

# Office of Selectmen

Post Office Box 139  
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(603) 476-2347

## STATEMENT OF POLICY No. 25

### ‘SIGNS’ FINE SCHEDULE

Acting upon the authority granted the Board of Selectmen under the Moultonborough Zoning Ordinance, Article 5, we hereby enact the following fine schedule regarding signs.

#### Permanent Signs

The fine for placing, erecting or modifying a permanent sign without a permit or in violation of the Zoning Ordinance shall be twice the fee charged for a permanent sign permit added to the cost of the sign permit subsequently applied for and approved if any. The fine shall be fifty dollars (\$50.00). The fine for a second violation shall be one hundred dollars (\$100.00), and one hundred dollars (\$100.00) for each subsequent violation thereafter each time the violation is repeated.

#### Temporary Signs

The term “Temporary Sign” is addressed in Zoning Ordinance, Article 5, section 5.6. The fine for placing or erecting a temporary sign without a permit or if the sign is in violation of the Zoning Ordinance, shall be twice the fee charged for a temporary sign permit added to the cost of the sign permit subsequently applied for and approved if any. The fine shall be fifty dollars (\$50.00) for an initial violation. For each subsequent violation thereafter, the fine shall be one hundred dollars (\$100.00) each time the violation is repeated.

#### Off Premise Directional Real Estate Signs

The Code Enforcement Officer may remove offending signs without first notifying the business which places, erects or installs or causes the placement, erection or installation of an Off Premise Directional Real Estate Sign in violation of the Zoning Ordinance Article 5, section 5.5.4. Each repeat offense and each offending sign shall be a separate violation. The fine for first violation shall be twenty-five dollars (\$25.00) for any sign picked up on a given day. The fine for a second violation (reinstalling or replacing a sign after the Code Enforcement Officer removes the first sign) shall be fifty dollars (\$50.00). The fine for a third violation shall be one hundred dollars (\$100.00) and one hundred dollars (\$100.00) for each subsequent violation thereafter, each time the violation is repeated.

Any person, firm or corporation, that violates any of the provisions of this Policy which establishes fines for violations of the Moultonborough Zoning Ordinance, Article 5, shall within seven (7) days of the time when such notice is given, mail to the Moultonborough Code Enforcement Office a civil forfeiture as a penalty for and in full satisfaction of such violation

Any person, firm or corporation that violates any of the provisions of this Policy which establishes fines for violations of the Moultonborough Zoning Ordinance, Article V, and who fails to pay the penalty prescribed above within seven business (7) days shall be issued a summons for appearance in district court. Any person found guilty there shall be guilty of an additional violation(s) as determined by that court.

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This policy shall be effective immediately upon adoption and shall remain in effect until superseded or replaced.

Date of Adoption:  
July 19, 2007

Karel A. Crawford, Chairman  
Edward J. Charest  
James F. Gray  
Joel R. Mudgett  
Betsey L. Patten  
BOARD OF SELECTMEN

Date of Amendment(s)/Review:  
November 4, 2025

Kevin D. Quinlan, Chairman  
Jonathan W. Tolman  
Karel A. Crawford  
James F. Gray  
Charles M. McGee  
BOARD OF SELECTMEN