

FY 2017 BUDGET DETAIL						
DEPARTMENT:		Library				
ACCOUNT NAME:		Personnel Services, Salaries				
ACCOUNT NUMBER:		001-01800-00100-4550				
Description	Quantity Grade/Step	\$ Per Unit	Hrs/Wk/Yr or Salary	Extension	FY 2017 Request	FY 2017 Administrator Recommended
nm Library Director		\$38.23	\$3,058.40	\$79,518.40	\$79,518	\$79,518
jr Assist. Librarian		\$22.90	\$1,832.00	\$47,632.00	\$47,632	\$47,632
sg Children's Librarian		\$20.85	\$1,668.00	\$43,368.00	\$43,368	\$43,368
ss Library Associate		\$20.10	\$1,608.00	\$41,808.00	\$41,808	\$41,808
ln Library Associate		\$20.49	\$1,639.20	\$42,619.20	\$42,619	\$42,619
aw Library Associate		\$19.82	\$1,585.60	\$41,225.60	\$41,226	\$41,226
Longevity	68	\$20.00	\$1,360.00	\$1,360.00	\$1,360	\$1,360
Totals					\$297,531	\$297,531
ACCOUNT NAME:		Part Time				
ACCOUNT NUMBER:		001-01800-00120-4550				
Description	Quantity Grade/Step	\$ Per Unit	Hrs/Wk/Yr or Salary	Extension	FY 2017 Request	FY 2017 Administrator Recommended
Part Time Attendants (1)		\$13.00	\$52.00	\$2,704.00	\$2,704	\$2,704
Part Time Attendants (1)		\$14.50	\$217.50	\$11,310.00	\$11,310	\$11,310
Part Time Attendants (1)		\$13.00	\$1,300.00	\$1,300.00	\$1,300	\$1,300
Totals					\$15,314	\$15,314
ACCOUNT NAME:		Withholding & Insurances				
ACCOUNT NUMBER:		001-01800-00210-4550				
Description	Quantity	\$ Per Unit		Extension	FY 2017 Request	FY 2017 Administrator Recommended
Fica				\$18,649.00	\$18,649	\$19,396
Medicare				\$4,361.00	\$4,361	\$4,536
Health Insurance				\$102,629.00	\$102,629	\$92,492
Dental Insurance				\$5,591.00	\$5,591	\$6,315
Life, AD & D				\$573.00	\$573	\$626
LTD				\$1,317.00	\$1,317	\$1,369
Worker's Compensation				\$350.00	\$350	\$363
NH State Retirement				\$31,978.00	\$31,978	\$33,547
Totals					\$165,448	\$158,644

ACCOUNT NAME:		Library Expenses					
ACCOUNT NUMBER:		001-01800-00800-4550					
Description		Quantity	\$ Per Unit	Hrs/Wk/Yr or Salary	Extension	FY 2017 Request	FY 2017 Administrator Recommended
Books						\$8,000.00	\$8,000
Cleaning						\$10,000.00	\$10,000
Computer Support						\$6,000.00	\$6,000
Year R Maintenance						\$16,000.00	\$16,000
Media						\$2,000.00	\$2,000
Misc.						\$1,000.00	\$1,000
Office Exp.						\$3,500.00	\$3,500
Professional						\$3,500.00	\$3,500
Programs						\$2,500.00	\$2,500
Reserve Fund						\$0.00	\$0
Small Equipment						\$500.00	\$500
Oil						\$7,000.00	\$7,000
Electricity						\$8,500.00	\$8,500
Telephone						\$1,500.00	\$1,500
Totals						\$70,000.00	\$70,000
						\$548,293.20	\$541,489

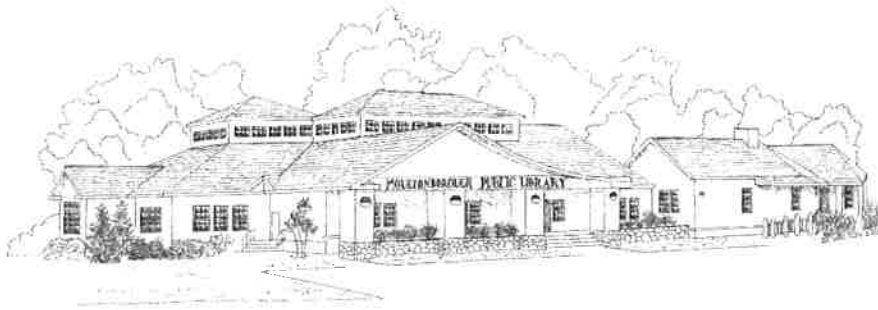
Budget worksheet Listing

Dept. Number	Account Number	Account Name	W. Space	PriorFY Budget	PriorFY Expend	Current Budget	Current Expend.	Request	T Admin. Rec	Selectmen
01800	Library									
001-01800-00100-4550	Library Personnel Services, Salaries			238,507.00	238,130.32	286,282.00	243,093.46	0.00	297,531.00	0.00
001-01800-00120-4550	Library Part Time			40,175.00	39,563.80	14,510.00	19,859.25	0.00	15,314.00	0.00
001-01800-00210-4550	Library Insurances			85,893.00	76,182.90	110,110.00	78,757.80	0.00	100,802.00	0.00
001-01800-00220-4550	Library FICA			17,278.00	16,773.84	18,649.00	16,381.88	0.00	19,396.00	0.00
001-01800-00230-4550	Library Medicare			4,041.00	3,742.00	4,361.00	3,831.30	0.00	4,536.00	0.00
001-01800-00240-4550	Library Workers Comp			382.00	260.43	350.00	335.50	0.00	363.00	0.00
001-01800-00250-4550	Library NH Retirement			26,880.00	21,091.45	31,978.00	22,484.71	0.00	33,547.00	0.00
001-01800-00800-4912	Library Expenses			80,000.00	80,000.00	70,000.00	70,000.00	0.00	70,000.00	0.00
	Subtotal for dept. Library:			493,156.00	475,744.74	536,240.00	454,743.90	0.00	541,489.00	0.00

Budget Worksheet Listing

Dept. Number	Account Number	Account Name	W. Space	PriorFY Budget	PriorFY Expend	Current Budget	Current Expend.	Request	T Admin.Rec	Selectmen
01800		Library								
001-01800-00100-4550	Library Personnel Services, Salaries			238,507.00	238,130.32	286,282.00	243,093.46	0.00	297,531.00	0.00
001-01800-00120-4550	Library Part Time			40,175.00	39,563.80	14,510.00	19,859.25	0.00	15,314.00	0.00
001-01800-00210-4550	Library Insurances			85,893.00	76,182.90	110,110.00	78,757.80	0.00	115,210.00	0.00
001-01800-00220-4550	Library FICA			17,278.00	16,773.84	18,649.00	16,381.88	0.00	19,396.00	0.00
001-01800-00230-4550	Library Medicare			4,041.00	3,742.00	4,361.00	3,831.30	0.00	4,536.00	0.00
001-01800-00240-4550	Library Workers Comp			382.00	260.43	350.00	335.50	0.00	363.00	0.00
001-01800-00250-4550	Library NH Retirement			26,880.00	21,091.45	31,978.00	22,484.71	0.00	33,547.00	0.00
001-01800-00800-4912	Library Expenses			80,000.00	80,000.00	70,000.00	70,000.00	0.00	70,000.00	0.00
	Subtotal for dept. Library:			493,156.00	475,744.74	536,240.00	454,743.90	0.00	555,897.00	0.00

RECEIVED
NOV 14 2016



Moultonborough Public Library

Post Office Box 150
Moultonborough, NH 03254-0150

November 14, 2016

To: Amanda Berquist, Chairperson of ABC

Walter Johnson, Town of Moultonborough ✓

Fr: Laurie Whitley, Chairperson of Library Trustees *LW*

Re: 2017 Budget for the Moultonborough Public Library

Enclosed you will find a copy of the 2017 Budget for the Moultonborough Public Library along with the wording for the Warrant Article. These were approved by the Board of Trustees on 11/10/2016

The total expense budgeted to operate the Library for 2017 is \$579,866 with \$24,000 coming from Library Funds. The budget for the \$24,000 is on a separate page. The Trustees are pleased that once again, we are able to reduce the amount of money requested from the taxpayers by \$24,000. The Library is requesting \$555,866 from taxpayers.

The 3.66% increase over 2016 is in the area of personnel. We were able to hold the line on operating expenses. We made two minor salary adjustments to keep our staff salaries commensurate with their level of responsibilities. The other salary increases were merit based on performance. The remainder of the budget increase is due to the higher fringe rate for the town.

The Trustees are pleased to present this fiscally responsible budget to the taxpayers of the Town of Moultonborough.

Please call me at 253-3017 or email me at laurie@whitleys.org with questions or concerns.

Cc: Nancy McCue, Library Director

MOULTONBOROUGH PUBLIC LIBRARY
2017 Total Budget
Request from Taxpayers

<u>Operating Budget</u>	<u>ACCOUNT</u>	<u>2017 Budget</u>	<u>2016 Budget</u>	<u>2015 Budget</u>	<u>VS 2014 Budget</u>	<u>VS 2013 Budget</u>	<u>VS 2012 Budget</u>	<u>VS 2011 Budget</u>
	Books	8,000	8,000	11,500	11,500	12,500	12,500	14,000
	Cleaning	10,000	10,000	10,000	8,000	8,000	8,000	8,000
	Computer Support	6,000	6,500	5,500	7,000	5,000	5,000	5,000
	Maintenance	16,000	16,000	16,000	16,000	16,000	16,000	17,000
	Media	2,000	2,000	3,500	5,000	5,000	5,000	5,000
	Misc.	1,000	1,000	1,000	1,000	1,000	1,000	1,000
	Office Exp.	3,500	3,500	3,500	4,000	4,000	4,000	4,000
	Professional	3,500	1,000	1,000	1,000	1,000	1,000	1,000
	Programs	2,500	3,000	5,500	4,000	5,000	5,000	7,000
	Reserve Fund	0	0	0	0	1,000	1,000	2,500
	Small Equipment	500	500	500	1,000	1,000	1,000	1,500
	Oil	7,000	8,500	11,500	9,500	11,000	11,000	9,500
	Electricity	8,500	8,500	9,000	9,500	10,000	10,000	10,000
	Telephone	1,500	1,500	1,500	2,500	2,500	2,500	3,000
	Total from Taxpayers	70,000	70,000	80,000	80,000	83,000	83,000	88,500
Staffing Budget								
	Fixed Staffing	296,171	285,002	237,307	222,242	216,089	209,859	201,768
	Part-time Staffing	15,314	14,510	40,175	43,967	38,626	37,699	37,396
	Total Staffing	311,485	299,512	277,482	266,209	254,715	247,558	239,164
Subtotal Operating & Staff		381,490	369,512	357,482	346,209	337,715	330,558	327,664
Fringe Benefits -Fixed Staffing								
2017 Fringe Rate		173,021	165,449	134,474	130,144	127,633	122,746	115,316
		58.42%	58.10%	56.40%	58.27%	58.74%	58.57%	57.15%
	Total Fringe	173,021	165,449	134,474	130,144	127,633	122,746	115,316
Longevity		1,360	1,280	1,200	1,120	1,180	1,180	1,080
Total Library Budget Requested from Taxpayers		555,866	536,241	493,156	477,472	466,528	454,484	444,060
Increase	\$ 2017 vs 2016	19,625	43,085	15,684	10,944	12,044	10,424	4,084
Increase	% 2017 vs 2016	3.66%	8.50%	3.28%	2.35%	2.65%	2.35%	-0.91%

<u>ACCOUNT</u>	<u>2017 Town Funds</u>	<u>For Library Funds</u>	<u>BUDGET 2017</u>	<u>BUDGET 2016</u>	<u>vs 16'</u>
Books	8,000	8,000 Books	16,000	16,000	0
Cleaning	10,000		10,000	10,000	0
Computer Support	6,000	2,000 Books	8,000	9,000	1,000
Maintenance	16,000	4,000 Copier	20,000	20,000	0
Media	2,000	1,500 Glass Jar	3,500	4,000	500
Misc.	1,000		1,000	1,000	0
Office Exp.	3,500		3,500	3,500	0
Professional	3,500	2,500 Holding	6,000	2,000	4,000
Programs	2,500	2,500 Library Trust	5,000	6,000	1,000
Reserve Fund	0		0	0	0
Small Equipment	500		500	500	0
Landscaping		3,500 Landscaping	3,500	3,500	0
Utilities:	7,000		7,000	8,500	1,500
Oil	8,500		8,500	8,500	0
Electricity	1,500		1,500	1,500	0
Telephone					
	70,000	24,000	94,000	94,000	0

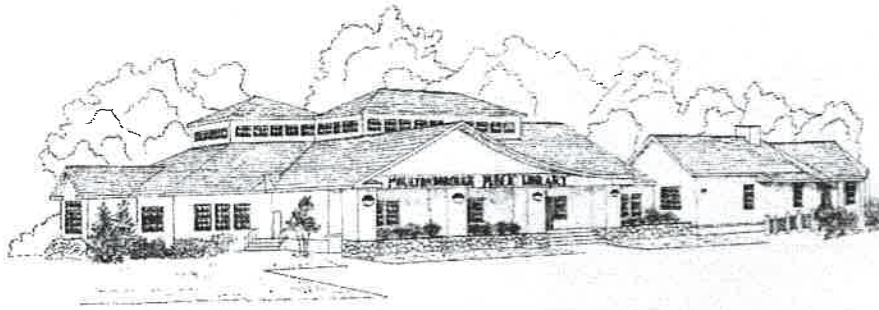
Total Operating Budgets

94,000

From Library Funds

24,000

From Taxpayers**70,000**



Moultonborough Public Library

Post Office Box 150
Moultonborough, NH 03254-0150

November 14, 2016

To: Board of Selectmen

Re: Warrant Article for 2017 Town Meeting

On behalf of the Library Board of Trustees, please include this warrant article in the Moultonborough Town Warrant for 2017:

To see if the Town of Moultonborough will vote to raise and appropriate the sum of Five Hundred Fifty Five Thousand Eight Hundred Sixty Six dollars (\$555,866) to pay the expense of operating Moultonborough Public Library.

Many thanks,

Laurie Whitley

Laurie Whitley

Chairperson

Library Board of Trustees

CC: Nancy McCue, Library Director

Amanda Berquist, Chairperson of ABC

Walter Johnson, Town Administrator ✓