

**Town of Moultonborough
Board of Selectmen
Meeting Agenda
Thursday, May 23, 2024
5:00 P.M.
6 Holland St.
Moultonborough, NH**

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. BOARD OF SELECTMEN ORGANIZATION**
 - A. Chairman of the Board
 - B. Vice Chairman of the Board
 - C. Planning Board Ex-Officio Full Member
 - D. Planning Board Ex-Officio Alternate Member
 - E. Capital Improvements Program Committee Ex-Officio
 - F. Advisory Budget Committee Ex-Officio
 - G. Heritage Commission Ex-Officio
 - H. Joint Inter-Municipal Ambulance Service Committee
 - I. E911 Committee
 - J. Ad-Hoc Representatives (as may be deemed necessary by the Board)
- IV. PUBLIC HEARING**
 - A. Discretionary Preservation Easements (RSA 79-D)
- V. REVIEW / APPROVAL MINUTES**
 - A. Date(s): 5/2/2024 (+Nonpublic)
- VI. CONSENT AGENDA**
 - A. NH Department of Revenue Administration
 - i. 2024 MS-232 Report of Appropriations Actually Voted
 - ii. Certification of Yield Taxes Assessed and Yield Tax Levy forms
 - iii. Real Estate Tax Exemptions Charitable
 - a) Audubon Society of NH
 - b) Castle Preservation Society
 - c) Turning Point Christian Fellowship
 - d) West Wynde Retirement Community
 - B. Town of Moultonborough Disposal Agreement
 - i. Russ and Barb Wakefield – 26 Wool Wakefield Lane
 - ii. Leslie and James LeClair – 16 Lady Slipper Lane
 - iii. Joseph Galea – 6 Knoll Point Drive
 - C. Personnel Action Form
- VII. NEW BUSINESS**
 - A. Moultonborough Fire Department
 - i. Houston-Galveston Area Council (HGAC) Cooperative Purchasing Program Membership
 - B. Department of Public Works
 - i. Roadside Mowing Services Contract (Summer 2024)
 - C. Land Use Department
 - i. Application Requesting Restoration of Involuntarily Merged Lot (Map 254 Lot 19 and lot 22)
 - D. Town Assessing
 - i. Abatement Credit Refund – New Hampshire Boat Museum
 - E. Temporary Use Permit-Commercial Use
 - i. Buckey's Restaurant and Tavern – Bike Week Tent Permit
 - F. Application for a Permit to Conduct a Raffle Permit

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- i. Moultonborough Lions Club – December 7th, 2024
- ii. Great Waters Music – August 17th, 2024

- G. Fishing Tournament Launch Request
 - i. Armed Forces Fishing League: Lees Mills, 6/22/2024
 - ii. Troy Marden Memorial: Lees Mills, 8/3/2024

VIII. OTHER BUSINESS

- A. Memorial Day Parade and Remembrance Ceremony
- B. Moultonborough Police Department
 - i. New Officer Jordan Hunold appointment; hire date was May 2nd
- C. Job advertisement
 - i. Office Clerk – Tax Collectors Office

IX. CITIZEN INPUT

X. NON-PUBLIC SESSION

- A. RSA 91-A: 3, II (a) & (b)

Any person with a disabling condition who would like to attend this public meeting and needs to be provided reasonable accommodations to participate please contact the Moultonborough Town Hall at 603-476-2347 so accommodations can be made.

**Town of Moultonborough
Public Hearing Notice
Discretionary Preservation Easements (RSA 79-D)
Thursday, May 23, 2024
5:00 p.m.
Moultonborough Town Hall**

Notice is hereby given that a public hearing will be held by the Moultonborough Board of Selectmen at the Moultonborough Town Hall, Ernest Davis Meeting Room, 6 Holland Street, Moultonborough, N.H. on the 23rd day of May 2024 at 5:00 p.m. The purpose of the hearing is to allow public comment on applications for Discretionary Preservation Easements that are pursuant to RSA 79-D. Applications are for historic barns located as follows: Burrows, 422 Ossipee Mountain Road, (Tax Map 3, Lot 1); Davis, 11 Sawmill Way (Tax Map 115, Lot 12); and Troop Family LLC, 265 Sheridan Road (Tax Map 41, Lot 9). Any interested person may attend this public hearing and present testimony or make inquiries related thereto.

MEMORANDUM – MOULTONBOROUGH HERITAGE COMMISSION

TO: Moultonborough Board of Selectmen
FROM: Cristina Ashjian, Chair
RE: Burrows 79-D application (barn easement renewal)
DATE: May 18, 2024



The 79-D barn renewal application for the Burrows barn at 422 Ossipee Mountain Road (Map 3, Lot 1) was delivered to the Town on April 15th. This landmark barn retains its historic exterior appearance and a high level of integrity, still housing cattle. As per Policy No. 21 (Discretionary Preservation Easements – RSA 79-D), the Moultonborough Heritage Commission conducts a preliminary review of applications, and provides the Board of Selectmen with a recommended abatement.

Lori Burrows and her son David understand their obligations under the barn easement program, and will continue to maintain their working farm barn as demonstrated over the past decade. Added to the barn easement program in 2014, the historic barn houses registered Herefords, with substantial hay storage. This is one of our Town's three family farms included in the NH Farm Bureau's 2016 centennial book.

The Burrows family has taken an authentic approach to preserving their barn (in line with preservation standards), using appropriate materials to repair the character-defining features of the barn and its attached sheds, all in good condition. Periodic inspections show that the property owners are conforming to the requirements of RSA 79-D by responsibly maintaining the barn and making necessary repairs to preserve it.

The Heritage Commission encourages the Board of Selectmen to renew this 79-D renewal application. The Burrows Farm barn easily meets criteria for all three hearing qualification questions: (1) the barn is historic (at least 50 years old); (2) it is an agricultural structure; (3) the structure provides public benefit, primarily in providing scenic enjoyment to the general public from a public road (Ossipee Mountain Road). The Commission is available to assist with any questions regarding barn contractors or grant opportunities.

BURROWS FARM, 422 OSSipee MOUNTAIN ROAD



MEMORANDUM – MOULTONBOROUGH HERITAGE COMMISSION

TO: Moultonborough Board of Selectmen
FROM: Cristina Ashjian, Chair
RE: Davis 79-D application (barn easement renewal)
DATE: May 18, 2024



The 79-D barn renewal application for the Davis barn at 11 Sawmill Way (Map 115, Lot 12) was delivered to the Town on April 15th. This historic barn retains its period exterior appearance and integrity, and is located in close proximity to its original farmhouse. As per Policy No. 21 (Discretionary Preservation Easements – RSA 79-D), the Moultonborough Heritage Commission conducts a preliminary review of applications, and provides the Board of Selectmen with a recommended abatement.

Ron Davis understands his obligations under the barn easement program, and will continue to maintain this large gambrel barn and tend its environs as demonstrated over the past decade. Added to the barn easement program in 2013, this historic barn traditionally housed cows and horses, with substantial hay storage. This is one of our Town's three family farms included in the NH Farm Bureau's 2016 centennial book.

The Davis family has taken an authentic approach to preserving their barn (in line with preservation standards), using appropriate materials to repair the character-defining features of the barn, which is in good condition. Periodic inspections show that the property owners are conforming to the requirements of RSA 79-D by responsibly maintaining the barn and making necessary repairs to preserve it.

The Heritage Commission encourages the Board of Selectmen to renew this 79-D renewal application. The Davis Farm barn easily meets criteria for all three hearing qualification questions: (1) the barn is historic (at least 50 years old); (2) it is an agricultural structure; (3) the structure provides public benefit, primarily in providing scenic enjoyment to the general public from a public road (Sawmill Way). The Commission is available to assist with any questions regarding barn contractors or grant opportunities.

DAVIS FARM, 11 SAWMILL WAY



MEMORANDUM – MOULTONBOROUGH HERITAGE COMMISSION

TO: Moultonborough Board of Selectmen
FROM: Cristina Ashjian, Chair
RE: Troop Family LLC 79-D application (barn easement)
DATE: May 18, 2024



The 79-D barn easement application for the barn at 265 Sheridan Road (Map 41, Lot 9) was delivered to the Town on April 15th. This historically significant barn is featured in John Porter's book *Preserving Old Barns* (2019). As per Policy No. 21 (Discretionary Preservation Easements – RSA 79-D), the Moultonborough Heritage Commission conducts a preliminary review of applications, and provides the Board of Selectmen with a recommended abatement.

The purpose of the 79-D barn easement is to protect barns from falling into disrepair by reducing their assessment for the 10-year easement period (this includes the land the barn is situated on and that which is necessary for its function), allowing the owner to repair and maintain the barn with the tax dollars saved. If implemented correctly, this easement preserves the structural integrity of the building and its historic relevance to the town's agricultural heritage, contributing to the rural character and scenic beauty of the community.

Red Hill Farm, known as Thomas Sheridan's estate farm in the early 20th century, is a local landmark surrounded by open fields in the valley. The barn compound and its agricultural outbuildings retain their historic exterior appearance and high integrity. The property owners understand their obligations under the barn easement program, and will maintain and repair the structures in keeping with historic character and appearance during the easement term.

The Heritage Commission encourages the Board of Selectmen to approve this new 79-D application with the 75% abatement. The Red Hill Farm compound easily meets criteria for all three hearing qualification questions: (1) the barn is historic (at least 75 years old); (2) it is an agricultural structure; (3) the structure provides public benefit, primarily in providing scenic enjoyment to the general public from a public road (Sheridan Road). The Commission is available to assist with any questions regarding barn contractors or grant opportunities.

RED HILL FARM, 265 SHERIDAN ROAD



**Town of Moultonborough
Board of Selectmen
May 2, 2024**

MEETING MINUTES

12 I. **CALL TO ORDER:** Vice Chairman Colby called the meeting to order at 5:00 p.m. at
13 the Moultonborough Town Hall in the Ernest Davis meeting room.

II. PLEDGE OF ALLEGIANCE: The Board recited the Pledge of Allegiance.

17 III. APPROVAL OF MINUTES

19 Motion: Selectman Quinlan

20 To approve the public hearing minutes from April 16, 2024.

21 **Seconded:** Selectman Beadle

22 **Vote: 3 - 0**

23 **Motion passed.**

25 **Motion:** Selectman Quinlan

26 To approve the meeting minutes from April 18, 2024.

27 **Seconded:** Selectman Beadle

32 Motion passed.

34 **IV. CONSENT AGENDA:** The Board signed and voted in the affirmative on the follow-
35 ing consent agenda items.

37 A. Personnel Action Form(s)
38 B. New Hampshire Department of Revenue Administration (DRA)
39 i. Certification of Yield Taxes Assessed Intent Filed During Tax Year (forest)
40 ii. Form PA-29; Veteran's Tax Credit & Solar Energy Exemption forms
41 C. Response to 2024 Tax Exemptions
42 i. Elderlay Exemption
43 ii. Charitable Exemptions
44 1) Moultonborough Historical Society, Inc.
45 2) Moultonborough United Methodist Church
46 3) New Hampshire Boat Museum

- 4) Paula Anna Markus Foundation (NH Audubon Society and Loon Preservation Committee)
- 5) First Missionary Baptist Church of Moultonborough
- 6) Harvest Church of the Lakes Region

D. Lease Agreements – Town Boat Slips at Lees Mills

E. Shannon Cemetery Lot Purchase (#183)

Motion: Selectman Quinlan

To approve the consent agenda items.

Seconded: Selectman Beadle

Vote: 3 – 0

Motion passed.

V. NEW BUSINESS

A. Town Assessor Hughes met with the Board about two (2) town assessing items; an application for real estate exemption and NH Department of Revenue Administration (DRA) town total equalized valuation.

- i. Agape Community Church – applied for a religious real estate exemption and for the parsonage portion exemption with their property located at 80 Bean Road. Board approved the real estate exemption but denied the parsonage portion as the pastor resigned and no longer lived on property; occupancy being a requirement for the exemption under RSA 72:23, III.

Motion: Selectman Quinlan

To approve Agape Community Church's request for a religious real estate exemption for the church portion of their property located at Map 140, Lot 012 – 80 Bean Road.

Seconded: Selectman Beadle

Vote: 3 - 0

Motion passed.

Motion: Selectman Quinlan

To deny Agape Community Church's request for a religious exemption for the parsonage portion of their property located at Map 140, Lot 012-000-002 – 80 Bean Road.

Seconded: Selectman Beadle

Vote: 3 - 0

Motion passed.

- ii. NH Department of Revenue Administration (DRA) – the town received its' 2023 total equalized valuations from DRA; one includes the valuation with utilities values and one without the values. Town Assessor Hughes review determined the values are greater than they should be and recommended the Board appeal DRA's value(s). Assessor Hughes argues that DRA included property sales in their calculation that did not follow DRA's own

1 manual/guidelines. Town pays their Carroll County tax apportionment
2 based on the total assessed value and by having a higher value could be
3 required to pay a higher tax levy. Board approved the appeal.
4

5 **Motion:** Selectman Quinlan
6

7 *To approve an appeal of the Department of Revenue Administration 2023*
8 *Total Equalized Valuations and to give the Town Assessor the authority to*
9 *sign and submit the appeal to the Board of Tax and Land Appeals.*

10 **Seconded:** Selectman Beadle
11

12 **Vote:** 4 – 0
13

14 **Motion passed.**
15

16 B. Lake Winnipesaukee Association (LWA) – Pat Tarpey from LWA met with the
17 Board about their organization being awarded a \$500,000 federal grant to complete
18 a watershed-based management plan in Center Harbor Bay. The management plan
19 will help “aid in safeguarding and enhancing water quality in Lake Winnipe-
20 saukee.” LWA will establish a steering committee for the Center Harbor Bay wa-
21 tershed management plan and are in search of 2-3 volunteers from neighboring
22 communities to serve on the committee. First meeting will be on May 21st at 4 p.m.
23

24 C. Moultonborough Public Library Memorandum of Understanding (MOU) – the
25 Board approved an MOU and Cooperative Agreement written in conjunction with
26 the Library Trustees and Selectmen that would establish duties and responsibilities
27 of managing the library building.
28

29 **Motion:** Selectman Quinlan
30

31 *To approve a Memorandum of Understanding and Cooperative Agreement between*
32 *the Moultonborough Public Library and Board of Selectmen.*

33 **Seconded:** Selectman Beadle
34

35 **Vote:** 4 – 0
36

37 **Motion passed.**
38

39 D. Appointments – Nomination
40

41 i. Moultonborough Conservation Commission Appointments – the Board up-
42 dated the appointment schedules for a few members on the Conservation
43 Commission to staggered terms. Board approved the following appoint-
44 ments. (Note: appointments of the two remaining members, Bill Gassman
45 and Cynthia O’Connell terms were already staggered.)
46

1) Regular Members

- 47 a. Marie Samaha 2-year term (end date May 2026)
- 48 b. Max Hoene 3-year term (end date May 2027)
- 49 c. Anni Jakobsen 2-year term (end date May 2026)
- 50 d. Steve King 3-year term (end date May 2027)

51 2) Alternate Members

- 52 a. Jim Nelson 1-year term (end date May 2025)
- 53 b. Cornelia Swenson 2-year term (end date May 2026)

Motion: Selectman Beadle

To approve the appointments to the Moultonborough Conservation Commission.

Seconded: Selectman Crawford

Vote: 4 - 0

Motion passed.

- ii. Moultonborough Health Officer Nomination – the Board nominated new town Building Inspector/Code Enforcement Officer, Jeffrey Blackwell, as the town Health Officer. Nomination will be forwarded to the Commissioner of the NH Department of Health and Human Services.

Motion: Selectman Quinlan

To approve the nomination of our new Building Inspector/Code Enforcement Officer, Jeffrey Blackwell as the town Health Officer.

Seconded: Selectman Crawford

Vote: 4 - 0

Motion passed.

E. Moultonborough Recreation

- i. Memorial Day Parade & Remembrance Ceremony – the Board approved a Recreation Department request to hold a Memorial Day Parade and Remembrance Ceremony on Monday, May 27th at 10 a.m., the parade will start on Blake Road continue along Route 25 and end at Town Hall.

Motion: Selectman Beadle

To approve the Recreation Department Memorial Day Parade & Remembrance Ceremony on Monday, May 27th.

Seconded: Selectman Crawford

Vote: 4 - 0

Motion passed.

F. Moultonborough Town News – the Board approved the town newsletter that is sent out with property tax billing.

Motion: Selectman Crawford

To approve the Summer 2024 Moultonborough Town Newsletter.

Seconded: Selectman Beadle

Vote: 4 - 0

Motion passed.

VI. OTHER BUSINESS

A. New Hampshire Department of Safety (DOS) Public Hearing – the Board received a request from Shaheen & Gordon, P.A. to hold a public hearing at Town Hall on June 5th at 9 a.m. The hearing will allow for testimony about a petition to DOS on changing the rafting distance on Braun Bay.

Motion: Selectman Crawford

To authorize the use of the Ernest Davis Conference Room on Wednesday, June 5th at 9 a.m. for the NH Department of Safety to hold a public hearing on revoking the admin rule that allows rafting of boats and anchoring of boats within seventy-five (75) feet of shore at Braun Bay.

Seconded: Selectman Quinlan

Vote: 4 - 0

Motion passed.

- B. National Public Works Week Proclamation – Vice Chairman Colby read the proclamation designating the week of May 19 – 25th, 2024 as National Public Works Week. Board thanked the Public Works department for their service to our community.
- C. Moultonborough Fire Department – the Board received a burn permit request that would burn off the community garden site at the Moultonborough Function Hall. For the Fire Chief to issue the permit the Board must approve as the request is on town property. Board approved the request.

Motion: Selectman Quinlan

To waive the requirement in perpetuity for the Fire Chief to obtain Board of Selectmen approval to issue a burn permit for the Moultonborough Community Garden, effective immediately.

Seconded: Selectman Crawford

Vote: 4 – 0

Motion passed.

VII.

CITIZEN INPUT

- A. Joe Cormier, Moultonborough Neck Road, discussed no candidates being listed on the town ballot for the town vote on the Town Treasurer.
- B. Selectmen Colby and Beadle – this meeting being their last regularly scheduled meeting before their term end date, Selectmen Quinlan and Crawford thanked them for their public service.

VIII.

NON-PUBLIC SESSION

Motion: Selectman Quinlan

To entered nonpublic session pursuant to RSA 91-A: 3, II (b).

Seconded: Selectman Crawford

Vote: 4 – 0

Motion passed.

IX.

ADJOURNMENT – meeting adjourned at 6:06 p.m.

1 Written on behalf of the Selectmen by Charles Smith, Town Administrator

2

3

4

5

6 Approved

7 Jon Tolman, Chairman

_____ Date



Office of Selectmen
Town of Moultonborough
6 Holland Street - PO Box 139
Moultonborough, NH 03254
(603) 476-2347 * Fax (603) 476-5835

Board of Selectmen Agenda Report

Date: May 9, 2024

To: Board of Selectmen

From: Fire Chief David Bengtson

Subject: Houston-Galveston Area Council (HGAC) Cooperative Purchasing Program membership.

Recommended motion: *"The Select Board accept the recommendation of the fire chief and sign an interlocal contract for cooperative purchasing with the Houston-Galveston Area Council (HGAC) for the purpose of purchasing vehicles, equipment and services for the Town and receiving the benefits of reduced cost through cooperative purchasing."*

Background: When procuring fire apparatus, the Town follows a structured process. First, it develops detailed specifications for the desired vehicles. These specifications outline the specific requirements and features needed. Next, the Town advertises a Request for Bids (RFB), inviting potential vendors to submit their bids. During the bid opening, the submitted proposals are evaluated. The bid is then awarded to the vendor that best meets the specifications and compliance criteria. However, a concerning trend has emerged over the past several apparatus purchases: the number of bidders has significantly decreased, with only one or two vendors participating in recent bids. This decline in competition may impact pricing and options available to the Town. Efforts should be made to encourage more vendors to participate and maintain a competitive bidding environment.

Issue: The escalating cost of fire apparatus is rapidly approaching, and it may already exceed one million dollars. As responsible stewards of taxpayer funds, it is incumbent upon the Town and Department Heads to explore every available avenue for obtaining these essential vehicles and equipment. HGACBUY—a specialized procurement service that focuses on high-ticket, capital-intensive products and services, particularly in the realms of public safety, public works, and communications. Cooperative purchasing aligns seamlessly with our capital improvement plans, encompassing items such as DPW trucks, equipment, fire apparatus, police vehicles, and communication systems. By leveraging HGACBUY, we can optimize cost-effectiveness while ensuring the delivery of vital services to our residents.

Fiscal Impact (If any): Membership in HGAC is nominal, the benefit is saving tens of thousands of dollars on the price of fire apparatus. Attached is a list of New Hampshire cities and towns that are members of HGAC and have made purchases using the cooperative purchasing program.



INTERLOCAL CONTRACT FOR COOPERATIVE PURCHASING

ILC No.:
ILC24-14817
Permanent Number assigned
by H-GAC

THIS INTERLOCAL CONTRACT ("Contract"), made and entered into pursuant to the Texas Interlocal Cooperation Act, Chapter 791, Texas Government Code (the "Act"), by and between the Houston-Galveston Area Council, hereinafter referred to as "H-GAC," having its principal place of business at 3555 Timmons Lane, Suite 120, Houston, Texas 77027, and **Town of Moultonborough (NH)**, a local government, a state agency, or a non-profit corporation created and operated to provide one or more governmental functions and services, hereinafter referred to as "End User," having its principal place of business at **6 Holland Street Moultonborough, NH 03254**.

WITNESSETH

WHEREAS, H-GAC is a regional planning commission and political subdivision of the State of Texas operating under Chapter 391, Texas Local Government Code; and

WHEREAS, pursuant to the Act, H-GAC is authorized to contract with eligible entities to perform governmental functions and services, including the purchase of goods and services; and

WHEREAS, in reliance on such authority, H-GAC has instituted a cooperative purchasing program under which it contracts with eligible entities under the Act; and

WHEREAS, End User has represented that it is an eligible entity under the Act, that its governing body has authorized this Contract on **06/06/2024** (Date), and that it desires to contract with H-GAC on the terms set forth below;

NOW, THEREFORE, H-GAC and the End User do hereby agree as follows:

ARTICLE 1: LEGAL AUTHORITY

The End User represents and warrants to H-GAC that (1) it is eligible to contract with H-GAC under the Act because it is one of the following: a local government, as defined in the Act (a county, a municipality, a special district, or other political subdivision of the State of Texas or any other state), or a combination of two or more of those entities, a state agency (an agency of the State of Texas as defined in Section 771.002 of the Texas Government Code, or a similar agency of another state), or a non-profit corporation created and operated to provide one or more governmental functions and services, and (2) it possesses adequate legal authority to enter into this Contract.

ARTICLE 2: APPLICABLE LAWS

H-GAC and the End User agree to conduct all activities under this Contract in accordance with all applicable rules, regulations, and ordinances and laws in effect or promulgated during the term of this Contract.

ARTICLE 3: WHOLE AGREEMENT

This Contract and any attachments, as provided herein, constitute the complete contract between the parties hereto, and supersede any and all oral and written agreements between the parties relating to matters herein.

ARTICLE 4: PERFORMANCE PERIOD

The period of this Contract shall be for the balance of the fiscal year of the End User, which began **07/01/2024** and ends **06/30/2025**. This Contract shall thereafter automatically be renewed annually for each succeeding fiscal year, provided that such renewal shall not have the effect of extending the period in which the End User may make any payment due an H-GAC contractor beyond the fiscal year in which such obligation was incurred under this Contract.

ARTICLE 5: SCOPE OF SERVICES

The End User appoints H-GAC its true and lawful purchasing agent for the purchase of certain products and services through the H-GAC Cooperative Purchasing Program. End User will access the Program through HGACBuy.com and by submission of any duly executed purchase order, in the form prescribed by H-GAC to a contractor having a valid contract with H-GAC. All purchases hereunder shall be in accordance with specifications and contract terms and pricing established by H-GAC. Ownership (title) to products purchased through H-GAC shall transfer directly from the contractor to the End User.

ARTICLE 6: PAYMENTS

H-GAC will confirm each order and issue notice to contractor to proceed. Upon delivery of goods or services purchased, and presentation of a properly documented invoice, the End User shall promptly, and in any case within thirty (30) days, pay H-GAC's contractor the full amount of the invoice. All payments for goods or services will be made from current revenues available to the paying party. In no event shall H-GAC have any financial liability to the End User for any goods or services End User procures from an H-GAC contractor.

ARTICLE 7: CHANGES AND AMENDMENTS

This Contract may be amended only by a written amendment executed by both parties, except that any alterations, additions, or deletions to the terms of this Contract which are required by changes in Federal and State law or regulations are automatically incorporated into this Contract without written amendment hereto and shall become effective on the date designated by such law or regulation.

H-GAC reserves the right to make changes in the scope of products and services offered through the H-GAC Cooperative Purchasing Program to be performed hereunder.

ARTICLE 8: TERMINATION PROCEDURES

H-GAC or the End User may cancel this Contract at any time upon thirty (30) days written notice by certified mail to the other party to this Contract. The obligations of the End User, including its obligation to pay H-GAC's contractor for all costs incurred under this Contract prior to such notice shall survive such cancellation, as well as any other obligation incurred under this Contract, until performed or discharged by the End User.

ARTICLE 9: SEVERABILITY

All parties agree that should any provision of this Contract be determined to be invalid or unenforceable, such determination shall not affect any other term of this Contract, which shall continue in full force and effect.

ARTICLE 10: FORCE MAJEURE

To the extent that either party to this Contract shall be wholly or partially prevented from the performance within the term specified of any obligation or duty placed on such party by reason of or through strikes, stoppage of labor, riot, fire, flood, acts of war, insurrection, accident, order of any court, act of God, or specific cause reasonably beyond the party's control and not attributable to its neglect or nonfeasance, in such event, the time for the performance of such obligation or duty shall be suspended until such disability to perform is removed; provided, however, force majeure shall not excuse an obligation solely to pay funds. Determination of force majeure shall rest solely with H-GAC.

ARTICLE 11: VENUE

Disputes between procuring party and Vendor are to be resolved in accord with the law and venue rules of the State of purchase.

THIS INSTRUMENT HAS BEEN EXECUTED BY THE PARTIES HERETO AS FOLLOWS:

Town of Moultonborough (NH)

Name of End User (local government, agency, or non-profit corporation)

6 Holland Street

Mailing Address

Moultonborough, NH 03254

City, State ZIP Code

Signature of chief elected or appointed official | Date

Jonathan Tolman, Select Board Chairman

Typed Name & Title of Signatory

Houston-Galveston Area Council

3555 Timmons Lane, Suite 120, Houston, TX
77027

By:

Executive Director

Date:



END USER DATA

Please sign and return the Interlocal Contract, along with this completed form, to H-GAC by emailing it to cpccontractfax@h-gac.com or by faxing it to 713-993-2424. The contract may also be mailed to:

H-GAC Cooperative Purchasing Program
P.O. Box 22777, Houston, TX 77227-2777

Name of End User Agency: **Town of Moultonborough (NH)** County Name: **Carroll**

Mailing Address: **P.O. Box 139 Moultonborough, NH 03254**

Main Telephone Number: **603-476-2347** FAX Number: **603-476-5835**

Physical Address: **6 Holland Street, Moultonborough, NH 03254**

Web Site Address: www.moultonboroughnh.gov

Official Contact: **Charles Smith**

Mailing Address: **P.O. Box 139
Moultonborough, NH 03254**

Title: **Town Administrator**

Ph No.: **603-476-2347**

FX No.: **603-476-5835**

E-Mail Address:

csmith@moultonboroughnh.gov

Authorized Official: **Jonathan Tolman**

Mailing Address: **P.O. Box 139
Moultonborough, NH 03254**

Title: **Select Board Chairman**

Ph No.: **603-476-2347**

FX No.: **603-476-5835**

E-Mail Address:

jtolman@moultonboroughnh.gov

Authorized Official: **David Bengtson**

Mailing Address: **P.O. Box 446
Moultonborough, NH 03254**

Title: **Fire Chief**

Ph No.: **603-476-5658**

FX No.: **603-476-2738**

E-Mail Address:

dbengtson@moultonboroughnh.gov

Authorized Official: **Chris Theriault**

Mailing Address: **P.O. Box 139
Moultonborough, NH 03254**

Title: **DPW Director**

Ph No.: **603-476-5658**

FX No.: **603-476-5835**

E-Mail Address:

ctheriault@moultonboroughnh.gov

Authorized Official: **Peter Beede**

Mailing Address: **P.O. Box 121
Moultonborough, NH 03254**

Title: **Police Chief**

Ph No.: **603-476-2400**

FX No.: **603-476-2657**

E-Mail Address:

pbeede@moultonboroughnh.gov

COMPLETING AND EXECUTING THE ILC PROCESS

Step 1 (complete)

Thank you for completing this step. A PDF copy of the ILC document will be delivered to the email address entered.

Step 2

Secure a signature by the individual identified as the Authorized Official to contractually bind your entity.

Step 3

Scan and email a copy of the contract to H-GAC at cpcontractfax@h-gac.com, or fax it to 713-993-2424.

The contract may also be mailed to:

H-GAC Cooperative Purchasing Program
PO Box 22777
Houston, TX 77227-2777

If you require an original signed contract, please print, sign, and mail two (2) sets of the ILC documents.

Step 4

H-GAC will execute the contract and return a copy to you electronically.

Agency Name	County	City	State	Entity Type
City of Concord (NH)	Out of State	Concord	New Hampshire	City
City of Dover (NH)	Out of State	Dover	New Hampshire	City
City of Franklin (NH)	Out of State	Franklin	New Hampshire	City
City of Keene (NH)	Out of State	Keene	New Hampshire	City
City of Laconia (NH)	Belknap	Laconia	New Hampshire	City
City of Manchester (NH)	Out of State	Manchester	New Hampshire	City
City of Nashua (NH)	Out of State	Nashua	New Hampshire	City
City of Rochester (NH)	STRAFFORD	Rochester	New Hampshire	City
Spofford Fire District (NH)	Out of State	Spofford	New Hampshire	FD, or RFPD
The Plus Company, Inc. (NH)	Out of State	Nashua	New Hampshire	Non-Profit 501 (c) 3
Tilton-Northfield Fire District (NH)	Out of State	Tilton	New Hampshire	FD, or RFPD
Town of Barnstead (NH)	Out of State	Center Barnstead	New Hampshire	City
Town of Brookline (NH)	Hillsborough	Brookline	New Hampshire	City
Town of Canterbury (NH)	Merrimack	Canterbury	New Hampshire	City
Town of Derry (NH)	Out of State	Derry	New Hampshire	City
Town of Gilmanton (NH)	belknap	Gilmanton IW	New Hampshire	City
Town of Goffstown (NH)	Out of State	Goffstown	New Hampshire	City
Town of Henniker (NH)	Out of State	Henniker	New Hampshire	City
Town of Holderness(NH)	Grafton	Holderness	New Hampshire	Other
Town of Hooksett (NH)	Out of State	Hooksett	New Hampshire	City
Town of Hopkinton (NH)	Out of State	Hopkinton	New Hampshire	City
Town of Hudson (NH)	Out of State	Hudson	New Hampshire	City
Town of Merrimack (NH)	Hillsborough	Merrimack	New Hampshire	City
Town of New Boston (NH)	Hillsborough	NEW BOSTON	New Hampshire	City
Town of Nottingham New Hampshire (NH)	Rockingham	Nottingham	New Hampshire	City
Town of Pelham (NH)	Out of State	Pelham	New Hampshire	City
Town of Salem (NH)	Out of State	Salem	New Hampshire	City
Town of Tamworth (NH)	Carroll	Tamworth	New Hampshire	City
Town of Warner (NH)	Out of State	Warner	New Hampshire	City
Town of Winchester (NH)	Out of State	Winchester	New Hampshire	City
Town of Windham (NH)	Out of State	Windham	New Hampshire	City

Lakes Region Mutual Fire Aid Towns Using HGAC

**Moultonborough Public Works
Staff Report
Roadside Mowing Services (Summer 2024)**

May 9, 2024



Background: As part of the DPW budget, the Highway Department contracts Roadside Mowing Services.

Issue: The highway department contracts the roadside mowing services to perform approximately 57 miles worth of roadside mowing within the Town's R.O.W.

Discussion: Randolph Frye has been providing roadside mowing services for the Town since 2019. DPW has approached Mr. Frye to extend his contract an additional year and the Contractor has requested a 5% increase from the 2021 contract for the Summer 2024 mowing season.

Fiscal Impact: The Public Works FY2025 DPW HWY-Mowing Roads Services budget has a line item for Roadside Mowing (\$36,000).

Recommendation: The Board of Selectmen approve the request as follows: "Motion to waive the bidding requirements and extend the Roadside Mowing Services Contract for one year (2024) in the amount of \$37,800 with Randolph Frye of Moultonborough, NH."

Prepared by: Christopher Theriault, Director of Public Works.

TOWN OF MOULTONBOROUGH, NH
PUBLIC WORKS DEPARTMENT

ROADSIDE MOWING SERVICES CONTRACT
SUMMER 2024

The Town of Moultonborough, acting by and through its Public Works Director/Highway Agent, herewith enters into an agreement for Roadside Mowing Services during the summer of 2024 to perform approximately 57 miles worth of roadside mowing within the Town's R.O.W.

Randolf Frye, the owner of the equipment leased to the Town shall provide the operator(s) to perform those functions as identified herein.

Terms defined:

“**Town**,” shall hereafter mean the Town of Moultonborough, corporate body politic, acting by and through its Public Works Director/Highway Agent.

“**Contractor**,” shall hereafter mean the firm or individual owner of the equipment.

Conditions:

1. Contractor and Town agree that any physical damage to Contractor's equipment is the responsibility of the Contractor.
2. Contractor Invoicing shall be submitted bi-weekly according to the Town of Moultonborough billing cycle. Payment will be made on a cost/mile basis determined by total miles completed during each billing cycle. Cost per mile shall be determined by taking the not to exceed dollar amount for each year divided by 57 (total mile). In addition, any mileage not mowed during each season (i.e. less than 57 miles) shall result in work not performed and shall not be subject to final billing up to the not to exceed dollar amount or an encumbrance to complete the work in the following year.
3. Mowing shall commence no earlier than July 1st and shall be completed by September 30th of each year.
4. Shoulder mowing cuts will include a 15-foot cut on all roads immediately adjacent to the driving surface on both sides of the roadway with a minimum of 8 feet in those areas that do not allow a full cut.
5. Quality Control Targets: All vegetation including up to 1" in diameter must be mowed to a maximum of 5" in height.
6. The Contractor shall ensure that all equipment and operators are lawfully registered and licensed, and comport to all NHDMV rules and regulations relative to the operation of commercial vehicle operations, i.e. CDL licensing, Medical Cards. Failure to comply will result in immediate termination of said contract.
7. The Contractor shall mobilize its Roadside mowing equipment within seventy-two (72) hours of being notified to do so. Said equipment shall remain in continuous operation, suitable to the working conditions, with due diligence until the Town notifies the Contractor to cease operations.
8. This agreement may be terminated by (a) mutual agreement of the parties, (b) the Town for a failure of the Contractor to mobilize as directed or (c) either party for a breach of

the contract by the other. The party seeking to terminate the contract under section (c) must provide notice to the other party of the alleged breach and their intent to terminate and must allow a reasonable period of time to cure the breach. In the event that a party breaches and cures the contract on three occasions, to the continuing detriment of the other, the party in breach may be given a final notice termination notice by the other party.

Special Agreements relating to rates, transportation, work delays, etc.:

Total Value of Contract is payable according to the following schedule:

Payment Schedule for 2024: Not to Exceed Value of \$37,800 payable as noted herein.

On proper signature, the preceding contract agreement shall be valid for a period of one (1) year or until terminated in accordance, with the terms of this agreement

All notices required or permitted under this Agreement shall be in writing and considered properly served if they are delivered by hand or certified mail with return receipt requested to the Contractor or to the Public Works Director/Highway Agent in the case of the Town to the address listed herein or such other address as shall from time to time be established in writing by one party to the other as its new address. Notices shall be considered received upon the day of hand delivery or, in the instance of mail delivery, upon three business days having expired after the date of mailing.

Executed for Owner or Contractor:

by:



(name)

its:

OWNER
(title)

Mail Address:

P.O. BOX 631
Moultonborough, NH 03254

date:

5/9/24

Executed for Town of Moultonborough, NH:

by:



Chris Theriault

its:

Public Works Director

Mail Address:

P.O. Box 139
Moultonborough, NH 03254

date:

5/9/2024

Approved:

(town seal)

by: _____
TOWN (Authorized Signature)

date:

RECEIVED

MAR 15 2024

TOWN OF
MOULTONBOROUGH

APPLICATION FEE \$25.00

FEE PAID _____ DATE _____

TOWN OF MOULTONBOROUGH

Application Requesting Restoration of Involuntarily Merged Lots Pursuant to NH RSA 674:39-aa

P.O. Box 139, Moultonborough, NH 03254
Tel.: 603-476-2347

Contact Information (current or address valid for next 30 days):

Name (print): Lynn White Tel: 603-476-2958

Street: 95 Watson Shore Rd Cell (Optional): 506-476-2347

Town/City: Moultonborough Zip Code: 03254

Electronic Mail (optional): LWhite3358@comcast.net

Information – Lot/Parcels Involved:

Lot/Parcel Information for each: 1) Map 25 1/4 Lot 19 2) Map _____ Lot _____

3) Map _____ Lot _____ 4) Map _____ Lot _____

Address: Beede Road

Owner's Statement describing how, why and when the lots were merged by the Town
(information is intended to assist all parties included in the review) – if more space is
needed, please attach an additional page.

Merged by Town October 15 1985 see letter

Attached Dated July 2 1987

Owner is invited to include any supporting information, if any, to accompany this
application. If additional information is supplied, please describe it briefly so its existence is
duly noted:

Involuntary Merger – Caused by - Please Mark the one that most applies:

Zoning Purposes: _____ Assessing Purposes: _____ Taxation Purposes: _____

Completed Applications should be filed in the Land Use Department.

Office of Selectmen

Post Office Box 139

Moultonborough, N.H. 03254

(603) 476-2347

July 2, 1987

Edward R. & Mildred K. Gardner
231 Willow St.
Manchester, NH. 03103

Re: Lots 6-9 (Map 6 Lots 51-54) NOW: Map 6 Lot 51 - mL 254-022
Lots 1-3 (Map 6 Lots 46-48) NOW: Map 6 Lot 46 - mL 254-019

Dear Mr. & Mrs. Gardner,

The voters of the Town of Moultonborough at a Special Town Meeting on October 15, 1985 approved a Zoning Ordinance for the Town of Moultonborough. Within this approved ordinance there is a paragraph that states "nonconforming lots which are contiguous and under the same ownership may be developed only with the adjacent lot(s)". This is known with the state statutes as the doctrine of merger.

If one of your nonconforming lots should be sold it would constitute an illegal subdivision that could prove expensive to correct.

In the future you will be receiving only ONE property tax bill for the above mentioned lots because we have combined your nonconforming lots into one lot. The combined lots may be developed or sold as one lot or application may be made to the Planning Board for sub-division.

Enclosed is a copy of the ordinance approved by the Town on a vote of 532 yes and 193 no. The information contained within this pamphlet will explain to you what constitutes a nonconforming lot.

Any questions that you may have regarding this matter will be gladly answered by this office.

Sincerely,

Robert J. Holopainen
Robert J. Holopainen, Chairman

Selectmen of Moultonborough

Ernest E. Davis, Jr.
Ernest E. Davis, Jr.

Richard A. Wakefield
Richard A. Wakefield

COMBINING OF LOTS
PER ZONING ORDINANCE OF
OCTOBER 15, 1985

MAP <u>6</u>	LOT <u>47</u>	ACCT NO <u>G00370</u>
MAP <u>6</u>	LOT <u>48</u>	ACCT NO <u>G00360</u>
MAP _____	LOT _____	ACCT NO _____
MAP _____	LOT _____	ACCT NO _____

(CHARGES)
PLEASE MOVE ALL PROPERTY TAX PAYMENTS FROM THE ABOVE
ACCOUNTS TO THE FOLLOWING ACCT NO. G00380 (Gardner) 6-46

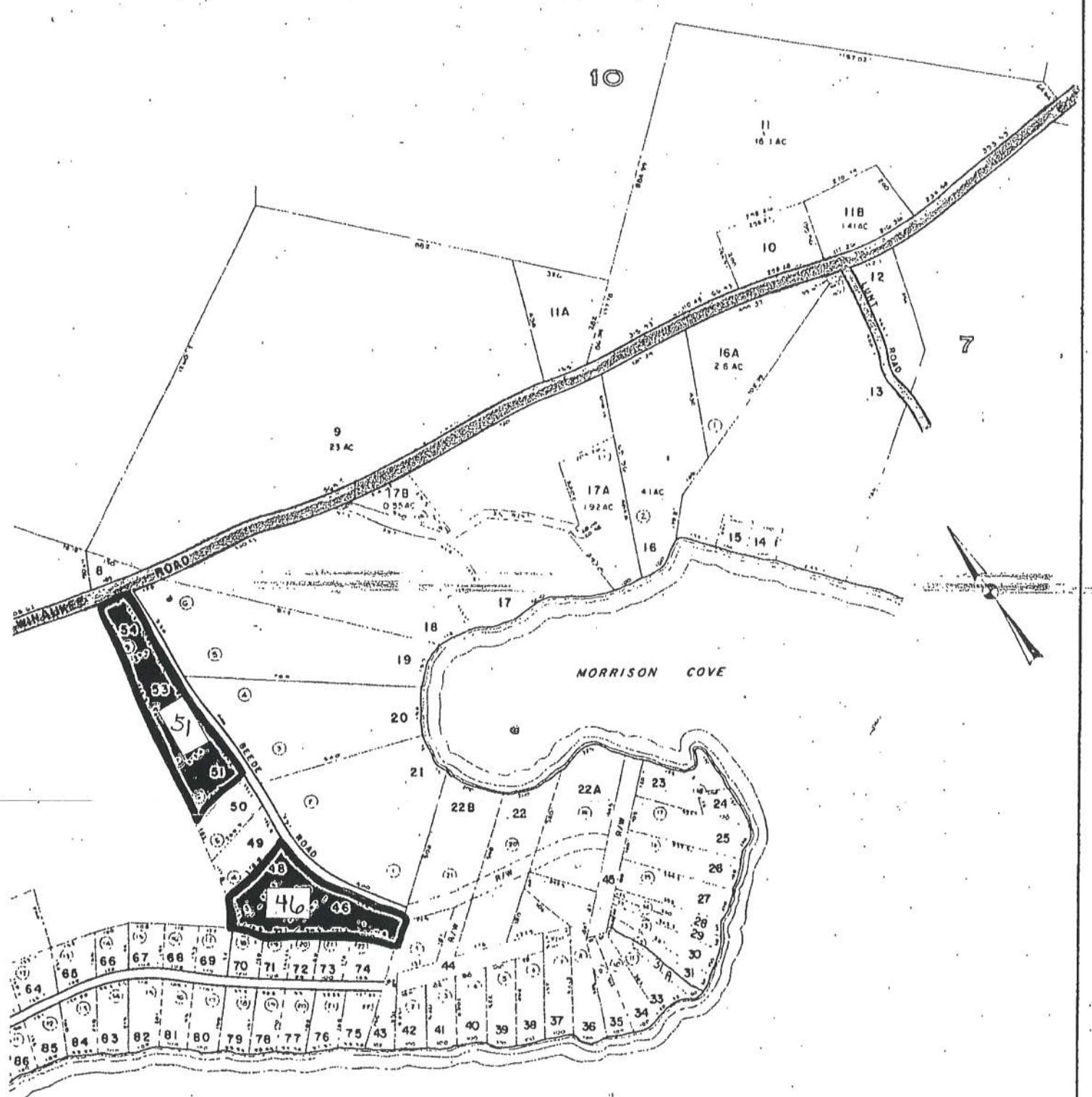
DATE June 30, 1987

COMBINING OF LOTS
PER ZONING ORDINANCE OF
OCTOBER 15, 1985

MAP	6	LOT	52	ACCT NO	G00410
MAP	65450	LOT	53	ACCT NO	G00400
MAP	6	LOT	54	ACCT NO	G00420
MAP		LOT		ACCT NO	

(CHARGES)
PLEASE MOVE ALL PROPERTY TAX PAYMENTS FROM THE ABOVE
ACCOUNTS TO THE FOLLOWING ACCT NO. G00390 (Gardner) 6-51

DATE June 30, 1987



LAKE WINNIPESAUKEE

5

NO NAME 32

PROPERTY MAP
MOULTONBORO, N. H.

PROPERTY MAP

SCALE IN FEET

Revised To
April 1, 1986

6

P 268 899 111

RECEIPT FOR CERTIFIED MAIL

NO INSURANCE COVERAGE PROVIDED
NOT FOR INTERNATIONAL MAIL

(See Reverse)

* U.S.G.P.O. 1985-480-794

PS Form 3800, June 1985

Sent to		Gardner
Street and No.		
P.O., State and ZIP Code		
Postage		\$.39
Certified Fee		1.45
Special Delivery Fee		
Restricted Delivery Fee		
Return Receipt showing to whom and Date Delivered		
Return Receipt showing to whom, Date, and Address of Delivery		
TOTAL Postage and Fees		\$ 1.84
Postmark or Date		

RECEIVED

MAR 15 2024

TOWN OF
MOULTON BOROUGH

APPLICATION FEE \$25.00

FEE PAID _____ DATE _____

TOWN OF MOULTONBOROUGH

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Robert J. Holopainen
Robert J. Holopainen, Chairman

Selectmen of Moultonborough

Ernest E. Davis, Jr.
Ernest E. Davis, Jr.

Richard A. Wakefield
Richard A. Wakefield

COMBINING OF LOTS
PER ZONING ORDINANCE OF
OCTOBER 15, 1985

MAP <u>6</u>	LOT <u>47</u>	ACCT NO <u>G00370</u>
MAP <u>6</u>	LOT <u>48</u>	ACCT NO <u>G00360</u>
MAP _____	LOT _____	ACCT NO _____
MAP _____	LOT _____	ACCT NO _____

(CHARGES)
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ACCOUNTS TO THE FOLLOWING ACCT NO. G00380 (Gardner) 6-46

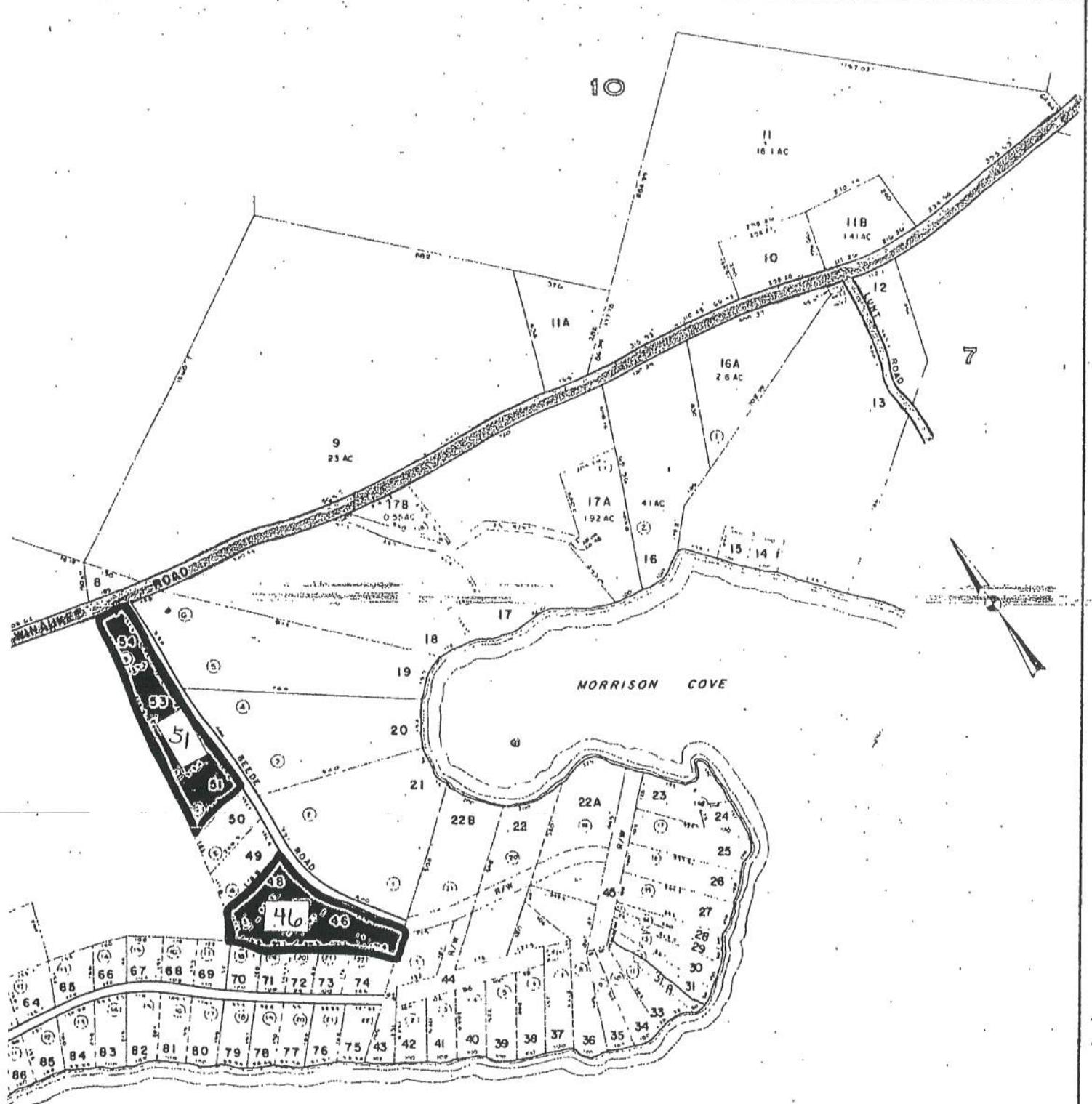
DATE June 30, 1987

COMBINING OF LOTS
PER ZONING ORDINANCE OF
OCTOBER 15, 1985

MAP	6	LOT	52	ACCT NO	G00410
MAP	60400	LOT	53	ACCT NO	G00400
MAP	6	LOT	54	ACCT NO	G00420
MAP		LOT		ACCT NO	

(CHARGES)
PLEASE MOVE ALL PROPERTY TAX PAYMENTS FROM THE ABOVE
ACCOUNTS TO THE FOLLOWING ACCT NO. G00390 (Gardner) 6-51

DATE June 30, 1987



LAKE WINNIPESAUKEE

5

NO PARCEL 32

PROPERTY MAP
MOULTONBORO, N.H.

SCALE IN FEET
0 200 400

Revised To
April 1, 1988

6

★ U.S.G.P.O. 1985-480-794

PS Form 3800, June 1985

P 268 899 111
RECEIPT FOR CERTIFIED MAIL
NO INSURANCE COVERAGE PROVIDED
NOT FOR INTERNATIONAL MAIL
(See Reverse)

Sent to GARDNER	
Street and No.	
P.O., State and ZIP Code	
Postage	\$.39
Certified Fee	1.45
Special Delivery Fee	
Restricted Delivery Fee	
Return Receipt showing to whom and Date Delivered	
Return Receipt showing to whom, Date, and Address of Delivery	
TOTAL Postage and Fees	\$.84
Postmark or Date	8 1987 USPS

TAXPAYER NAME & ADDRESS	LOCATION/DESCRIPTION ACCT # RES TYPE USE	ASSESSMENT CODE VALUE	EXEMPTION CODE AMOUNT	TAXES & CREDITS	STATUS
GARDNER,EDWARD R & MILDRED K 231 WILLOW STREET MANCHESTER, NH 03101	150FT MORRISON COVE DWG/GARAGE/SHED G00250 P1 N 01 00 PROP-ID 006-021-000-	L 199,100 B 50,200		GROSS CREDIT 2,022.00 FIRST 2,022.00 SECOND PAYMNT	1:
GARDNER,EDWARD R & MILDRED K 231 WILLOW STREET MANCHESTER, NH 03101	LOTS 1-3 ONE LOT ONE LOT 6/97 PER ZONING G00380 P1 N 02 00 PROP-ID 006-046-000-	L 17,000 B 0		GROSS CREDIT 154.00 FIRST 154.00 SECOND PAYMNT	1:
GARDNER,EDWARD R & MILDRED K 231 WILLOW STREET MANCHESTER, NH 03101	MORRISON COVE 6-9 LT ONE LOT 6/97 PER ZONING G00390 P1 N 02 01 PROP-ID 006-051-000-	L 19,300 B 0		GROSS CREDIT 157.00 FIRST 157.00 SECOND PAYMNT	1:
GARDNER,LEONARD C & JILL N PO BOX 1258 CENTRE HARBOR, NH 03226	CONDO UNIT 48A JONATHANS LANDING G00430 P1 Y 03 00 PROP-ID 002-00A-048-	L 50,000 B 184,600		GROSS CREDIT 1,740.00 FIRST 1,740.00 SECOND PAYMNT	1:
GARDNER,LEONARD C & JILL N PO BOX 1258 CENTRE HARBOR, NH 03226	BOAT SLIP Z JONATHANS LANDING G00440 P1 Y 05 01 PROP-ID 02A-BSL-002-	L 0 B 15,000		GROSS CREDIT 122.00 FIRST 122.00 SECOND PAYMNT	1:
GARDNER,ROBERT K & MARY P 40 EUCLID AVENUE QUINCY, MA 02169	LOT 576 DWG G00450 P1 N 01 00 PROP-ID 083-053-000-	L 16,000 B 45,700		GROSS CREDIT 500.00 FIRST 500.00 SECOND PAYMNT	1:
GARGALOWITZ,RONALD A & CAROLE 6 DELPHI CIRCLE ANDOVER , MA 01810	LOT 8 BLOCK N SEC Z LAND & BLDG G00460 P1 N 01 00 PROP-ID 087-365-000-	L 16,000 B 39,000		GROSS CREDIT 446.00 FIRST 446.00 SECOND PAYMNT	1:
GARNETT POINT TRUST U BRUCE VAN FLEET,TRUSTEE RED HILL ROAD CENTRE HARBOR, NH 03226	HUSTON LT A & GARAGE G01790 P1 Y 13 01 PROP-ID 036-004-000-	L 38,700 B 77,700		GROSS CREDIT 944.00 FIRST 944.00 SECOND PAYMNT	1:
GARRARD,ARNOLD F ET UX 21 CUMBERLAND ROAD READING, MA 01867	UTILITY LOCKER R46 W/DRY STACK H00063 P1 N 14 00 PROP-ID 001-075-UL-A46	L 3,500 B 12,000		GROSS CREDIT 126.00 FIRST 126.00 SECOND PAYMNT	1:

11/25/86

TAX WARRANT
MURFONBOROUGH

2nd BULMING- 1986

PAGE 253

11/25/86

TAX WARRANT
MOULTONBOROUGH

2nd BILLING- 1986

PAGE

TAXPAYER NAME & ADDRESS	LOCATION/DESCRIPTION ACCT # RES TYPE USE	ASSESSMENT CODE VALUE	EXEMPTION CODE AMOUNT	TAXES & CREDITS	STA
GARDNER,EDWARD R & MILDRED K 231 WILLOW STREET MANCHESTER, NH 03103	MORRISON COVE BK LOT G00410 PL N 02 01 PROP-ID 006-052-000-	L 13,700 B 0 TOT 13,700	NET 13,700	GROSS CREDIT NET TAX	76.72 FIRST SECOND PAYMNT 76.72 DUE NOW
GARDNER,EDWARD R & MILDRED K 231 WILLOW STREET MANCHESTER, NH 03103	MORRISON COVE BK LOT G00420 PL N 02 01 PROP-ID 006-054-000-	L 12,800 B 0 TOT 12,800	NET 12,800	GROSS CREDIT NET TAX	71.68 FIRST SECOND PAYMNT 71.68 DUE NOW
GARGALOWITZ,RONALD A & CAROLE 6 DELPHI CIRCLE ANDOVER , MA 01810	LOT 8 BLOCK N SEC 2 LAND & BLDG G00460 PL N 01 00 PROP-ID 087-365-000-	L 16,000 B 39,000 TOT 55,000	NET 55,000	GROSS CREDIT NET TAX	308.00 FIRST SECOND PAYMNT 308.00 DUE NOW
GARVEY,JAMES R & NANCY J 27 SUNLAND DRIVE HUDSON, NH 03051	1/29 INT COMMON AREA KANASATKA ALSO OTHERS L00110 PL N 02 00 PROP-ID 047-088-000-013	L 0 B 0 TOT 0	NET 0	GROSS CREDIT NET TAX	.00 FIRST SECOND PAYMNT .00 DUE NOW
GARVEY,JAMES R & NANCY J 27 SUNLAND DRIVE HUDSON, NH 03051	KILNWOOD LT 2 & BLDG L00120 PL N 01 01 PROP-ID 047-102-000-	L 17,300 B 47,200 TOT 64,500	NET 64,500	GROSS CREDIT NET TAX	361.20 FIRST SECOND PAYMNT 361.20 DUE NOW
GASBARRO,ANTHONY 22 STEPHENS RD LEOMINSTER, MA 01453	NEST PT LOT 15 G00480 PL N 02 00 PROP-ID 005-187-000-	L 21,100 B 0 TOT 21,100	NET 21,100	GROSS CREDIT NET TAX	110.16 FIRST SECOND PAYMNT 110.16 DUE NOW
GASPAR,STEPHEN & KATHLEEN 261 BULLOCK RD E FREETOWN, MA 02717	ORTON BK LOT 50 LAND & BLDG G00490 PL N 01 00 PROP-ID 023-112-000-	L 22,500 B 28,500 TOT 51,000	NET 51,000	GROSS CREDIT NET TAX	285.60 FIRST SECOND PAYMNT 285.60 DUE NOW
GASSER,BERNARD & TONI 31 CARRIAGE LANE BEDFORD, NH 03102	105FT LOT 2A G00500 PL N 02 00 PROP-ID 002-011-A -	L 194,400 B 0 TOT 194,400	NET 194,400	GROSS CREDIT NET TAX	1,080.64 FIRST SECOND PAYMNT 1,080.64 DUE NOW
GATELY,GEORGE W & PATRICIA 1 SUMMIT STREET WOBURN, MA 01801	LOT 654 & BLDG G00502 PL N 01 00 PROP-ID 082-014-000-	L 16,000 B 57,700 TOT 73,700	NET 73,700	GROSS CREDIT NET TAX	412.72 FIRST SECOND PAYMNT 412.72 DUE NOW

STAPLES

11/25/07

TAX WARRANT
Moultonborough

2nd BELLING- 1987

PAI

TAXPAYER NAME & ADDRESS	LOCATION/DESCRIPTION ACCT # RES TYPE USE	ASSESSMENT CODE VALUE	EXEMPTION CODE AMOUNT	TAXES & CREDITS
GANONG,PAUL E & HELEN E PO BOX 878 CENTRE HARBOR, NH 03226	BLACKNEY COVE LOT 7 & BLDG G00280 PLT 01 00 PROP-ID 038-060-0	L 42,700 B 92,900 TOT 135,600	NET 135,600	GROSS CREDIT 963.00 FIRST SECOND PAYMNT NET TAX 963.00 DUE NO
GARBER, WILLIAM H 4545 INDIAN ROAD TOLEDO, OH 43615	LOT 13 BLOCK P SEC 1 G00290 PLN 02 00 PROP-ID 086-305-000-	L 7,000 B 0 TOT 7,000	NET 7,000	GROSS CREDIT 50.00 FIRST SECOND PAYMNT NET TAX 50.00 DUE NO
GARBER, WILLIAM H 4545 INDIAN ROAD TOLEDO, OH 43615	80FT LOT 7 BK S S-2 G00300 PLN 02 00 PROP-ID 007-028-000-	L 149,800 B 0 TOT 149,800	NET 149,800	GROSS CREDIT 1,064.00 FIRST SECOND PAYMNT NET TAX 1,064.00 DUE NO
GARBER, WILLIAM H 4545 INDIAN ROAD TOLEDO, OH 43615	LOT 17 BLOCK H SEC 2 G00310 PLN 02 01 PROP-ID 087-463-000-	L 7,000 B 0 TOT 7,000	NET 7,000	GROSS CREDIT 50.00 FIRST SECOND PAYMNT NET TAX 50.00 DUE NO
GARDINER, JOHN H & SUSAN D 165 SAGE DRIVE WARRICK, RI 02886	LOT 376A & BLDG G01010 PLN 01 00 PROP-ID 081-110-000-	L 16,000 B 43,800 TOT 59,800	NET 59,800	GROSS CREDIT 425.00 FIRST SECOND PAYMNT NET TAX 425.00 DUE NO
GARDINER, JOHN C & RITA L 5 DAMES CIRCLE WOBURN, MA 01801	LOT 110 G00320 PLN 02 00 PROP-ID 082-198-000-	L 7,000 B 0 TOT 7,000	NET 7,000	GROSS CREDIT 50.00 FIRST SECOND PAYMNT NET TAX 50.00 DUE NO
GARDINER, WALTER J & MARJORIE PO BOX 538 CENTRE HARBOR, NH 03226	70 FT CHIARELLO LAND LAND & BLDG G00330 PLT 01 00 PROP-ID 040-002-000-	L 204,400 B 47,600 TOT 252,000	NET 252,000	GROSS CREDIT 1,789.00 FIRST 50.00 SECOND PAYMNT NET TAX 1,739.00 DUE NO
GARDNER,EDWARD R & MILDRED K 231 WILLOW STREET MANCHESTER, NH 03103	LOTS 1-3 ONE LOT ONE LOT 6/87 PER ZONING G00380 PLN 02 00 PROP-ID 006-046-000-	L 19,000 B 0 TOT 19,000	NET 19,000	GROSS CREDIT 135.00 FIRST SECOND PAYMNT NET TAX 135.00 DUE NO
GARDNER,EDWARD R & MILDRED K 231 WILLOW STREET MANCHESTER, NH 03103	MORRISON COVE 6-9 LT ONE LOT 6/87 PER ZONING G00390 PLN 02 01 PROP-ID 006-051-000-	L 19,300 B 0 TOT 19,300	NET 19,300	GROSS CREDIT 137.00 FIRST SECOND PAYMNT NET TAX 137.00 DUE NO

STAPLES®



Office of Selectmen
Town of Moultonborough
6 Holland Street - PO Box 139
Moultonborough, NH 03254
(603) 476-2347 * Fax (603) 476-5835

Board of Selectmen Agenda Report

Date: May 10, 2024

To: Board of Selectmen

From: Thomas Hughes, Town Assessor *TH*

Subject: Abatement Credit Refund – New Hampshire Boat Museum

Recommended motion: Motion to approve a \$5,645.00 tax abatement, to the New Hampshire Boat Museum for 2024 taxes on MBLU#141-003, an improved parcel located at 130 Whittier Highway.

Background: On May 2, 2024, the Board of Selectmen approved a charitable property tax exemption for the New Hampshire Boat Museum property located at 130 Whittier Highway. Due to an oversight, the assessing database, was not updated to reflect the exemption, prior to the generation of the 2024 first-half tax warrant. The property record has since been updated to reflect the exemption.

Issue: Property was not flagged as Charitable-Exempt prior to issuance of the 2024 first-half tax warrant.

Fiscal Impact: \$5,645.00 (plus any applicable interest)

FOR MUNICIPALITY USE ONLY:

Town File No.: 2024-01

Taxpayer Name: NH Boat Museum

RSA 76:16 ABATEMENT APPLICATION TO MUNICIPALITY

SECTION A. Party(ies) Applying (Owner(s)/Taxpayer(s))

Name(s): New Hampshire Boat Museum

Mailing Address: PO Box 1195, Wolfeboro Falls, NH 03896-1195

Telephone Nos.: (Home) _____ (Cell) _____ (Work) _____ (Email) _____

Note: If an abatement is granted and taxes have been paid, interest on the abatement shall be paid in accordance with RSA 76:17-a. Any interest paid to the applicant must be reported by the municipality to the United States Internal Revenue Service, in accordance with federal law. Prior to the payment of an abatement with interest, the taxpayer shall provide the municipality with the applicant's social security number or federal tax identification number. Municipalities shall treat the social security or federal tax identification information as confidential and exempt from a public information request under RSA 91-A.

SECTION B. Party's(ies') Representative if other than Person(s) Applying (Also Complete Section A)

Name(s): _____

Mailing Address: _____

Telephone Nos.: (Home) _____ (Cell) _____ (Work) _____ (Email) _____

SECTION C. Property(ies) for which Abatement is Sought

List the tax map and lot number, the actual street address and town of each property for which abatement is sought, a brief description of the parcel, and the assessment.

<u>Town Parcel ID#</u>	<u>Street Address/Town</u>	<u>Description</u>	<u>Assessment</u>
<u>141/003-000</u>	<u>130 Whittier Highway</u>	<u>Improved</u>	<u>\$1,980,700</u>

SECTION I. Certification and Appearance by Representative (If Other Than Party(ies) Applying)

By signing below, the representative of the Party(ies) applying certifies and swears under penalties of RSA ch. 641:

1. all certifications in Section H are true;
2. the Party(ies) applying has (have) authorized this representation and has (have) signed this application; and
3. a copy of this form was sent to the Party(ies) applying.

Date: _____ (_____

(Print Name) Representative's Signature) _____

SECTION J. Disposition of Application* (For Use by Selectmen/Assessor)

*RSA 76:16, II states: the municipality "shall review the application and shall grant or deny the application in writing by July 1 after notice of tax date"

Abatement Request: GRANTED X Revised Assessment: \$5,645 DENIED _____

Remarks: On May 2, 2024, the Board of Selectmen approved a charitable property tax exemption for the New Hampshire Boat Museum property located at 130 Whittier Highway. Due to an oversight, the assessing database was not updated to reflect the exemption, prior to the generation of the 2024 first-half tax warrant. The property record has since been updated to reflect the exemption.

The amount to be abated is: **\$5,645.00 (plus any applicable interest)**

Date: 05/23/2024

(Selectmen/Assessor Signature)



Office of Selectmen

Town of Moultonborough
6 Holland Street - PO Box 139
Moultonborough, NH 03254
(603) 476-2347 * Fax (603) 476-5835



Map/Lot 050-009
Fee Charged \$25.00

**TOWN OF MOULTONBOROUGH
TEMPORARY USE PERMIT-COMMERCIAL USE**

The undersigned hereby makes APPLICATION FOR TEMPORARY USE up to a maximum of three (3) consecutive days over a thirty day period for the following (describe commercial use):

Set up
a 20 x 40 tent for extension of food and
Drinks
Will apply for State and Town Permits - Bike Week
June 8, 9, 10
50 +

Date(s) of Event

Expected Number of Participants

This application must be submitted fourteen (14) days before date of event.

PROPERTY OWNER'S SIGNATURE:

MAILING ADDRESS: P.O. Box 98 Wolfeboro, NH 03894 TEL. # 207-615-2323

This is to certify that we have examined the within detailed statement and find the application to be in accordance with the provisions of the Moultonborough Zoning Ordinance Article XI-H-(2), relating to Temporary Use-Commercial and that the application has been approved with the listed requirements and entered in the records, this _____ day of _____, 20 ____.

**Chairman-Board of Selectmen
Town of Moultonborough**

REQUIREMENTS: _____

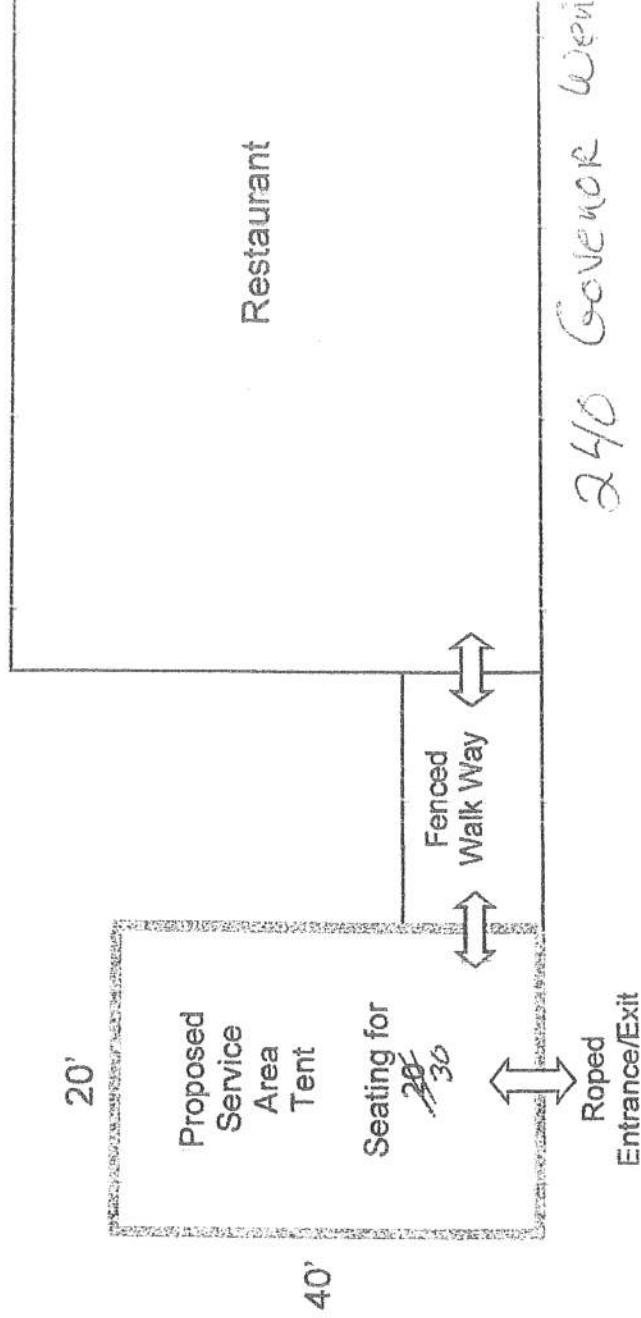
ARTICLE XI

Administrative Provisions

H. Issuing Permits. The Board of Selectmen or their designated agent shall issue any and all building permits required. No permit shall be issued for the erection of any structure and the use of any land unless the proposal complies with the provisions of this ordinance. The Board of Selectmen shall determine the format for applications for building permits and the required fee from time to time. Building permits shall be posted in a prominent place on the lot to which the permit pertains.

- (1) Temporary Use. Residential sales (tag, barn, yard, garage, etc.). The temporary use for the occasional sale of personal items, conducted at the residence of the homeowner to dispose of surplus items will not require a special exception or permit for change of use. "Occasional" shall be defined as no more frequently than 4 days, either separately or grouped, during any 60 day period.
- (2) Temporary Use. Commercial uses such as; (special event, flea market, farmers market, etc.). Temporary uses, up to a maximum of three (3) consecutive days over a 30 day period, or up to ten (10) consecutive days on a one-time basis annually, may be permitted upon application to and approval by the Board of Selectmen. Such occupancy and use shall be subject to any reasonable conditions and safeguards which the Board of Selectmen may impose to minimize any injurious effect upon the neighborhood or to protect contiguous property. Rather than acting upon an application, the selectmen may at any time direct the applicant to proceed through the board of adjustment rather than through the selectmen.

BUCKEY'S RESTAURANT AND TAVERN L.L.C.
REQUEST FOR
AUTHORIZATION FOR SERVICE TO ANOTHER AREA
LIQUOR LICENSE #1217703





**TOWN OF MOULTONBOROUGH
APPLICATION FOR A PERMIT
TO CONDUCT A RAFFLE**

ATTACHMENT A

NOTICE: Application Must be Filled Out Completely to be Processed

1. Name and address of the organization: Moultonborough Lions Club, PO Box 215 Moultonborough NH
2. Name, address and capacity of the person requesting the permit: Dawn Law, co-chair of raffle 121 Redding Lane Moultonborough NH 03254
3. The organization is organized under the laws of the State of New Hampshire as a non-profit organization: Yes No _____
4. Date of organization: November 26, 1963
5. The organization is registered to do business within the State of New Hampshire as a non-profit organization: Yes No _____
6. The organization was registered on November 20, 2005
7. The organization's IRS non-profit Federal ID number: 02-6014792
8. Names and address of the organization's principal officers: _____

<u>Mark Cotrupi, President</u>	<u>PO Box 215, Moultonborough NH 03254</u>
<u>Sally Sibulkin, Secretary</u>	<u>PO Box 215, Moultonborough NH 03254</u>
<u>Dawn Law, Treasurer</u>	<u>PO Box 215, Moultonborough NH 03254</u>

9. Location, date and time where the raffle is to be conducted: Moultonborough Central School, December 7, 2024, 1pm
10. Name and address of the owner of the property where the raffle is to be conducted: Moultonborough Central School
916 Whittier Hwy, Moultonborough NH 03254
12. A sample of the raffle ticket must be submitted for review. Yes No _____
13. List the last time a permit was issued to the applicant for a raffle within the Town of Moultonborough: submitted May 4, 2023

The applicant hereby swears and takes oath that the information contained in this application is true and accurate and acknowledges having received and read a copy of the rules and regulations of the Town of Moultonborough and agrees to abide by the provisions thereof in all respects.

Dated: April 29, 2024 Applicant's Name: Dawn Law

Date Received: _____

Date Processed: _____

Approved _____ Denied _____

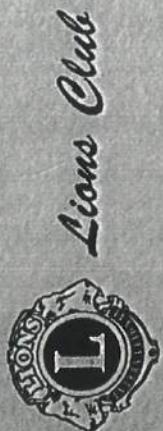
Town Administrator or Designee

cc: Board of Selectmen
 Chief of Police

NAME

ADDRESS

TELEPHONE NO.



Moultonborough

Lions Club

Benefit Local Lions Community Projects

\$5,000 Cash Prize

\$5 ea or 5 for \$20

Drawing to be held Saturday, December 7, 2024, 1 pm
at the Moultonborough Central School in Moultonborough

Need not be present to win.

Charlie Smith

From: noreply@civicplus.com
Sent: Monday, April 29, 2024 1:54 PM
To: Charlie Smith
Subject: Online Form Submittal: Contact Charles F. Smith

Follow Up Flag: Follow up
Flag Status: Flagged

 You don't often get email from noreply@civicplus.com. [Learn why this is important](#)

Contact Charles F. Smith

Your Name	Dawn Law
Your Email Address	dlaw1020@gmail.com
Subject	Raffle Permit Application
Message	Please see attached. Last year I sent in the application but never heard back. We have run this raffle annually for many, many years. The ticket is a mock up as we have not had them printed yet. The color will change but the rest should be accurate.
Attachment 1	RafflePermitApplic.pdf
Attachment 2	RaffleTicket2024.pdf
Attachment 3	<i>Field not completed.</i>

Email not displaying correctly? [View it in your browser.](#)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



**TOWN OF MOULTONBOROUGH
APPLICATION FOR A PERMIT
TO CONDUCT A RAFFLE**

ATTACHMENT A

NOTICE: Application Must be Filled Out Completely to be Processed

1. Name and address of the organization: Great Waters Music
PO Box 488, Wolfeboro, NH 03894
2. Name, address and capacity of the person requesting the permit: Office Manager
Heidi Page, 56 Clearview Dr, London, NH 03307
3. The organization is organized under the laws of the State of New Hampshire as a non-profit organization: Yes No _____
4. Date of organization: 1997
5. The organization is registered to do business within the State of New Hampshire as a non-profit organization: Yes No _____
6. The organization was registered on 1997
7. The organization's IRS non-profit Federal ID number: 02-0488006
8. Names and address of the organization's principal officers:
ED - Joan Myers - 15 clay Point Rd, Alton 03809
Barbara Olcott - chair, PO Box 1869, Wolfeboro 03894
Chris Coulter - Vice, 99 Tuftonboro, Neck Rd 03853
Eric Gibson - Treasurer, 4 Frost Campln, Wolfeboro 03894
9. Location, date and time where the raffle is to be conducted:
Sat. Aug. 17 2024 at Castle in the Clouds Tent,
Ossipee Rd, Moultonborough, NH @ 7:30pm
10. Name and address of the owner of the property where the raffle is to be conducted:
Castle in the Clouds, 455 Old mt Rd, Moultonborough,
NH, 03254
12. A sample of the raffle ticket must be submitted for review. Yes No _____
13. List the last time a permit was issued to the applicant for a raffle within the Town of Moultonborough:
2023

The applicant hereby swears and takes oath that the information contained in this application is true and accurate and acknowledges having received and read a copy of the rules and regulations of the Town of Moultonborough and agrees to abide by the provisions thereof in all respects.

Dated: 5/3/24

Applicant's Name: Heidi Page

Date Received: _____

Date Processed: _____

Approved _____ Denied _____

Town Administrator or Designee

cc: Board of Selectmen
Chief of Police



100

2024 Season Raffle

\$20 per ticket, 3 for \$50, 7 for \$100

Drawing: August 17 "Space Oddity" The Quintessential David Bowie Experience
You don't need to be present to win.



Name _____

Phone _____

Email _____

100



101

2024 Season Raffle

\$20 per ticket, 3 for \$50, 7 for \$100

Drawing: August 17 "Space Oddity" The Quintessential David Bowie Experience
You don't need to be present to win.



Name _____

Phone _____

Email _____

101



102

2024 Season Raffle

\$20 per ticket, 3 for \$50, 7 for \$100

Drawing: August 17 "Space Oddity" The Quintessential David Bowie Experience
You don't need to be present to win.



Name _____

Phone _____

Email _____

102

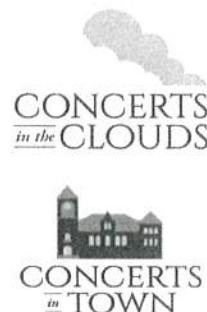


103

2024 Season Raffle

\$20 per ticket, 3 for \$50, 7 for \$100

Drawing: August 17 "Space Oddity" The Quintessential David Bowie Experience
You don't need to be present to win.



Name _____

Phone _____

Email _____

103

2024 Raffle Prizes

- 1) One Paddleboard from **Dive Winni**
- 2) 2 Gold Section Season passes for the **2025 Great Water Season**
- 3) Pontoon Sunset Cruise for eight* from **Melvin Village Boat Rental**
- 4) 2 Two-hour Water-Ski Lesson* by Nationally Ranked Champions - **Becky & Aaron Bartlett**
- 5) Private Floral Design Tour and Workshop for four people from **Full Moon Farm**
- 6) Let's Barbecue Tonight-Package includes a \$200 gift certificate to **Mill Street Market**, and Yeti cooler filled with drinks and snacks.

*mutually agreed date

Drawing of each prize will produce one winner per prize.



Entertaining the Lakes Region

2024 Raffle Prizes

- 1) One Paddleboard from **Dive Winni**
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Entertaining the Lakes Region

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Entertaining the Lakes Region

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*mutually agreed date

Drawing of each prize will produce one winner per prize.



Entertaining the Lakes Region

** PLEASE REFER TO ORDINANCE #5 & POLICY #11**

Office of Selectmen
Town of Moultonborough
6 Holland Street - PO Box 139 * Moultonborough, NH 03254
(603) 476-2347 * www.moultonboroughnh.gov



**FISHING TOURNAMENT
LAUNCH REQUEST**

ORGANIZATION: Armed Forces Fishing League CONTACT: Nick Eudenbach
ADDRESS: 30 John St Raymond, NH 03077 TEL #: 603-553-9257
DATE REQUEST REC'D: 5/10/24 DATE(S) OF EVENTS: 6/22/24 Saturday
START/END TIME: 0700 - 1500
LAUNCH AREA(S) REQUESTED: Lees Mills
NO. OF BOATS/TRAILERS: 12 15 max
LIABILITY INSURANCE HOLDER & POLICY #: NATA AIP0603450353100
ADDITIONAL REQUEST(S) & INFORMATION PROVIDED: _____

TOURNAMENT FEE (Per Day): \$150.00 CHECK #: X #1007 DATE REC'D: 5/13/24
FEE RECEIVED: \$150

Town Department Response Only

MOULTONBOROUGH POLICE DEPT.: _____

MOULTONBOROUGH FIRE DEPT.: _____

DATE OF SELECTMEN'S MEETING: _____

STIPULATIONS: _____

THIS REQUEST IS: _____ DENIED _____ APPROVED

DATE OF APPROVAL/DENIAL SENT: _____

DATE NH FISH & GAME NOTIFIED: _____



NH FISH AND GAME DEPARTMENT
11 Hazen Drive
Concord, NH 03301
wildnh.com

Submit Form to NHFG

E-mail: fisheries@wildlife.nh.gov

Club ID: 640

Missing Reports: yes no

Status Received #: / /

APPLICATION FOR PERMIT TO CONDUCT A FISHING TOURNAMENT

Authorized under RSA 211:16-b, Fis 503.04 and Fis 1110.05, PLEASE INCLUDE ALL INFORMATION

Name of Sponsoring Organization: Armed Forces Fishing League

Name of Applicant/Title: First Nick East Eudenbach

Title: Director

Street: 30 John Street

Town: Raymond

State: NH Zip: 03077

Telephone #: 603-553-9257

(alternate phone)

Email address: nick.eudenbach@gmail.com

Fish Species in Tournament: LMB SMB

Inclusive dates of Tournament: 06/22/2024

to

Maximum # of Boats: 15

Waterbody: Winnipesaukee

Town(s): Moultonborough

Launch Site (be specific): Lees Mills

Weigh-in Site (be specific): Lees Mills

Is this event open to the public? yes no

FOR BASS TOURNAMENTS ONLY:

Bass tournament is a club level event in which members compete for club standings.

yes no

Bass tournament operates under a format of catch, measure and immediate release.*

yes no

Sponsoring organization is located in New Hampshire.

yes no

Majority of sponsoring organization's members live in New Hampshire.

yes no

A New Hampshire Interscholastic Athletic Association event

yes no

FEES:

Fishing Tournament \$49.00 ea.

Club level bass tournament with 15 or fewer boats \$10.00 ea.

Bass tournament with 16 or more boats \$49.00 ea.

Bass tournament where all fish are measured or weighted and immediately released at location of capture \$10.00 ea.

NHIAA school tournament FREE

Total fee: \$ 10.00

• Application shall be submitted 30 days prior to any fishing tournament.

• Incomplete applications will be returned.

FOR OFFICE USE ONLY

Check #: 007 Amount \$: 500 This is 3 of 5 Applications

Approved: _____ Denied: _____ Reason: After Sign

Comments: _____

PERMIT #: 13350 DATE OF ISSUE: _____

**FISHING TOURNAMENT LAUNCH REQUEST
POLICE/FIRE COMMENTS**

**Armed Forces Fishing League
Saturday, June 22, 2024**

**Lees Mills
15 Boats max.**

Moultonborough Police Department Comments:

No issues, as long as participants comply with Town Parking Regulations and do not block any roads or driveways in the area.

Peter Beede, Jr.
Police Chief
5/15/24

Moultonborough Fire Department Comments:

The Fire Department has no objections to this request. Standard provisions to allow for access to fire hydrant and fire boat at Lees Mills (see details on file).

David Bengtson
Fire Chief
3/20/24

** PLEASE REFER TO ORDINANCE #5 & POLICY #11 **



Office of Selectmen

Town of Moultonborough
6 Holland Street - PO Box 139 * Moultonborough, NH 03254
(603) 476-2347 * www.moultonboroughnh.gov

FISHING TOURNAMENT LAUNCH REQUEST

ORGANIZATION: Troy Marden Memorial CONTACT: Scott Marden
ADDRESS: 4 Durgin Rd. Bennington NH 03442 TEL #: 978-873-3087
DATE REQUEST REC'D: 5/10/24 DATE(S) OF EVENTS: 8/3/24 Saturday
START/END TIME: 7a-3p
LAUNCH AREA(S) REQUESTED: Lee's Mills
NO. OF BOATS/TRAILERS: 25
LIABILITY INSURANCE HOLDER & POLICY #: Town of Bennington EV 138600
ADDITIONAL REQUEST(S) & INFORMATION PROVIDED: _____

TOURNAMENT FEE (Per Day): \$150.00

CHECK #: 102

DATE REC'D: 5/13/24

FEE RECEIVED: \$150

Town Department Response Only

MOULTONBOROUGH POLICE DEPT.: _____

MOULTONBOROUGH FIRE DEPT.: _____

DATE OF SELECTMEN'S MEETING: _____

STIPULATIONS: _____

THIS REQUEST IS: _____ DENIED _____ APPROVED

DATE OF APPROVAL/DENIAL SENT: _____

DATE NH FISH & GAME NOTIFIED: _____

**FISHING TOURNAMENT LAUNCH REQUEST
POLICE/FIRE COMMENTS**

**Troy Marden Memorial
Saturday, August 3, 2024**

**Lees Mills
25 Boats**

Moultonborough Police Department Comments:

No issues, as long as participants comply with Town Parking Regulations and do not block any roads or driveways in the area.

Peter Beede, Jr.
Police Chief
5/15/24

Moultonborough Fire Department Comments:

The Fire Department has no objections to this request. Standard provisions to allow for access to fire hydrant and fire boat at Lees Mills (See details on file).

David Bengtson
Fire Chief
May 13, 2024

MEMORANDUM – MOULTONBOROUGH RECREATION

TO: Board of Selectmen

FROM: Mary Bengtson/Recreation Department

RE: Memorial Day Parade and Remembrance Ceremony

DATE: 5/17/24

CC: Charles Smith, Town Administrator

Kindly read the attached notice for the Memorial Day Parade and Remembrance Ceremony at the May 23 Board of Selectman's meeting.

Please let me know if you have any questions.

MCB



MEMORIAL DAY

REMEMBER & HONOR

MEMORIAL DAY PARADE & REMEMBRANCE CEREMONY

Moultonborough's Memorial Day Parade & Remembrance Ceremony will take place on Monday, May 27, 2024.

The parade will step off from Blake Road at 10 a.m. and will travel to Moultonborough Town Hall, 6 Holland Street, where the remembrance ceremony will immediately follow.

Ice cream will be served after the ceremony.

Castle in the Clouds will provide a trolley for veterans to ride in during the parade. A special seating section will be provided for veterans at the town hall ceremony.

We would like to extend an invitation to the veterans in our community to join in the parade and/or ceremony.

If you are interested in participating in the parade or ceremony, please call the Moultonborough Recreation Department at 603/476-8868



Moultonborough Recreation Department
10 Holland Street PO Box 411
Moultonborough, NH 03254
603/476-8868
www.moultonboroughnh.gov



TOWN OF MOULTONBOROUGH

APPOINTMENT

To **Jordan Hunold**, of Moultonborough, in the County of Carroll, State of New Hampshire.

Whereas, there is a vacancy in the **Moultonborough Police Department**, for **Police Officer** and whereas we, the subscribers, have confidence in your ability and integrity to perform the duties of said office, we do hereby appoint you, **Jordan Hunold**, as a **Police Officer** for the **Town of Moultonborough Police Department** and upon your taking oath of office, and having this appointment and the certification of said oath of office recorded by the Town Clerk, you shall have the powers, perform the duties and be subject to the liabilities of such office, effective **Thursday, May 23rd, 2024**.

Given under our hands, this **23rd day of May 2024**.

Jonathan W. Tolman

James Gray

Charles McGee

Kevin D. Quinlan

Karel A. Crawford

MOULTONBOROUGH BOARD OF SELECTMEN

I, **Jordan Hunold**, swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as a **Police Officer**, for the **Town of Moultonborough Police Department** according to the best of my abilities, agreeably to the rules and regulations of the constitution and laws of the State of New Hampshire.

So Help Me God
State of New Hampshire
Carroll County, ss.

Personally, appeared the above, named **Jordan Hunold**, who took and subscribed the foregoing oath. Before me,

Date _____

Town Clerk Official

Received and Recorded: _____



TOWN OF MOULTONBOROUGH

OFFICE CLERK – TAX COLLECTORS OFFICE

The Town of Moultonborough is seeking to hire a part-time office clerk for the Tax Collectors Office. This position provides administrative support to the department, 19-24 hours per week, performs a wide variety of clerical functions including receiving, recording and reconciliation of funds, interface in writing, electronically, by phone or in person with the public and other related duties as requested by the Tax Collector or Deputy Tax Collector.

Minimum Requirements: Must work Mondays, Associates Degree related to business, accounting or related field, two years of general office experience or the equivalent is preferred. Must be knowledgeable in basic word processing and spreadsheets, with strong multi-tasking and people skills.

Submit cover letter, resume and standard town application (www.moultonboroughnh.gov under Employment/Volunteer Opportunities or Town Hall) to Robin Reade, HR Director, PO Box 139, Moultonborough, NH 03254, or email rreade@moultonboroughnh.gov Position is open until filled. EEO Employer.