

**Town of Moultonborough
Board of Selectmen
Meeting Agenda
Tuesday, December 2, 2025
5:00 P.M.
6 Holland St. Moultonborough, NH**

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. REVIEW / APPROVAL OF MINUTES**
 - A. 11/18/25 +11/18/25 NP
- IV. CONSENT AGENDA**
 - A. Abatement Credit Refund(s):
 - MBLU 140-012 - MBLU 140-012-000-001 - MBLU 140-012-000-002
 - MBLU 145-053 - MBLU 139-012 - MBLU 221-058
 - MBLU 217-007 - MBLU 283-014 - MBLU 130-033
 - MBLU 093-086
 - B. Authorize Boat Fee Agents:
 - daSilva Motorsports
 - Trexler's Marine
- V. NEW BUSINESS**
 - A. 2025 Adopt A Spot Program Awards
 - B. Appointments: Conservation Commission (1) Full Member and (1) Alternate Member
 - C. Action Re: Permit to Conduct a Raffle – Moultonborough Academy
 - D. Action Re: NH Rt. 25 Safety Improvements – NHDOT Update
 - E. Action Re: Donation to Moultonborough Children's Trust Fund (TF 106)
 - F. Action Re: Donation of Audio/Visual Equipment to the Moultonborough Function Hall
 - G. Action Re: 2026 Holiday Schedule
- VI. OLD BUSINESS**
- VII. OTHER BUSINESS**
 - A. PD Holiday Party & Tree Lighting at Public Safety Building, 12/6/25, 4:30 – 7:30 p.m.
 - B. Dinner, Delights & Holiday Lights, Moultonborough Function Hall, 12/12/25, 5:30 – 7:00 p.m.
 - C. T.A. Updates
- VIII. CITIZEN INPUT**
- IX. NON-PUBLIC SESSION**
 - A. RSA 91-A: 3, II (a),(c)
- X. ADJOURNMENT**

Any person with a disabling condition who would like to attend this public meeting and needs to be provided reasonable accommodations to participate please contact the Moultonborough Town Hall at 603-476-2347 so accommodations can be made. Interested parties may view this meeting by going to [Town Hall Streams](#).

**Town of Moultonborough
Board of Selectmen
November 18, 2025**

MEETING MINUTES

Present: Chairman Kevin D. Quinlan, Vice Chairman Jonathan W. Tolman, Selectman James F. Gray, Selectman Karel A. Crawford, Selectman Charles M. McGee. Town Administrator, Angela Bovill, Executive Assistant, Alison Kepple.

I. CALL TO ORDER: Chairman Quinlan called the meeting to order at 5:00 p.m.

II. PLEDGE OF ALLEGIANCE: The Board recited the Pledge of Allegiance.

III. APPROVAL OF MINUTES:

Selectman Crawford motioned to approve the minutes of 10/31/25 Joint BOS and ABC Budget Work Session. Seconded by Selectman Gray. Vote: 4 – 0 – 1 (Selectman McGee abstained) **Motion passed.**

Selectman McGee motioned to approve the minutes of the 11/04/25 and 11/04/25 NP. Seconded by Selectman Crawford. Vote: 4 – 0 - 1. (Selectman Gray abstained) **Motion passed.**

IV. CONSENT AGENDA:

Selectman Tolman motioned to approve the consent agenda item. Seconded by Selectman McGee. Vote: 5 - 0. **Motion passed.**

V. NEW BUSINESS:

A. Presentation: CIPC:

CIPC Chair Fred Van Magness presented the CIPC Town and Library Report first stating that they implemented a 10-year planning process for major capital areas such as DPW Equipment, Fire Equipment, Municipal Building Maintenance, and Library Maintenance. The CIPC does not recommend 5 proposed projects: DPW Truck Wash, Maintenance Bay expansion, Cemetery Columbarium, Function Hall Parking Lot, replacement of DPW Dump Truck 9, and Transfer Station Compactor Area Reconstruction. These projects need further review. Mr. Van Magness briefly went over some of the proposed capital projects for FY2026. Mr. Van Magness then explained the amendment to the current Capital Reserve Fund, Communications Technology CR138. Lastly Mr. Van Magness discussed the CIPC recommendations for the SAU45 stating that the school submitted 2 projects for FY27 those projects are MCS upper parking lot stairs and replace a school maintenance truck with plow. They also provided a list of 10 additional capital projects that they plan to complete between FY27 – FY31.

B. Finance Quarterly Update:

Finance Director Andrea Picard presented the Quarterly Update focusing on successful implementation of the new payroll software and added a completely new general ledger. Ms. Picard stated that there is a significant interest accumulation in investment accounts. We have transitioned most of our banking to Bank of NH. The board thanked Ms. Picard for her update.

C. Trust Fund Amendments for Board Approval:

This is part of a procedural clean-up. Selectman Tolman motioned to agree, affirm, and accept the listed trust funds and designate agents to expend as presented in the meeting packet, and to codify this action in the November 18, 2025, meeting minutes (attached hereto), to be included with the documentation posted on the Town website as part of the official record. Seconded by Selectman Crawford. Vote: 5 – 0. **Motion passed.**

C. Black Cat Island Dry Hydrant:

T.A. Bovill stated that Black Cat Island Association plans to rebuild the Black Cat Island Bridge, which is privately owned. One way the town can contribute, (because we would not use public funds for the privately owned Black Cat Island Bridge), was through the Dry Hydrant. The town agrees to cover the labor and material costs for the dry hydrant when the project takes place. The Dry Hydrant design & installation will be coordinated with the Moultonborough Fire Chief. Chief will include the Meredith Fire Chief as well. Selectman Gray made the motion to authorize the Town approval to BCICA for Agreement Modification #2 with HEB Engineers, Inc. in the amount of \$5,000. This authorization will allow the engineer to design and integrate a dry hydrant system into the new Black Cat Island Bridge project, addressing the current fire protection challenges associated with bridge weight limits and limited water supply options. The \$5,000 should be taken from CRF116. (Upon Town approval, BCICA will move forward with signing Modification #2). Seconded by Selectman McGee. Vote: 5-0. **Motion passed.**

VI. OLD BUSINESS:

A. FY2026 CIPC: Public Safety Pole Barn:

Selectman Crawford motion to reject the bid from Triple Construction, LLC and seek other options to complete the construction of the PSB pole barn. Seconded by Selectman McGee. Vote: 5-0. **Motion passed.**

VII. OTHER BUSINESS:

A. Town Administrator Bovill's Update:

- Holiday Tree Lighting & Police Community Night on Saturday, December 6th from 4:30pm – 7:30pm at the Public Safety Building.
- There will be a Public Hearing on Zoning Amendments on December 10, 2025.
- The Planning Board has recommended to the Board of Selectmen that Ordinance #13, Construction of Driveways to be extinguished at Town Meeting by warrant.

- The new 10-Wheeler Dump truck arrived last week.
- Docks were removed from Lees Mills, States Landing and Long Island.
- The Krainewood Park restroom is closed, portable units are available.
- The T.A. along with the Finance Director and HR Director will be attending NHMA Conference this week.
- A reminder that all Town Offices and the Transfer Station will be closed on Thursday, November 27th and Friday, November 28th for the Thanksgiving Holiday.
- The next Selectmen's meeting is Tuesday, December 2, 2025.

VIII. CITIZEN INPUT: None

IX. NON-PUBLIC SESSION:

A. RSA 91-A:3, II (a & c)

Selectman Tolman motioned to enter into non-public session at 5:56 p.m. coming out only to adjourn. Seconded by Selectman Crawford. A roll call was taken: Selectman Tolman – Aye; Selectman Gray – Aye; Selectmen Crawford – Aye; Selectman McGee – Aye; Chairman Quinlan - Aye. Vote: 5 – 0. **Motion passed.**

X. ADJOURNMENT:

Selectman Tolman motioned to adjourn the meeting at 6:49 p.m. Seconded by Selectman Crawford. A roll call was taken: Selectman Tolman – Aye; Selectman Gray – Aye; Selectmen Crawford – Aye; Selectman McGee – Aye; Chairman Quinlan - Aye. Vote: 5 – 0. **Motion passed.**

Written on behalf of the Selectmen by Alison Kepple, Executive Assistant.

Approved

Kevin D. Quinlan, Chairman

Date

Town Administrator
P.O. Box 139
Moultonborough, NH 03254
Office: 603-476-2347
Fax: 603-476-5835
E-mail: abovill@moultonboroughnh.gov

Date: November 18, 2025

To: Board of Selectmen

RE: Trust Fund Amendments as recommended by the Trustees of the Trust Funds

Background: As part of a procedural clean-up, the Board is asked to formally accept the listed trust funds and designate agents to expend. These items have been reviewed and approved by Town Counsel, the Town Administrator, and the Trustees of the Trust Funds. This action clarifies prior ambiguities and ensures proper authorization going forward. A detailed list of the funds and corresponding agents is available in the meeting packet. Reading each item aloud is not required unless requested.

Discussion: Following consultation with Town Counsel, the Town Administrator, and the Trustees of the Trust Funds, the following trust funds are recommended for formal acceptance and agent designation:

- **TF 104 – Duclos Trust**
Action: Agree/Affirm/Accept
Agents to Expend: Recreation Director and Central School Nurse, with input from the SAU Guidance Department
- **TF 106 – Children’s Holiday Trust**
Action: Amend/Accept
Agent to Expend: Library Director
- **TF 112 – Adele V. Taylor Memorial Scholarship**
Action: Agree/Affirm/Accept
Agent to Expend: Moultonborough Academy Guidance Department Director
- **TF 115 – Recreation Scholarship**
Action: Agree/Affirm/Accept
Agent to Expend: Recreation Director
- **TF 119 – Dr. Richard Ames Memorial Trust**
Action: Agree/Affirm/Accept
Agents to Expend: Board of Selectmen
- **TF 120 – Town Recreation Facilities**
Action: Agree/Affirm/Accept
Agent to Expend: Recreation Director

Each fund is accompanied by full descriptions and original donation documentation in the meeting packet. This action ensures clarity and compliance with proper procedures.

Recommendation: *Motion to agree, affirm, and accept the listed trust funds and designate agents to expend as presented in the meeting packet, and to codify this action in the November 18, 2025 meeting minutes, to be included with the documentation posted on the Town website as part of the official record*

Amendment Articles - BOS

TF104 - DUCLOS Trust

I move that the Moultonborough Board of Selectmen agree and affirm that the Trustees of Trust Fund received a donation of \$3,008 from the Duclos Family on May 9, 1986 to establish a Trust Fund in memory of Douglas "Bat" Duclos, who died at age 31 on Dec. 30, 1985 in an automobile accident. The purpose of the fund is to enhance environmental educational opportunities for the children of Moultonborough. The funds may be used for school activities that further the experience and support the environmental awareness of these children. Additionally, funds may be used to include granting of scholarships to staff and graduated students of Moultonborough Academy who are pursuing an education in environmental studies. Said fund was further amended on July 19, 2019 by Marian Duclos, mother of Douglas, for the purpose of sending needy children to camp where they will be exposed to environmental enrichment and education. Said funds and all future donations are to be held by the Trustees of Trust Funds. Per the July 19, 2019 amendment, withdrawals may be deducted from principal and/or income. Moultonborough's Director of Recreation and the Moultonborough Central School Nurse are collectively Agents to Expend, with input from the SAU Guidance Department. In accordance with RSA 31:19 authorization at the May 14, 2022 Town Meeting, the Board of Selectmen by this motion formally accepts the donations, retroactive to May 9, 1986 and including the amendment made July 19, 2019, under the provisions herein noted.

Amendment Articles - BOS

TF106 - Children's Holiday Trust

I move that the Moultonborough Board of Selectmen amend their action of December 7, 2023 whereby they formally accepted donations for the Children's Christmas Fund (and subsequently renamed Children's Holiday Trust on December 19, 2024), by documenting that the original funding was received by donation from the Moultonborough Police Association on May 14, 2009 in the amount of \$22,480.36, by deleting the words "to provide clothing, food, or gift items on an annual basis to needy children and their families in the Town of Moultonborough" and replace said wording with "to provide warm clothing, food vouchers, holiday gifts for youth, and other items that meet the necessities and benefit the children who reside in Moultonborough", and clarifying the original motion wording "donation of \$10,000 to be placed in the fund said monies (\$10,000) be used at the discretion of the Moultonborough Library Director" by further defining the word "monies" to mean that expenditures from this fund may come from principal and/or income. Said funds and all future donations are to be held by the Trustees of Trust Funds in fund TF106, with Moultonborough's Library Director as the Agent to Expend. In accordance with RSA 31:19 authorization at the May 14, 2022 Town Meeting, the Board of Selectmen by this motion formally amends their previous action retroactive to December 7, 2023 under the provisions herein noted.

Amendment Articles - BOS

TF112 - Adele V. Taylor Memorial Scholarship

I move that the Moultonborough Board of Selectmen agree and affirm that the Trustees of Trust Fund received a donation of \$125,000 on February 4, 2016 to establish the Adele V. Taylor Memorial Scholarship Trust with grants to be given to students of each year's graduating class from Moultonborough Academy who will be pursuing post-secondary education, with preference given to students who study Education, Nursing, Medical Professions, and Fire Science. Scholarship money will be paid at the beginning of the second semester directly to the College, Professional School, or Technical School. Applications must be submitted no later than May 15th of each year to the Guidance Department at Moultonborough Academy. Funds may be expended from income. Agent to Expend is the Moultonborough Academy Guidance Department Director. Said funds and all future donations to be held by the Trustees of Trust Funds in fund TF112. In accordance with RSA 31:19 authorization at the May 14, 2022 Town Meeting, the Board of Selectmen by this motion formally accepts the donation, retroactive to February 4, 2016 and under the provisions herein noted.

Amendment Articles - BOS

TF115 - Recreation Scholarship

I move that the Moultonborough Board of Selectmen agree and affirm that the Trustees of Trust Fund received donations of \$1,000 from the Lakes Region Ice Racing Club and \$420 from the Moultonborough Recreation Fund on June 28, 2018 to establish a Trust Fund to provide financial assistance scholarships to recreational program participants. Said funds and all future donations are to be held by the Trustees of Trust Funds in fund TF115. Withdrawals may be deducted from principal and/or income. Moultonborough's Director of Recreation is the Agent to Expend. In accordance with RSA 31:19 authorization at the May 14, 2022 Town Meeting, the Board of Selectmen by this motion formally accepts the donations, retroactive to June 28, 2018 under the provisions herein noted.

Amendment Articles - BOS

TF119 - Dr. Richard Ames Memorial Trust

I move that the Moultonborough Board of Selectmen agree and affirm that they received a donation of \$250,986.08 on September 2, 2022 to establish the Dr. Richard Ames Memorial Trust and have subsequently accepted said donation by vote at their meeting on October 6, 2022. Per the bequest, funds were to be used to install a well to provide running water at Middle Neck Cemetery and if that not be feasible, then funds could be well spent on maintaining the Moultonborough Neck Road walking path. Funds may be expended from principal and income. Agent to Expend is the Moultonborough Board of Selectmen. Said funds and all future donations to be held by the Trustees of Trust Funds in fund TF119. In accordance with RSA 31:19 authorization at the May 14, 2022 Town Meeting, the Board of Selectmen by this motion formally accepts the donation, retroactive to September 2, 2022 and under the provisions herein noted.

Amendment Articles - BOS

TF120 - Town Recreation Facilities

I move that the Moultonborough Board of Selectmen agree and affirm that the Trustees of Trust Fund received a donation of \$22,381.75 plus interest from the dissolution of the Friends of Moultonborough Recreation, a 501(c) (3) organization, on April 4, 2011 to establish a Trust Fund for the following purposes:

| | |
|---|--------------|
| 1. Ice Skating Rink Improvements | \$7,652.52 |
| 2. Installation of Softball Field Lights | \$9,100.83 |
| 3. Long Island Beach Floating Swim Platform | \$5,628.40 * |

(* Plus Interest at the time of transfer)

and should any of the above facilities to be improved cease to exist, then the funds may be used towards any other capital additions or improvements that would enhance Moultonborough's recreation facilities and recreation opportunities for its citizens. Funds may be expended from the entirety of principal and income. Agent to Expend is the Moultonborough Recreation Department Director. Said funds and all future donations to be held by the Trustees of Trust Funds in fund TF120. In accordance with RSA 31:19 authorization at the May 14, 2022 Town Meeting, the Board of Selectmen by this motion formally accepts the donations, retroactive to April 4, 2011 and under the provisions herein noted.

Administration Office
P.O. Box 139
Moultonborough, NH 03254
Office: 603-476-2347
Fax: 603-476-5835

Date: December 2, 2025

RE: 2025 Adopt A Spot Program Awards

Background: Each year the town accepts applications for its Adopt A Spot beautification program covering public buildings and parks. Applicants plan, plant and maintain those Flower Gardens throughout the growing season and pay for those associated costs.

The Board thanks the numerous businesses and volunteers that help each year in beautifying our community gardens. This year's winners were:

- McCarthy Lawn & Property Management – 1st Place, Public Safety Building
- Miracle Farms Landscape Contractors – 2nd Place, Rt 25 @ Center Harbor Town Line
- Moultonborough Lion's Club – 3rd Place, Sutherland Park Upper Area

Town Administrator
P.O. Box 139
Moultonborough, NH 03254
Office: 603-476-2347
Fax: 603-476-5835
E-mail: abovill@moultonboroughnh.gov

Date: December 2, 2025

RE: Conservation Commission Resignation and Appointment – Marie Samaha

Background: Chair Marie Samaha is resigning as a regular member of the Moultonborough Conservation Commission effective December 2, 2025, and is requesting appointment as an alternate member of the Commission.

Discussion: Chair Samaha has served on the Conservation Commission for 16 years and is stepping aside from an active role to one of support.

Fiscal Impact: None

Recommendation: *Motion to accept the resignation of Marie Samaha as a regular member and appoint Ms. Samaha as an alternate member of the Conservation Commission effective December 2, 2025, with the term to expire on March 31, 2027.*

Board of Selectmen
Town of Moultonborough
Moultonborough, NH 03254

November 15, 2025

Board of Selectmen:

I am resigning as a regular member of the Moultonborough Conservation Commission as of Tuesday, December 2, 2025. I then, request that you appoint me as an alternate member of the Conservation Commission as of December 2, 2025. My resignation allows Brian Sanford, an alternate member, to request appointment as a regular member.

I have been a member of the Conservation Commission for 16 years and feel it is time to step aside from an active roll to one of support. I have enjoyed being a member of the Commission and working with the other volunteers and the Town employees. The staff at the Town Hall has been so supportive of me in my roll and has gone out of their way to assist me. I thank all of them for their help.

Thank you for your consideration of my request. I also thank you for your support of the Conservation Commission and for appointing me to the Commission so many years ago. Moultonborough's environment is important to me and I am grateful for the opportunity to have volunteered on this Commission. If you have any questions please contact me via email or phone [REDACTED]

Sincerely,

Marie T. Samaha

Marie T. Samaha

Town Administrator
P.O. Box 139
Moultonborough, NH 03254
Office: 603-476-2347
Fax: 603-476-5835
E-mail: abovill@moultonboroughnh.gov

Date: December 2, 2025

RE: Conservation Commission Appointment – Brian Sanford

Background: Brian Sanford currently serves as an alternate member of the Moultonborough Conservation Commission. He has requested appointment as a regular member to complete the term of Marie Samaha, who has resigned.

Discussion: Mr. Sanford seeks appointment as a full member of the Conservation Commission following Ms. Samaha's resignation. He looks forward to resuming service as a regular member.

Fiscal Impact: None.

Recommendation: *Motion to appoint Brian Sanford as a regular member of the Conservation Commission, effective December 2, 2025, to fill the term made vacant by the resignation of Ms. Samaha, which is set to expire on March 31, 2026.*

Angela Bovill

From: Brian Sanford [REDACTED]
Sent: Thursday, November 13, 2025 9:22 AM
To: Angela Bovill; Marie Samaha; Kevin Quinlan
Subject: Request to be appointed as a full member of the Moultonborough Conservation Commission

Dear Angela and Kevin

I currently serve on the Moultonborough Conservation Commission as an alternate member whose term expires in May of 2027. I wish to be appointed by the Board of Selectmen as a full member of the commission upon approval by the Board of Selectmen of the request from Marie Samaha to resign as a full member of the Conservation Commission and become an alternate member. If you haven't already received it, you should be receiving Marie's request shortly. I have enjoyed my years of service on the commission and look forward to being appointed a full member once again.

Please advise if you need additional information from me in order to bring my request to the Board of Selectmen for their consideration.

Best regards
Brian Sanford

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



TOWN OF MOULTONBOROUGH
APPLICATION FOR A PERMIT
TO CONDUCT A RAFFLE

ATTACHMENT A

NOTICE: Application Must be Filled Out Completely to be Processed

1. Name and address of the organization: Moultonborough Academy
Bookstore Club
2. Name, address and capacity of the person requesting the permit: Becky Grinovic, President
256 Rte 25, Meredith NH 03253
3. The organization is organized under the laws of the State of New Hampshire as a non-profit organization: Yes No
4. Date of organization: 11/15/2024
5. The organization is registered to do business within the State of New Hampshire as a non-profit organization: Yes No
6. The organization was registered on 11/15/2024
7. The organization's IRS non-profit Federal ID number: 30-141406
8. Names and address of the organization's principal officers:
Becky Grinovic, President - 256 Rte 25, Meredith NH 03253
Corrie Pennow, VP 26 S Sheridan Rd, Meredith, 03254
Stephanie Gleson, Secretary 7 Cooks Lane, Moultonborough
Todd Johnson, Treasurer, 701 Moultonboro Neck Rd, MFB
Christina Ray, Director, 466 Moultonboro Neck Rd, MFB
9. Location, date and time where the raffle is to be conducted: Saturday, Dec 6th
2025, 1:30 PM, Moultonborough Academy
10. Name and address of the owner of the property where the raffle is to be conducted: Moultonborough Academy, 25 Blakeslee Rd, MFB
Moultonborough School District
11. A sample of the raffle ticket must be submitted for review. Yes No
12. List the last time a permit was issued to the applicant for a raffle within the Town of Moultonborough: 11/2024

The applicant hereby swears and takes oath that the information contained in this application is true and accurate and acknowledges having received and read a copy of the rules and regulations of the Town of Moultonborough and agrees to abide by the provisions thereof in all respects.

Dated: 11/23/2025

Applicant's Name: Becky Grinovic
603-767-7599

Date Received: _____

Date Processed: _____

Approved _____ Denied _____

Town Administrator or Designee

cc: Board of Selectmen
Chief of Police

FACSIMILE

MOULTONBOROUGH COMMUNITY HOLIDAY FAIR

Moultonborough Academy Booster Club

BIG TICKET RAFFLE

DRAWING SATURDAY DECEMBER 6, 2025 at 1:30 PM

Moultonborough Academy

You do NOT have to be present to WIN!

\$5.00 per ticket (ticket entered for all prizes)

1. Interlakes Family Dental Basket – Whitening products & Gift Card -\$600 value
2. \$500 Prize (in the form of a check)
3. Children's Dentistry – Sonicare Toothbrush and Gift Certificate for Cleaning - \$300 value
4. A+ Alarm – Sonos Sound Bar - \$279 value
5. Birch Hill Country Club – Gift Certificate for a round of golf for 4 with carts (Monday-Thursday) -\$180 value
6. Bald Peak Land Company – One cord of seasoned or unseasoned wood delivered free within 25 miles of Moultonborough -\$275 value
7. \$250 Prize (in the form of a check)
8. Michele Dubois Photography – 1 mini photo session - \$200 value
9. Cascade Spa Gift Certificate- \$200 (donated by Winnipesaukee Builders)
10. The New Woodshed- \$100 Gift Card

Moultonborough Community Holiday Fair

Moultonborough Academy Booster Club

2025 Big Ticket Raffle Ticket

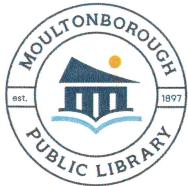
Drawing Saturday December 6th at Moultonborough Academy, 1:30PM

You do NOT have to be present to win

Ticket entered for all prizes

Name: _____ Phone: _____

Email: _____



Moultonborough Public Library
4 Holland Street
P.O. Box 150 Moultonborough, NH 03254 | 603-476-8895 |
moultonboroughlibrary.org

November 25, 2025

To: Moultonborough Board of Selectmen
6 Holland St.
Moultonborough, NH 03254

From: Brittany Durgin, Library Director
4 Holland St.
Moultonborough, NH 03254

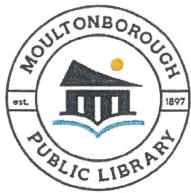
RE: Donation to Moultonborough Children's Trust Fund (TF 106)

Background: In November 2025, an anonymous donor recommended a donation in the amount of \$10,000 to the Moultonborough Children's Trust Fund.

Discussion: This donation is to be acknowledged and allocated in accordance with the donor's instructions as outlined in emails sent to Human Resources Officer Robin Reade and Town Administrator Bovill in the month of November 2025.

Fiscal Impact: None. The funds are a donation and do not impact the Town's operating budget.

Recommendation: *Motion to approve acceptance of a donation in the amount of \$10,000 from an anonymous donor, as presented in correspondences dated November 2025, to be deposited in TF 106.*



Moultonborough Public Library
4 Holland Street
P.O. Box 150 Moultonborough, NH 03254 | 603-476-8895 |
moultonboroughlibrary.org

November 25, 2025

To: Moultonborough Board of Selectmen
6 Holland St.
Moultonborough, NH 03254

Members of the Moultonborough Board of Selectmen,

It has been brought to my attention that an anonymous donor has once again initiated a \$10,000 donation to the Moultonborough Children's Holiday Fund. This is the third year in a row that the donor has made such a generous donation in this amount.

For the past three years, I have had the privilege of seeing just how impactful the Children's Holiday Fund is for families in need during the holiday season. The program ensures that more than 50 children living in Moultonborough every year have warm winter jackets, hats, mittens, and boots, that they have a holiday gift to open, and food available to them.

Much time and energy goes into this program and any support provided to those who coordinate the effort is helpful and greatly appreciated. Accepting this year's donation in the amount of \$10,000 will ensure the viability of the Moultonborough Children's Holiday Fund and the ability for the program to continue to provide essential needs for young people in Moultonborough.

Thank you for your support of the Moultonborough Children's Holiday Fund and considering the acceptance of this generous donation.

Sincerely,

Brittany Durgin
Director, Moultonborough Public Library

A handwritten signature in black ink that reads "Brittany Durgin". The signature is fluid and cursive, with "Brittany" on top and "Durgin" below it, though the two names are connected.



Town of Moultonborough
RECREATION DEPARTMENT
10 Holland Street • PO Box 411 • Moultonborough, NH 03254
PHONE 603.476.8868

Board of Selectmen Agenda Report

Date: 11/24/2025

To: Board of Selectmen Agenda

From: Dan Sturgeon/Director of Recreation

Subject: RSA 31:95-e Donation of equipment. Audio/Visual Equipment for users of the Moultonborough Function Hall, donated on behalf of the Moultonborough Men's Fellowship Breakfast group.

Recommended Motion: *"I move that the Select Board, pursuant to New Hampshire RSA 31:95-e, II, accept the donation of an audio/visual equipment from the Moultonborough Men's Fellowship Breakfast group, with an estimated value of \$1,000. The equipment will be used by community members who utilize the function hall for meetings and events. It will enhance their presentations by providing consistent, high-quality audio and visual support"*

Background:

Bruce Garry, representing the Moultonborough Men's Fellowship Breakfast group, contacted me after learning that the Moultonborough Women's Club recently donated an automatic projector screen, speakers, and a lectern for use at the Moultonborough Function Hall. To further support efficient and well-equipped meetings and events, the Fellowship group would like to donate a projector and accompanying A/V equipment. The Function Hall hosts multiple recurring user groups that have historically needed to bring their own projectors, screens, speakers, and related equipment. These recent and proposed upgrades will ensure that community members have access to consistent, high-quality audio and visual resources.

The Recreation Director recommends that the Select Board accept the donation of the projector and A/V equipment, valued at slightly over \$1,000, to enhance the Function Hall's capabilities for gatherings and events.

Fiscal Impact: Minimal, some upfront cost with the installation of the projector which can be done by our facilities team.

11/2025

| <u>Brand</u> | <u>Item</u> | <u>Price</u> |
|--------------|---|--------------|
| Epson | PowerLite L260F Laser Projector | \$ 816.72 |
| Epson | Projector Mount | \$ 71.42 |
| Castline | Dual Mono TRS to Mono XLR Summing Cable | \$ 23.94 |
| SiYear | Stereo TRS to Dual Mono Splitter Cable | \$ 10.99 |
| Ruseoda | 3.5mm Aux Audio Cable 30 ft | \$ 9.99 |
| Cratee | Fiber Optic HDMI Cable 50 ft | \$ 46.99 |
| Anker | USB C Hub with HDMI | \$ 20.99 |
| | Total | \$ 1,001.04 |

2026 HOLIDAY SCHEDULE
TOWN OF MOULTONBOROUGH

| HOLIDAY | TOWN DAY OFF | TRANSFER STATION DAY OFF |
|------------------------|----------------------------------|---|
| New Year's Day | January 1, 2026 (Thursday) | January 2, 2026 (Friday) |
| Martin Luther King Day | January 19, 2026 (Monday) | January 19, 2026 (Monday) |
| President's Day | February 16, 2026 (Monday) | February 16, 2026 (Monday) |
| Easter Holiday | - | April 05, 2026 (Sunday) Floating Holiday for Thanksgiving |
| Memorial Day | May 25, 2026 (Monday) | May 25, 2026 (Monday) |
| Independence Day | July 3, 2026 (Friday) | July 3, 2026 (Friday) |
| Labor Day | September 7, 2026 (Monday) | September 7, 2026 (Monday) |
| Columbus Day | October 12, 2026 (Monday) | October 12, 2026 (Monday) |
| Veterans Day | November 11, 2026 (Wednesday) | November 10, 2026 (Tuesday) |
| Thanksgiving Day | November 26, 2026 (Thursday) | CLOSED |
| Day after Thanksgiving | November 27, 2026 (Friday) | November 27, 2026 (Friday) |
| Christmas Day | December 25, 2026 (Friday) | December 25, 2026 (Friday) |

MOULTONBOROUGH RECREATION DEPARTMENT
MOULTONBOROUGH PUBLIC LIBRARY
INVITE YOU TO

FREE!

Dinner, Delights & Holiday Lights

Friday, December 12

5:30-7:00pm

FREE!

Moultonborough Function Hall

139 Old Rte. 109

Enjoy dinner from a variety of
crockpot dishes & soups.
Dessert and goodies to follow.

Play some Happy Holi-games
and take some festive photos.

Join in a holiday sing-along
and enter your name in the
drawing to light the
holiday tree in the gazebo!



*An evening of free
festive family fun!*

Recreation Department
603/476-8868

www.moultonboroughnh.gov

Public Library
603/476-8895