

# Town of Moultonborough



FY 2017 Budget Hearing  
February 9<sup>th</sup>, 2017

# The Guidance

## “Level Service”

No increase or reduction in services/  
no increase in workforce.

Look to the future, be creative and  
think outside the “box”.

# Summary

We continue to address the fact that the unassigned fund balance amount at the end of FY16 still exceeded the 12.5% recommended policy amount. We estimate a pre-audit FY16 fund balance of \$6,732,700+/- . The policy amount at 12.5% is \$3,100,000 based on FY16 total tax levy.

The Board is proposing using \$1,244,200 of fund balance in the capital budget to offset some capital purchases and contributions to reserve and trust funds.

The Board is also proposing the creation of one new capital reserve fund for the funding of capital road improvement projects. In most years road projects are not completed in the same fiscal year due to a number of factors that are often out of our control. This requires encumbering the funds from one year to the next. Utilizing the CRF allows for the funds to be expended as needed and also allows for retaining any unexpended funds for use on future projects and for emergencies. This will also help to manage the fund balance.

The Challenge: Although faced with a 14.5% increase in employee health insurance and an increase in employer contribution to the NH Retirement System scheduled for July 1<sup>st</sup> , our department heads have done an excellent job proposing budgets that are very close to their FY 16 budgets and in some cases lower than FY16!

# FY17 Overview

Proposed Operating Expenses: \$7,565,108.00

Library Operating Expenses: \$ 541,489.00

Proposed Capital Outlay: \$1,605,000.00

Proposed CR/MT Contributions: \$1,941,600.00

**Proposed Total** **\$11,653,197.00**

# Comparison

## FY 16 Approved vs. FY17 Proposed

Operating Budget:	\$ 7,594,327.00	\$ 7,565,108.00
Library Budget:	\$ 536,241.00	\$ 541,489.00
Capital Outlay:	\$ 1,648,229.00	\$ 1,605,000.00
CR/MT Budget:	<u>\$ 904,200.00</u>	<u>\$1,941,600.00</u>
Totals:	\$10,682,997.00*	\$11,653,197.00
Estimated Revenues:	\$ 3,148,260.00**	\$ 4,625,100.00**
Est. Net Appropriation:	\$ 7,534,737.00	\$ 7,028,097.00

\* Excludes Petition Articles

\*\* Includes use of Fund Balance

**2017 BUDGET**  
**TOWN OF MOULTONBOROUGH**

	<b>BUDGET 2016</b>	<b>ACTUAL 2016 EXPENDITURES</b>	<b>BUDGET 2017</b>	
<b>GENERAL GOVERNMENT:</b>				
Executive Officers	\$ 447,839	\$ 236,517	\$ 439,600	Article 9
Administration	\$ 386,097	\$ 354,091	\$ 386,840	Article 9
Tax Collector	\$ 155,818	\$ 145,535	\$ 158,351	Article 9
Town Clerk	\$ 213,692	\$ 206,693	\$ 218,967	Article 9
Town Assessing	\$ 295,533	\$ 245,436	\$ 302,419	Article 9
Elections	\$ 31,508	\$ 21,576	\$ 9,452	Article 9
DPW - Facilities	\$ 286,983	\$ 280,608	\$ 264,453	Article 9
Development Services	\$ 318,913	\$ 249,313	\$ 352,825	Article 9
Insurance	\$ 70,300	\$ 70,260	\$ 69,253	Article 9
<b>PUBLIC SAFETY:</b>				
Police Department	\$ 1,660,291	\$ 1,636,351	\$ 1,654,493	Article 9
Fire Department	\$ 975,289	\$ 960,996	\$ 980,280	Article 9
<b>HIGHWAYS AND STREETS (incl. CEMETERIES):</b>				
Highways & Streets -				
DPW - Highway	\$ 1,470,550	\$ 1,241,950	\$ 1,468,268	Article 9
DPW - Private Roads	\$ 252,539	\$ 197,599	\$ 247,560	Article 9
DPW - Cemeteries	\$ 27,823	\$ 26,390	\$ 27,832	Article 9
<b>SANITATION:</b>				
DPW - Transfer Station	\$ 539,883	\$ 534,502	\$ 466,412	Article 9
<b>WELFARE:</b>				
Human Services	\$ 105,074	\$ 55,460	\$ 147,743	Article 9
<b>CULTURE AND RECREATION:</b>				
Recreation	\$ 276,195	\$ 268,726	\$ 345,360	Article 9
<b>HEALTH &amp; SOCIAL SERVICES:</b>				
Visiting Nurse Service	\$ 80,000	\$ 71,422	\$ 25,000	Article 9
<b>OPERATING BUDGET</b>	<b>\$ 7,594,327</b>	<b>\$ 6,803,426</b>	<b>\$ 7,565,108</b>	

	Budget 2016	Actual 2016 Expenditures	Budget 2017	
<b>LIBRARY:</b>				
Library	\$ 536,240	\$ 496,358	\$ 541,490	Article 10
Road Projects	\$ 825,000	\$ 785,670	\$ 830,000	Article 4
Abatements	\$ -	\$ 38,203	\$ -	
Tri-County Community Action Program	\$ 7,500	\$ 7,500	\$ -	Human Services
Interlakes Community Caregivers	\$ 2,000	\$ 2,000	\$ -	Human Services
Child & Family Service	\$ 3,000	\$ 3,000	\$ -	Human Services
Winnepesaukee Wellness Center	\$ 10,000	\$ 10,000	\$ -	Human Services
Starting Point	\$ 1,293	\$ 1,293	\$ -	Human Services
Suicide Prevention Coalition	\$ 12,000	\$ 12,000	\$ -	Human Services
Lakes Region Food Pantry	\$ 7,500	\$ 7,500	\$ -	Human Services
Central NH VNA Hospice	\$ 5,000	\$ 5,000	\$ -	Human Services
MS Senior Meals Program	\$ 11,000	\$ 11,000	\$ -	Human Services
Sandwich Children's Center	\$ 3,000	\$ 3,000	\$ -	Human Services
Interlakes Day Care Center	\$ 1,350	\$ 1,350	\$ -	Human Services
Loon Preservation Center	\$ 1,000	\$ 1,000	\$ -	Dev. Services
Historical Society	\$ 2,600	\$ 2,600	\$ -	Dev. Services
<b>CAPITAL OUTLAY:</b>				
Mach., Vehicles and Equipment:				
Collective Bargaining Agreement - Police	\$ 12,529	\$ -	\$ -	
Rec. Dept - Playground Equipment	\$ -	\$ -	\$ 55,000	Article 5
Rec. Dept - Softball Field Construction	\$ -	\$ 11,096	\$ 50,000	Article 5
Fire Dept. - Replacement of Command Vehicle	\$ -	\$ -	\$ 52,500	Article 5
Police Department - Cruiser	\$ -	\$ 51,131	\$ 53,500	Article 5
DPW Highway - 1 Ton Pickup with Plow & Sander	\$ 54,000	\$ 54,000	\$ 69,000	Article 5
DPW Highway - 20 Ton Trailer ( Reconditioned)	\$ -	\$ -	\$ 20,000	Article 5
DPW Facilities - PSB Energy Improvements	\$ 30,000	\$ -	\$ 75,000	Article 5
DPW Facilities - PSB Parking Lot (Phase 1)	\$ 175,000	\$ 167,272	\$ 175,000	Article 6
Admin - IT Hardware and Software	\$ -	\$ -	\$ 25,000	Article 6
ODS- Milfoil Eradication	\$ -	\$ -	\$ 200,000	Article 6
Blue Ribbon Comm.Gym Facility Site Study	\$ -	\$ 6,000	\$ -	
Sidewalk Design	\$ -	\$ 23,064	\$ -	
M'boro Bay Inlet Study	\$ -	\$ 2,633	\$ -	
DPW Highway - 10 Wheel Dump Truck	\$ 100,000	\$ 88,221	\$ -	
DPW Highway - Lions Club Improvements	\$ -	\$ -	\$ -	
DPW Highway - Water Treatment System	\$ -	\$ -	\$ -	
DPW Transfer Station Single Stream Recycling	\$ -	\$ 124,998	\$ -	
Fire Dept. - Replacement of Pumper (Engine 2)	\$ 400,000	\$ 303	\$ -	
Police Department - Portable Message Sign	\$ 15,200	\$ 29,000	\$ -	
Rec. Dept - States Landing Park & Beach Facility	\$ -	\$ 18,189	\$ -	
Rec. Dept - Pathway Phase 3	\$ 36,500	\$ 1,732	\$ -	

	Budget 2016	Actual 2016 Expenditures	Budget 2017	
<b>TO CAPITAL RESERVE ACCOUNTS:</b>				
Communications Technology - CR (USE OF FUND BALANCE)	\$ 27,500	\$ 27,500	\$ 27,500	Article 7
Reappraisal - CR (USE OF FUND BALANCE)	\$ 24,000	\$ 24,000	\$ 24,000	Article 7
Firefighting Equipment - CR (USE OF FUND BALANCE)	\$ 110,000	\$ 110,000	\$ 110,000	Article 7
Public Works Equipment - CR (USE OF FUND BALANCE)	\$ 160,000	\$ 160,000	\$ 160,000	Article 7
Municipal Building - CR (USE OF FUND BALANCE)	\$ 200,000	\$ 200,000	\$ 200,000	Article 7
IT Hardware and Software - CR (USE OF FUND BALANCE)	\$ 30,000	\$ 30,000	\$ 30,000	Article 7
St.Landing Park and Beach Improvements - CR (USE OF FUND BALANCE)	\$ 125,000	\$ 125,000	\$ 300,000	Article 7
Roads Improvement - CR (NEW 2017)	\$ -		\$ 850,000	Article 4
<b>TO TRUST AND AGENCY FUNDS:</b>				
Milfoil - MF	\$ 225,000	\$ 225,000	\$ 200,000	Article 8
Lee's Mills - MF (USE OF FUND BALANCE)	\$ 2,700	\$ 2,700	\$ 2,700	Article 8
Dry Hydrant - MF (USE OF FUND BALANCE)	\$ -		\$ 15,000	Article 8
Historic Buildings - MF	\$ -		\$ 22,400	Article 8
<b>EXPENDITURES FROM CR AND MF:</b>				
	\$ -	\$ 283,359	\$ -	
<b>TOTAL APPROPRIATIONS</b>				
	\$ 10,750,239	\$ 9,956,099	\$ 11,653,198	
<b>REVENUE:</b>				
	<b>Estimated Revenue 2016</b>	<b>Actual Revenue 2016</b>	<b>Estimated Revenue 2017</b>	
<b>TAXES:</b>				
Land Use Change Taxes	\$ 10,000	\$ 14,140	\$ 10,000	
Yield Taxes	\$ 10,000	\$ 23,900	\$ 15,000	
Payment in Lieu of Taxes	\$ 35,000	\$ 33,444	\$ 35,000	
Boat Taxes	\$ 22,500	\$ 21,896	\$ 22,500	
Interest & Penalties on Taxes	\$ 75,000	\$ 80,983	\$ 95,000	
<b>LICENSES AND PERMITS:</b>				
Town Clerk Motor Vehicle Fees	\$ 1,100,000	\$ 1,341,653	\$ 1,150,000	
Town Clerk Dog License	\$ 7,200	\$ 7,260	\$ 7,200	
Town Clerk Misc. Income	\$ 5,000	\$ 5,469	\$ 6,500	
Town Clerk Boat Registration Fees	\$ 12,000	\$ 26,754	\$ 16,500	
Building Permits / Health Fees	\$ 60,000	\$ 64,585	\$ 69,500	
<b>FROM STATE:</b>				
Shared Revenue:				
Meals & Room Tax Distrib.	\$ 185,000	\$ 210,871	\$ 195,000	
Highway Block Grant	\$ 130,000	\$ 147,040	\$ 135,000	



	Estimated Revenue 2016	Actual Revenue 2016	Estimated Revenue 2017	
<b>CHARGES FOR SERVICES:</b>				
Income From Departments:				
Police Department Income	\$ 45,000	\$ 28,456	\$ 31,000	
WMF Income	\$ 90,000	\$ 130,245	\$ 75,000	
<b>MISCELLANEOUS REVENUES:</b>				
Sale of Municipal Property	\$ 6,000	\$ 1,341	\$ 15,000	
Interest on Investments	\$ 10,000	\$ 22,493	\$ 11,000	
<b>Other Miscellaneous Revenue:</b>				
Rent Town Property	\$ 1,860	\$ 2,138	\$ -	
Land Use Office - Income	\$ 12,100	\$ 55,217	\$ 12,000	
Miscellaneous Income	\$ 90,000	\$ 78,171	\$ 50,000	
WMF/Beach/Temp. Permits	\$ 24,000	\$ 30,315	\$ 75,000	
Cable Franchise	\$ 30,000	\$ 29,500	\$ 28,000	
Forest Fire Reimbursement	\$ 5,000	\$ 3,881	\$ 4,000	
Employee Insurance Payment	\$ 90,000	\$ 78,859	\$ 90,000	
Lee's Mill - Dock Leases	\$ 2,700	\$ 2,700	\$ 2,700	
Human Services Reimbursements	\$ -	\$ 7,200	\$ -	
Recreation Dept. - Holopainen Donations		\$ 200	\$ -	
<b>FROM RESERVE &amp; TRUST FUNDS:</b>				
Roads Improvement CR	\$ -	\$ -	\$ 830,000	Article 4
Municipal Building CR	\$ 175,000	\$ 165,182	\$ 175,000	Article 6
Milfoil MF	\$ -	\$ -	\$ 200,000	Article 6
IT Hardware & Software	\$ -	\$ -	\$ 25,000	Article 6
Public Works Equipment CR	\$ 54,000	\$ 54,000	\$ -	
Fire Fighting Equipment CR	\$ 200,000	\$ 303	\$ -	
Lees Mill MF	\$ 2,700	\$ -	\$ -	
<b>FROM RESERVE &amp; TRUST EXPENDITURES:</b>				
Comm. Tech Fund	\$ -	\$ 43,747	\$ -	
Police Dept. Comm. Equipment	\$ -	\$ 10,315	\$ -	
Community Substance Abuse	\$ -	\$ 3,734	\$ -	
IT Hardware & Software	\$ -	\$ 22,403	\$ -	
Fuel Assistance	\$ -	\$ 2,036	\$ -	
Dry Hydrant	\$ -	\$ 1,865	\$ -	
Milfoil		\$ 199,143	\$ -	
<b>OTHER FINANCING SOURCES:</b>				
	\$ -	\$ -	\$ -	
<b>TOTAL REVENUES AND CREDITS</b>	<b>\$ 2,490,060</b>	<b>\$ 2,951,437</b>	<b>\$ 3,380,900</b>	
<b>Total Appropriations</b>	<b>\$ 10,750,239</b>	<b>\$ 9,956,099</b>	<b>\$ 11,653,198</b>	
<b>Total Appropriations does not include Carry-Over</b>		<b>\$ -</b>		
<b>Less Amount of Estimated Revenues</b>	<b>\$ 2,490,060</b>	<b>\$ 2,951,437</b>	<b>\$ 3,380,900</b>	
<b>Amount of Taxes to be Raised - Before Offset of Fund Bal.</b>	<b>\$ 8,260,179</b>	<b>\$ 7,004,662</b>	<b>\$ 8,272,298</b>	
Offset of Application w/ Fund Balance	\$ 658,200	\$ -	\$ 1,244,200	Article 5, 7, 8
Amount used to reduce Taxes	\$ -	\$ -	\$ -	\$ 375,000.00
<b>Anticipated Amount of Taxes to be Raised</b>	<b>\$ 7,601,979</b>	<b>\$ 7,004,662</b>	<b>\$ 7,028,098</b>	\$ 851,500.00
(Exclusive of School/County Taxes)				\$ 17,700.00

# 2017 Proposed Appropriation Warrant Articles

## ARTICLE 4

To see if the Town will vote to establish a Roads Improvements Capital Reserve Fund for the purpose of funding improvements to Town Roads and to raise and appropriate the sum of Eight Hundred Fifty Thousand Dollars (\$850,000) to be placed in said fund and further to authorize the Board of Selectmen as agents to expend without further appropriation. Said amount to come from taxation. Roads considered for the 2017 road improvement program are illustrated below:

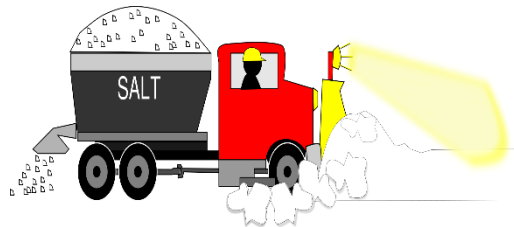
<b>Project</b>	<b>Segment</b>	<b>Length</b>	<b>Width</b>	<b>Treatment</b>	<b>Cost/FT</b>	<b>Budget</b>
Paradise Dr	Mayflower to End	2,240	22	Reclaim/Repave	\$50.00	\$121,000.00
Shaker Jerry Rd	Hanson Mill to #171	2,000	22	Reclaim/Repave	\$50.00	\$100,000.00
Old Redding Ln	Eagle Shores to End	2,400	20	Remove/Repave	\$50.00	\$120,000.00
<b>Rehab/Preservation</b>						<b>\$341,000.00</b>
Severance Rd	Rte. 171 to #126	4,540	22	Shim/Overlay	\$25.00	\$113,500.00
Kona Farm Rd		4,120	21	Shim/Overlay	\$25.00	\$103,000.00
Evans Rd		1,215	22	Shim/Overlay	\$25.00	\$ 30,375.00
Ben Berry Rd		300	21	Shim/Overlay	\$25.00	\$ 7,500.00
Randall Rd		690	20	Shim/Overlay	\$25.00	\$ 17,250.00
Meyers Rd		320	20	Shim/Overlay	\$25.00	\$ 8,000.00
Colby Rd		1,532	20	Shim/Overlay	\$25.00	\$ 38,300.00
TBD		4 Days		Crack Sealing	\$5,000.00	\$ 20,000.00
<b>Preservation</b>						<b>\$337,925.00</b>
Reconstruction Sections						\$ 24,000.00
16-17 Engineering						\$ 76,500.00
Contingency						\$ 60,000.00
<b>Total 2017 Road Program</b>						<b>\$839,425.00</b>
Inclusion of any road or intersection was based upon a condition assessment and budget estimate prepared in November of 2016 and is no guarantee of work being undertaken on the identified roadway.						

# 2017 Proposed Appropriation Warrant Articles

## ARTICLE 5

To see if the Town will vote to (a) raise and appropriate the sum of Three Hundred Seventy-Five Thousand Dollars (\$375,000), for a program of capital improvements and expenditures and equipment as generally illustrated below and (b) meet said appropriation by a withdrawal of Three Hundred Seven Five Thousand Dollars (\$375,000) from the unassigned fund balance as of December 31, 2016.

<b>Department/Project</b>	
Recreation: Playground Equipment Replacement – Playground Drive	55,000
Recreation: Softball Field Improvements – Playground Drive	50,000
Fire: Replace Command Vehicle	52,500
Police: Cruiser Replacement	53,500
DPW: 1 Ton Pickup w/plow and sander	69,000
DPW: 20 Ton Equipment Trailer	20,000
DPW: Energy Improvements to Town Buildings	75,000
<b>Total</b>	<b>\$375,000</b>



# 2017 Proposed Appropriation Warrant Articles

## ARTICLE 6

To see if the Town will vote to (a) raise and appropriate the sum of Four Hundred Thousand Dollars (\$400,000) for a program of capital improvements and expenditures and equipment as generally illustrated below, and (b) meet said appropriation by a withdrawal of One Hundred and Seventy-Five Thousand Dollars (\$175,000) from the Municipal Building Capital Reserve Fund, Twenty-Five Thousand Dollars (\$25,000) from the IT Hardware and Software Capital Reserve Fund, and Two Hundred Thousand Dollars (\$200,000) from the Milfoil Expendable Trust.

<b>Department/Project</b>	
DPW: Public Safety Building Parking Lot Improvements – Phase II	175,000
Administration: IT Hardware and Software Town Wide	25,000
ODS: Milfoil Eradication	200,000
<b>Total</b>	<b>\$400,000</b>



# 2017 Proposed Appropriation Warrant Articles

## ARTICLE 7

To see if the Town will vote to raise and appropriate the sum of Eight Hundred Fifty-One Thousand Five Hundred Dollars (\$851,500) and to deposit the same in the following Capital Reserve Funds and meet said appropriation by using Eight Hundred Fifty-One Thousand Five Hundred Dollars (\$851,500) from the unassigned fund balance as of December 31, 2016.

<b>Capital Reserve Funds</b>	<b>Budget</b>
Communication Technology CRF	27,500
Reappraisal CRF	24,000
Firefighting Equipment CRF	110,000
DPW Equipment CRF	160,000
Municipal Buildings & Facilities CRF	200,000
IT Hardware and Software CRF	30,000
States Landing Improvements CRF	300,000
<b>Total</b>	<b>\$851,500</b>



# 2017 Proposed Appropriation Warrant Articles

## ARTICLE 8

To see if the Town will vote to raise and appropriate the sum of Two Hundred Forty Thousand One Hundred Dollars (\$240,100) and to deposit the same in the following Expendable Trust Funds and meet said appropriation by using Seventeen Thousand Seven Hundred Dollars (\$17,700) from the unassigned fund balance as of December 31, 2016, and the balance of Two Hundred Twenty Two Thousand Four Hundred Dollars (\$222,400) to come from taxation.

Expendable Trust Funds	Budget
Milfoil	200,000
Lees Mills	2,700
Dry Hydrant	15,000
Historic Buildings	22,400
<b>Total</b>	<b>\$240,100</b>



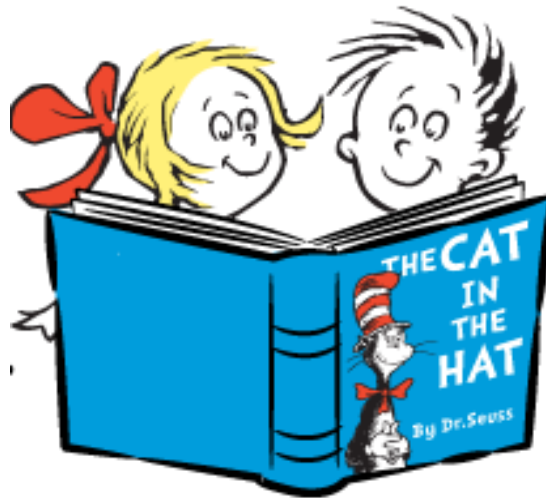
## ARTICLE 9

To see if the Town will vote to raise and appropriate, subject to any and all changes made at this meeting, the sum of Seven Million Five Hundred Sixty Five Thousand One Hundred Eight Dollars (\$7,565,108) to pay the expenses of General Government, Public Safety, Public Works (including Highways, Cemeteries, Buildings and Grounds, and Transfer Station), Human Services, Visiting Nurse Service, Culture and Recreation, and Development Services.

# 2017 Proposed Appropriation Warrant Articles

## **ARTICLE 10**

To see if the Town will vote to raise and appropriate the sum of Five Hundred Forty-One Thousand Four Hundred Eighty-Nine Dollars (\$541,489) to pay the expense of operating the Public Library.



# 2017 Proposed Appropriation Warrant Articles

## **ARTICLE 14**

To see if the Town will vote to raise and appropriate a sum of Thirty Thousand Dollars (\$30,000), or such amount sufficient to pave that portion of Black's Landing Road, as described, a gravel town road that runs from NH Route 109 to just East of the entrance to Ambrose Cove Marina, slightly less than one quarter of a mile (0.25 mile), from the uphill grade from Berndorf Road to NH Route 109.

(By Citizens Petition)



