reduced cost through cooperative pur-*
8 *chasing. Further, authorize the town administrator to sign the contract on*
9 *behalf of the board.*

10 **Seconded:** Selectman McGee

11 **Vote:** 5 – 0

12 **Motion passed.**

13
14 **B. Department of Public Works**

- 15 i. DPW Director Theriault forwarded a recommendation to the Board for the
16 town to continue roadside mowing services in the summer of 2024 with
17 vendor Randolph Frye. Board approved.

18
19 **Motion:** Vice Chairman Tolman

20 *To waive the competitive bidding requirements and extend the Roadside*
21 *Mowing Services Contract for one year in the amount of \$37,800 with*
22 *Randolph Frye of Moultonborough, NH.*

23 **Seconded:** Selectman Crawford

24 **Vote:** 5 – 0

25 **Motion passed**

26
27 **C. Land Use Department**

- 28 i. Board reviewed an Application Requesting Restoration of Involuntarily
29 Merged Lot (Map 254 Lot 19 and lot 22) but moved approval of the appli-
30 cation to their meeting on Thursday, June 6th for further information from
31 Land Use department.

32
33 **D. Town Assessing**

- 34 i. Abatement Credit Refund – the Board reviewed a recommendation from
35 Town Assessor Tom Hughes for a tax abatement in the amount of \$5,645
36 for New Hampshire Boat Museum and their 2024 taxes. NH Boat Museum
37 has a charitable property tax exemption, but it was not updated in time be-
38 fore release of this year's first half tax warrant.

39
40 **Motion:** Selectman Crawford

41 *To approve a \$5,645 (plus any applicable interest) tax abatement to the*
42 *New Hampshire Boat Museum for 2024 taxes on MBLU #141-003 an im-*
43 *proved parcel located at 130 Whittier Highway.*

44 **Seconded:** Selectman McGee

45 **Vote:** 5 – 0

1 **Motion passed**
2

3 E. Temporary Use Permit-Commercial Use

- 4 i. Buckey's Restaurant and Tavern – requested a temp use permit to setup a
5 20x40 tent for Bike Week (June 8, 9, and 10). Board approved.
6

7 **Motion:** Selectman Gray

8 *To approve a temporary use permit-commercial use for Buckey's Restau-*
9 *rant and Tavern to setup a 20x40 tent on June 8, 9, and 10th.*

10 **Seconded:** Selectman McGee

11 **Vote:** 5 – 0

12 **Motion passed**
13

14 F. Application for a Permit to Conduct a Raffle Permit – the Board reviewed and ap-
15 proved two raffle permit requests.

- 16 i. Moultonborough Lions Club – December 7th, 2024
17

18 **Motion:** Vice Chairman Tolman

19 *To approve an application for a permit to conduct a raffle for Moultonbor-*
20 *ough Lions Club at the Moultonborough Central School on December 7th,*
21 *2024.*

22 **Seconded:** Selectman McGee

23 **Vote:** 5 – 0

24 **Motion passed**
25

- 26 ii. Great Waters Music – August 17th, 2024
27

28 **Motion:** Selectman McGee

29 *To approve an application for a permit to conduct a raffle for Great Waters*
30 *Music on Saturday, August 17, 2024 at Castle in the Clouds Tent.*

31 **Seconded:** Selectman Crawford

32 **Vote:** 5 – 0

33 **Motion passed**
34

35 G. Fishing Tournament Launch Request – the Board reviewed two launch requests,
36 and both were denied as the requested dates are on a Saturday during Memorial and
37 Labor Day. Board wants to move away from approving applications on weekends
38 during that timeframe. Board requested the Town Administrator contact the appli-
39 cants and suggest a weekday.

- 40 i. Armed Forces Fishing League: Lees Mills, 6/22/2024
41

42 **Motion:** Vice Chairman Tolman

43 *To deny the Fishing Tournament Launch Request for Armed Forces Fishing*
44 *League for 6/22/24 at Lees Mills.*

45 **Seconded:** Selectman Crawford

46 **Vote:** 5 – 0

1 **Motion passed**

- 2
3 ii. Troy Marden Memorial: Lees Mills, 8/3/2024

4 **Motion:** Vice Chairman Tolman

5 *To deny the Fishing Tournament Launch Request for Troy Marden Memo-*
6 *rial for 8/3/24 at Lees Mills.*

7 **Seconded:** Selectman Crawford

8 **Vote:** 5 -- 0

9 **Motion passed**

10
11 **VIII. OTHER BUSINESS**

- 12 A. Memorial Day Parade and Remembrance Ceremony – the Chairman Quinlan read
13 a Memorial Day Parade and Remembrance Ceremony announcement. Parade
14 scheduled to take place on Monday, May 27th at 10 a.m. from Blake Road to Town
15 Hall, a remembrance ceremony to follow parade.

- 16
17 B. Moultonborough Police Department

- 18 i. Board approved the appointment of new Moultonborough Police Officer
19 Jordan Hunold. Officer Hunold was hired on May 2nd and new Board ap-
20 proved the appointment for Town Clerk to conduct oath. Chairman Quinlan
21 read the oath for records.

- 22
23 C. Job advertisement

- 24 i. Board approved the job advertisement for an Office Clerk in the Tax Col-
25 lectors Office.

26
27 **Motion:** Vice Chairman Tolman

28 *To approve the job advertisement for Tax Collector Office Clerk position.*

29 **Seconded:** Selectman McGee

30 **Vote:** 5 -- 0

31 **Motion passed**

- 32
33 D. Town Department Project Updates

- 34 i. Chairman Quinlan requested an update from departments for next Board
35 meeting on the following projects.

- 36 1) Lees Mills project and dock installation
37 2) States Landing pavilion
38 3) Cemetery with running water/faucet
39 4) Moultonborough Function Hall (Lions Club) bathroom and ADA
40 compliance
41 5) Moultonborough Function Hall (Lions Club) sign
42 6) Landscaping at Hockey Rink

43
44 **IX. NON-PUBLIC SESSION**

45
46 **Motion:** Vice Chairman Tolman

1 *To entered nonpublic session pursuant to RSA 91-A: 3, II (a).*

2 **Seconded:** Selectman McGee

3 **Vote:** 5 – 0

4 **Motion passed.**

5
6 **X. ADJOURNMENT** – meeting adjourned at 6:39 p.m.

7
8
9 *Written on behalf of the Selectmen by Charles Smith, Town Administrator*

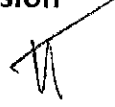
10
11
12
13
14 _____
15 Approved

Kevin D. Quinlan, Chairman

Date

**Moultonborough Public Works
Staff Report
Waste Management Contract Extension**

May 30, 2023



Background: The Town contracts out the disposal and hauling of MSW, C&D, and Single Stream Recycling Services.

Issue: The current 5-year contract with Waste Management expires in April 2025.

Discussion: We reached out to Waste Management back in January to provide a proposal for both a two-year and a five-year contract extension. WM provided a proposal dated February 7, 2024, as requested. I have had several discussions with WM about the rate increases which are directly related to increased disposal costs as well as trucking costs. The overall increase from our current rates will be about 12.27%. Our current rates on our 5-year contract are comparatively low because we locked into our current contract in 2019, prior to the pandemic, and even with the continuing increase in costs, Waste Management continued to honor their contract without any surcharges.

I also had discussions with Zero Waste, out of Bow, NH, who reached out to us to provide a quote for our waste disposal. After reviewing the information that I provided them, and our weekly requirements for hauling/disposal, they indicated that the number of pulls and distance to the recycling and disposal facilities are too time consuming for them currently and they are unable to supply a proposal.

We have had a great relationship with Waste Management for many years, and they provide us with the customer service we need. In our busy summer season, they are able to provide us with the additional containers we need to service our residents, and they are also able to get the waste hauled out weekly in a timely manner.

Fiscal Impact: Impact will begin with the FY2026 Transfer Station Budget.

Recommendation: The Board of Selectmen approve the request as follows: "Motion to enter into a 5-Year Contract Extension for MSW, C&D, and Single Stream Recycling Services with Waste Management per the rates provided in the February 7, 2024 proposal, and authorize the Town Administrator to sign."

Prepared by: Christopher Theriault, Director of Public Works.



26 Liberty Drive
Londonderry, NH 03053
Tel: (603) 726-0587

Chris Theriault
Director of Public Works
Town of Moultonborough
P.O. Box 139
Moultonborough, NH 03254

February 7, 2024

**"CONTRACT EXTENSION OFFER FOR MSW, C&D & SINGLE STREAM
RECYCLING SERVICES"**

Proposed Service Offering for Two- and Five-Year Extension Options

As per your request we have provided the Town with pricing for both a two-year extension option, as well as a five-year extension option. We are looking to continue being a valuable partner to the Town of Moultonborough Transfer Station.

. This letter will formally propose an extension of the current "MSW, Demo and Single Stream Recycling Services Agreement between the Town of Moultonborough NH and Waste Management of New Hampshire Inc.

As we discussed I strongly recommend a longer-term contract due to the uncertainty of the Solid Waste Disposal Market and its current volatility. I have out lined below both a 2-year extension offer as well as a five-year extension offer. The new rates offered below will become effective April 1, 2025.

Proposed Service Offering for Two Year Extension

MSW Transportation and Disposal Fee Schedule

Year	Waste Equipment Type, Size and Quantity	Ownership	Transportation Per Haul	Disposal Per Ton	Rental Fee Per Month
Municipal Solid Waste					
April 2025	2 yd Compactor and (2) 42 yd Container	Town Owned Compactor and Boxes	\$300.00	\$95.00	\$0
April 2026	2 yd Compactor and (2) 42 yd Container	Town Owned Compactor and Boxes	\$315.00	\$99.75	\$0
Construction & Demolition Debris					
Period	Equipment	Ownership	Trans Per Haul	Disposal Per Ton	Rent Per Month
April 2025	2 - 30 yd Roll Off	Town Owned	\$275.00	\$120.00	\$0.00
April 2026	2 - 30 yd Roll Off	Town Owned	\$288.75	\$126.00	\$0.00

Single Stream Transportation and Processing Fee Schedule

Period	Single Stream Recycling Equipment	Ownership	Transportation from Town to Laconia Per Haul	Transportation from Laconia to Billerica per Ton	Single Stream Processing Fee
April 2025	2 yd Compactor and 42 yd Container	Town Owned Compactor and Boxes	\$300.00	\$75.00	\$125.00
April 2026	2 yd Compactor and 42 yd Container	Town Owned Compactor and Boxes	\$315.00	\$78.75	\$131.25

Proposed Service Offering for Five Year Extension

MSW Transportation and Disposal Fee Schedule

Year	Waste Equipment Type, Size and Quantity	Ownership	Transportation Per Haul	Disposal Per Ton	Rental Fee Per Month
Municipal Solid Waste					
April 2025	(2) - 2 yd Compactors and (2) 40 yd Container	Town Owned Compactor and Boxes	\$290.00	\$95.00	\$0
April 2026	(2) - 2 yd Compactors and (2) 40 yd Container	Town Owned Compactor and Boxes	\$304.50	\$99.75	\$0
April 2027	(2) - 2 yd Compactors and (2) 40 yd Container	Town Owned Compactor and Boxes	\$319.73	\$104.74	\$0
April 2028	(2) - 2 yd Compactors and (2) 40 yd Container	Town Owned Compactor and Boxes	\$335.71	\$109.97	\$0
April 2029	(2) - 2 yd Compactors and (2) 40 yd Container	Town Owned Compactor and Boxes	\$352.50	\$115.47	\$0

Construction & Demolition Debris					
Period	Equipment	Ownership	Trans Per Haul	Disposal Per Ton	Rent Per Month
April 2025	2 - 30 yd Roll Off	Town Owned	\$270.00	\$120.00	\$0.00
April 2026	2 - 30 yd Roll Off	Town Owned	\$283.50	\$126.00	\$0.00
April 2027	2 - 30 yd Roll Off	Town Owned	\$297.68	\$132.30	\$0.00
April 2028	2 - 30 yd Roll Off	Town Owned	\$312.56	\$138.92	\$0.00
April 2029	2 - 30 yd Roll Off	Town Owned	\$328.19	\$145.86	\$0.00

Period	Single Stream Recycling Equipment	Ownership	Transportation from Town to Laconia Per Haul	Transportation from Laconia to Billerica per Ton	Single Stream Processing Fee
April 2025	(2) - 2 yd Compactors and (2) 40 yd Container	Town Owned Compactor and Boxes	\$290.00	\$69.00	\$125.00
April 2026	(2) - 2 yd Compactors and (2) 40 yd Container	Town Owned Compactor and Boxes	\$304.50	\$72.45	\$131.25
April 2027	(2) - 2 yd Compactors and (2) 40 yd Container	Town Owned Compactor and Boxes	\$319.73	\$76.07	\$137.81
April 2028	(2) - 2 yd Compactors and (2) 40 yd Container	Town Owned Compactor and Boxes	\$335.71	\$79.88	\$144.70
April 2029	(2) - 2 yd Compactors and (2) 40 yd Container	Town Owned Compactor and Boxes	\$352.50	\$83.87	\$151.94

Example: January 2024

Town of Moultonborough January 2024 Blended Value Calculation - Single Stream				
		Jan-24		
Commodity	Index *	Market Value/Ton	Composition %	Values
Cardboard, and brown papers	PPW OCC #11 HS NE	\$ 95.00	21.95%	\$ 20.85
Mixed Paper	PPI Mixed Paper #54	\$ 50.00	35.32%	\$ 17.66
Aluminum / beverage cans	SMP for Aluminum Cans	\$ 1,200.00	0.85%	\$ 10.20
Steel/Tin	SMP for Steel Cans	\$ 15.00	2.98%	\$ 0.45
Plastic #1	SMP for PET	\$ 280.00	3.80%	\$ 10.64
Plastic #2 Natural	SMP for Natural HDPE	\$ 640.00	0.34%	\$ 2.16
Plastic #2 Colored	SMP for Colored HDPE	\$ 480.00	1.51%	\$ 7.25
Plastic #5 PP Post Consumer	SMP for Plastics PP Post Consumer	\$ 120.00	0.56%	\$ 0.67
Glass	Actual	\$ (71.63)	22.69%	\$ (16.25)
Non-Recyclables Costs	Fixed T & D (Subject to a 5% Annual Increase)	\$ (100.00)	10.00%	\$ (10.00)
Total/Blended Value			100.00%	\$ 43.62
MRF Processing Fee		\$ (125.00)		
Example January 2024 Blended Value		<u>\$43.62</u>		
Example January 2024 Net Charge Per Ton		<u>(\$81.38)</u>		

April 2025 Processing Fee \$125.00 Per Ton
Example January 2024 Blended Value \$ 43.62 Per Ton

Example January 2024 Net Cost Per Ton \$ 81.38 Per Ton

Contact Information

Primary Contact: Roy Boyer

Title: Senior Account Executive
Cell Phone: 603-726-0587
Email: Rboyer@wm.com

We look forward to continuing our Partnership with the Town of Moultonborough.

In closing, we believe Waste Management of New Hampshire offers the operational expertise and financial strength to remain a valuable partner with the Town.

Thank you for your consideration and we look forward to your review process and decision on this important contract.

Sincerely,
Waste Management

Roy Boyer

Senior Account Executive

**Moultonborough Public Works
Staff Report
WMF Skid Steer Replacement**

May 31, 2023



Background: As part of the 2024 Warrant, Article 15: Skid Steer with Attachments was voted on and approved at Town meeting.

Issue: Replacement of 20-year-old Transfer Station skid steer that is worn out and is currently out of service.

Discussion: In-depth research conducted by the DPW team, sought on-site demonstrations from different manufacturers including Volvo, Wacker, Case, Doosan, and Manitou over the past several months. As part of the research, the staff conducted all aspects of the WMF operations to be sure the 20-year investment of the new skid steer replacement would be able to handle the day-to-day operations safely, effectively, and efficiently, especially in regard to the movement of the different materials at the facility. The Manitou MT 420 stood out in operability, safety, and visibility.

We currently have a 2022 Manitou MT 420 on rental and the price to purchase this 400 hr+/- unit with new attachments (grapple and snow pusher) is \$84,900 per the quote dated May 16, 2024.

The price of a new Manitou MLT 420 with attachments is \$101,470.00, per the quote date May 13, 2024, however, the lead time is November 2025.

Fiscal Impact: To be expended from approved 2024 Warrant Article 15 (\$90,000).

Recommendation: The Board of Selectmen approve the request as follows: "Motion to waive the bidding requirements and accept the quote from WD Matthews, for the purchase of the used 2022 Manitou MT 420, with attachments, in the amount of \$84,900.00 as approved by 2024 Warrant Article 15, and authorize the Town Administrator to sign."

Prepared by: Christopher Theriault, Director of Public Works.



**WD
MATTHEWS**
MACHINERY
COMPANY

901 Center St
Auburn, ME
800.341.6702
207.784.9311

309 Sheep Davis Rd
Concord, NH
800.341.6702
603.225.1171

297 Hartford Turnpike
Shrewsbury, MA
800.341.6702
508.798.3411

Town of Moultonborough
PO Box 139
Moultonborough, NH
Attn: Ken

May 16, 2024

- 1 **USED 2022 MANITOU MT 420 R9225**
4,400 lbs. (2,000 kg) Capacity

UPRIGHT:

Maximum Lift Height: 14ft. 3 in. (4.3 m)

Standard Features

DRIVETRAIN / CHASSIS

56 HP Kubota Diesel Engine Tier IV
2 Speed Hydrostatic Transmission
3 Mode Hydraulic Steering
12.0 / 16.5 Tires
Two Front Fenders
Cyclonic Pre-Cleaner
Tow Pin

Boom

2- Section Telescopic Boom

Electrical System

Battery Disconnect
Lights – Complete Road Light Package
Lights – Work Front and Rear
Easy Link Module
Beacon

Operators Area

Cab Wipers - Front and Rear
Vinyl Seat with Seat Belt
Backup Alarm
JSM® Joystick Controls
Horn
Tilt & Telescopic Steering Column



**WD
MATTHEWS**
**MACHINERY
COMPANY**

901 Center St
Auburn, ME
800.341.6702
207.784.9311

309 Sheep Davis Rd
Concord, NH
800.341.6702
603.225.1171

297 Hartford Turnpike
Shrewsbury, MA
800.341.6702
508.798.3411

Town of Moultonborough
PO Box 139
Moultonborough, NH
Attn: Ken

May 16, 2024

EQUIPPED WITH:

Basic 4WD Unit and A/C, Heat, Defrost
Fixed Front Axle
40" ITA Carriage 47" Forks
Bucket
Skid steer interface

Price F.O.B. Moultonborough, NH	\$74,900.00
Attachments	
50504765 - 63" Grapple Bucket	\$3,850.00
503759 - 84" Snow Pusher	\$5,350.00
Freight	\$800

TERMS FOR ACCEPTANCE OF PROPOSAL AND ATTACHMENTS

The proposal in this quote is property of W.D. Matthews Machinery Co. and is confidential and proprietary. Unauthorized disclosure could be harmful to W.D. Matthews Machinery Co. and by acceptance, prospective buyer agrees not to publish, copy or reproduce the contents without the express written consent of W.D. Matthews Machinery Co. You will not use such information for any other purpose than for the consideration of a W.D. Matthews Machinery Co. supplied system and will return any or all information contained herein to W.D. Matthews Machinery Co. upon request.

ACCEPTANCE AS CONTRACT OF SALE

Acceptance:

Company: Town of Moultonborough

Authorized Dealer:

Company: W.D. Matthews Machinery Co.

Name:

Name: Adam Drouin , Sales Representative

Authorized Signature

Date: _____
PO No.: _____



**WD
MATTHEWS**
**MACHINERY
COMPANY**

901 Center St
Auburn, ME
800.341.6702
207.784.9311

309 Sheep Davis Rd
Concord, NH
800.341.6702
603.225.1171

297 Hartford Turnpike
Shrewsbury, MA
800.341.6702
508.798.3411

Town of Moultonborough
PO Box 139
Moultonborough, NH
Attn: Ken

May 16, 2024

Terms: Net on Delivery
Delivery:
Expires:



**WD
MATTHEWS**
**MACHINERY
COMPANY**

901 Center St
Auburn, ME
800.341.6702
207.784.9311

309 Sheep Davis Rd
Concord, NH
800.341.6702
603.225.1171

297 Hartford Turnpike
Shrewsbury, MA
800.341.6702
508.798.3411

Town of Moultonborough
PO Box 139
Moultonborough, NH
Attn: Ken

May 13, 2024

- 1 **NEW MANITOU MLT 420**
4,400 lbs. (2,000 kg) Capacity

UPRIGHT:

Maximum Lift Height: 14ft. 3 in. (4.3 m)

Standard Features

DRIVETRAIN / CHASSIS

56 HP Kubota Diesel Engine Tier IV
2 Speed Hydrostatic Transmission
3 Mode Hydraulic Steering
12.0 / 16.5 Tires
Two Front Fenders
Cyclonic Pre-Cleaner
Tow Pin

Boom

2- Section Telescopic Boom

Electrical System

Battery Disconnect
Lights – Complete Road Light Package
Lights – Work Front and Rear
Easy Link Module
Beacon

Operators Area

Cab Wipers - Front and Rear
Vinyl Seat with Seat Belt
Backup Alarm
JSM® Joystick Controls
Horn
Tilt & Telescopic Steering Column



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Attn: Ken

May 13, 2024

EQUIPPED WITH:

Basic 4WD Unit and A/C, Heat, Defrost
Fixed Front Axle
40" ITA Carriage 47" Forks
72" Bucket w/bolt on cutting edge
Skid steer interface.
84" Snow Push
63" Grapple Bucket

Price F.O.B. Moultonborough, NH

\$101,470.00

TERMS FOR ACCEPTANCE OF PROPOSAL AND ATTACHMENTS

LEAD TIME IS NOVEMBER 2025

The proposal in this quote is property of W.D. Matthews Machinery Co. and is confidential and proprietary. Unauthorized disclosure could be harmful to W.D. Matthews Machinery Co. and by acceptance, prospective buyer agrees not to publish, copy or reproduce the contents without the express written consent of W.D. Matthews Machinery Co. You will not use such information for any other purpose than for the consideration of a W.D. Matthews Machinery Co. supplied system and will return any or all information contained herein to W.D. Matthews Machinery Co. upon request.

ACCEPTANCE AS CONTRACT OF SALE

Acceptance:

Company: Town of Moultonborough

Authorized Dealer:

Company: W.D. Matthews Machinery Co.

Name:

Name: Adam Drouin , Sales Representative

Authorized Signature

Date: _____
PO No.: _____



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PO Box 139
Moultonborough, NH
Attn: Ken

May 13, 2024

Terms: Net on Delivery
Delivery:
Expires:

**Moultonborough Public Works
Staff Report
WMF Compactor Replacement**

May 30, 2023



Background: As part of the 2024 Warrant, Article 18: Transfer Station Compactor was voted on and approved at Town meeting.

Issue: Replacement of worn out/end of life MSW Compactor.

Discussion: We sought a quote from our transfer station compactor equipment vendor, Atlantic Recycling Equipment, Inc. to replace Compactor 1 which is at the end of its useful life. The quote provides a new Wastequip Model GP450HD Compactor, Remote 20HP Power Unit, Oil Heater, Controls, and all other appurtenances. This also includes removal and trade-in of the old unit as well as installation of the new unit. The current lead time is 8-10 weeks for delivery. Installation time is about two days, which will be done on a Wed/Thurs when the facility is closed.

Fiscal Impact: To be expended from approved 2024 Warrant Article 18 (\$40,000).

Recommendation: The Board of Selectmen approve the request as follows: "Motion to waive the bidding requirements and accept the quote from Atlantic Recycling, Inc, for the replacement of the MSW compactor in the amount of \$39,735.00 as approved by 2024 Warrant Article 18, and authorize the Town Administrator to sign."

Prepared by: Christopher Theriault, Director of Public Works.

Chris Theriault

From: Ken Filpula <kfilpula@gmail.com>
Sent: Thursday, May 30, 2024 8:39 AM
To: Chris Theriault
Subject: Fwd: Atlantic Recycling Equipment - Quote New Model GP450HD Compactor with remote 20HP power unit.
Attachments: logo; logo; 450HD_20 SPEC.pdf; ELECTRIC WIRING CHART 20HP 3 phase.pdf; Quote_1695_New_Model_GP450HD_Compactor_with_remote_20HP_power_unit_Version_1.pdf

----- Forwarded message -----

From: Todd Hager <thager@arenh.com>
Date: Thu, May 30, 2024, 6:52 AM
Subject: Atlantic Recycling Equipment - Quote New Model GP450HD Compactor with remote 20HP power unit.
To: <kfilpula@gmail.com>



ATLANTIC
RECYCLING EQUIPMENT

Moultonborough NH, Town of
253 Holland St ,
Moultonborough, NH, 03524

New Model GP450HD Compactor with remote 20HP power unit.

Quote 1695

Ken,

Great to talk with you the other day, I have updated the quote for the new compactor you want to order, the compactor pricing has remained the same, but the freight charges have increased and the Trade-in Value has changed as well.

Please look this over and let me know if you have any questions. If you are good to go with the order, please approve the quote through this email and it will be emailed back to me directly.

I will place the order for the compactor with the factory, we are looking at Eight (8) weeks before it will arrive in our yard.

Thank you,

Todd Hager
Atlantic Recycling Equipment, LLC.
Mobile: 603-817-0126
Office: 603-749-2414
Fax: 603-749-2421
Email: thager@arenh.com
[View Quote](#)

Atlantic Recycling Equipment, LLC

13 Jesse Doe Road
Rollinsford, NH 03869-0609
Phone: 603-749-2414 Fax: 603-7492421
www.atlanticrecyclingequipment.com

Attn: Ken Filpula Phone: 603-707-0052 Email: kfilpula@gmail.com Company: Moultonborough NH, Town of Address: 253 Holland St, Moultonborough, NH, 03524	Date: May 30, 2024 Re: New Model GP450HD Compactor with remote 20HP power unit. File Number: 1695 Property: Moultonborough NH transfer Station Address: 253 Holland St, Moultonborough, NH, 03254
---	--

As requested, we are pleased to offer our Equipment proposal for the above referenced project as follows:

New Wastequip Model GP450HD Compactor. \$34,975.00

Wastequip Model GP450HD, 4yd. Stationary Compactor with the following standard features; Tri-volt/TEFC Motor, UL/CUL Listed, Wastec Rated, Multicycle Timer, User Friendly Control in panel face, 100% Full Light, ANSI Z.245.2 Compliant, Guardian Control System, NEMA 4 Rated Control Panel, Heavy Duty Ratchet Blenders, Override - Pack out Hydraulic Pressure Boost, (AMS) Automatic Maintenance Scheduler, Low Temp Hydraulic Oil, 15 to 165 degree operating range, Key Switch, 30mm Controls, Push Button Start, Six (6') foot power unit with weather cover. Factory Warranty: Three (3) Years Structural, One (1) Year Parts & Labor. Painted Dark Green.

Material	Qty	Unit Price	Subtotal
WQGP450HD Compactor	1	\$34,975.00	\$34,975.00

Remote 20HP power unit. \$0.00

Remote 20HP, Tri-volt 208/230/460, Three (3) phase power unit, standard with Weather cover and Six (6') foot hydraulic hoses. The Power unit will be wired for 208 volt, Three (3) phase power and the power unit will be located in under the cement bunker, the power unit must be lagged to the concrete pad.

Material	Qty	Unit Price	Subtotal
Misc	1	\$0.00	\$0.00

WQCO403 - Oil Heater Installed. \$0.00

Oil Heater Thermostatically Controlled, 10 to 60 gallon Reservoir. - Factory Installed.

Material	Qty	Unit Price	Subtotal
WQCO403	1	\$0.00	\$0.00

WQCO122 - Controls on Fifteen (15') foot remote. \$0.00

Controls on Fifteen (15') remote pendent in lieu of mounting in panel face. - Factory Installed

Material	Qty	Unit Price	Subtotal
WQCO122	1	\$0.00	\$0.00

WQCO166 - Pressure gauge on Fifteen (15') remote. \$0.00

Pressure Gauge - Color Coded & Numeric on Fifteen (15') foot hose mounted. - Atlantic

Section Subtotal	\$39,735.00
Subtotal	\$39,735.00
Taxable Subtotal	\$0.00
Tax Amount	\$0.00
Total	\$39,735.00

Total Proposal as Outlined Above..... \$39,735.00

Payment Terms: 30 DAYS

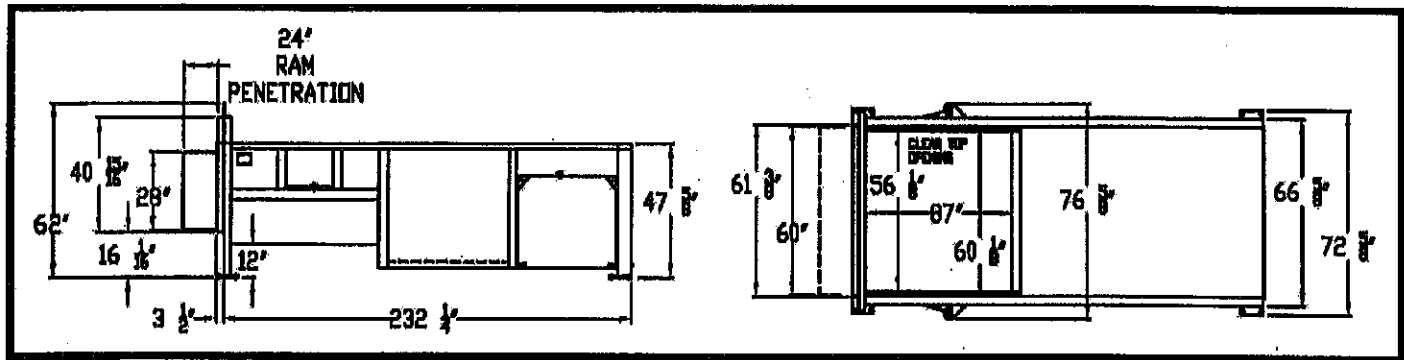
Any alterations or deviations from the above specifications involving extra costs will be executed only upon written orders, and will become an extra charge to this quotation. All agreements are contingent upon strikes, accidents, or delays beyond our control. Owner to carry all necessary insurance coverage. Our employees are fully covered by workers compensation insurance.

PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE.

Acceptance:

The above quoted pricing, specifications and conditions are satisfactory and are hereby accepted. You are authorized to perform the job.

COMPACTOR MODEL: **450HD/20**



CHARGING BOX CAPACITY

- | | |
|--------------------------|-------------|
| 1. MANUFACTURERS RATING: | 4.00 CU.YD. |
| 2. WASTEC RATING: | 3.26 CU.YD. |
| 3. OPENING WIDTH: | 56 " |
| 4. OPENING LENGTH: | 87 " |
| 5. RAM HEIGHT: | 28.00 " |
| 6. RAM PENETRATION: | 24.00 " |
| 7. COMPACTOR WEIGHT WITH | 8,800 LBS |

RAM DETAILS

- 3/4-inch ram face plate with 6-inch channel supports
- Ram base is 3/8-inch AR plate with 3-inch channels
- Ram top is 3/8-inch plate with 3-inch channels
- Ram sides are 3/8-inch plate
- 3-inch channel vertical stiffeners

PACKER FABRICATION DETAILS

- 3/4-inch AR floor plate with 4-inch channels
- 3/8-inch thick side plates with 4 x 3 tube verticals stiffeners and 4 x 3 tube horizontal stiffener
- Top rail is 3 x 2 x 3/16 tube
- Breaker bar: 5 x 3 x 3/8 angle with 6 x 4 x 1/2 tube
- 2- 1/2-inch formed plates with 6 x 2 x 1/4 support tubes provide rear stability
- 12 ga. top deck sheet is standard
- Additional side stiffener tubes

ELECTRICAL - HYDRAULIC

- | | | | |
|-----------------------|--------|-------------------------|----------|
| 1. MOTOR HP: | 20 | SERVICE FACTOR: | 1.15 |
| MOTOR RPM: | 1800 | HOUSING TYPE: | ODP |
| VOLTAGE: | | 230/460, 3-PHASE, 60-HZ | |
| 2. PUMP GPM: | 20.00 | AUXILLIARY GPM: | 0.00 |
| PUMP TYPE: | | FIXED | GEAR |
| 3. CYLINDERS: | 1 | ALIGNMENT: | STRAIGHT |
| BORE: | 7.00 | ROD: | 4.50 |
| PSI REG: | 1,950 | STROKE: | 116.00 |
| | | PSI MAX: | 2,250 |
| 4. RAM FORCE: | 75,000 | MAX RAM FORCE: | 86,500 |
| RAM FORCE PSI: | 44.60 | RAM MAX PSI: | 51.50 |
| 5. CYCLE TIME SEC: | 63 | CU YD PER HR: | 186 |
| 6. TANK GAL: | | | 56 |
| 7. PU LOCATION: | | REMOTE | |
| 8. CONTROL CIRCUIT: | | 24V | |
| 9. RAM CYCLE CONTROL: | | TIMER/PRESSURE | |
| 10. Automatic cycle | | | |

Turn key switch, Push Start Button
Ram extends, retracts,
and stops automatically

INCLUDED FEATURES

Cylinder Mid-support
Full container Indicator light included
UL listed control panel
Final pack-out pressure override

CONTAINER SPECIFICATIONS

Recommended for use with:

Rated @ 100,000#
1 3/8 ratchet binders with 1 1/4-inch hooks standard





Electric Wiring Chart

Required Electrical Power Information

A separate branch circuit with a main disconnect device supplied by the owner is required to supply power to compactor and baler power units. The installation of the main disconnect must be performed by a qualified electrician in compliance with all local and National Electrical Code regulations. ANSI standards require that the main "disconnect shall be located within sight of, and no more than 50 feet away from the main control panel." The actual voltage must be within +/-5% of the nameplate rating on the motor when the unit is operating at the system relief pressure. The following table lists minimum and recommended fuse and wire sizes for the various motors used on compaction and baling equipment manufactured by Wastequip, LLC.

Motor Horsepower Rating Phase	Line Supply Voltage	Full Load Amps ¹	Locked Rotor Amps ²	Maximum Dual Element Time Delay Fuse ³	Minimum Disconnect Rating ⁴	Minimum Wire Size THHN CU 90°C / 194°F ⁵			Recommended Wire Size THHN CU 90°C / 194°F * Denotes same as minimum		
						100'	200'	300'	100'	200'	300'
2HP 1 Phase	115/60Hz	24.0	144.0	45.0	60.0	8	6	4	*	*	*
	208/60Hz	13.2	80.0	25.0	30.0	12	10	8	10	8	6
	230/60Hz	12.0	72.0	25.0	30.0	12	10	8	10	8	6
3HP 1 Phase	115/60Hz	34.0	204.0	60.0	60.0	6	4	3	*	*	*
	208/60Hz	18.7	113.0	35.0	60.0	10	8	6	*	*	*
	230/60Hz	17.0	102.0	30.0	30.0	12	10	8	10	8	6
5HP/1 Phase	230/60Hz	28.0	168.0	50.0	60.0	8	6	4	*	*	*
10HP/1 Phase	230/60Hz	50.0	300.0	90.0	100.0	4	3	2	*	*	*
3HP 3 Phase	208/60Hz	10.6	71.0	20.0	30.0	14	12	10	12	10	8
	230/60Hz	9.6	64.0	20.0	30.0	14	12	10	12	10	8
	460/60Hz	4.8	32.0	10.0	30.0	14	12	10	*	*	*
	575/60Hz	3.9	25.6	10.0	30.0	14	12	10	*	*	*
5HP 3 Phase	208/60Hz	16.7	102.0	30.0	30.0	12	10	8	10	8	6
	230/60Hz	15.2	92.0	30.0	30.0	12	10	8	10	8	6
	460/60Hz	7.6	46.0	15.0	30.0	14	12	10	*	*	*
	575/60Hz	6.1	36.8	15.0	30.0	14	12	10	*	*	*
10HP 3 Phase	208/60Hz	30.8	179.0	60.0	60.0	6	4	3	*	*	*
	230/60Hz	28.0	162.0	50.0	60.0	8	6	4	*	*	*
	460/60Hz	14.0	81.0	25.0	30.0	12	10	8	10	8	6
	575/60Hz	11.0	64.8	20.0	30.0	14	12	10	12	10	8
15HP 3 Phase	208/60Hz	46.2	257.0	90.0	100.0	4	3	2	*	*	*
	230/60Hz	42.0	232.0	80.0	100.0	4	3	2	*	*	*
	460/60Hz	21.0	116.0	40.0	60.0	10	8	6	8	6	4
	575/60Hz	17.0	93.0	30.0	30.0	12	10	8	10	8	6
20HP 3 Phase	208/60Hz	59.4	321.0	110.0	200.0	3	2	1	*	*	*
	230/60Hz	54.0	290.0	100.0	100.0	3	2	1	*	*	*
	460/60Hz	27.0	145.0	50.0	60.0	8	6	4	*	*	*
	575/60Hz	22.0	116.0	40.0	60.0	10	8	6	8	6	4
30HP 3 Phase	230/60Hz	80.0	435.0	150.0	200.0	1/0	2/0	3/0	*	*	*
	460/60Hz	40.0	218.0	70.0	100.0	6	4	3	*	*	*
	575/60Hz	32.0	174.0	60.0	60.0	6	4	3	*	*	*
50HP 3 Phase	230/60Hz	130.0	725.0	250.0	400.0	4/0	250	300	*	*	*
	460/60Hz	65.0	363.0	125.0	200.0	2	1	1/0	*	*	*
	575/60Hz	52.0	290.0	100.0	100.0	3	2	1	*	*	*

1. Values for single phase motors obtained from Table 430.248 of 2014 NEC. Values for three phase motors obtained from Table 430.250 of 2014 NEC.

2. Values for single phase motors obtained from Table 430.251(A) of 2014 NEC. Values for three phase motors obtained from Table 430.251(B) of 2014 NEC.

3. Maximum fuse vales are based on full load X 175% (300% for class CC) as determined from Table 430.52 of 2014 NEC. The fuse and wire sizes must always meet or exceed any federal, state, or local electrical codes or ordinances.

4. Minimum disconnect rating is the greater of the full load current X 115% as determined from Article 430.110 of 2014 NEC and the maximum overcurrent protection. It is the owner's/installer's responsibility to verify disconnect used is rated for correct horsepower motor at the supply voltage used.

5. Wire size base on motor full load current X 125% and ampacity of 90 degrees THHN copper wire found in Table 310.15(B)(16) of NEC 2014. When minimum wire size is rated below the maximum fuse size, the next wire size up will be used. Wire must not introduce more than 5% voltage drop. Check federal, state, or local electrical codes or ordinances.



Office of Selectmen
Town of Moultonborough
6 Holland Street - PO Box 139
Moultonborough, NH 03254
(603) 476-2347 * Fax (603) 476-5835

Board of Selectmen Agenda Report

Date: May 31, 2024

To: Honorable Board of Selectmen

From: Peter W. Beede, Jr., Chief of Police

Subject: PD Pistol Replacement

Recommended motion: *"To authorize the Police Chief to expend up to \$20,000.00 to purchase fifteen (15) Glock 45 pistols with Holson Red Dot sights, and associated equipment/supplies from Parros Gun Shop & Police Supply and to trade the current inventory of Sig Sauer P320 pistols to Parros Gun Shop & Police Supply."*

Background/Issue: During the budget process, the Police Chief presented to the Board of Selectmen and Capital Improvement Plan (CIP) committee to replace and trade-in the current inventory of Sig Sauer P320 pistols with fifteen (15) Glock 45 pistols with Holson Red Dot sights, and associated equipment/supplies, which was approved during the budget and CIP process and the funds to be withdrawn from the current fiscal year from funds to be determined by the Board of Selectmen.

Fiscal Impact (If any): \$20,000.00 from the current fiscal year from funds to be determined by the Board of Selectmen.

MEMORANDUM – MOULTONBOROUGH RECREATION

TO: Board of Selectmen

FROM: Dan Sturgeon/Recreation Department

RE: Activities Assistant Job Description

DATE: 5/29/24

CC: Charles Smith, Town Administrator

Kindly review the attached job description for the Activities Assistant at the June 6 Board of Selectman's meeting.

Please let me know if you have any questions.

DGS

Town of Moultonborough, NH

POSITION: Recreation Activities Assistant
FLSA STATUS: Non-Exempt

DEPARTMENT: Recreation
REPORTS TO: Recreation Director

GENERAL SUMMARY

Supports the Director of Recreation & Leisure Activities and the Recreation & Leisure Coordinator in planning, organizing, supervising staff and events, scheduling and executing recreational programming for the community of Moultonborough.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Assist the Recreation Director in planning, organizing, scheduling, implementing, facilitating, evaluating activities, programs, and special events for the department.
- Assists in the collection and processing of registrations for programs/events.
- Perform front desk tasks and services as needed.
- Responsible for inventory reports for various programs and events.
- Performs limited maintenance duties, such as lining fields, installing goals/nets, swim lines etc.
- Respond to public inquiries and complaints; promote and maintain positive community relations.
- Interdepartmental coordination as needed.
- Attend meetings, trainings and conferences as required to keep up with trends, best practices and to improve programs, facilities and ensure the health and safety of participants, volunteers, and staff.
- Maintain membership and active participation in the New Hampshire Recreation and Parks Association and National Recreation and Park Association.

OTHER DUTIES AND RESPONSIBILITIES

Performs other related duties as requested.

SUPERVISION EXERCISED

Assists in supervision of programs, volunteers, and seasonal staff in the absence of the Director of Recreation & Leisure Activities and/or the Recreation & Leisure Coordinator. Carries out all supervisory functions in accordance with Town rules, policies, and applicable laws.

LICENSING AND CERTIFICATION

CPR and First Aid certification or ability to obtain is required.

TOOLS AND EQUIPMENT USED

Computers, software, related peripherals; Town Vehicles, two-way radios, hand tools, shovels, rakes, field lining equipment, sports equipment, maintenance equipment, first aid equipment, lifeguard equipment, and other miscellaneous playground equipment.

DESIRED MINIMUM QUALIFICATIONS

Education and Experience

High School Diploma and the ability to perform duties with minimal supervision is required. Prior experience in a recreational setting to instruct and lead various sports, games, outdoor and creative activities is strongly recommended. Must successfully complete an background investigation.

Knowledge, Skills and Abilities

- General office and computer skills.
- Ability to communicate, work with and direct people of all ages.
- Ability to speak and write effectively.
- Ability to both lead and work in a cooperative team environment.
- Knowledge of child development and risk management.
- Knowledge of sports rules and regulations.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand; run; walk; sit; use hands, handle, or feel; reach with hands and arms; and talk, see or hear. The employee must regularly stoop, bend, crouch, or crawl; climb several flights of stairs, lift and/or move up to 70 pounds.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The employee is regularly exposed to outdoor weather conditions, and blood borne pathogens or other diseases. Work is performed in an office setting, gymnasiums and outdoor playgrounds, beaches, and a variety of other indoor and outdoor locations. The noise level in the work environment can be loud.

The employee may be exposed to some mental stress due to the need for attention to deadlines, the scope of responsibilities and exposure to the public. Frequent driving to various program sites or riding on vans or buses is required. Position requires a flexible schedule including weekends, evenings, and holiday hours.

External and internal applicants, as well as position incumbents who become disabled as defined under the Americans with Disabilities Act, must be able to perform the essential job functions (as listed) either unaided or with the assistance of a reasonable accommodation to be determined by management on a case-by-case basis.



PLEASE POST

JOB OPPORTUNITY

TOWN OF MOULTONBOROUGH

Recreation Position

Scenic community on the shores of Lake Winnepesaukee shoreline just a short drive from the White Mountains region and urban centers of Portland, ME and Boston, MA seeks full-time recreation professional to join its community-oriented agencies serve a varying population of 4,500+/- year-round residents and 25,000+/- seasonal residents.

Recreation Activities Assistant: Assist the Director of Recreation & Leisure Activities in planning, organizing, scheduling, implementing, facilitating, evaluating activities, programs, and special events for the department; performs limited facility and field maintenance; officiates sports and games; directs tournaments; communicates with coaches, volunteers, participants and parents. A successful candidate will exhibit solid people skills, diplomacy and tact, and the ability to perform duties with minimal supervision. Requires High School Diploma, prior experience in a recreational setting is strongly recommended and valid NH Driver's license.

Submit cover letter, resume and standard town application (www.moultonboroughnh.gov under Employment/Volunteer Opportunities or Town Hall) to Robin Reade HR Director, PO Box 139, Moultonborough, NH 03254, or email rreade@moultonboroughnh.gov Position open until filled; review begins on June 24, 2024. EOE

MEMORANDUM – MOULTONBOROUGH RECREATION

TO: Board of Selectmen

FROM: Mary Bengtson

RE: 4th of July parade

DATE: May 24, 2024

CC: Charles Smith, Town Administrator

At parade organizer Kathy Garry's request, Moultonborough Recreation staff has completed the State of New Hampshire Parade Permit Application for the July 4, 2024 parade (see attached). Police Chief Peter Beede has signed the permit application.

The application will be submitted to the state in the near future.

MCE

STATE OF NEW HAMPSHIRE
Application for Parade Permit or Other
Activity Conducted on State Highway System

Today's Date: 5/7/2024

To: Department of Transportation
Transportation Management Center
PO Box 483, 110 Smokey Bear Blyd
Concord, New Hampshire 03302-0483
Phone (603) 271-6862
Fax (603) 271-8626

Under provisions of RSA 286:2 and RSA 236:1, application is made for a parade / activity on the state highway system.

Indicative data is shown below:

Type of activity?
If so, what type (foot, bike, etc.)?
Will event effect highway safety?
Will highway traffic be delayed?
If so, how long?
Will highway traffic be detoured?
Name of sponsoring organization:
Mail permit to:

Parade
Foot
Yes
Yes
20 min
No
Office of Selectmen
P.O. Box 139
Moultonborough, NH 03254


Phone no. where I may be reached:
Purpose of activity:
Name of Municipality:
Date of activity:
Starting and ending times:
State route(s) to be traveled:

603-476-2347
4th of July Parade
Moultonborough
7/4/2024
10am-10:20am
From Blake Rd. along Route 25 to
The Moultonborough Function Hall
(Old Route 109)

Traffic control provided by:

Moultonborough Police Dept.

Approved by Town Officials:


Selectmen / Town Manager / Police Chief
(Circle one)

Signed by _____
(Applicant)

Please attach a simple map or sketch plotting the start, finish, route(s) of travel, detour(s), and parking area(s) if provided.

Recommended:

District Engineer

Pedestrians' Rights and Duties

265:34 Pedestrians Subject to Traffic Signs and Regulations. A pedestrian shall obey the instructions of any traffic sign or regulation specifically applicable to him, unless otherwise directed by a police officer. Pedestrians shall be subject to traffic and pedestrian control signals as provided in RSA 265:9 unless required by local ordinance to comply strictly with such signals. At all other places, pedestrians shall be accorded the privileges and shall be subject to the restriction stated in this chapter.

265:35 Pedestrian's Right of Way in Crosswalks.

I. When traffic control signals are not in place or not in operation the driver of a vehicle shall yield the right of way, slowing down or stopping if need be to so yield, to a pedestrian crossing the roadway within a crosswalk when the pedestrian is upon the half of the roadway upon which the vehicle is traveling, or when the pedestrian is approaching so closely from the opposite half of the roadway as to be in danger.

II. No pedestrian shall suddenly leave a curb or other place of safety and walk or run into the path of a vehicle which is so close as to constitute an immediate hazard.

III. Paragraph I shall not apply under the conditions stated in RSA 265:36.

IV. Whenever any vehicle is stopped at a marked crosswalk or at any unmarked crosswalk at an intersection to permit a pedestrian to cross the roadway, the driver of any other vehicle approaching from the rear shall not overtake and pass such stopped vehicle.

265:36 Crossing at Other Than Crosswalks.

I. Every pedestrian crossing a roadway at any point other than within a marked crosswalk or within an unmarked crosswalk at an intersection shall yield the right of way to all vehicles upon the roadway.

II. Any pedestrian crossing a roadway at a point where a pedestrian tunnel or overhead pedestrian crossing has been provided shall yield the right of way to all vehicles upon the roadway.

III. Between adjacent intersections at which traffic control signals are in operation pedestrians shall not cross at any place except in a marked crosswalk.

IV. No pedestrian shall cross a roadway intersection diagonally unless authorized by traffic control devices; and, when authorized to cross diagonally, pedestrians shall cross only in accordance with the official traffic control devices pertaining to such crossing movements.

265:37 Drivers to Exercise Due Care. Notwithstanding the foregoing provisions of this chapter or the provisions of any local ordinance, every driver of a vehicle shall exercise due care to avoid colliding with any pedestrian or any person propelling a human-powered vehicle and shall give an audible signal when necessary and shall exercise proper precaution upon observing any child or any obviously confused, incapacitated or intoxicated person.

265:38 Pedestrians to Use Right Half of Crosswalks. Pedestrians shall move, whenever practicable upon the right half of crosswalks.

265:39 Pedestrians on Roadway.

I. Where sidewalks are provided it shall be unlawful for any pedestrian to walk along and upon an adjacent roadway.

II. Where a sidewalk is not available, any pedestrian walking along and upon a way shall walk only on a shoulder, as far as practicable from the edge of the roadway. Where neither a sidewalk nor a shoulder is available, any pedestrian walking along and upon a way shall walk as near as practicable to an outside edge of the roadway, and if on a two-way roadway, shall walk only on the left side of the roadway.

III. Except as otherwise provided in this chapter, any pedestrian upon a roadway shall yield the right of way to all vehicles upon the roadway.

265:40 Pedestrians Soliciting Rides or Business.

I. No person shall stand on the traveled portion of a roadway for the purpose of soliciting a ride, employment, business or contributions from the occupant of any vehicle.

II. No person shall stand on or in proximity to the traveled portion of a street or way for the purpose of soliciting the watching or guarding of any vehicle while parked or about to be parked on a street or way.

III. It shall be lawful for any person to hitchhike or solicit a ride from the occupant of any vehicle upon any road or way, or limited access road and highway provided that the individual is not, when so doing, standing on the paved portion of the road or way.

IV. No person shall signal a moving vehicle or stop a vehicle on any public way in order to solicit or sell a ticket of admission to an entertainment or sports event.



July 4th Parade Route

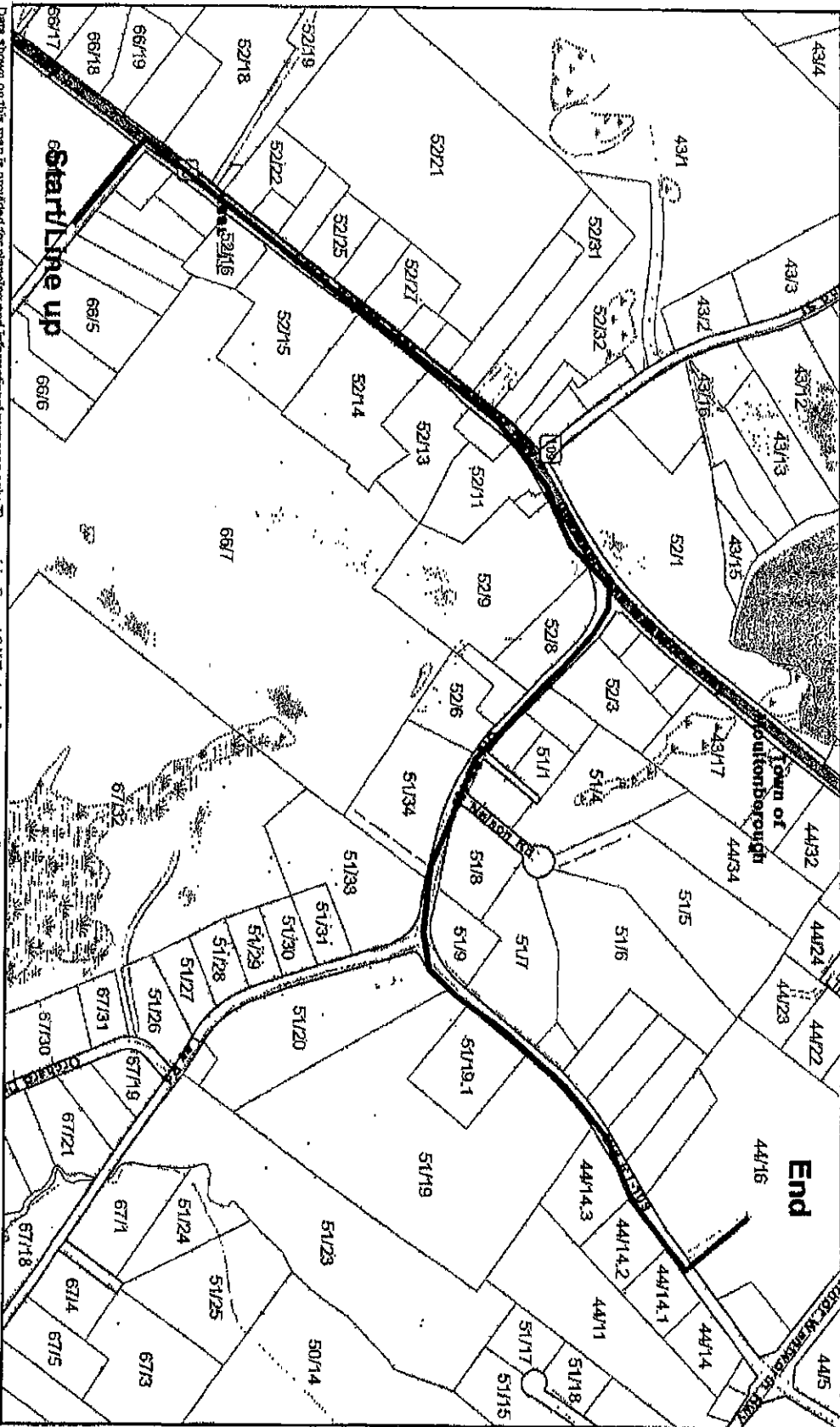
Moultonborough, NH

1 inch = 580 Feet

0	580	1160	1740
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www.cai-tech.com

CAI Technologies
 Zusammenbau, Montage, Einbauelemente, Schweißarbeiten



Data shown on this map is provided for planning and informational purposes only. The municipality and CAI Technologies are not responsible for any use for other purposes or misuse or misrepresentation of this map.



Office of Selectmen
Town of Moultonborough
6 Holland Street - PO Box 139
Moultonborough, NH 03254
(603) 476-2347 * Fax (603) 476-5835

Board of Selectmen Agenda Report

Date: 6/6/2024

To: Charlie Smith, Town Administrator

From: Dari Sassan, Town Planner

Subject: Application Requesting Restoration of Involuntarily Merged Lots: Lots 254-19 & 254-22

Recommended motion: Approval

Background: See 5/31/2024 email from Dari Sassan to Charlie Smith (subject: *Application Requesting Restoration of Involuntarily Merged Lots: Lots 254-19 & 254-22*), which includes the following:

These seven lots of record were involuntarily merged into two lots in 1987 pursuant to the Doctrine of Merger contained in the Zoning Ordinance at the time. As set forth in the applicant's submission, it is evident that the two lots existed legally prior to the Town's action to merge them, and it appears from records that no owner in the chain of title—since the time the Town informed the owner that the lots were being merged—gave up that right by taking any overt action or engaging in conduct which would indicate that any owner regarded said lots as merged.

Issue: Applicant seeks restoration of 7 lots that were merged by the Town in 1987.

Fiscal Impact (If any): potential impact to assessed value unknown

Charlie Smith

From: Dari Sassan
Sent: Friday, May 31, 2024 1:52 PM
To: Charlie Smith
Cc: Bonnie Whitney; Ashley Pouliot; Tom Hughes
Subject: Application Requesting Restoration of Involuntarily Merged Lots: Lots 254-19 & 254-22
Attachments: 1988 Warrant.pdf; 1986 Warrant Pg 1.pdf; 1986 Warrant Pg 2.pdf; 1987 Warrant.pdf; 254-019 White Restoration App.pdf; 254-022 White Restoration App.pdf; 6.6.2024 BOS agenda report. White Restoration.pdf

Good afternoon Charlie:

The following email represents a revision of an email sent on 4/30/2024 pertaining to the same matter. The only difference is that today's email includes one additional attachment—an agenda report.

Thank you for seeking the recommendation of the Land Use Office regarding an application submitted by Lynn C. White to restore three involuntarily merged lots which presently comprise Lot 254-19 (Beede Road) and four involuntarily merged lots which presently comprise Lot 254-22 (Beede Road). **As explained further below, the Land Use office recommends that the request to restore the seven original lots be approved.**

Included with my response are the following attachments:

- Board of Selectmen Agenda Report
- Applications submission requesting restoration of involuntarily merged lots
- Land Use research compilation (included with applications)
- Tax Collector attachments

These seven lots of record were involuntarily merged into two lots in 1987 pursuant to the Doctrine of Merger contained in the Zoning Ordinance at the time. As set forth in the applicant's submission, it is evident that the two lots existed legally prior to the Town's action to merge them, and it appears from records that no owner in the chain of title—since the time the Town informed the owner that the lots were being merged—gave up that right by taking any overt action or engaging in conduct which would indicate that any owner regarded said lots as merged.

The Assessor and Tax Collector have also reviewed the application and they have provided the following information/comments:

Assessor:

Per assessing records, both 254/019 & 254/022 are vacant lots and as such, from the Assessing department point of view, I see no concerns or issues with these restoration requests.

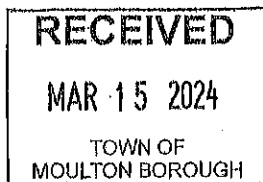
Tax Collector:

The 1986 very clearly shows the lots being entirely separate (see 1986 Warrant Page 1 & Page 2 attachments). In 1987, it shows that Map 6, Lot 46 is three lots together (per zoning) and that Map 6, Lot 51 is four lots together (per zoning).

Based on this information, the Land Use Office recommends that the request to restore the original lots be approved. Please let me know if you have any questions.

Sincere thanks,

Dari Sassan
Town Planner
Town of Moultonborough
6 Holland Street
P.O. Box 139
Moultonborough, NH 03254-0139
603 476-2347
dsassan@moultonboroughnh.gov
www.moultonboroughnh.gov



APPLICATION FEE \$25.00
FEE PAID _____ DATE _____

TOWN OF MOULTONBOROUGH

Application Requesting Restoration of Involuntarily Merged Lots
Pursuant to NH RSA 674:39-aa

P.O. Box 139, Moultonborough, NH 03254
Tel.: 603-476-2347

Contact Information (current or address valid for next 30 days):

Name (print): Lynn White Tel: 603-476-2958
Street: 95 Watson Shore Rd Cell (Optional): same
Town/City: Moultonborough Zip Code: 03254
Electronic Mail (optional): LWhite3358@Comcast.Net

Information – Lot/Parcels Involved:

Lot/Parcel Information for each: 1) Map 254 Lot 19 2) Map _____ Lot _____
3) Map _____ Lot _____ 4) Map _____ Lot _____

Address: Beede Road

Owner's Statement describing how, why and when the lots were merged by the Town
(information is intended to assist all parties included in the review) – if more space is
needed, please attach an additional page.

Merged by Town October 15 1985 see letter
Attached Dated July 2 1987

Owner is invited to include any supporting information, if any, to accompany this
application. If additional information is supplied, please describe it briefly so its existence is
duly noted:

Involuntary Merger – Caused by - Please Mark the one that most applies:

Zoning Purposes: _____ Assessing Purposes: _____ Taxation Purposes: _____

Completed Applications should be filed in the Land Use Department.

Aides for the Applicant:

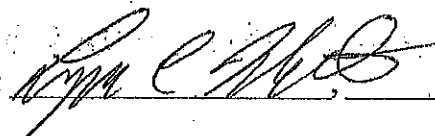
Process: Applications may be secured from the Land Use Department and when completed should be submitted to this office. Following this submission the applicant is provided with a copy of the application and the original is filed with the Office of the Board of Selectmen for scheduling purposes. The application is reviewed by the town in order to identify pertinent information. Within approximately thirty days from the application's filing of, a report is provided to the Board of Selectmen. This report includes recommendations and proposed findings for the Board's consideration. Following their deliberations, the Board is expected to act on the request and this action is subsequently conveyed by a letter of decision to the applicant. All of the Board's decisions may be appealed to the Board of Adjustment in accordance with their procedures. Information on this process is available from the Land Use Department.

Disclaimers: The applicant should be aware of possible consequences that may arise from an action taken under this statute. Whether any subsequent consequence(s) arising from such action would be positive or detrimental is for the applicant alone to assess. This responsibility is born solely by the applicant. The following disclaimers are not meant to be inclusive or comprehensive and possible effects positive or negative are not necessarily limited to these.

- If any owner in the chain of title voluntarily merged lots/parcels, then all subsequent owners may not seek restoration of this lot/parcel to its pre-merger status.
- An application seeking restoration of lots to their pre-merger status could be approved or denied by the Board of Selectmen based on the merits of the particular situation.
- Lots/parcels that are restored to their pre-merger status are restored without warranty as to suitability for building or the ability to gain any desired regulatory approval from the town.
- Lots/parcels that are restored to their pre-merger status will be formally depicted on the Town's Assessor Maps when the next scheduled update occurs. Notice of the change is noted by the Assessor's Office as an application is approved by the Board of Selectmen.
- Possible tax changes would be processed in the usual fashion meaning any changes will become effective as of April 1st following the date of approval. Thereafter, for example, each lot is going to be subject to a separate tax bill.
- Valuations, the total assessed value is likely to change following a restoration of lots/parcels to their pre-merger status. The reassessment is going to be based on the change from a subject parcel into one or more lots.
- Reserved

For the purposes of this statute, the applicant must be the owner, meaning the person or entity that holds legal title to the lots in question. In order to comply with the requirements of this statute, the involuntary merger of lots must have occurred prior to September 18, 2010. By signing this form, the applicant is presenting themselves as the owner possessing legal title to all lots so involved and that the following lots/parcels of land were Involuntarily Merged by the Town prior to September 18, 2010.

Owners Signature(s):



Date:

3/15/24

Office of Selectmen

Post Office Box 139

Moultonborough, N.H. 03254

(603) 476-2347

July 2, 1987

Edward R. & Mildred K. Gardner
231 Willow St.
Manchester, NH. 03103

Re: Lots 6-9 (Map 6 Lots 51-54)
Lots 1-3 (Map 6 Lots 46-48)

NOW: Map 6 Lot 51
NOW: Map 6 Lot 46

- ML 254-022
- ML 254-019

Dear Mr. & Mrs. Gardner,

The voters of the Town of Moultonborough at a Special Town Meeting on October 15, 1985 approved a Zoning Ordinance for the Town of Moultonborough. Within this approved ordinance there is a paragraph that states "nonconforming lots which are contiguous and under the same ownership may be developed only with the adjacent lot(s)". This is known with the state statutes as the doctrine of merger.

If one of your nonconforming lots should be sold it would constitute an illegal subdivision that could prove expensive to correct.

In the future you will be receiving only ONE property tax bill for the above mentioned lots because we have combined your nonconforming lots into one lot. The combined lots may be developed or sold as one lot or application may be made to the Planning Board for sub-division.

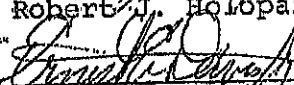
Enclosed is a copy of the ordinance approved by the Town on a vote of 532 yes and 193 no. The information contained within this pamphlet will explain to you what constitutes a nonconforming lot.

Any questions that you may have regarding this matter will be gladly answered by this office.

Sincerely,


Robert J. Holopainen, Chairman

Selectmen of Moultonborough


Ernest E. Davis, Jr.


Richard A. Wakefield

COMBINING OF LOTS
PER ZONING ORDINANCE OF
OCTOBER 15, 1985

MAP	<u>6</u>	LOT	<u>47</u>	ACCT NO	<u>G00370</u>
MAP	<u>6</u>	LOT	<u>48</u>	ACCT NO	<u>G00360</u>
MAP	<u> </u>	LOT	<u> </u>	ACCT NO	<u> </u>
MAP	<u> </u>	LOT	<u> </u>	ACCT NO	<u> </u>

(CHARGES)
PLEASE MOVE ALL PROPERTY TAX PAYMENTS FROM THE ABOVE
ACCOUNTS TO THE FOLLOWING ACCT NO. G00380 (Gardner) 6-46

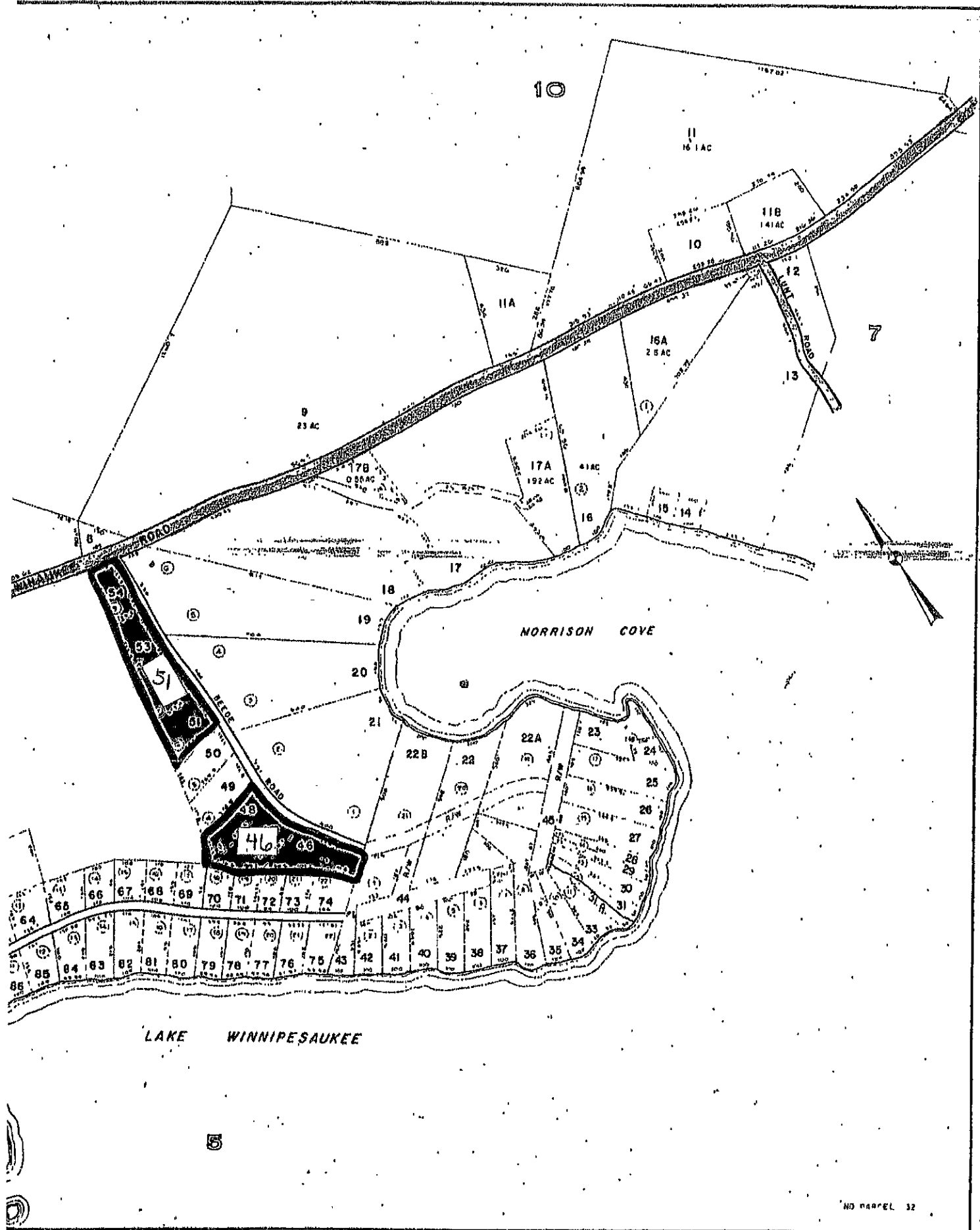
DATE June 30, 1987

COMBINING OF LOTS
PER ZONING ORDINANCE OF
OCTOBER 15, 1985

MAP	<u>6</u>	LOT	<u>52</u>	ACCT NO	<u>G00410</u>
MAP	<u>655455</u>	LOT	<u>53</u>	ACCT NO	<u>G00400</u>
MAP	<u>6</u>	LOT	<u>54</u>	ACCT NO	<u>G00420</u>
MAP	<u> </u>	LOT	<u> </u>	ACCT NO	<u> </u>

(CHARGES)
PLEASE MOVE ALL PROPERTY TAX PAYMENTS FROM THE ABOVE
ACCOUNTS TO THE FOLLOWING ACCT NO. G00390 (Gardner) 651

DATE June 30, 1987



P 268 899 111
RECEIPT FOR CERTIFIED MAIL

NO INSURANCE COVERAGE PROVIDED
 NOT FOR INTERNATIONAL MAIL

(See Reverse)

★ U.S.G.P.O. 1985-480-794

PS Form 3800, June 1985

Sent to CARDNER	
Street and No.	
P.O., State and ZIP Code	
Postage	\$.39
Certified Fee	1.45
Special Delivery Fee	
Restricted Delivery Fee	
Return Receipt showing to whom and Date Delivered	
Return Receipt showing to whom, Date, and Address of Delivery	
TOTAL Postage and Fees	\$ 2.18
Postmark or Date	



RECEIVED

MAR 15 2024

TOWN OF
MOULTON BOROUGH

APPLICATION FEE \$25.00

FEE PAID _____ DATE _____

TOWN OF MOULTONBOROUGH

Application Requesting Restoration of Involuntarily Merged Lots
Pursuant to NH RSA 674:39-aa

P.O. Box 139, Moultonborough, NH 03254

Tel.: 603-476-2347

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Street: 95 Watson Shore Rd Cell (Optional): 603-494-2958

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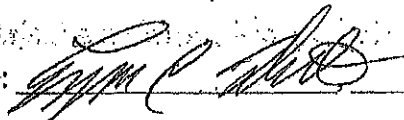
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Owners Signature(s):



Date:

3/15/24

Office of Selectmen

Post Office Box 139

Moultonborough, N.H. 03254

(603) 476-2347

July 2, 1987

Edward R. & Mildred K. Gardner
231 Willow St.
Manchester, NH. 03103

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NOW: Map 6 Lot 46

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Selectmen of Moultonborough


Ernest E. Davis, Jr.


Richard A. Wakefield

COMBINING OF LOTS
PER ZONING ORDINANCE OF
OCTOBER 15, 1985

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MAP	<u> </u>	LOT	<u> </u>	ACCT NO	<u> </u>
MAP	<u> </u>	LOT	<u> </u>	ACCT NO	<u> </u>

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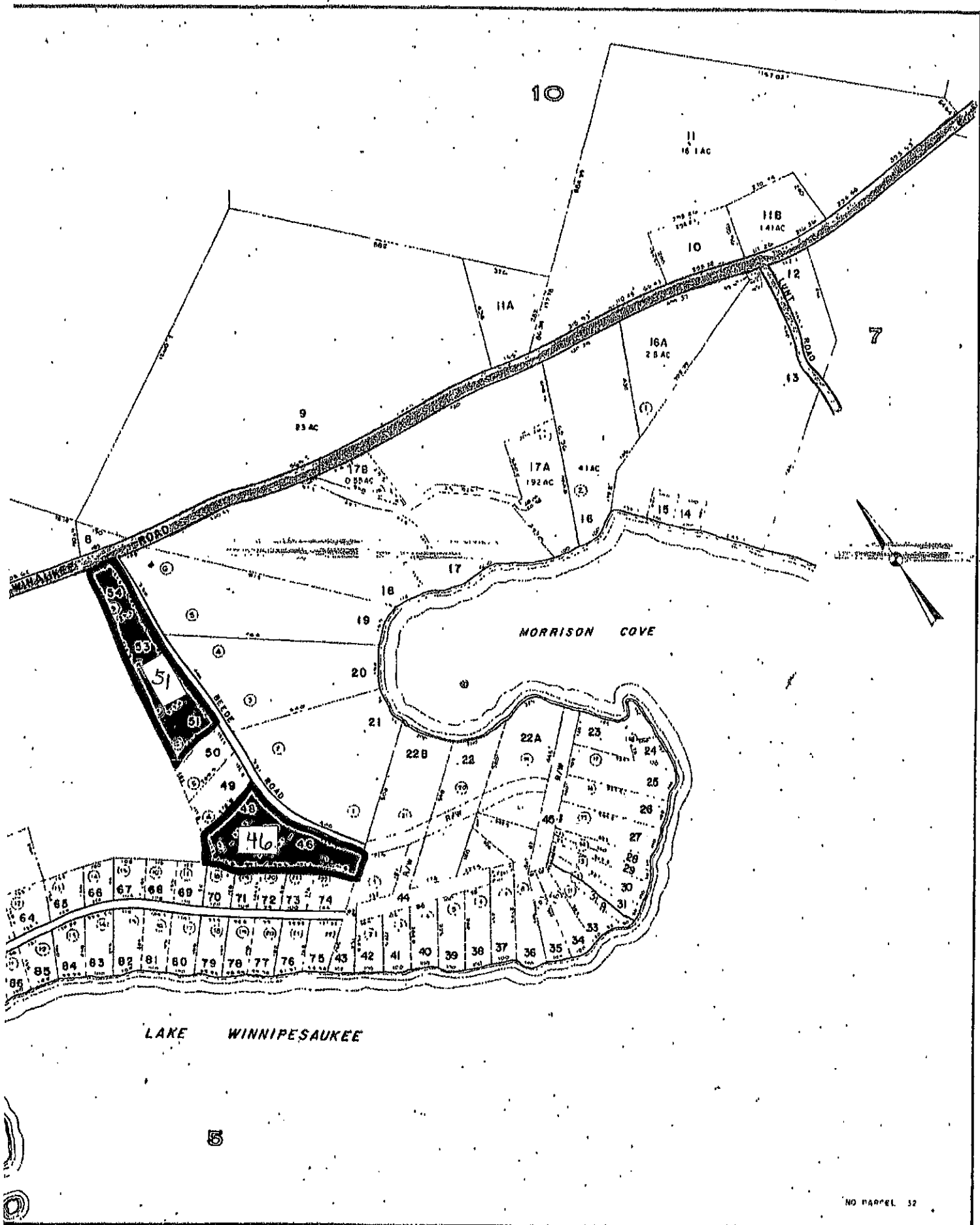
DATE June 30, 1987

COMBINING OF LOTS
PER ZONING ORDINANCE OF
OCTOBER 15, 1985

MAP	<u>6</u>	LOT	<u>52</u>	ACCT NO	<u>G00410</u>
MAP	<u>850450</u>	LOT	<u>53</u>	ACCT NO	<u>G00400</u>
MAP	<u>6</u>	LOT	<u>54</u>	ACCT NO	<u>G00420</u>
MAP	<u> </u>	LOT	<u> </u>	ACCT NO	<u> </u>

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DATE June 30, 1987



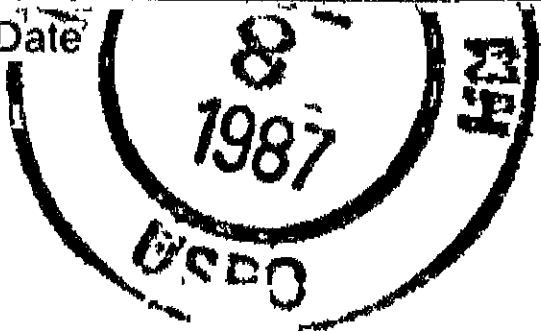
P 268 899 111
RECEIPT FOR CERTIFIED MAIL

NO INSURANCE COVERAGE PROVIDED
 NOT FOR INTERNATIONAL MAIL

(See Reverse)

★ U.S.G.P.O. 1985-480-794

PS Form 3800, June 1985

Sent to CARDNER	
Street and No.	
P.O., State and ZIP Code	
Postage	\$ 39
Certified Fee	1.45
Special Delivery Fee	
Restricted Delivery Fee	
Return Receipt showing to whom and Date Delivered	
Return Receipt showing to whom, Date, and Address of Delivery	
TOTAL Postage and Fees	\$ 2.84
Postmark or Date 	

11/25/86

TAX WARRANT
MOULTONBOROUGH

PAGE

2nd BILLING- 1986

TAXPAYER NAME & ADDRESS	LOCATION/DESCRIPTION ACCT # RES TYPE USE	ASSESSMENT CODE VALUE	EXEMPTION CODE AMOUNT	TAXES & CREDITS	STA
GARDNER, EDWARD R & MILDRED K 231 WILLOW STREET MANCHESTER, NH 03103	MORRISON COVE BK LOT G00410 P1 N 02 01 PROP-ID 006-052-000-	L 13,700 B 0 TOT 13,700		GROSS 76.72 CREDIT NET TAX 76.72	FIRST SECOND PAYMNT DUE NOW
GARDNER, EDWARD R & MILDRED K 231 WILLOW STREET MANCHESTER, NH 03103	MORRISON COVE BK LOT G00420 P1 N 02 01 PROP-ID 006-054-000-	L 12,800 B 0 TOT 12,800		GROSS 71.68 CREDIT NET TAX 71.68	FIRST SECOND PAYMNT DUE NOW
GARGALOWITZ, RONALD A & CAROLE 4 DELPHI CIRCLE ANDOVER, MA 01810	LOT 8 BLOCK N SEC 2 LAND & BLDG G00460 P1 N 01 00 PROP-ID 087-365-000-	L 16,000 B 39,000 TOT 55,000		GROSS 308.00 CREDIT NET TAX 308.00	FIRST SECOND PAYMNT DUE NOW
CARVEY, JAMES R & NANCY J 27 SUNLAND DRIVE HUDSON, NH 03051	1/29 INT COMMON AREA KANASATKA ALSO OTHERS L00110 P1 N 02 00 PROP-ID 047-088-000-013	L 0 B 0 TOT 0		GROSS .00 CREDIT NET TAX .00	FIRST SECOND PAYMNT DUE NOW
CARVEY, JAMES R & NANCY J 27 SUNLAND DRIVE HUDSON, NH 03051	KILWOOD LT 2 & BLDG L00120 P1 N 01 01 PROP-ID 047-102-000-	L 17,300 B 47,200 TOT 64,500		GROSS 361.20 CREDIT NET TAX 361.20	FIRST SECOND PAYMNT DUE NOW
CASBARRO, ANTHONY 22 STEPHENS RD LEDMINSTER, MA 01453	WEST PT LOT 15 G00480 P1 N 02 00 PROP-ID 005-187-000-	L 21,100 B 0 TOT 21,100		GROSS 118.16 CREDIT NET TAX 118.16	FIRST SECOND PAYMNT DUE NOW
CASPAR, STEPHEN & KATHLEEN 261 BULLOCK RD E FREETOWN, MA 02717	ORTON BK LOT 50 LAND & BLDG G00490 P1 N 01 00 PROP-ID 023-112-000-	L 22,500 B 28,500 TOT 51,000		GROSS 285.60 CREDIT NET TAX 285.60	FIRST SECOND PAYMNT DUE NOW
CASSER, BERNARD & TONI 31 CARRIAGE LANE BEDFORD, NH 03102	105FT LOT 2A G00500 P1 N 02 00 PROP-ID 002-011-A -	L 194,400 B 0 TOT 194,400		GROSS 1,088.64 CREDIT NET TAX 1,088.64	FIRST SECOND PAYMNT DUE NOW
GATELY, GEORGE W & PATRICIA 1 SUMMIT STREET WOBURN, MA 01801	LOT 654 & BLDG G00502 P1 N 01 00 PROP-ID 082-014-000-	L 16,000 B 57,700 TOT 73,700		GROSS 412.72 CREDIT NET TAX 412.72	FIRST SECOND PAYMNT DUE NOW

STAPLES

11/25/86

TAX WARRANT
MIDLTONBOROUGH

2nd BILLING- 1986

PAGE 253

TAXPAYER NAME & ADDRESS	LOCATION/DESCRIPTION ACCT # RES TYPE USE	ASSESSMENT CODE VALUE	EXEMPTION CODE AMOUNT	TAXES & CREDITS	STATUS
GARDNER, LEONARD C & JILL N PO BOX 1258	CONDO UNIT 48A JONATHANS LANDING G00430 PI Y 03 00 PROP-ID 002-00A-048-	L 50,000 B 164,600		GROSS 1,201.76 CREDIT NET TAX 1,201.76	FIRST 852. SECOND 349. PAYMNT -852. DUE NOW 349.
CENTRE HARBOR, NH 03226		TOT 214,600	NET 214,600		
GARDNER, LEONARD C & JILL N PO BOX 1258 445 Mouet. 03254	BOAT SLIP 2 JONATHANS LANDING G00440 PI Y 05 01 PROP-ID 02A-BSL-002-	L 0 B 15,000		GROSS 84.00 CREDIT NET TAX 84.00	FIRST 54. SECOND 29. PAYMNT -54. DUE NOW 29.
CENTRE HARBOR, NH 03226		TOT 15,000	NET 15,000		
GARDNER, ROBERT K & MARY P 40 EUCLID AVENUE	LOT 576 & BLDG G00450 PI N 01 00 PROP-ID 083-053-000-	L 16,000 B 45,700		GROSS 345.52 CREDIT NET TAX 345.52	FIRST 189. SECOND 156. PAYMNT -189. DUE NOW 156.
QUINCY, MA 02169		TOT 61,700	NET 61,700		
GARDNER, EDWARD R & MILDRED K 231 WILLOW ST	150FT MORRISON COVE LOTS 1 & 2 & BLDG G00350 PI N 01 00 PROP-ID 006-021-000-	L 199,100 B 50,200		GROSS 1,396.08 CREDIT NET TAX 1,396.08	FIRST 644. SECOND 752. PAYMNT DUE NOW 1396.
MANCHESTER, NH 03101		TOT 249,300	NET 249,300		
GARDNER, EDWARD R & MILDRED K 231 WILLOW STREET	MORRISON COVE BK LOT G00360 PI N 02 01 PROP-ID 006-048-000-	L 12,800 B 0		GROSS 71.68 CREDIT NET TAX 71.68	FIRST 10. SECOND 60. PAYMNT DUE NOW 71.
MANCHESTER, NH 03103		TOT 12,800	NET 12,800		
GARDNER, EDWARD R & MILDRED K 231 WILLOW STREET	MORRISON COVE BK LOT G00370 PI N 02 01 PROP-ID 006-047-000-	L 15,400 B 0		GROSS 86.24 CREDIT NET TAX 86.24	FIRST 10. SECOND 75. PAYMNT DUE NOW 86.
MANCHESTER, NH 03103		TOT 15,400	NET 15,400		
GARDNER, EDWARD R & MILDRED K 231 WILLOW STREET	MORRISON COVE BK LOT G00380 PI N 02 01 PROP-ID 006-046-000-	L 15,400 B 0		GROSS 86.24 CREDIT NET TAX 86.24	FIRST 10. SECOND 75. PAYMNT DUE NOW 86.
MANCHESTER, NH 03103		TOT 15,400	NET 15,400		
GARDNER, EDWARD R & MILDRED K 231 WILLOW STREET	MORRISON COVE BK LOT G00390 PI N 02 01 PROP-ID 006-051-000-	L 13,700 B 0		GROSS 76.72 CREDIT NET TAX 76.72	FIRST 10. SECOND 65. PAYMNT DUE NOW 76.
MANCHESTER, NH 03103		TOT 13,700	NET 13,700		
GARDNER, EDWARD R & MILDRED K 231 WILLOW STREET	MORRISON COVE BK LOT G00400 PI N 02 01 PROP-ID 006-053-000-	L 13,700 B 0		GROSS 76.72 CREDIT NET TAX 76.72	FIRST 5. SECOND 71. PAYMNT DUE NOW 76.
MANCHESTER, NH 03103		TOT 13,700	NET 13,700		

11/25/07

TAX WARRANT
HOULTONBOROUGH

2nd BILLING- 1907

PAI

TAXPAYER NAME & ADDRESS	LOCATION/DESCRIPTION ACCT # RES TYPE USE	ASSESSMENT CODE VALUE	EXEMPTION CODE AMOUNT	TAXES & CREDITS
GARONG, PAUL E & HELEN E PO BOX 870 CENTRE HARBOR, NH 03226	BLACKEY COVE LOT 7 & BLDG G00280 P1 Y 01 00 PROP-ID 038-060-J -	L 42,700 B 92,900 TOT 135,600		GROSS 963.00 FIRST CREDIT SECOND PAYMENT
GARDER, WILLIAM H 4545 INDIAN ROAD TOLEDO, OH 43615	LOT 13 BLOCK P SEC 1 G00290 P1 N 02 00 PROP-ID 006-305-000-	L 7,000 B 0 TOT 7,000	NET 135,600 NET TAX 963.00 DUE NO	GROSS 50.00 FIRST CREDIT SECOND PAYMENT
GARDER, WILLIAM H 4545 INDIAN ROAD TOLEDO, OH 43615	80FT LOT 7 BK S S-2 G00300 P1 N 02 00 PROP-ID 007-020-000-	L 149,800 B 0 TOT 149,800	NET 135,600 NET TAX 963.00 DUE NO	GROSS 1,064.00 FIRST CREDIT SECOND PAYMENT
GARDER, WILLIAM H 4545 INDIAN ROAD TOLEDO, OH 43615	LOT 17 BLOCK H SEC 2 G00310 P1 N 02 01 PROP-ID 007-463-000-	L 7,000 B 0 TOT 7,000	NET 149,800 NET TAX 1,064.00 DUE NO	GROSS 50.00 FIRST CREDIT SECOND PAYMENT
GARDNER, JOHN H & SUSAN D 165 SAGE DRIVE WARWICK, RI 02886	LOT 376A & BLDG G01010 P1 N 01 00 PROP-ID 001-110-000-	L 16,000 B 43,800 TOT 59,800	NET 149,800 NET TAX 1,064.00 DUE NO	GROSS 425.00 FIRST CREDIT SECOND PAYMENT
GARDNER, JOHN C & RITA L 5 DAWES CIRCLE WOBURN, MA 01801	LOT 110 G00320 P1 N 02 00 PROP-ID 002-190-000-	L 7,000 B 0 TOT 7,000	NET 59,800 NET TAX 425.00 DUE NO	GROSS 50.00 FIRST CREDIT SECOND PAYMENT
GARDNER, WALTER J & MARJORIE PO BOX 530 CENTRE HARBOR, NH 03226	70 FT CHIARELLO LAND LAND & BLDG G00330 P1 Y 01 00 PROP-ID 040-002-000-	L 204,400 B 47,600 TOT 252,000	NET 7,000 NET TAX 50.00 DUE NO	GROSS 1,789.00 FIRST CREDIT 11 50.00 SECOND PAYMENT
GARDNER, EDWARD R & HILBRED K 231 WILLOW STREET MANCHESTER, NH 03103	LOTS 1-3 ONE LOT ONE LOT 6/87 PER ZONING G00380 P1 N 02 00 PROP-ID 000-046-000-	L 19,000 B 0 TOT 19,000	NET 252,000 NET TAX 1,789.00 DUE NO	GROSS 135.00 FIRST CREDIT SECOND PAYMENT
GARDNER, EDWARD R & HILBRED K 231 WILLOW STREET MANCHESTER, NH 03103	HARRISON COVE 6-9 LT ONE LOT 6/87 PER ZONING G00390 P1 N 02 01 PROP-ID 006-051-000-	L 19,300 B 0 TOT 19,300	NET 19,000 NET TAX 135.00 DUE NO	GROSS 137.00 FIRST CREDIT SECOND PAYMENT

STAPLES

10/11/88

TAX WARRANT
MOULTONBOROUGHPAGE 263
2nd BILLING- 1988

TAXPAYER NAME & ADDRESS	LOCATION/DESCRIPTION ACCT # RES TYPE USE	ASSESSMENT CODE VALUE	EXEMPTION CODE AMOUNT	TAXES & CREDITS	STATUS
GARDNER, EDWARD R & MILDRED K 231 WILLOW STREET MANCHESTER, NH 03101	150FT MORRISON COVE DWG/GARAGE/SHED G00350 P1 N 01 00 PROP-ID 006-021-000-	L 199,100 B 50,200 TOT 249,300		GROSS 2,022.00 CREDIT NET TAX 2,022.00 DUE NOW	FIRST SECOND PAYMENT 1.
GARDNER, EDWARD R & MILDRED K 231 WILLOW STREET MANCHESTER, NH 03103	LOTS 1-3 ONE LOT ONE LOT 4/87 PER ZONING G00380 P1 N 02 00 PROP-ID 006-046-000-	L 17,000 B 0 TOT 17,000		GROSS 154.00 CREDIT NET TAX 154.00 DUE NOW	FIRST SECOND PAYMENT
GARDNER, EDWARD R & MILDRED K 231 WILLOW STREET MANCHESTER, NH 03103	MORRISON COVE 4-9 LT ONE LOT 6/87 PER ZONING G00390 P1 N 02 01 PROP-ID 006-051-000-	L 19,300 B 0 TOT 19,300		GROSS 157.00 CREDIT NET TAX 157.00 DUE NOW	FIRST SECOND PAYMENT
GARDNER, LEONARD C & JILL M PO BOX 1258 CENTRE HARBOR, NH 03226	CONDO UNIT 49A JONATHANS LANDING G00430 P1 Y 03 00 PROP-ID 002-00A-048-	L 50,000 B 164,600 TOT 214,600		GROSS 1,740.00 CREDIT NET TAX 1,740.00 DUE NOW	FIRST SECOND PAYMENT
GARDNER, LEONARD C & JILL M PO BOX 1258 CENTRE HARBOR, NH 03226	BOAT SLIP 2 JONATHANS LANDING G00440 P1 Y 05 01 PROP-ID 02A-BSL-002-	L 0 B 15,000 TOT 15,000		GROSS 122.00 CREDIT NET TAX 122.00 DUE NOW	FIRST SECOND PAYMENT
GARDNER, ROBERT K & MARY F 40 ENCLID AVENUE QUINCY, MA 02169	LOT 578 DWG G00450 P1 N 01 00 PROP-ID 083-053-000-	L 16,000 B 45,700 TOT 61,700		GROSS 500.00 CREDIT NET TAX 500.00 DUE NOW	FIRST SECOND PAYMENT
GARGAROWITZ, RONALD A & CAROLE 6 DELPHI CIRCLE ANDOVER, MA 01810	LOT 8 BLOCK N SEC 2 LAND & BLDG G00460 P1 N 01 00 PROP-ID 087-365-000-	L 16,000 B 39,000 TOT 55,000		GROSS 446.00 CREDIT NET TAX 446.00 DUE NOW	FIRST SECOND PAYMENT
GARNETT TRUST I BRUCE VAN FLEET, TRUSTEE RED HILL ROAD CENTRE HARBOR, NH 03226	HUSTON LT A & GARAGE H01990 P1 Y 13 01 PROP-ID 036-004-000-	L 38,700 B 77,700 TOT 116,400		GROSS 944.00 CREDIT NET TAX 944.00 DUE NOW	FIRST SECOND PAYMENT
GARRARD, ARNOLD F ET UX 21 CUMBERLAND ROAD READING, MA 01867	UTILITY LOCKER A46 W/DRY STACK H00663 P1 N 14 00 PROP-ID 001-075-UL-A46	L 3,500 B 12,000 TOT 15,500		GROSS 126.00 CREDIT NET TAX 126.00 DUE NOW	FIRST SECOND PAYMENT



Town of Moultonborough
OFFICE OF ADMINISTRATION
6 Holland Street • PO Box 139 • Moultonborough, NH 03254
PHONE 603.476.2347 FAX 603.476.5835

Board of Selectmen Agenda Report

Date: 5/28/24
To: Select Board
From: Julia Marchand, Town Clerk *JM*
Subject: Delegation of Deposit Authority

Recommended motion: To approve the Delegation of Deposit Authority as prepared.

Background: At the May 14th, 2024 election, a new town treasurer (Robert Bowdring) was elected. The law designates the treasurer as the party responsible for town deposits, but allows them to delegate deposit authority to certain other town officials.

Issue: The town treasurer does not hold normal office hours within Town Hall. The Town Clerk is responsible for collecting funds, is bonded, and holds full-time office hours within Town Hall so she can easily make regular bank deposits.

Fiscal Impact (*If any*): None.



Town of Moultonborough
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DELEGATION OF DEPOSIT AUTHORITY

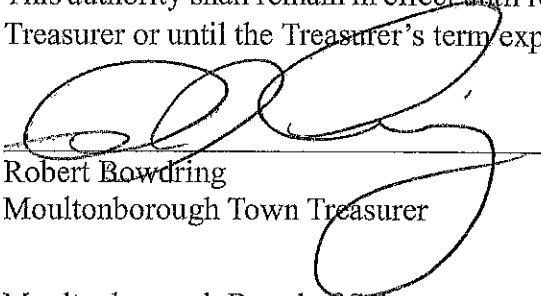
Pursuant to the provisions of RSA 41:29, II, the Town Treasurer has the responsibility to deposit all such monies received by the Town of Moultonborough in appropriate financial institutions as outlined in the statute.

RSA 41:29, VI allows the Treasurer to delegate deposit or other financial functions to other town officials or employees, provided such delegation is in writing and includes written procedures acceptable to the Board of Selectmen. Such delegation may only be to a town official or employee bonded in accordance with RSA 41:6.

The Moultonborough Town Treasurer hereby delegates deposit function authority to the Moultonborough Town Clerk and her respective Deputy of the funds collected in that role. These deposits shall be made on a weekly basis or daily, whenever receipts total \$500 or more.

In making these deposits, the Moultonborough Town Clerk and her respective Deputy shall provide the Moultonborough Town Treasurer with the deposit slip from the Town's general fund financial institution, in addition to a detailed back-up report documenting the receipt of monies comprising the deposit made.

This authority shall remain in effect until rescinded by written notice of the Moultonborough Town Treasurer or until the Treasurer's term expiration on 3/9/2027.


Robert Bowdring
Moultonborough Town Treasurer

5/30/2024
Date

Moultonborough Board of Selectmen:

Date

Kevin D. Quinlan, Chair

Jonathan W. Tolman, Vice Chair

Charles M. McGee, Selectman

Karel A. Crawford, Selectman

James Gray, Selectman



**Town of Moultonborough
OFFICE OF ADMINISTRATION**

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Board of Selectmen Agenda Report

Date: May 31, 2024

To: Board of Selectmen

From: Robert J Bowdring, Town Treasurer

Subject: Deputy Town Treasurer Appointment

Recommended motion: *To appoint Donna McGinnity as the town Deputy Treasurer for a three-year term with an end date of March 9, 2027.*

Background: I would like to recommend Donna McGinnity as my Deputy Treasurer. I believe based on her over 30 years of accounting and bookkeeping experience she is a good fit for the position. We spoke about the duties of the role and she has been doing them for years. In addition, she will be able to cover for me the few times I may be unavailable due to vacations. Donna is a full time resident and lives at 3 Meadow Glen Drive, Moultonborough. In being fully transparent, it is the only way I do things. A couple of points, her husband, Stephen and brother, Mike Kepple work for the Public Works Department as well as her sister-in-law Alison Kepple works in the Town's Administration.

TOWN OF MOULTONBOROUGH

APPOINTMENT

To **Donna McGinnity**, of Moultonborough, in the County of Carroll, State of New Hampshire.

Whereas, there is a vacancy as **Deputy Town Treasurer** and whereas we, the subscribers, have confidence in your ability and integrity to perform the duties of said office, we do hereby appoint you, **Donna McGinnity**, as **Deputy Town Treasurer** and upon your taking oath of office, and having this appointment and the certification of said oath of office recorded by the Town Clerk, you shall have the powers, perform the duties and be subject to the liabilities of such office. Your term shall end on **March 9, 2027**.

Given under our hands, this 6th day of **June 2024**.

MOULTONBOROUGH BOARD OF SELECTMEN

Kevin D. Quinlan, Chairman

Jonathan W. Tolman, Vice Chairman

Karel A. Crawford

James F. Gray

Charles M. McGee

I, **Donna McGinnity**, swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as **Deputy Town Treasurer** according to the best of my abilities, agreeably to the rules and regulations of the constitution and laws of the State of New Hampshire.

So Help Me God
State of New Hampshire
Carroll County, ss.

Personally, appeared the above, named **Donna McGinnity**, who took and subscribed the foregoing oath. Before me, Town Clerk.

Date _____

Town Clerk

Received and Recorded: _____



**Town of Moultonborough
OFFICE OF ADMINISTRATION**

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PHONE 603.476.2347 FAX 603.476.5835**

DELEGATION OF DEPOSIT AUTHORITY

Pursuant to the provisions of RSA 41:29, II, the Town Treasurer has the responsibility to deposit all such monies received by the Town of Moultonborough in appropriate financial institutions as outlined in the statute.

RSA 41:29, VI allows the Treasurer to delegate deposit or other financial functions to other town officials or employees, provided such delegation is in writing and includes written procedures acceptable to the Board of Selectmen. Such delegation may only be to a town official or employee bonded in accordance with RSA 41:6.

The Moultonborough Town Treasurer hereby delegates deposit function authority to the Moultonborough Town Tax Collector and her respective Deputy of the funds collected in that role. These deposits shall be made on a weekly basis or daily, whenever receipts total \$500 or more.

In making these deposits, the Moultonborough Town Tax Collector and her respective Deputy shall provide the Moultonborough Town Treasurer with the deposit slip from the Town's general fund financial institution, in addition to a detailed back-up report documenting the receipt of monies comprising the deposit made.

This authority shall remain in effect until rescinded by written notice of the Moultonborough Town Treasurer or until the Treasurer's term expiration on 3/9/2027.


Robert J Bowdring
Moultonborough Town Treasurer

5/30/24
Date

Moultonborough Board of Selectmen:

Date

Kevin D. Quinlan, Chair

Jonathan W. Tolman, Vice Chair

Charles M. McGee, Selectman

Karel A. Crawford, Selectman

James Gray, Selectman



**Town of Moultonborough
OFFICE OF ADMINISTRATION**

6 Holland Street • PO Box 139 • Moultonborough, NH 03254
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DELEGATION OF DEPOSIT AUTHORITY

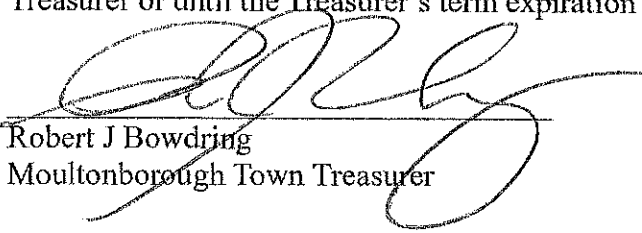
Pursuant to the provisions of RSA 41:29, II, the Town Treasurer has the responsibility to deposit all such monies received by the Town of Moultonborough in appropriate financial institutions as outlined in the statute.

RSA 41:29, VI allows the Treasurer to delegate deposit or other financial functions to other town officials or employees, provided such delegation is in writing and includes written procedures acceptable to the Board of Selectmen. Such delegation may only be to a town official or employee bonded in accordance with RSA 41:6.

The Moultonborough Town Treasurer hereby delegates deposit function authority to the Moultonborough Town Administrator, Town Finance Director and their respective delegates of the funds collected in that role. These deposits shall be made on a weekly basis or daily, whenever receipts total \$500 or more.

In making these deposits, the Moultonborough Town Administrator, Town Finance Director and their respective delegates shall provide the Moultonborough Town Treasurer with the deposit slip from the Town's general fund financial institution, in addition to a detailed back-up report documenting the receipt of monies comprising the deposit made.

This authority shall remain in effect until rescinded by written notice of the Moultonborough Town Treasurer or until the Treasurer's term expiration on 3/9/2027.


Robert J. Bowdring
Moultonborough Town Treasurer

5/30/24
Date

Moultonborough Board of Selectmen:

Date

Kevin D. Quinlan, Chair

Jonathan W. Tolman, Vice Chair

Charles M. McGee, Selectman

Karel A. Crawford, Selectman

James Gray, Selectman



Town of Moultonborough
OFFICE OF ADMINISTRATION
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Board of Selectmen Agenda Report

Date: May 31, 2024

To: Board of Selectmen

From: Town Administration

Subject: Project Updates

- Lees Mills Dock Replacement Project
 - GW Brooks and New England Boring Contractors completed the lake bottom boring work in March (report attached). Project is now in the design stage and construction will begin after the Lees Mills Steamboat Association rally in September. Staff has made note to request that no fishing tournament launch requests are scheduled after September 1st as it will impede upon the project. Staff estimates construction will take about three (3) weeks to complete.
- States Landing Pavilion
 - Department of Public Works and Recreation Department are working on a Request for Proposals (RFP). The New Hampshire Department of Environmental Services (NHDES) Shoreland Impact Permit expires on July 30, 2024. Director Theriault will reach out to NHDES about obtaining an extension on the permit. If NHDES does not provide an extension, then excavation will start. NHDES Alteration of Terrain Permit expires on July 16, 2026.
- Cemetery with running water/faucet
 - Town received a donation for this project from the "Anderson Estate" and upon receiving the donation we needed a bit of clarity on our ability to expend the funds. Board contacted the trustee of the estate and it was determined the expense could be used for a faucet. However, before moving forward the project was sent to town Capital Improvement Program Committee for review and they did recommend the project. Staff is now working on receiving quotes for the project.
- Moultonborough Function Hall (Lions Club) bathroom and ADA compliance
 - Please reference the March 4, 2024 email below from Scott Dvorak (Code) regarding this topic.

It should be noted that Compliance in an alteration is not required where it is "technically infeasible." The term is defined as "something that has little likelihood of being accomplished because existing structural conditions would require removing or



**Town of Moultonborough
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altering a load-bearing member that is an essential part of the structural frame; or because other existing physical or site constraints prohibit modification or addition of elements, spaces, or features that are in full and strict compliance with the minimum requirements." For example, combining two toilet compartments to create an accessible compartment may be technically infeasible where it would reduce the fixture count below the number required by the applicable plumbing code. I was not able to determine if the fixture count is compliant with the 2018 IPC Minimum fixtures required for the use without measuring the total floor area, but the minimum count for the use of the building is 1 water closet per 75 people.

The path to the bathrooms appears to be compliant but the doors to the bathrooms are not wide enough to be compliant. Both bathrooms would require reconfiguration to have an ADA bathroom installed and one water closet would most likely be removed in both bathrooms to allow for the space needed and most likely a one sink in each bathroom would need to be removed. The floor is a concrete floor and most of it may be required to be demolished to reconfigure bathroom. I am not a professional designer so this is what I could figure by doing a small scaled out drawing, but I would recommend that a design professional complete a drawing to confirm my statement.

In talking with Mike Kepple and I asked about the age of the building, and the septic system and given the age of the septic. Assessing has it as being built in 1980 and it should be noted that it may need replacement in the near future.

*Best Regards,
Scott*

*Town of Moultonborough
Code Enforcement/Health officer*

- Moultonborough Function Hall (Lions Club) sign
 - Staff asked prior Board of Selectmen on January 5, 2023 their preferred next steps.
- Landscaping at Hockey Rink
 - Staff has removed the overgrowth weeds by trimming and using weed killer and will continue to monitor the area over the summer.

(603) 437-1610		New England Boring Contractors P.O. Box 165 Derry, NH 03038 E-Mail: nebc@neboring.com			Fax: (603) 437-0034	
Boring # B-1 (pg1 of 2)		Project: Lees Mill Landing			Project # 192242	
Project Address: Lees Mill Road			City: Moultonborough		State: NH Zip: 03254	
Date Start: 03/19/2024		Date End: 03/19/2024			Location: See Plan	
Casing Type & size: HW 4"ID		Sampler: SS 1 3/8		Core Barrel: NQ		
Hammer wt.: 300lb.		Hammer wt.: 140lb.		Size: 1 7/8 dia		
Hammer fall: 30".		Hammer fall: 30".				
G R O U N D W A T E R O B S E R V A T I O N						
Date: 3/19/24	Depth:			Casing:		Stabilization Period
DP	S#	DEPTH	PEN	REC	BLOWS/6"	S/C
-	S-1	0' - 2'	24"	18"	1-2-1-1	
-						
-						
-						
5'0"	S-2	5' - 7'	24"	13"	WOH-WOH-1-1	
-						
-						
-						
10'0"	S-3	10' - 12'	24"	18"	1-2-1-1	
-						
-						
-						
15'0"	S-4	15' - 17'	24"	22"	WOH-1-1-1	
-						
-						
-						
20'0"	S-5	20' - 22'	24"	18"	2-1-2-1	
-						
-						
-						
25'0"	S-6	25' - 27'	24"	24"	WOH-WOH-3-2	
-						
-						
-						
30'0"	S-7	30' - 32'	24"	24"	WHO/24"	
Driller: Sam Cooley		Helpers: Adam Ford			Inspector:	
Remarks: Depth to mudline 9', CME 45C Skid Mounted Drill with 140# Auto Hammer and Cat Head.						
S/#: Sample		PEN: Penetration		REC: Recovery		S/C: Strata Change

(603) 437-1610

New England Boring Contractors

Fax: (603) 437-0034

P.O. Box 165

Derry, NH 03038

E-Mail: nebc@neboring.com

Boring # B-1 (pg2 of 2)

Project: Lees Mill Landing

Project # 192242

Project Address: Lees Mill Road

City: Moultonborough

State: NH Zip: 03254

Date Start: 03/19/2024

Date End: 03/19/2024

Location: See Plan

Casing Type & size: HW 4"ID

Sampler: SS 1 3/8

Core Barrel: NQ

Hammer wt.: 300lb.

Hammer wt.: 140lb.

Size: 1 7/8 dia

Hammer fall: 30".

Hammer fall: 30".

GROUND WATER OBSERVATION

Date: 3/19/24	Depth:			Casing:			Stabilization Period	
DP	S#	DEPTH	PEN	REC	BLOWS/6"	S/C	SAMPLE DESCRIPTION	
-						33.5'	Jumpy roller bit at 33.5', drill to 35' GRAVEL and TILL.	
-								
-								
35'0"	S-8	35' – 37'	24"	10"	20-14-16-15		Wet, dense, gray, fine to coarse SAND and GRAVEL, some inorganic Silt.	
-							Pound casing to 38	
-	S-9	38' – 39'	13"	8"	50-51-100/1"		Wet, very dense, gray, fine to coarse SAND and GRAVEL.	
-							- Spoon refusal at 39' – 5 ½' into TILL.	
40'0"							E.O.B. 39' 1" from mudline – in 10' of water 49' from deck to bottom.	
-							-water depth is 9' at this location. From deck to mudline.	
-							-7' of water (23.5") deck to waterline.	
-							-Water level at this time is 20" below top of cement deck on fire dock.	
45'0"								
-								
-								
-								
50'0"								
-								
-								
-								
55'0"								
-								
-								
-								
60'0"								
-								
Driller: Sam Cooley			Helpers: Adam Ford			Inspector:		
Remarks: Remarks: Depth to mudline 9', CME 45C Skid Mounted Drill with 140# Auto Hammer and Cat Head.								
S/#: Sample			PEN: Penetration			REC: Recovery		S/C: Strata Change

(603) 437-1610		New England Boring Contractors P.O. Box 165 Derry, NH 03038 E-Mail: nebc@neboring.com			Fax: (603) 437-0034	
Boring # B-2 (pg1 of 2) 18' off end of fire dock Project Address: Lees Mill Road		Project: Lees Mill Landing			Project # 192242	
		City: Moultonborough			State: NH	Zip: 03254
Date Start: 03/19/2024		Date End: 03/19/2024			Location: See Plan	
Casing Type & size: HW 4"ID Hammer wt.: 300lb. Hammer fall: 30".		Sampler: SS 1 3/8 Hammer wt.: 140lb. Hammer fall: 30".		Core Barrel: NQ Size: 1 7/8 dia		
G R O U N D W A T E R O B S E R V A T I O N						
Date: 3/19/24	Depth:			Casing:		Stabilization Period
DP	S#	DEPTH	PEN	REC	BLOWS/6"	S/C
-	S-1	0' – 2'	24"	11"	WOH-WOH-1-1	-
-						-
-						-
-						-
5'0"	S-2	5' – 7'	24"	8"	WOH-1-2-1	-
-						-
-						-
-						-
10'0"	S-3	10' – 12'	24"	16"	WOH-WOH-2-1	-
-						-
-						-
-						-
15'0"	S-4	15' – 17'	24"	17"	WOH-1-1-1	-
-						-
-						-
-						-
20'0"	S-5	20' – 22'	24"	9"	WOH-WOH-1-1	-
-						-
-						-
-						-
25'0"	S-6	25' – 27'	24"	24"	WOH-WOH-3-2	-
-						-
-						-
-						-
30'0"	S-7	30' – 32'	24"	24"	WHO/24"	-
Driller: Sam Cooley		Helpers: Adam Ford			Inspector:	
Remarks: Depth to mudline 9', CME 45C Skid Mounted Drill with 140# Auto Hammer and Cat Head.						
S/#: Sample		PEN: Penetration		REC: Recovery		S/C: Strata Change

(603) 437-1610		New England Boring Contractors P.O. Box 165 Derry, NH 03038 E-Mail: nebc@neboring.com			Fax: (603) 437-0034	
Boring # B-2 (pg2 of 2) 18' off end of fire dock Project Address: Lees Mill Road		Project: Lees Mill Landing			Project # 192242	
		City: Moultonborough		State: NH	Zip: 03254	
Date Start: 03/19/2024		Date End: 03/19/2024			Location: See Plan	
Casing Type & size: HW 4"ID Hammer wt.: 300lb. Hammer fall: 30".		Sampler: SS 1 3/8 Hammer wt.: 140lb. Hammer fall: 30".		Core Barrel: NQ Size: 1 7/8 dia		
G R O U N D W A T E R O B S E R V A T I O N						
Date: 3/19/24	Depth:			Casing:		Stabilization Period
DP	S#	DEPTH	PEN	REC	BLOWS/6"	S/C
-						
-						
-						
-						
35'0"	S-8	35' – 35'1"	1"	0"	100/1"	-rollerbit on something hard at 34' -Roll to 35' in possible Rock. NO RECOVERY
-						
-						
-						
-						
40'0"						B.O.E 35' from mudline -42' from waterline. -Waterline at the time is 20" below top of concrete deck on fire dock.
-						
-						
-						
-						
45'0"						
-						
-						
-						
-						
50'0"						
-						
-						
-						
-						
55'0"						
-						
-						
-						
-						
60'0"						
-						
Driller: Sam Cooley		Helpers: Adam Ford			Inspector:	
Remarks: Remarks: Depth to mudline 9', CME 45C Skid Mounted Drill with 140# Auto Hammer and Cat Head.						
S/#: Sample		PEN: Penetration		REC: Recovery		S/C: Strata Change

(603) 437-1610		New England Boring Contractors P.O. Box 165 Derry, NH 03038 E-Mail: nebc@neboring.com			Fax: (603) 437-0034		
Boring # B-3 (pg1 of 2)		Project: Lees Mill Landing			Project # 192242		
Project Address: Lees Mill Road		City: Moultonborough		State: NH	Zip: 03254		
Date Start: 03/19/2024		Date End: 03/19/2024			Location: See Plan		
Casing Type & size: HW 4"ID		Sampler: SS 1 3/8		Core Barrel: NQ			
Hammer wt.: 300lb.		Hammer wt.: 140lb.		Size: 1 7/8 dia			
Hammer fall: 30".		Hammer fall: 30".					
G R O U N D W A T E R O B S E R V A T I O N							
Date: 3/19/24	Depth:			Casing:		Stabilization Period	
DP	S#	DEPTH	PEN	REC	BLOWS/6"	S/C	
						SAMPLE DESCRIPTION	
-	S-1	0' – 2'	24"	14"	1-2-1-1		Wet, very loose, fine SAND.
-							
-							
-							
5'0"	S-2	5' – 7'	24"	8"	WOH-1-1-1		Wet, very loose, brownish gray, fine SAND, trace Wood Fiber.
-							
-							
-							
10'0"	S-3	10' – 12'	24"	15"	WOH-WOH-1-1		Wet, very soft, brown, organic SILT and fine SAND.
-							
-							
-							
15'0"	S-4	15' – 17'	24"	24"	WOH-WOH-WOH-1		Wet, very soft, dark brown, organic SILT and fine SAND.
-							
-							
-							
20'0"	S-5	20' – 22'	24"	24"	WOH-WOH-WOH-2		Wet, very soft, dark brown, organic SILT, trace fine Sand.
-							
-							
-							
25'0"	S-6	25' – 27'	24"	24"	WOH-WOH-WOH-WOH		Wet, very soft, dark brown, organic SILT, trace fine Sand.
-							
-							
-							
30'0"	S-7	30' – 32'	24"	24"	WOR/24"		Weight Of Rod for 24" Wet, very soft, gray CLAY.
Driller: Sam Cooley		Helpers: Adam Ford			Inspector:		
Remarks: CME 45C Skid Mounted Drill with 140# Auto Hammer and Cat Head.							
S/#: Sample		PEN: Penetration		REC: Recovery		S/C: Strata Change	

(603) 437-1610		New England Boring Contractors P.O. Box 165 Derry, NH 03038 E-Mail: nebc@neboring.com			Fax: (603) 437-0034	
Boring # B-3 (pg2 of 2)		Project: Lees Mill Landing			Project # 192242	
Project Address: Lees Mill Road		City: Moultonborough		State: NH	Zip: 03254	
Date Start: 03/19/2024		Date End: 03/19/2024			Location: See Plan	
Casing Type & size: HW 4"ID		Sampler: SS 1 3/8		Core Barrel: NQ		
Hammer wt.: 300lb.		Hammer wt.: 140lb.		Size: 1 7/8 dia		
Hammer fall: 30".		Hammer fall: 30".				
G R O U N D W A T E R O B S E R V A T I O N						
Date: 3/19/24	Depth:			Casing:		Stabilization Period
DP	S#	DEPTH	PEN	REC	BLOWS/6"	S/C
- - - - 35'0"	S-8	33' – 35'	24"	16"	14-17-31-28	
- - - - 40'0"						
- - - - 45'0"						
- - - - 50'0"						
- - - - 55'0"						
- - - - 60'0"						
Driller: Sam Cooley		Helpers: Adam Ford			Inspector:	
Remarks: CME 45C Skid Mounted Drill with 140# Auto Hammer and Cat Head.						
S/#: Sample		PEN: Penetration		REC: Recovery		S/C: Strata Change