

**Town of Moultonborough
Board of Selectmen
Meeting Agenda
Thursday, May 2, 2024
5:00 P.M.
6 Holland St. Moultonborough, NH**

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. REVIEW / APPROVAL MINUTES**
 - A. Date(s): 4/16/2024 (Public Hearing) and 4/18/2024
- IV. CONSENT AGENDA**
 - A. Personnel Action Form(s)
 - B. New Hampshire Department of Revenue Administration (DRA)
 - i. Certification of Yield Taxes Assessed Intent Filed During Tax Year (forest)
 - ii. Form PA-29; Veteran's Tax Credit & Solar Energy Exemption forms
 - C. Response to 2024 Tax Exemptions
 - i. Elderlay Exemption
 - ii. Charitable Exemptions
 - a) Moultonborough Historical Society, Inc.
 - b) Moultonborough United Methodist Church
 - c) New Hampshire Boat Museum
 - d) Paula Anna Markus Foundation (NH Audubon Society and Loon Preservation Committee)
 - e) First Missionary Baptist Church of Moultonborough
 - f) Harvest Church of the Lakes Region
 - D. Lease Agreements – Town Boat Slips at Lees Mills
 - E. Shannon Cemetery Lot Purchase (#183)
- V. NEW BUSINESS**
 - A. Town Assessor
 - i. 2024 Apportionment of County Taxes
 - ii. Denial of Religious Exemption for Agape Community Church
 - B. Lake Winnipesaukee Association
 - i. Update on award from Congressional Spending Grant (\$500K) to implement a watershed plan in Center Harbor Bay
 - C. Tom & Tricia Sauriol
 - i. Building permit application at Arcadia
 - D. Moultonborough Public Library and Board of Selectmen Memorandum of Understanding
 - E. Appointments – Nomination
 - i. Moultonborough Conservation Commission Appointments
 - ii. Moultonborough Health Officer Nomination
 - F. Moultonborough Recreation
 - i. Memorial Day Parade & Remembrance Ceremony
 - G. Moultonborough Town News – approval of letter sent out with property tax billing
- VI. OTHER BUSINESS**
 - A. New Hampshire Department of Safety Public Hearing at Town Hall on June 5th.
- VII. CITIZEN INPUT**
- VIII. NON-PUBLIC SESSION**
 - A. RSA 91-A: 3, II (a) & (b)

**Town of Moultonborough
Board of Selectmen
April 16, 2024**

PUBLIC HEARING MINUTES

Present: Chairman of the Board Jon W. Tolman, Vice Chairman Shari Colby, Selectmen Kevin D. Quinlan, Jean M. Beadle and Karel A. Crawford were present; Advisory Budget Committee (ABC) members Kay Peranelli, Chair, Kathy Garry (School Board Rep), and Jean Beadle (Selectmen Rep) were also present; ABC members Mary Philips and Joseph Adams teleconferenced into the hearing.

- I. **PLEDGE OF ALLEGIANCE:** Chairman Tolman opened the meeting at 6:32 p.m. at the Moultonborough Town Hall in the Ernest Davis meeting room and those in attendance then recited the Pledge of Allegiance.
- II. **PUBLIC HEARING (SB2):** Chairman Tolman opened the public hearing at 6:35 p.m. for a petitioned warrant article that would allow the town to adopt provisions of RSA 40:13 (commonly known as SB2). No public comment was provided. Chairman Tolman closed the public hearing at 6:37 p.m.
- III. **PUBLIC HEARING (Town Warrant/Budget):** Chairman Tolman opened the public hearing at 6:38 p.m. for discussion on the 2024 town warrant, articles, and budgets for the town and library.
 - ABC Chairman Peranelli presented the ABC 2024 Town and Library Budget recommendations and comment report. Chair Peranelli thanked the Board and staff for assistance on preparing the budget. Chair Peranelli explained the differences in last years budget to the new recommended budget. Chair Peranelli discussed the town capital budget, potential regionalization of public services, use of capital reserves and appropriations that would fund reserves, all as an attempt to keep a low property tax rate. Chairman Peranelli concluded with the ABC felt the department budgets presented was fair assessment for the town operations.
 - Chairman Tolman mentioned that for discussion at this hearing the total operating budget increased \$774,429 from prior year and the proposed department capital totaled a bit over \$6M, however of that amount the Board recommendation totaled \$4.8M, and their recommended use of unassigned (reduces the total) being \$1.4M brought a net total capital to \$3.4M.
 - Chairman Tolman asked those in attendance to feel free to speak on any article in the town warrant.
 - Fred Van Magness, 37 Blackey Cove Road, spoke on the ABC report and an analysis of the town revenue. Fred further discussed the need for the town to review capital reserves and their funding for future capital projects.
 - Steve King, 67 Krainewood Drive, mentioned how the reserves are taxpayer funds.
 - Todd Ringlestein, 152 Lakeshore Drive, advocated for the former Lions Club (Moultonborough Function Hall) be brought up to compliance per the Americans with Disabilities Act (ADA). Todd also advocated for support on the petitioned

1 warrant article that would establish Martin Luther King, Jr./Civil Rights Day as an
2 observed town holiday and part of the town employee holiday schedule.

3 • Liam Ringlestein, 183 Gilman Point Road, read a prepared statement also in sup-
4 port of the petitioned warrant article to adopt Martin Luther King, Jr./Civil Rights
5 Day.

6 • Joe Cormier, Moultonborough Neck Road, questioned Article 3 (amendment to
7 town zoning ordinance) and recommended town counsel review the article.

8 • Chairman Tolman announced the voting day (Tuesday, May 14th) at which register
9 voters could act upon articles 1 through 6 and polls close no earlier than 7:00 p.m.
10 and voters can act upon article 7 on Thursday, May 16th at 6:00 p.m. at the Acad-
11 emy. Chairman Tolman mentioned the candidacies for public office (article 1) and
12 the to be vacant Town Treasurer position. Chairman Tolman continued the hearing
13 by reading the warrant articles and asked for public comment.

14 • Article 9 (Town Budget)
15 i. Fred Van Magness questioned how the "Highway Block Grant" was in the
16 budget and included in Article 13.

17 • Article 11 (Road Improvements)
18 i. Fred Van Magness expressed past concerns on road expenditures and how
19 the Capital Improvements Program Committee (CIPC) of which Fred is a
20 member but spoke as a citizen, the CIPC recommendation a lower amount
21 was not Board recommended. Fred also had an issue with the use of unas-
22 signed fund balance to offset the appropriation.
23 ii. Selectman Quinlan read town Policy Statement #32 – Fund Balance Policy.
24 iii. ABC Member Mary Philips pointed out the different increase from last year
25 Road Program expense to this year's recommendation.
26 iv. Joe Cormier, advocated for returning taxpayer funds, accuracy in the budget
27 and how policy statement #32 was not state law.

28 • Article 12 (Replace Fire Engine 4)
29 i. Fred Van Magness commented on how CIPC recommended use of Capital
30 Reserve Funds (CRF) as an offset to this appropriation. Board did not rec-
31 ommend use of CRF instead recommended an appropriation in subsequent
32 warrant article as funding for future purchase and need of fire equipment.

33 • Article 13 (Dump Truck)
34 i. Chairman Tolman mentioned the original request was for a 6-wheel dump
35 truck, Board adjusted the \$350K appropriation at prior meeting to \$200K.
36 Chairman Tolman explained the department need for a 6-wheel dump truck.
37 ii. Selectman Quinlan recommended spreading the \$350K expense over two
38 years and/or reducing the municipal building appropriation (article 19).
39 iii. Public Works Director Theriault spoke about the department need for the
40 vehicle and the difficulty of finding replacement parts and vehicles.
41 iv. ABC Member Joseph Adams recommended the Board reduce Road Im-
42 provements (article 11) to offset the potential increase in article 13.
43 v. ABC Member Mary Philips questioned buying a new vehicle versus pur-
44 chasing a used vehicle.
45 vi. Selectman Crawford asked Director Theriault the impact of reducing the
46 road improvement appropriation. In which, Director Theriault said it would

eliminate road repairs and push off maintenance, repairs, and reconstruction.

- Article 19 (Municipal Building Maintenance Fund)
 - i. Board members discussed reducing the appropriation \$150K to \$400K as an offset to the increase to article 13.
- Article 33 – Petitioned (100% Land Use Change Tax to Conservation Commission)
 - i. Steve King, Conservation Commission member, advocated for the article as the funds would help benefit the town and land conservation.
 - ii. Selectman Quinlan expressed concerns over the Board not having oversight of the potential expenses from Conservation Commission.
- Article 32 – (Adoption of RSA 36-A: 4-a, I (b))
 - i. Cristina Ashjian, Heritage Commission Chair, clarified that this article was separate from article 33 and was for the town adopting the RSA.
- Article 43 – Petitioned (Moultonborough Historical Society)
 - i. Kathy Garry mentioned the appropriation covers insurance for the buildings.
- Article 29 (Veteran’s Tax Credit)
 - i. Catherine Colley, Dufault Read, thanked the Board of Selectmen for their support with this warrant article, which increases the credit amount \$250.
- Chairman Tolman closed the public hearing at 8:34 p.m.

IV. WARRANT ARTICLE RECOMMENDATIONS: The Board of Selectmen and ABC members voted on warrant articles.

ARTICLE 7 – Petitioned (SB2)

Shall we adopt the provisions of RSA 40:13 (known as SB2) to allow official ballot voting on all issues before the Town of Moultonborough, NH of Carroll County, on the second Tuesday of May?

(Not Recommended by Selectmen – 5 Yes – 0 No)

(Not Recommended by Advisory Budget Committee - 5 Yes - 0 No)

ARTICLE 8 – Petitioned (Town Meeting second Tuesday in March)

To see if the Town of Moultonborough will vote to change the date of Town Meeting to the second Tuesday in March effective in March of 2025. (Note that this meeting date change does not change the Town's July to June fiscal year).

Board of Selectmen and ABC did not vote on a recommendation for this non-appropriation warrant article.

ARTICLE 9 – Town Budget

Motion: Vice Chairman Colby
To amend the town budget to \$10,685,013.

1 **Seconded:** Selectman Beadle

2 **Discussion:** The Board removed the Highway Block Grant (\$157,073) from the De-
3 partment of Public Works – Highway department budget.

4 **Vote:** 5 – 0

5 **Motion passed.**

6

7 To see if the town will vote to raise and appropriate, subject to all changes made at this
8 meeting, the sum of Ten Million Six Hundred Eighty-Five Thousand Thirteen Dollars
9 (\$10,685,013) to pay the expenses of General Government, Public Safety, Public
10 Works (including Highways, Cemeteries, Buildings and Grounds, and Transfer Sta-
11 tion), Human Services, Culture and Recreation, and Land Use Services.

12

13 **(Recommended by Selectmen – 5 Yes – 0 No)**

14 **(Recommended by Advisory Budget Committee – 5 Yes – 0 No)**

15

16 **ARTICLE 10 – Library Budget**

17

18 To see if the town will vote to raise and appropriate the sum of Six Hundred Eighty-
19 Nine Thousand Eight Hundred Twenty-Three Dollars (\$689,823) to pay the expense of
20 operating the Public Library.

21

22 **(Recommended by Selectmen – 5 Yes – 0 No)**

23 **(Recommended by Advisory Budget Committee – 5 Yes – 0 No)**

24

25 **ARTICLE 11 – Road Improvements**

26

27 To see if the town will vote to raise and appropriate the sum of One Million Seven
28 Hundred Forty-Three Thousand Dollars (\$1,743,000) for road improvements as part of
29 the towns program of Road Improvements. The sum amount of Two Hundred Fifty
30 Thousand (\$250,000) to come from unassigned fund balance and the balance of One
31 Million Four Hundred Ninety-Three Thousand (\$1,493,000) to come from general tax-
32 ation.

33

34 **(Recommended by Selectmen – 5 Yes – 0 No)**

35 **(Recommended by Advisory Budget Committee – 4 Yes – 1 No)**

36

37 **ARTICLE 12 – Replace Fire Engine 4**

38

39 To see if the town will vote to raise and appropriate the sum of One Million Seventeen
40 Thousand Five Hundred Dollars (\$1,017,500) for the purpose of purchasing a new Fire
41 Engine that will replace Engine Four. The sum amount of Four Hundred Sixty-Seven
42 Thousand Five Hundred (\$467,500) to come from unassigned fund balance and the
43 balance of Five Hundred Fifty Thousand (\$550,000) to come from general taxation.
44 (Majority Vote Required)

45

46 **(Recommended by Selectmen – 5 Yes – 0 No)**

(Recommended by Advisory Budget Committee – 5 Yes – 0 No)

ARTICLE 13 – Dump Truck

Motion: Selectman Beadle

To amend the dump truck appropriation to \$350,000.

Seconded: Selectman Crawford

Discussion: The Board increased the amount from \$200,000.

Vote: 5 - 0

Motion passed.

To see if the town will vote to raise and appropriate the sum of Three Hundred Fifty Thousand Dollars (\$350,000) for the purpose of purchasing a new Dump Truck. The sum amount of One Hundred Fifty-Seven Thousand Dollars (\$157,000) to come from Highway Block Grant and the balance of One Hundred Ninety-Three Thousand Dollars (\$193,000) to come from general taxation. (Majority Vote Required)

(Recommended by Selectmen – 5 Yes – 0 No)

(Recommended by Advisory Budget Committee – 5 Yes – 0 No)

ARTICLE 14 – Backhoe with Attachments

To see if the town will vote to raise and appropriate the sum of Two Hundred Thousand Dollars (\$200,000) for the purpose of purchasing a new Backhoe with attachments that will replace the 2010 John Deere 310 SG Backhoe. (Majority Vote Required)

(Recommended by Selectmen – 5 Yes – 0 No)

(Recommended by Advisory Budget Committee – 5 Yes – 0 No)

ARTICLE 15 – Skid Steer with Attachments

To see if the town will vote to raise and appropriate the sum of Ninety Thousand Dollars (\$90,000) for the purpose of purchasing a new Skid Steer with attachments that will replace a 20-year-old 2004 Case 60XT Skid Steer. (Majority Vote Required)

(Recommended by Selectmen - 5 Yes - 0 No)

(Recommended by Advisory Budget Committee – 5 Yes – 0 No)

ARTICLE 16 – Replace 2016 Ford Interceptor

To see if the town will vote to raise and appropriate the sum of Eighty Thousand Dollars (\$80,000) for the purpose of purchasing a new Police Cruiser to replace a 2016 Ford Interceptor SUV (Car 161). (Majority Vote Required)

(Recommended by Selectmen – 5 Yes – 0 No)

(Recommended by Advisory Budget Committee – 5 Yes – 0 No)

1
2 **ARTICLE 17 – Replace Fire Chief Vehicle**
3

4 To see if the town will vote to raise and appropriate the sum of Sixty-Five Thousand
5 Dollars (\$65,000) for the purpose of purchasing a new Fire Chief's Emergency Re-
6 sponse Vehicle to replace a 2017 Ford Explorer. (Majority Vote Required)
7

8 **(Recommended by Selectmen – 5 Yes – 0 No)**
9 **(Recommended by Advisory Budget Committee – 5 Yes – 0 No)**
10

11 **ARTICLE 18 – Transfer Station Compactor**
12

13 To see if the town will vote to raise and appropriate the sum of Forty Thousand Dollars
14 (\$40,000) for the purpose of purchasing a new Transfer Station compactor to replace
15 the current one approximately 25-30 years old. (Majority Vote Required)
16

17 **(Recommended by Selectmen – 5 Yes – 0 No)**
18 **(Recommended by Advisory Budget Committee – 5 Yes – 0 No)**
19

20 **ARTICLE 19 – Municipal Building Maintenance Fund**
21

22 **Motion:** Selectman Beadle

23 *To amend the municipal building maintenance fund appropriation to \$400,000 and for*
24 *\$300,000 to come from unassigned fund balance.*

25 **Seconded:** Selectman Crawford

26 **Vote:** 5 – 0

27 **Motion passed.**

28
29 To see if the town will vote to raise and appropriate the sum of Four Hundred Thousand
30 Dollars (\$400,000) to be added to the Municipal Building Maintenance Fund previ-
31 ously established. The sum amount of Three Hundred Thousand Dollars (\$300,000) to
32 come from unassigned fund balance. The balance of One Hundred Thousand Dollars
33 (\$100,000) to come from general taxation. (Majority Vote Required).
34

35 **(Recommended by Selectmen – 5 Yes – 0 No)**
36 **(Recommended by Advisory Budget Committee – 5 Yes – 0 No)**
37

38 **ARTICLE 20 – Fire Fighting Equipment Fund**
39

40 To see if the town will vote to raise and appropriate the sum of Two Hundred Fifty
41 Thousand Dollars (\$250,000) to be added to the Fire Fighting Equipment Fund previ-
42 ously established. (Majority Vote Required).
43

44 **(Recommended by Selectmen – 5 Yes – 0 No)**
45 **(Recommended by Advisory Budget Committee – 5 Yes – 0 No)**
46

1 **ARTICLE 21 – Milfoil Trust Fund**

2

3 To see if the town will vote to raise and appropriate the sum of One Hundred Fifty

4 Thousand Dollars (\$150,000) to be added to the Milfoil Control Trust Fund previously

5 established. (Majority Vote Required).

6

7 **(Recommended by Selectmen – 5 Yes – 0 No)**

8 **(Recommended by Advisory Budget Committee – 5 Yes – 0 No)**

9

10 **ARTICLE 22 – Public Works Equipment Fund**

11

12 To see if the town will vote to raise and appropriate the sum of One Hundred Fifty

13 Thousand Dollars (\$150,000) to be added to the Public Works Equipment Fund previously

14 established. (Majority Vote Required).

15

16 **(Recommended by Selectmen – 5 Yes – 0 No)**

17 **(Recommended by Advisory Budget Committee – 5 Yes – 0 No)**

18

19 **ARTICLE 23 – Establish New Police Cruiser Capital Reserve Fund**

20

21 To see if the town will vote to establish a Moultonborough Police Cruiser Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of purchasing, outfitting, repairing and maintenance of our police cruisers and to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be placed in this fund. Further, to name the Board of Selectmen as agents to expend from said fund. Recommendations Required. (Majority Vote Required).

22

23 **(Recommended by Selectmen – 5 Yes – 0 No)**

24 **(Recommended by Advisory Budget Committee – 5 Yes – 0 No)**

25

26 **ARTICLE 24 – Appraisal Capital Reserve Fund**

27

28 To see if the town will vote to raise and appropriate the sum of Forty-Nine Thousand

29 Five Hundred Dollars (\$49,500) to be placed in the Appraisal Capital Reserve Fund

30 previously established. (Majority Vote Required).

31

32 **(Recommended by Selectmen – 5 Yes – 0 No)**

33 **(Recommended by Advisory Budget Committee – 5 Yes – 0 No)**

34

35 **ARTICLE 25 – Library Building Capital Reserve Fund**

36

37 To see if the town will vote to raise and appropriate the sum of Thirty-Five Thousand

38 Dollars (\$35,000) to be placed in the Library Building Repairs and Maintenance Capital Reserve Fund previously established. (Majority Vote Required).

39

40 **(Recommended by Selectmen – 5 Yes – 0 No)**

1 (Recommended by Advisory Budget Committee – 5 Yes – 0 No)
2

3 **ARTICLE 26 – Historical Building CRF**

4
5 To see if the town will vote to raise and appropriate the sum of Twenty-Five Thousand
6 Dollars (\$25,000) to be placed in the Historical Building Capital Reserve Fund previ-
7 ously established. (Majority Vote Required).

8
9 (Recommended by Selectmen – 5 Yes – 0 No)
10

11 (Recommended by Advisory Budget Committee – 5 Yes – 0 No)

12 **ARTICLE 27 – Town Wide Information Technology Capital Reserve Fund**

13
14 To see if the town will vote to raise and appropriate the sum of Twenty-Two Thousand
15 Dollars (\$22,000) to be placed in the Town Wide Information Technology Capital Re-
16 serve Fund previously established. (Majority Vote Required).

17
18 (Recommended by Selectmen – 5 Yes – 0 No)
19

20 (Recommended by Advisory Budget Committee – 5 Yes – 0 No)

21 **ARTICLE 28 – Municipal Sewer Expansion Study**

22
23 To see if the town will vote to raise and appropriate the sum of Thirty Thousand Dollars
24 (\$30,000) for the purpose of conducting a municipal sewer expansion study. (Majority
25 Vote Required).

26
27 (Recommended by Selectmen – 5 Yes – 0 No)
28

29 (Recommended by Advisory Budget Committee – 5 Yes – 0 No)

30 **ARTICLE 29 – Veteran’s Tax Credit**

31
32 Shall the Town of Moultonborough modify the Veteran’s Tax Credit from its current
33 tax credit of \$500 per year to \$750 per year, in accordance with RSA 72:27-a III, RSA
34 72:28, II, and RSA 72:28-b II. (Majority Vote Required).

35
36 (Recommended by Selectmen – 3 Yes – 0 No – 2 Abstain)
37

38 (Recommended by Advisory Budget Committee – 4 Yes – 0 No – 1 Abstain)

39 **ARTICLE 30 – Modify Elderly Exemption**

40
41 Shall the town modify the amount of the exemption from the assessed value applicable
42 for the elderly under the provisions of RSA 72:39-b as follows: for a person 65 years
43 of age up to 75 years, \$100,000; for a person 75 years of age up to 80 years, \$150,000;
44 for a person 80 years of age or older, \$200,000. To qualify, the person must have been
45 a New Hampshire resident for at least 3 consecutive years and own the real estate indi-
46 vidually or jointly, or if the real estate is owned by such person’s spouse, they must

1 have been married for at least 5 consecutive years. In addition, the taxpayer must have
2 a net income of not more than \$40,000, or if married, a combined net income of less
3 than \$55,000; and own net assets not in excess of \$100,000 excluding the value of the
4 allowable portion of the person's primary residence, as described in RSA 72:39-a (l).
5 (Majority Vote Required).

6
7 (Recommended by Selectmen – 5 Yes – 0 No)
8 (Recommended by Advisory Budget Committee – 5 Yes – 0 No)
9

10 **ARTICLE 31 – Modify Disabled Exemption**
11

12 Shall the town modify an exemption for the disabled under the provisions of RSA
13 72:37-b as follows: the exemption from assessed value for qualified taxpayers shall be
14 \$100,000, To qualify, the person: must be eligible under Title II or Title XVI of the
15 Federal Social Security Act, or otherwise as provided in RSA 72:37-b (1-b); must be a
16 resident of the State for at least five (5) years; must occupy the property as his/her
17 principal place of abode; must own the property (as defined in RSA 72:27 (VI)) indi-
18 vidually or jointly, or if owned by a spouse, they must have been married for at least
19 five (5) consecutive years; had in the calendar year preceding April 1 a net income from
20 all sources, of not more than \$40,000 if single and \$55,000 if married; and own net
21 assets not in excess of \$100,000, excluding the value of the person's residence as de-
22 scribed in RSA 72:37-b (III) (b). (Majority Vote Required).

23
24 (Recommended by Selectmen – 5 Yes – 0 No)
25 (Recommended by Advisory Budget Committee – 5 Yes – 0 No)
26

27 **ARTICLE 32 – Adopt provisions of RSA 36-A:4-a, I (b) - Conservation Commis-
28 sion**

29
30 Shall the town vote to adopt the provisions of RSA 36-A:4-a, I(b) to authorize the con-
31 servation commission to expend funds for the contributions to 'qualified organizations'
32 for the purchase of property interests, or facilitating transactions related thereto, where
33 the property interest is to be held by the qualified organization and the town will retain
34 no interest in the property? (Majority Vote Required).

35
36 (Recommended by Selectmen – 5 Yes – 0 No)
37 (Recommended by Advisory Budget Committee – 5 Yes – 0 No)
38

39 **ARTICLE 33 – Petitioned (100% Land Use Change Tax to Conservation Com-
40 mission)**

41
42 To see if the town will vote to allocate 100% (in total) of the collected land use change
43 tax (LUCT) revenue to the Moultonborough Conservation Commission, pursuant with
44 RSA 36-A:5 III as authorized by RSA 70-A:25 II.

45
46 (Not Recommended by Selectmen – 5 Yes – 0 No)

1 (Not Recommended by Advisory Budget Committee – 5 Yes – 0 No)
2

3 **ARTICLE 34 – Petitioned (Establish Martin Luther King, Jr./Civil Rights Day)**
4

5 To see if the town of Moultonborough will vote to direct the Board of Selectmen to
6 establish Martin Luther King, Jr./Civil Rights Day, a federal holiday, and New Hamp-
7 shire state holiday, (RSA 288:1) observed on the third Monday in January, as an added
8 paid annual Moultonborough Town employee observed holiday beginning with the
9 2025 Town holiday schedule.

10 **Board of Selectmen and ABC did not vote on a recommendation for this non-ap-
11 propriation warrant article.**

12 **ARTICLE 35 – Petitioned (Ossipee Concerned Citizens)**
13

14 To see if the town will vote to raise and appropriate the sum of Fifty-Four Thousand
15 Dollars (\$54,000) to Ossipee Concerned Citizens for funding to help support the Meals
16 on Wheels program for Moultonborough.

17 **(Recommended by Selectmen – 5 Yes – 0 No)**

18 **(Recommended by Advisory Budget Committee – 5 Yes – 0 No)**

19 **ARTICLE 36 – Petitioned (Lake Winnipesaukee Association)**
20

21 To see if the town will vote to allocate Twenty-Five Thousand Dollars (\$25,000) to
22 support the Lake Winnipesaukee Association (LWA) activities. LWA is a non-profit
23 organization dedicated to protecting the water quality and natural resources of Lake
24 Winnipesaukee and has taken the lead in this effort since 2010. LWA has and contin-
25 ues to provide direct support in obtaining grants for Town projects that improve the
26 water quality of Lake Winnipesaukee and water bodies in Moultonborough. The LWA
27 are an important liaison between NH DES and the Town for water quality monitoring
28 and local communication of cyanobacteria alerts issued by NH DES. LWA also pro-
29 vides on site evaluation and recommendations as requested that lead to improved storm
30 water management practices by town residents through the LakeSmart/Keep Winni-
31 Blue program.

32 **(Recommended by Selectmen – 5 Yes – 0 No)**

33 **(Recommended by Advisory Budget Committee – 5 Yes – 0 No)**

34 **ARTICLE 37 – Petitioned (Tri-County CAP)**
35

36 To see if the town will vote to raise and appropriate the sum of Eleven Thousand Sixty-
37 Six Dollars (\$11,066) for the operation of Tri-County Community Action Program,
38 Inc, service programs in Moultonborough: Transportation, Energy Assistance, Weather-
39 ization, Guardianship, Head Start, Homeless Intervention and Prevention, Disaster
40 Relief, Tamworth Dental Center.

1
2 (Recommended by Selectmen – 5 Yes – 0 No)
3 (Recommended by Advisory Budget Committee – 5 Yes – 0 No)
4

5 **ARTICLE 38 – Petitioned (Lakes Region Food Pantry)**
6

7 To see if the town will vote to raise and appropriate the sum of Ten Thousand Dollars
8 (\$10,000) for the Lakes Region Food Pantry to help in its mission of feeding families
9 one bag at a time.
10

11 (Recommended by Selectmen – 5 Yes – 0 No)
12 (Recommended by Advisory Budget Committee – 5 Yes – 0 No)
13

14 **ARTICLE 39 – Petitioned (Winnipesaukee Wellness Center)**
15

16 To see if the town will vote to raise and appropriate the sum of Ten Thousand Dollars
17 (\$10,000) to support the Winnipesaukee Wellness Center, a community service pro-
18 gram providing a supervised exercise program for clients.
19

20 (Recommended by Selectmen – 4 Yes – 0 No – 1 Abstain)
21 (Recommended by Advisory Budget Committee – 5 Yes – 0 No)
22

23 **ARTICLE 40 – Petitioned (Granite VNA)**
24

25 To see if the Town will vote to raise and appropriate the sum of Eight Thousand Dollars
26 (\$8,000) to support the operations of Granite VNA (Formerly Central New Hampshire
27 VNA & Hospice), a local agency that provides Visiting Nurse Services, Hospice Care,
28 and Pediatric Care to residents of the Town of Moultonborough, NH. This past year
29 resident of Moultonborough received 1,561 home visits from Granite VNA. Town
30 funds are used chiefly to support hospice care, pediatric care to children at medical or
31 social risk, wellness clinics, bereavement support groups and immunization services.
32

33 (Recommended by Selectmen – 5 Yes – 0 No)
34 (Recommended by Advisory Budget Committee – 5 Yes – 0 No)
35

36 **ARTICLE 41 – Petitioned (Starting Point: Services for Victims of Domestic &**
37 **Sexual Violence)**
38

39 To respectfully request that the town vote to raise and appropriate the sum of Five
40 Thousand Seven Hundred Forty-Four Dollars (\$5,744) in support of Starting Point
41 providing advocacy and support to victims of domestic and sexual violence and their
42 children.
43

44 (Recommended by Selectmen – 5 Yes – 0 No)
45 (Recommended by Advisory Budget Committee – 5 Yes – 0 No)
46

1 **ARTICLE 42 – Petitioned (Sandwich Children’s Center)**

2

3 To see if the town will vote to raise and appropriate the sum of Five Thousand Dollars
4 (\$5,000) to continue our tuition assistance for Moultonborough children attending
5 Sandwich Children’s Center.

7 **(Recommended by Selectmen – 5 Yes – 0 No)**

8 **(Recommended by Advisory Budget Committee – 5 Yes – 0 No)**

10 **ARTICLE 43 – Petitioned (Moultonborough Historical Society)**

12 To see if the town of Moultonborough will vote to raise and appropriate the sum of
13 Four Thousand Seven Hundred Dollars (\$4,700) to support the work of the Moulton-
14 borough Historical Society in the maintenance, upkeep, and preservation of the
15 Moultonborough History Museum; the educational and cultural programs the Society
16 offers; and in the stewardship of the Town owned “Middle Neck Schoolhouse” and
17 “Old Moultonborough Townhouse.”

19 **(Recommended by Selectmen – 5 Yes – 0 No)**

20 **(Recommended by Advisory Budget Committee – 4 Yes – 0 No – 1 Abstain)**

22 **ARTICLE 44 – Petitioned (Interlakes Community Caregivers, Inc.)**

24 To see if the town will vote to raise and appropriate the sum of Three Thousand Dollars
25 (\$3,000) for Interlakes Community Caregivers, Inc., which provides support services
26 to the residents of Moultonborough.

28 **(Recommended by Selectmen – 5 Yes – 0 No)**

29 **(Recommended by Advisory Budget Committee – 5 Yes – 0 No)**

31 **ARTICLE 45 – Petitioned (Interlakes Day Care Center)**

33 To see if the town will vote to raise and appropriate the sum of Two Thousand Twenty-
34 Five Dollars (\$2,025) to maintain and continue the system of services of the Inter-Lakes
35 Day Care Center.

37 **(Recommended by Selectmen – 5 Yes – 0 No)**

38 **(Recommended by Advisory Budget Committee – 5 Yes – 0 No)**

40 V. **ADJOURNMENT –**

42 **Motion:** Selectman Crawford

43 *To adjourn the public hearing meeting at 8:59 p.m.*

44 **Seconded:** Selectman Beadle

45 **Vote:** 5 – 0

Motion passed.

Written on behalf of the Selectmen by Charles Smith, Town Administrator

Approved
Jon Tolman, Chairman

Date



1
2
3
4
5
6
7 **Town of Moultonborough**
8 **Board of Selectmen**
9 **April 18, 2024**

10
11
12 **MEETING MINUTES**
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45 **Present:** Chairman of the Board Jon W. Tolman, Vice Chairman Shari Colby, Selectmen Kevin D. Quinlan, Jean M. Beadle and Karel A. Crawford were present. Town Administrator Charles Smith, Police Chief Beede, Department of Public Works (DPW) Director Chris Theriault and Transfer Station Supervisor Ken Filpula were also present.

1 **I.** **CALL TO ORDER:** Chairman Tolman called the meeting to order at 5:00 p.m. at the
2 Moultonborough Town Hall in the Ernest Davis meeting room.

3 **II.** **PLEDGE OF ALLEGIANCE:** The Board recited the Pledge of Allegiance.

4 **III.** **APPROVAL OF MINUTES**

5 **Motion:** Selectman Beadle

6 *To approve the meeting minutes from April 5, 2024.*

7 **Seconded:** Selectman Crawford

8 **Discussion:** Board amended page 1 lines 21 and 29 to have the motion seconded by
9 Selectman Beadle and amended line 30 vote to 4 – 0.” (Minutes originally referenced
10 Vice Chair Colby who was absent for the meeting.)

11 **Vote:** 4 – 0 – 1

12 **Motion passed.**

13 **Motion:** Selectman Quinlan

14 *To approve the nonpublic session minutes from April 5, 2024.*

15 **Seconded:** Selectman Beadle

16 **Vote:** 4 – 0 – 1

17 **Motion passed.**

18 **IV.** **CONSENT AGENDA:** The Board signed and voted in the affirmative on the following
19 consent agenda items.

20 A. 2024 Town of Moultonborough Beach Permit (Chairman Signature)
21 B. Spring Island Overnight Parking Pass (Chairman Signature)
22 C. Personnel Action Form
23 D. Lease Agreement(s) – Boat Slip at Lees Mills
24 E. Shannon Cemetery Lot Purchase #329 & #330 (\$3,200)
25 F. NH Department of Revenue Admin
26 i. Yield Taxes
27 ii. Veterans Tax Credit
28 iii. Elderly Exemptions

1
2 **Motion:** Vice Chair Colby
3 *To approve the consent agenda items.*
4 **Seconded:** Selectman Quinlan
5 **Vote:** 5 – 0
6 **Motion passed.**
7

8 **V. NEW BUSINESS**

9 A. Department of Public Works
10 i. Fiscal Year (FY) 2025 Road Program – the Board of Selectmen reviewed
11 bid documents for this year's upcoming road program. Director Theriault
12 recommended that the Board waive the bidding process and allow a change
13 order with current vendor GMI paving. GMI has committed to holding their
14 price from last year - for the coming year and has completed the town paving
15 for five of the past six years.
16

17 **Motion:** Selectman Quinlan
18 *To waive the bid policy (three bids) for the road program.*
19 **Seconded:** Vice Chair Colby
20 **Discussion:** reason for waiver the town savings from vendor in the past.
21 Vendor knowledge of town roads and working with the town.
22 **Vote:** 5 – 0
23 **Motion passed.**
24

25 **Motion:** Selectman Quinlan
26 *To scope of work for the fiscal year 2025 road program; roadway, rehabilitation,*
27 *reconstruction, and paving. Further authorize the Town Administrator to sign the change order.*
28
29 **Seconded:** Selectman Beadle
30 **Vote:** 5 – 0
31 **Motion passed.**
32

33 B. Moultonborough Transfer Station
34 i. Supervisor Filpula requested the Board authorize closing the transfer station
35 facility on Monday, June 3rd to allow staff attend NHDES training in Concord. Board discussed staff certification and approved the request.
36
37 **Motion:** Selectman Crawford
38 *To approve closing the Transfer Station on Monday, June 3rd.*
39 **Seconded:** Vice Chair Colby
40 **Vote:** 5 – 0
41 **Motion passed.**
42

43 C. Moultonborough Fire Department
44 i. Board discussed a recommendation from Chief Bengtson to donate Personal
45 Protective Equipment to Town of Ashland Fire Department. As the gear
46 was specific for a firefighter and might not be used in the future. Estimated

1 value \$200 – 250.
2

3 **Motion:** Selectman Crawford

4 *To accept the recommendation of the fire chief and authorize the donation*
5 *of one set of Globe Turnout Gear to the Ashland Fire Department.*

6 **Seconded:** Selectman Quinlan

7 **Vote:** 5 – 0

8 **Motion passed.**

9
10 **D. Pours & Petals**

11 i. Board discussed a request for catering company “Pours & Petals” about a
12 written letter to NH Liquor for sale of alcohol at their event at NH Boat
13 Museum on June 28th. Police and Fire Chiefs had no issue with the request.
14

15 **Motion:** Vice Chair Colby

16 *To approve support for a NH Liquor permit for Pours & Petals with their*
17 *event at NH Boat Museum on June 28th.*

18 **Seconded:** Selectman Beadle

19 **Vote:** 5 – 0

20 **Motion passed.**

21
22 **E. Moultonborough Heritage Commission**

23 **Motion:** Vice Chair Colby

24 *To approve the appointment of Cristina Ashjian to the Moultonborough*
25 *Heritage Commission for a three-year term and end date of May 11, 2027.*

26 **Seconded:** Selectman Beadle

27 **Vote:** 5 – 0

28 **Motion passed.**

29
30 **F. Sandwich Fair Association**

31 i. Board approved the annual request from the Sandwich Fair Association to
32 post signs in town for their event.
33

34 **Motion:** Selectman Beadle

35 *To approve the request from Sandwich Fair Association to post temporary*
36 *Fairgrounds signs at Rt. 25 & 109S and Bean Road intersection.*

37 **Seconded:** Vice Chair Colby

38 **Vote:** 5 – 0

39 **Motion passed.**

40
41 **VI. OTHER BUSINESS**

42 A. Vacant Job Postings

43 i. Public Works – the Board approved the advertising for a DPW La-
44 borer/Truck Driver and Seasonal Laborer positions. Board updated the
45 DPW Laborer/Truck Driver ad to include “or the ability to obtain in six
46

1 months.” (References the CDL-B license requirement). Director Theriault
2 explained the costs for a CDL license, online and in-house training the de-
3 partment provides. Costs for the town is \$500 (CDL-B) and \$300 for a
4 CDL-A. The town also pays \$100 for the license and documents the ex-
5 pense in conditional offer to new employees.

6
7 **Motion:** Selectman Beadle

8 *To approve the changes to the job advertisement for the DPW La-*
9 *borer/Truck Driver position.*

10 **Seconded:** Vice Chair Colby

11 **Vote:** 5 – 0

12 **Motion passed.**

13
14 ii. Police Department – Chief Beede requested approval of advertising for
15 Community Service Officer (CSO) and Communication Specialist both are
16 part-time positions; specialist position will be up to 29 hours/week and
17 cover three days. Chief Beede further requested approval of hiring two part-
18 time CSO’s for coverage seven days a week. Position last year was only
19 weekends.

20
21 **Motion:** Selectman Quinlan

22 *To approve Chief's request to hire two part-time Community Service Offic-*
23 *ers.*

24 **Seconded:** Vice Chair Colby

25 **Vote:** 5 – 0

26 **Motion passed.**

27
28 **Motion:** Selectman Quinlan

29 *To approve the advertisement for the part-time communication specialist*
30 *up to 29 hours/week.*

31 **Seconded:** Selectman Crawford

32 **Vote:** 5 – 0

33 **Motion passed.**

34
35 B. Public Works Vendor Credit Applications – Director Theriault received notifica-
36 tion from two vendors Sullivan Tire and Milton CAT, both under new ownership
37 and requested updated town information on their credit applications. Board author-
38 ized the Town Administrator to sign.

39
40 **Motion:** Selectman Beadle

41 *To authorize the town administrator to sign vendor financial credit appli-*
42 *cations.*

43 **Seconded:** Vice Chair Colby

44 **Vote:** 5 – 0

45 **Motion passed.**

1 **VII.**

2 **CITIZEN INPUT**

3 A. Moultonborough Heritage Commission

4 i. Chairman of the Heritage Commission, Cristina Ashjian, provided the
5 Board a completed copy of the town Historical Survey which will also be
6 posted to the town Heritage website. Chair Ashjian mentioned there were
7 90 historical properties surveyed, including the oldest property in town on
8 Long Island Road. Chair Ashjian informed the Board that the properties
9 surveyed will be included on the town's GIS mapping. Chair Ashjian re-
10 quested the Board approve an archaeological survey for \$950 which relates
11 to the survey but will be completed by a separate vendor than the one that
12 completed the historical survey. Consensus of the Board agreed to the ar-
13 chaeological survey request.

14 **VIII.**

15 **NON-PUBLIC SESSION**

16 **Motion:** Selectman Beadle

17 *To entered nonpublic session pursuant to RSA 91-A: 3, II (b).*

18 **Seconded:** Selectman Crawford

19 **Vote:** 5 – 0

20 **Motion passed.**

21 **IX.**

22 **ADJOURNMENT** – meeting adjourned at 5:56 p.m.

25 *Written on behalf of the Selectmen by Charles Smith, Town Administrator*

30 Approved

31 Jon Tolman, Chairman

26 _____ Date

27 _____

28 _____

29 _____



Office of Selectmen
Town of Moultonborough
6 Holland Street - PO Box 139
Moultonborough, NH 03254
(603) 476-2347 * Fax (603) 476-5835

Board of Selectmen Agenda Report

Date: April 29, 2024

To: Board of Selectmen

From: Thomas Hughes, Town Assessor

Subject: 2024 Apportionment of County Taxes

Recommended motion: Motion to approve an appeal of the Department of Revenue Administration 2024 Total Equalized Valuations and to give the Town Assessor authority to sign and submit the appeal to the Board of Tax and Land Appeals.

Background: On April 25, 2024, the town received notification of the 2023 Total Equalized Valuations, from the Department of Revenue Administration (DRA). The notification included two valuations; one being the 2023 Total Equalized Valuation – including utility values; and the second being the 2023 Total Equalized Valuation – not including utility values. Based on my review of the equalization process used to determine these valuations, I believe that the valuations are greater than they should be, which will lead to the town being burdened with more than its fair share of the total county tax burden.

I have tried to work with the DRA to get this matter addressed as soon as I realized there were issues with the equalization process. However, I was informed that they were too far along in the process to review and potentially address my concerns. While there is no mechanism in place to appeal the equalization ratio determined by the DRA, RSA 71-B:5 allows for a municipality to appeal the total equalized valuation as determined by the DRA. The appeal must be in writing and delivered to the Board of Tax & Land Appeals within 30 days of the town's notification of the municipality's total equalized valuation.

I am waiting on the DRA to provide me with the data I need to estimate the impact of what I believe to be a flawed valuation. The actual dollar amount of the impact can't be calculated without knowing the 2024 county tax levy.

Unfortunately, I am not able to calculate an exact dollar amount of the impact this may have on the town's county tax burden at this time, nor without the requested data from the DRA, can I provide a best estimate. However, using all available data, I can provide the board with a rough estimate of the impact, so that they can make a decision on whether or not to appeal the DRA's 2023 total equalized valuation. As noted above, there is a 30-day appeal window and it began on April 22, 2024.

Fiscal Impact: Successfully appealing the DRA's will reduce the town's county tax burden by a significant amount.



Office of Selectmen
Town of Moultonborough
6 Holland Street - PO Box 139
Moultonborough, NH 03254
(603) 476-2347 * Fax (603) 476-5835

Board of Selectmen Agenda Report

Date: April 29, 2024

To: Board of Selectmen

From: Thomas Hughes, Town Assessor *THH*

Subject: MBLU# 140/012 & 140/012-0-2 – Agape Community Church – Application for Religious Exemption

Recommended motion: Motion to approve Agape Community Church's request for a religious exemption for the church portion of their property located at Map 140, Lot 012 – 80 Bean Road.

Motion to deny Agape Community Church's request for a religious exemption for the parsonage portion of their located at Map 140, Lot 012-000-002 – 80 Bean Road.

Background: On March 6, 2024, Agape Community Church applied for religious exemptions (RSA 72:23, III) on their church and parsonage portions of their property, located at 80 Bean Road. On March 31, 2024, the church pastor resigned as president of the church and had stepped down as pastor at an earlier date. As of his resignation, the church had not replaced the pastor, and as such the pastor of the church was not living in the parsonage.

Per NH RSA 72:23, III, church parsonages must be occupied by their pastors, in order to qualify for a religious exemption. As of April 1, 2024, the church parsonage was not occupied but the church's pastor.

However, the church portion of the building was being utilized by a Harvest Church, which is a separate religious entity. Harvest Church has filed the required paperwork for a religious exemption on the church portion of the building.

The documentation provided by the applicant appears to provide proof that they met eligibility requirements, for a religious exemption, on the church portion of the building, but not for the parsonage portion of the building. Therefore, it is recommended that the exemption for the church portion of the building (MBLU# 140-012) be approved and the exemption for the parsonage portion of the building (MBLU# 140-012-000-002) be denied.

Fiscal Impact: Church portion will be fully exempt from property tax and that parsonage portion will be fully taxable (if denied).



**TOWN OF MOULTONBOROUGH
BOARD OF SELECTMEN
RESPONSE TO 2024 TAX-EXEMPTION
APPLICATION**

DATE OF APPLICATION: March 11, 2024

APPLICANT: Agape Community Church

MAILING ADDRESS: PO Box 152, W Ossipee, NH 03890

Property of which exemption is claimed:

MBLU# 140-012 – 80 Bean Road (Church & Land)
MBLU# 140-012-000-002 – 80 Bean Road (Parsonage)

REAL ESTATE EXEMPTION:

RELIGIOUS:

MBLU# 140-012 – APPROVED for 2024

MBLU# 140-012-000-002 – DENIED for 2024

(Parsonage not occupied as of 4/1/2024)

On March 11, 2024, the completed BTLA Form A-9 was received as required by RSA 72:23, III. Per RSA 72:23, VI a Form A-12 financial statement is not required as this is a religious organization.

Date: _____, 2024

Jonathan W Tolman, Chairman

Shari Colby, Selectman

Jean M. Beadle, Selectman

Karel A. Crawford, Selectman

Kevin Quinlan, Selectman



Town of Moultonborough
OFFICE OF ADMINISTRATION
6 Holland Street • PO Box 139 • Moultonborough, NH 03254
PHONE 603.476.2347 FAX 603.476.5835

Board of Selectmen Agenda Report

Date: April 24, 2024

To: Board of Selectmen

From: Town Administrator

Subject: Moultonborough Public Library and Board of Selectmen Memorandum of Understanding

Recommended motion: *"To approve the Memorandum of Understanding and Cooperative Agreement between the Moultonborough Public Library and Board of Selectmen."*

Background: town staff and public officials from the Select Board and Library Trustees worked together on an agreement that will summarize the duties and responsibilities of each department with maintaining the Library building. Select Board requested a legal review of the MOU as there was reference to RSA 202-A:11-a (Use of Additional Funds) and if the town adopted provisions of the statute. Town Library confirmed that in 1994 under Article 4 the town approved the Library to retain income from generating equipment.

Fiscal Impact: N/A.

The following articles 2, 3, 4 were voted on the official ballot. Results as follows:

ARTICLE 2

Are you in favor of the adoption of the amendment to Article VII, Miscellaneous, of the Zoning Ordinance of the Town of Moultonborough as proposed by the Moultonborough Planning Board? (Approved by Planning Board) (Submitted by Board of Selectmen)

YES 695 NO 363

This article was voted in the affirmative

ARTICLE 3

Are you in favor of adopting the Town of Moultonborough Building Code Ordinance as proposed by the Moultonborough Planning Board? (Approved by Moultonborough Planning Board) (Submitted by Board of Selectmen)

YES 731 NO 355

This article was voted in the affirmative.

ARTICLE 4

Shall we permit the public library to retain all money it receives from its income-generating equipment to be used for the general repairs and upgrading and for the purpose of books, supplies and income generating equipment? (Recommended by Selectmen)

YES 1123 NO 68

This article was voted in the affirmative.

At this time the Moderator recessed the meeting until 7:00 PM in the afternoon of March 9, 1994.

The meeting was recalled to order at 7:00 PM in the afternoon in the Moultonborough Academy Auditorium by Mel Borrin who made the announcement of a recount for the office of Selectmen and School Board Member. This recount was held on Tuesday, March 15 for Selectmen, and Wednesday, March 16 for School Board Member. The results were as follows:

Selectmen - Tina Borrin 689; Allen Wiggin 543

School Board - Richard A. Buckler 605 - Peg Young 621

The Moderator proceeded with Article 5 of the Warrant.

ARTICLE 5

On a motion of Ernest Davis 2nd by Jim Hill voted to raise and appropriate such sums of money as may be necessary to repair Highways and Bridges in said Town. (Recommended by Selectmen 3-0) The sum of three hundred thirty thousand, one hundred sixty-three dollars (\$330,163.00) was raised under this article. This article was voted in the affirmative.

MEMORANDUM OF UNDERSTANDING and COOPERATIVE AGREEMENT

Between the Town of Moultonborough, NH operating through its Board of Selectmen and The Moultonborough Public Library operating through its Board of Trustees.

PURPOSE AND SCOPE:

This Memorandum of Understanding sets out and summarizes a cooperative agreement between the Town of Moultonborough acting through its Board of Selectmen (under RSA 31 "Powers and Duties of Towns") and the Moultonborough Public Library acting through its Board of Trustees (under RSA 202-A "Public Libraries").

DUTIES AND RESPONSIBILITIES:

The Library is a "Public Library" as defined under NH RSA 202-A:2 with the Board of Trustees responsible for its management under RSA 202-A:6. The Trustees shall be responsible for management of library operations and the maintenance of the library's gardens and interior furnishings.

The Town of Moultonborough, as the property owner, is responsible for the library building and its grounds and will manage and finance the care and maintenance. The Town, under its Chapter 31 authorities, has provided grounds keeping and other maintenance services such as trash or snow removal.

THEREFORE, the Town of Moultonborough acting through its Board of Selectmen and the Moultonborough Public Library acting through its Board of Trustees do hereby mutually agree as follows:

1. Pursuant to RSA 202-A:6, 202-A:11 and 202-A:11-a, the Library will expend trust funds consistent with the specific trust fund; retain funds received from non-public sources and place such funds in a non-lapsing account for expenditure by the Library; make any rule or policy relative to the operation of the Library; manage a Library Personnel Policy for Library employees; appoint the employees of the Library, and set their compensation consistent with the Library's Personnel Policy. The Town will provide certain administrative support tasks to the Library if requested, such as payroll services.
2. The Library Trustees agree to:
 - a) Submit to the Board of Selectmen annually a Library operating budget, which will support the Library's needs and take into consideration the Select Board's recommendations for budget increases or decreases.
 - b) Welcome Board of Selectmen members and their input at Library's Trustee meetings.
 - c) Annually submit to the Capital Improvements Program Committee, through the Town Administrator, anticipated capital needs at the Library over the next six years.
3. Consistent with N.H. RSA 202-A:11, If the Library will "prepare an annual budget indicating what support and maintenance of the library will be required out of public funds." Historically, the Library meets with the Select Board during budget review meetings to discuss the library budget. In the unlikely event that the Town and the Library do not agree on the Library budget, the Board of Selectmen may vote to not recommend the budget as presented as a warrant article at Town Meeting. It is understood

that the Library retains the right and ability to offer a budget recommendation at Town Meeting.

4. The Library will continue to participate in the Town's property and liability insurance at no additional cost to the Library.
5. The Town will continue to ensure the Library building and contents against fire and property damage.

SERVICES COVERED:

The Town agrees that it will provide the following maintenance services to the Library to the extent these items can be paid for through available funds or performed by staff time within existing staffing levels:

- 1) Heating and cooling system minor repairs
- 2) Plumbing repairs
- 3) Exterior building upkeep, including siding repair, overhangs, oil fill valves, roofing, windows, and painting
- 4) Exterminator services for the building
- 5) Interior spot painting when needed
- 6) Electrical issues
- 7) Replacement of full lighting fixtures and light bulb replacement as needed
- 8) Minor repair of doors
- 9) Landscaping of grounds (excluding gardens), snow removal including walkways, adjacent parking lot, and if necessary, in the judgment of the Public Works Department Director, the roof
- 10) Tree removal
- 11) Trash and recycling removal

The Library agrees that it is responsible for the following maintenance of the Library building and all associated costs:

- 1) Interior cleaning and purchasing of supplies needed
- 2) Moving or adding electrical outlets
- 3) All wiring needed to run library technology
- 4) Installing interior carpeting and other flooring
- 5) Large-scale interior painting projects
- 6) Garden maintenance, irrigation, and planting
- 7) Exterior cleaning, including power washing and window washing

THIS AGREEMENT is a document of process and goals for the effective operations of the Moultonborough Public Library as a public benefit for the citizens of the Town of Moultonborough. It is in effect when signed, has no statutory power of its own, depends on "funds available" implementation, is subject to timely renegotiation, and may be ended by either party as circumstance or statute may require. Nothing in this Memorandum of Understanding shall be construed to limit the powers and/or responsibilities of the Library Trustees or Selectmen as set out under New Hampshire law.

This agreement will remain in effect until either party requests termination, with 90 days notice to the other party in writing.

BOARD OF SELECTMEN AND LIBRARY BOARD OF TRUSTEES SIGNATURES

Selectman's Name	Date	Selectman's Name	Date
Selectman's Name	Date	Selectman's Name	Date
Selectman's Name	Date		
Trustee's Name	Date	Trustee's Name	Date
Trustee's Name	Date	Trustee's Name	Date
Trustee's Name	Date	Trustee's Name	Date
Trustee's Name	Date		

Moultonborough Conservation Commission

Moultonborough, New Hampshire

Date: April 22, 2024

To: Moultonborough Board of Selectmen

From: Marie Samaha, Chair of the Moultonborough Conservation Commission

Re: Conservation Commission Membership

Please reappoint the following to membership on the Moultonborough Conservation Commission. These terms reflect the Board of Selectmen's recommendation that the members' terms be staggered.

Members:

Marie Samaha 2 year term (2024-2026)

Max Hoene 3 year term (2024-2027)

Anni Jakobsen 2 year term (2024-2026)

Steve King 3 year term (2024-2027)

Alternates:

Jim Nelson 1 year term (2024-2025)

Cornelia Swenson 2 year term (2024-2026)

Bill Gassman (regular member) – term ends in 2025

Cynthia O'Connell (alternate) - term ends in 2027



Town of Moultonborough
OFFICE OF ADMINISTRATION
6 Holland Street • PO Box 139 • Moultonborough, NH 03254
PHONE 603.476.2347 FAX 603.476.5835

Board of Selectmen Agenda Report

Date: April 26, 2024

To: Board of Selectmen

From: Town Administrator

Subject: Nomination of New Health Officer

Recommended motion: *"To nominate our new Building Inspector/Code Enforcement Officer, Jeffrey Blackwell, as the town Health Officer."*

Background: per New Hampshire State Law RSA 128 the Commissioner of the Department of Health and Human Services appoints a person after receiving recommendation from the Board of Selectmen. Standard practice has been to nominate the person employed as the Building Inspector/Code Enforcement Officer.

Fiscal Impact: N/A.

MEMORANDUM – MOULTONBOROUGH RECREATION

TO: Board of Selectmen

FROM: Mary Bengtson

RE: Memorial Day Parade & Remembrance Ceremony

DATE: 4/25/24

CC: Charles Smith, Town Administrator

Moultonborough's Memorial Day Parade and Remembrance Ceremony will take place on Monday, May 27, 2024.

Moultonborough Recreation Department has completed the State of New Hampshire Parade Permit Application, for the customary 10:00 am parade from Blake Road, along Route 25 to Town Hall. We will submit the application to the state in the near future.

Some details and logistics for parade participants are still being finalized at this time. We will update as soon as the information is available.

Moultonborough Recreation Department would like to invite the veterans in our community to join us for the ceremony and parade. Those interested are asked to please reach out to the Moultonborough Recreation Department at 603/476-8868.

MBS

STATE OF NEW HAMPSHIRE
Application for Parade Permit or Other
Activity Conducted on State Highway System

Today's Date: 4/19/2024

To: Department of Transportation
Transportation Management Center
PO Box 483, 110 Smokey Bear Blvd
Concord, New Hampshire 03302-0483
Phone (603) 271-6862
Fax (603) 271-8626

Under provisions of RSA 286:2 and RSA 236:1, application is made for a parade / activity on the state highway system.

Indicative data is shown below:

Type of activity?

If so, what type (foot, bike, etc.)?

Will event effect highway safety?

Will highway traffic be delayed?

If so, how long?

Will highway traffic be detoured?

Name of sponsoring organization:

Mail permit to:

Parade

Foot

Yes

Yes

20 min

No

Office of Selectmen

P.O. Box 139

Moultonborough, NH 03254

603-476-2347

Memorial Day Parade

Moultonborough

5/27/2024

10am-10:20am

From Blake Rd. along Route 25 to
Town Hall (6 Holland St.)

Phone no. where I may be reached:

Purpose of activity:

Name of Municipality:

Date of activity:

Starting and ending times:

State route(s) to be traveled:

Traffic control provided by:

Moultonborough Police Dept.

Approved by Town Officials



Selectmen / Town Manager / Police Chief
(Circle one)

Signed by



(Applicant)

Please attach a simple map or sketch plotting the start, finish, route(s) of travel, detour(s), and parking area(s) if provided.

Recommended:

District Engineer

Pedestrians' Rights and Duties

265:34 Pedestrians Subject to Traffic Signs and Regulations. A pedestrian shall obey the instructions of any traffic sign or regulation specifically applicable to him, unless otherwise directed by a police officer. Pedestrians shall be subject to traffic and pedestrian control signals as provided in RSA 265:9 unless required by local ordinance to comply strictly with such signals. At all other places, pedestrians shall be accorded the privileges and shall be subject to the restriction stated in this chapter.

265:35 Pedestrian's Right of Way in Crosswalks.

I. When traffic control signals are not in place or not in operation the driver of a vehicle shall yield the right of way, slowing down or stopping if need be to so yield, to a pedestrian crossing the roadway within a crosswalk when the pedestrian is upon the half of the roadway upon which the vehicle is traveling, or when the pedestrian is approaching so closely from the opposite half of the roadway as to be in danger.

II. No pedestrian shall suddenly leave a curb or other place of safety and walk or run into the path of a vehicle which is so close as to constitute an immediate hazard.

III. Paragraph I shall not apply under the conditions stated in RSA 265:36.

IV. Whenever any vehicle is stopped at a marked crosswalk or at any unmarked crosswalk at an intersection to permit a pedestrian to cross the roadway, the driver of any other vehicle approaching from the rear shall not overtake and pass such stopped vehicle.

265:36 Crossing at Other Than Crosswalks.

I. Every pedestrian crossing a roadway at any point other than within a marked crosswalk or within an unmarked crosswalk at an intersection shall yield the right of way to all vehicles upon the roadway.

II. Any pedestrian crossing a roadway at a point where a pedestrian tunnel or overhead pedestrian crossing has been provided shall yield the right of way to all vehicles upon the roadway.

III. Between adjacent intersections at which traffic control signals are in operation pedestrians shall not cross at any place except in a marked crosswalk.

IV. No pedestrian shall cross a roadway intersection diagonally unless authorized by traffic control devices; and, when authorized to cross diagonally, pedestrians shall cross only in accordance with the official traffic control devices pertaining to such crossing movements.

265:37 Drivers to Exercise Due Care. Notwithstanding the foregoing provisions of this chapter or the provisions of any local ordinance, every driver of a vehicle shall exercise due care to avoid colliding with any pedestrian or any person propelling a human-powered vehicle and shall give an audible signal when necessary and shall exercise proper precaution upon observing any child or any obviously confused, incapacitated or intoxicated person.

265:38 Pedestrians to Use Right Half of Crosswalks. Pedestrians shall move, whenever practicable upon the right half of crosswalks.

265:39 Pedestrians on Roadway.

I. Where sidewalks are provided it shall be unlawful for any pedestrian to walk along and upon an adjacent roadway.

II. Where a sidewalk is not available, any pedestrian walking along and upon a way shall walk only on a shoulder, as far as practicable from the edge of the roadway. Where neither a sidewalk nor a shoulder is available, any pedestrian walking along and upon a way shall walk as near as practicable to an outside edge of the roadway, and if on a two-way roadway, shall walk only on the left side of the roadway.

III. Except as otherwise provided in this chapter, any pedestrian upon a roadway shall yield the right of way to all vehicles upon the roadway.

265:40 Pedestrians Soliciting Rides or Business.

I. No person shall stand on the traveled portion of a roadway for the purpose of soliciting a ride, employment, business or contributions from the occupant of any vehicle.

II. No person shall stand on or in proximity to the traveled portion of a street or way for the purpose of soliciting the watching or guarding of any vehicle while parked or about to be parked on a street or way.

III. It shall be lawful for any person to hitchhike or solicit a ride from the occupant of any vehicle upon any road or way, or limited access road and highway provided that the individual is not, when so doing, standing on the paved portion of the road or way.

IV. No person shall signal a moving vehicle or stop a vehicle on any public way in order to solicit or sell a ticket of admission to an entertainment or sports event.



Memorial Day Parade Route

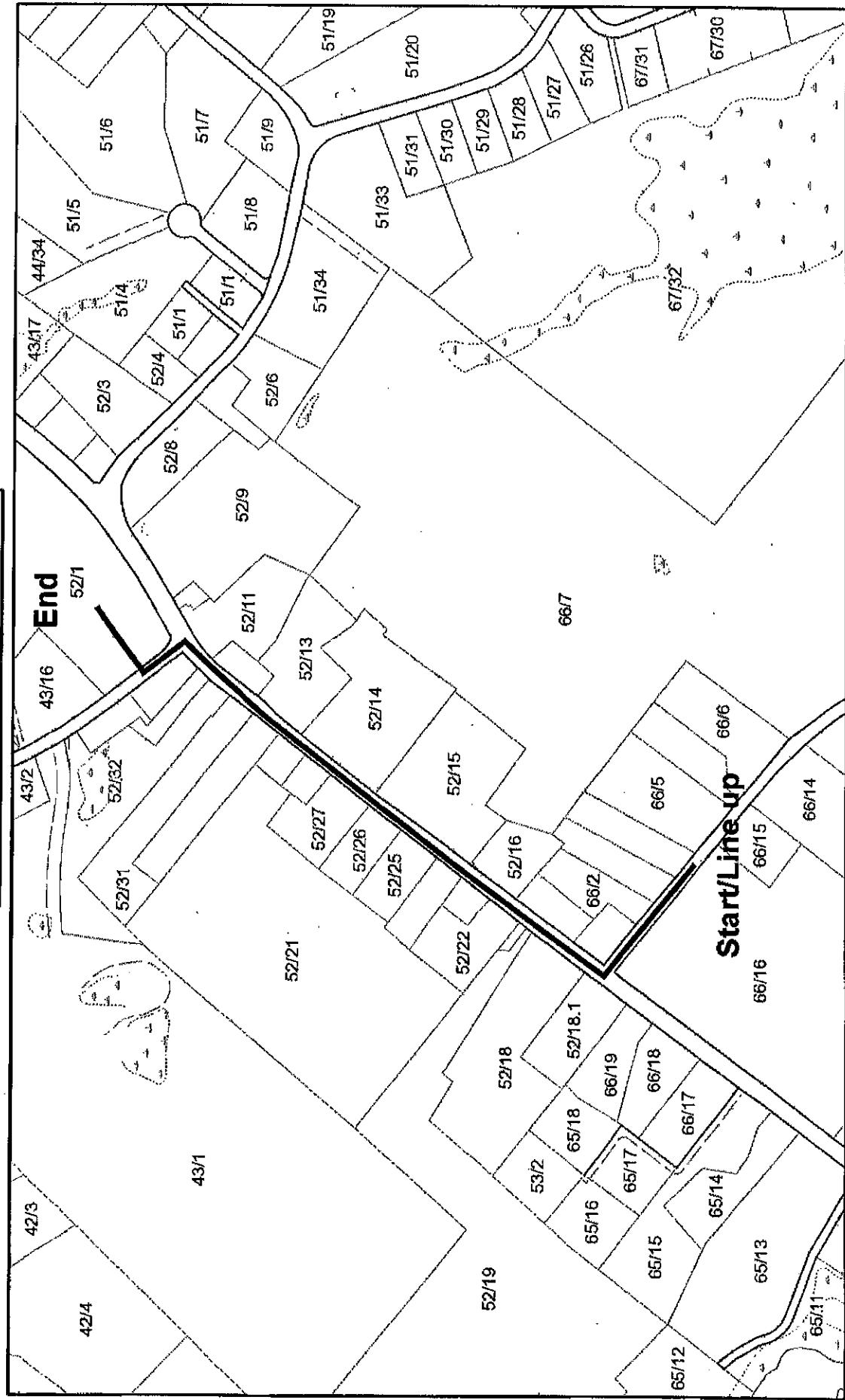
Miltonborough, NH

March 13, 2023

0 54.4 1088 1632
1 inch = 544 Feet

CAI Technologies
Engineering Mapping Geospatial Solutions

www.cai-tech.com



Data shown on this map is provided for planning and informational purposes only. The municipality and CAI Technologies are not responsible for any use for other purposes or misuse or misrepresentation of this map.



Moultonborough Town News

Summer 2024

REMINDERS FROM THE POLICE DEPARTMENT

With summer fast approaching, the Police Department would like to remind residents and guests of the following town ordinances:

Parking is restricted at Long Island Beach and States Landing Beach to those vehicles displaying a current two-year Town of Moultonborough Transfer Station/Beach Permit or Town of Moultonborough Guest Pass, which may be obtained by town residents at the Town of Moultonborough Town Hall, located at 6 Holland Street, or the Moultonborough Transfer Station, located at 253 Holland Street. This restriction applies at Long Island Beach and States Landing Beach from MEMORIAL DAY to LABOR DAY each year and will be strictly enforced during this timeframe. Violations will result in a fine of \$75.00 (Moultonborough Town Ordinance #4)

Parking is restricted at Lees Mill Boat Launch year-round to those vehicles displaying a current two-year Town of Moultonborough Transfer Station/Beach Permit or Town of Moultonborough Guest Pass. Violations will result in a fine for \$50.00 for Prohibited Parking (Moultonborough Town Ordinance 8)

Drinking in Public Ordinance applies to any way, public street, public highway, public sidewalk, public wharf, municipal park, municipal beach or any public or private parking lot which is primarily for the benefit of paying customers, within the limits of the Town of Moultonborough. (Moultonborough Town Ordinance #9)

The hours for the Unnecessary Noise Ordinance are from 10:00 p.m. to 7:00 a.m. Sunday through Thursday and 12:00 a.m. to 7:00 a.m. Friday and Saturday (and Sundays during a three-day weekend), except for construction or repairing of buildings, blasting, pile drivers, hammers, engine repair, and domestic power equipment, which are from 6:00 a.m. to 9:00 p.m. (Moultonborough Town Ordinance #10)

Jumping Off Bridge Ordinance applies to Long Island Bridge and will be strictly enforced. (Moultonborough Town Ordinance 11). Black Cat Island Bridge is owned by the Black Cat Island Civic Association and is private property and is posted as such. The association does not want individuals jumping from their bridge and will be strictly enforced by the Moultonborough Police Department.

Display of "consumer fireworks" is limited to the hours between 12 noon and 10:00 p.m., with the exception of the 4th of July, the hours being 12 noon to 12 midnight, and the 31st of December, the hours being 12 noon to 15 minutes past midnight on the 1st of January. (Moultonborough Town Ordinance #22)

With the influx of residents and guests during the summer, the Police Department would like to remind everyone to drive responsibly and that officers will actively be patrolling and enforcing motor vehicle laws to keep our community safe.

CONSERVATION COMMISSION NEWS

The Commission established a Cyanobacteria Committee with the purpose of educating residents about cyanobacteria and how to remove the causes. Look for information on the town website.

Commission members make site visits to waterfront properties to ensure that any construction meets guidelines that protect water quality.

The Commission will work with the Lake Winnipesaukee Association on the Center Harbor Bay Sub Watershed Project. The project looks at all the streams, wetlands, lakes and ponds that drain into the bay and identifies areas that increase poor water quality. Then plans are developed to address the problems – for example, stormwater runoff containing salts and oil from parking lots.

The Commission is planning to contact private road associations to inform them if there are concerns about runoff from roads into Moultonborough lakes or streams that impair water quality. The Commission will give suggestions on how to improve the concerns.

Members of the Commission are Max Hoene, Anni Jakobsen, Steve King, Bill Gassman, Marie Samaha, Sandra Kelly – Planning Board Liasson, and alternates Cornelia Swenson, Cynthia O'Connell and Jim nelson.

NEWS FROM THE FIRE DEPARTMENT

Residents and property owners of Moultonborough! We are excited to announce that Moultonborough Fire Rescue now operates 24 hours a day, ensuring round-the-clock availability to assist you in emergencies.

How can you help us find you when you need us? Here are two crucial Town Ordinances that facilitate the rapid delivery of emergency services:

Ordinance Number 12: Nuisance/False Alarms

If your alarm system signals fire or police presence due to a hazard, it must be registered with the Town. This ensures that we can respond promptly when needed.

For alarm installations made after June 13, 2003, the installation of a Supra Key Box is mandatory. This key box allows authorized personnel quick access to your property during emergencies.

Ordinance 20: Building Numbering System

All residential and commercial buildings must be numbered with digits at least four (4) inches high. These numbers should be easily visible from both directions of travel.

Island buildings, too, must display assigned numbers conspicuously and legibly year-round, even when viewed from the water.

Remember, these ordinances are designed to enhance safety and ensure efficient emergency responses. Let us work together to keep our community safe!

**For more information, visit the official Moultonborough Town website
or contact Moultonborough Fire Rescue 1-603-476-5658**

RECREATION DEPARTMENT NEWS

After a very busy winter and spring the Moultonborough Recreation Department is once again offering many great opportunities for citizens and visitors. Keep up to date with all the happenings that we will be offering this summer and fall on our website. Some, but not all, are highlighted below:

Our FREE Outdoor Concert Series will run Wednesday evenings starting at 6:00 p.m. from June 26 – August 14 at the Function Hall gazebo on Old Route 109 (formerly the Lion's Club). Concerts are free, open to the public, and appeal to all ages and a variety of musical tastes. See our website for a schedule of performers.

Our Adult Cornhole League is back! We will offer the league at Kraine Meadow Park starting in July. This program is a chance for adults of all ages to meet new friends and catch up with some old ones. No experience necessary! Teams of two to four players must pre-register and are guaranteed 2 games each week. Only \$30 per person. Join us for some great fun and comradery!

We are looking at bringing back our Adult Coed Softball league again this summer. If you are interested in registering a team, please contact Dan at the Recreation Department!

We still have some pickleball instruction classes available. Novice, Advanced Beginners, and Intermediate lessons are being taught by Lisa Maria-Booth on various days outside at the Kraine Meadow Park facility. \$40 per lesson and we have paddles available for use if you need one to borrow. More information is on our website.

We are offering our adult outdoor pickleball program on Monday's, Wednesday's, and Friday's from 8:00 a.m. – 11:00 a.m. at Kraine Meadow Park. We will have 4 sessions; Session 1: June 3 – June 28, Session 2: July 1 – July 31, Session 3: August 2 – August 30 & Session 4: September 4 – September 30. The cost is \$3/day for residents and \$5/day for non-residents. Space is limited!

We are offering our full day RECKing Crew summer program again this year. Our summer program runs from 8:00 a.m. – 4:00 p.m. at Kraine Meadow Park! We will be going on offsite field trips on Wednesday (for an additional cost). Check out our website for more information. Our Tod Squad pre-k program runs on Friday's from 9:30 a.m. – 10:30 a.m. from July 19 – August 9. This is a fun collaboration between the Rec. Dept. and the Public Library. RECsploration is back for our teens from July 11 – August 15. In this program, we take bus trips on Thursdays to various offsite venues in NH and even ME! Check out the website for more details.

Our Totally Toddlers program is back and is running on Friday's from 9:30 a.m. – 10:30 a.m. here at the Rec. Dept. It's a perfect place for parents to meet up with their toddlers and burn off some energy and socialize.

We have much more offered than what is listed – youth track and field, youth softball/t-ball, youth volleyball and special events for all – from toddlers through adults. Look for our adult bus trips we are planning as well for the summer and fall!

LIBRARY NEWS

We are happy to announce this year's Annual Book Sale will be Saturday, July 13 & Sunday, July 14. Look for more information on the library's website (www.moultonboroughlibrary.org). The library is accepting donations of books, puzzles, DVDs and board games in good selling condition. Please no textbooks, nonfiction older than 10 years, magazines, or VHS tapes. We will not accept smelly or moldy books.

This year's summer reading theme is "Adventure Begins at Your Library" and we are diving into this year with programs for all ages. Youth and adult patrons can log their minutes of reading on the Beanstack app, similar to last year. Youth will also have the option of using a paper log. There will be various prizes at the end of the summer, including a couple of fabulous baskets for the adults, as well as the ongoing and very popular dog tags for our younger patrons.

Registration for the 2024 Summer Reading Program (SRP) begins June 24. The program will run until August 9, with a summer's end party and a celebration of 1,000 Books by Kindergarten on August 13.

Join us for our Summer Reading Kick-Off event with a magic show on July 15 at 6:30 p.m. Ed Popielarczyk is a professional magician, balloon sculptor, and flea circus ringmaster, who performs shows with a lot of audience participation. On Mondays, from June 24 to July 29, the 4-H returns with Summer of Science. Also, on Mondays at 11:00 a.m., join us for Storytime at the Castle, June 24 through August 26. Continuing through the summer will be the Toddler Playtime on Mondays at 9:30 a.m., PJ Storytime on Tuesday nights at 6:00 p.m., and new this year, Baby Time - Board Books & Nursery Rhymes on Wednesdays at 9:30 a.m. We will once again partner with the Rec Department to offer Tod Squad, the summer camp for toddlers. Check our website for details.

Special programs for children include: Science Heroes, on July 10 at 3:30 p.m. Science and stories collide in this all new, interactive STEM show. Steve Blunt and Marty Kelley return on July 31 at 7:00 p.m. at the Lions Function Hall with a concert for the whole family. We thank the Friends of the Moultonborough Public Library for their support of the summer reading program events.

For adults, we will continue our Mystery Book Club on the third Wednesday at 10:30 a.m., Book Talk on the second Thursday at 10:30 a.m., and Craft and Chat on Tuesdays at 5:30 p.m. The Evening Page Turners, our new book club, meets on the fourth Thursday at 5:30 p.m. New Hampshire Author Michael Wejchert will be discussing his book, *Hidden Mountains*, on June 20. We are partnering with the Moultonborough Historical Society to bring the NH Humanities Program, "Exemplary Country Estates of New Hampshire" with Christina Ashjian on July 2 at 6:00 p.m. More programs are expected to be added, so please check the library website and online calendar for a complete listing of programs.

Library hours are Mon, Wed & Fri from 9:00 a.m. – 5:00 p.m.; Tue & Thu from 9:00 a.m. – 7:00 p.m.; and Sat 9:00 a.m. – 1:00 p.m. Feel free to contact us by calling 1-603-476-8896 or emailing library@moultonboroughlibrary.org. Follow us on Facebook and Instagram.

We are [@moultonboroughpubliclibrary](https://www.facebook.com/moultonboroughpubliclibrary) on both platforms.

NEWS FROM THE TOWN CLERK

In an effort to save taxpayer dollars spent on postage, paper, envelopes, and toner, the Town Clerk's office is trying something new; starting with the August 2023 motor vehicle registrations, we have been emailing motor vehicle renewal letters to individuals for whom we have an email address on file in the DMV system. **We will continue to mail renewal letters by USPS to anyone who does not have an email address on file with us or anyone who has asked to continue receiving their letters by mail.** Please reach out to the Town Clerk's office if you would like to see whether you're set up to receive renewal notices by email or USPS or if you would like it to be changed. TownClerk@MoultonboroughNH.gov or 1-603-476-2347.

If you are set up for emailed renewal letters, you should receive an email from ENotices@eb2gov.com by the beginning of your birth month (or the month that your vehicles are due). Please check your spam folder if you have not seen your e-notice by that time. You can then choose to renew online, print that email and mail it with payment and a self-addressed/stamped return envelope, or bring it into our office to renew in person/by drop box just like you did with your mailed letter.

Due to the Federal Driver Privacy Protection Act, if someone other than the owner is renewing a vehicle in-person in our office, they will need to provide either the prior registration or the renewal letter (which could be the printed email). We also need to see a valid government-issued photo ID for all in-person motor vehicle transactions.

We appreciate your patience as we test out this new process to see how it works and are open to feedback as we work out the kinks. Thank you!

PRIVATE ROAD PROPERTY OWNERS

Please review the requirements for the upkeep of the privately-owned roads in town. In 2017 we completed our private road reclassification and the Town's Selectmen adopted many roads in the town as Emergency Lanes. (You can find a complete list of the roads on the Highway Department page on the Town of Moultonborough's website.) This allows us to continue snow removal operations as we have in the past.

The upkeep and maintenance of the private roads themselves, however, is still the responsibility of the property owners who reside on the roadway. The Town of Moultonborough plows snow from private roads only to provide emergency access. We do not plow roads that represent hazards to personnel and equipment. This applies equally to Town crews and equipment as well as contractors hired by the Town for that purpose.

As you look at your road, please consider the need to operate large equipment (fire and rescue equipment, town plows, etc.) on your road. The items that the Town of Moultonborough requires for us to continue plowing operations on private roads is as follows:

- Trees, limbs, and brush shall be cut back at least 5 feet on either side of the travelled way
- Trees shall be trimmed so that there is at least 14 feet of overhead clearance above travelled way
- Eliminate stumps, and rocks over 6 inches, in roadway and within the 5-foot shoulders
- Roads shall be graded for proper drainage to ditch lines, and eliminate potholes

All of these requirements must be met before the start of the winter maintenance season or all plowing operations on the road in question will have to be suspended until the issues have been addressed and corrected. (You can also find a copy of our Winter Maintenance Policy on the Highway Departments website.) If you have any questions or concerns or would like to meet to discuss your roads, please contact us at the Highway Garage.

NEWS FROM ASSESSING

The goal of the Assessor's Office is to ensure that all properties are assessed equitably and fairly, both within neighborhoods and throughout the town. We strive to keep the assessing process transparent, open, and in accordance with the New Hampshire Laws and Rules. We work closely with our contractors and taxpayers to achieve our goals, while developing and maintaining amicable relationships.

Whitney Consulting Group, LLC (WCG) continues their work in town and 2024 represents the first year of a new 5-year contract. The contract has three components: 1.) cyclical inspections of all properties throughout the town. This involves annually measuring and listing (recording key property attributes) approximately 20-25% of all properties. 2.) an annual statistical revaluation, (2024-2027), with a cyclical revaluation of all property values, at the end of the 5-year cycle (2028). 3.) the final component of the contract involves annual event-triggered inspections of recent sales and permitted work, such as new construction, renovations, or newly subdivided parcels.

Prior to setting the final values for the 2024 tax year, preliminary value letters will be mailed to property owners during the late summer and informal hearings will be scheduled sometime thereafter. The informal hearings are an opportunity for taxpayers to voice their questions and concerns. They can ask questions so they can gain a better understanding of how their property was assessed, as well as how the overall assessment process works. It is also an opportunity for taxpayers to point out their concerns regarding any potential discrepancies, oversights or errors that may have been made during the collection and recording of their property data. Our goal is to be error-free and have our data be as accurate as possible.

The Assessing page on the town's website is an excellent source for additional information, such as: qualification guidelines and applications for tax exemptions and tax credits; current use & preservation easement enrollment applications; timber and gravel tax forms; as well as abatement and appeal forms. Our page also has a link to our on-line GIS database, where you can find copies of your property record card and tax map. The GIS database also has many useful layers such as wetland and flood zone layers, as well as useful tools that allow for measuring distances and areas. If you are looking for a copy of your deed the Carroll County Registry of Deeds is also on-line. You can search for recorded documents at <https://www.carrollcountynhdeeds.gov>. Please feel free to contact our office if we can assist you in any way. We look forward to continuing to work with you and for you.

HOUSEHOLD HAZARDOUS WASTE DAY

Moultonborough's HHW Day is Saturday, August 3, 2024, from 8:30 a.m. – 12:00 p.m. at the Moultonborough Highway Garage located at 68 Highway Garage Drive, Moultonborough. For more information go to www.lakesrpc.org/serviceshhw.asp or call Lakes Region Planning Commission (LRPC) at 1-603-279-5334 or 1-603-279-5341.



Town of Moultonborough
OFFICE OF ADMINISTRATION
6 Holland Street • PO Box 139 • Moultonborough, NH 03254
PHONE 603.476.2347 FAX 603.476.5835

Board of Selectmen Agenda Report

Date: April 29, 2024

To: Board of Selectmen

From: Town Administrator

Subject: New Hampshire Department of Safety Public Hearing

Recommended motion: *"To authorize the use of the Ernest Davis Conference Room on Wednesday, June 5th at 9 a.m. for NH Department of Safety Public Hearing on revoking the admin rule that allowed rafting of boats and anchoring of boats within seventy-five (75) feet of shore in Braun Bay."*

Background: last year the Board of Selectmen supported a petition to the Department of Safety that would change the rafting and anchoring distance off the shore in Braun Bay. Department of Safety has requested a public hearing be scheduled on the matter. Law firm representing the original petitioners, Shaheen & Gordon, P.A. intends on contacting abutters with a $\frac{1}{4}$ mile of the buoy markers.

Fiscal Impact: N/A.