

Town of Moultonborough

Public Works

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Moultonborough, NH 03254
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603-476-2400- Dispatch
603-253-7445- Fax
e-mail: skinmond@moultonboroughnh.gov



Scott D. Kinmond, Highway/Road Agent
Director of Public Works

To: Capital Improvement Program Committee
Cc: Bruce Woodruff, Town Planner
From: Scott D. Kinmond, Highway/Road Agent
Re: Updated/revised- CIP Requests for 2016-2021
Date: April 17, 2015

Chairman Prouty & Planner Woodruff,

I have listed below the current CIP requests for 2016-2021, with any changes being highlighted. These changes may be, costs, a new request or a revised request.

Summary:

Please note that on the 2016- 2021 Moving Equipment requests, the noted change in 2016 is the estimated pricing has increased approximately \$5,000 on each. The following items are new requests; in 2017 of a reconditioned 20 ton equipment trailer to move equipment within the current fleet i.e. vibratory roller, backhoe etc.; in 2018 a reconditioned 84" drum vibratory roll for use in road construction and gravel road maintenance; and in 2021 (new) request for a mid-size (7T) rubber track excavator. The changes in the 2016-2021 Facility request are; 2016 change in request to \$30,000 for Energy upgrades, with hope of grant assistance with NHEC; a new request in 2018 for replacement of Public Safety Building phone recording system; and in 2021 a request for facilities flooring and painting for the PSB (18 yrs). The Road program requests remain the same; with an approximate 2.5% increase annually which is reflected in the 2021 request. I am still waiting for updated price quotes for equipment up-fits, Lions Club roofing, PSB slab repair, and Energy upgrades at Town Hall. I have forwarded an updated work book with includes these changes listed above. I will be prepared to bring or submit estimates on the 2016 projects, upon request in the very near future.

I look forward to meeting with the committee to review the requests. If you should have any questions please let me know.

Respectfully submitted,

Scott D. Kinmond, Highway/Road Agent
Director of Public Work

2016-2021- MOVING EQUIPMENT

2016

\$54,000	One-ton pick-up w/ plow and sander (revised) Replacement of: 2003 One-ton pick-up with plow & sander Trade of: 2003 Ford F350 Pick-up Truck, with plow.
\$230,000	10 wheel 55k GVW dump truck with plow, wing and sander Replacement of: 2000 GMC C8500 Dump w/plow, wing and sander Trade/sale of: 2003 GMC C7500, placed as a spare plow truck or above.

2017

\$50,000	One-ton pick up w/ plow and sander Replacement of: 2006 GMC 2500HD pickup with plow and sander
\$28,000	Fleet Van- 7 passenger Replacement of: 2010 Dodge Caravan 7-passenger
\$20,000	20 Ton equipment trailer (reconditioned)

2018

\$55,000	Tractor w/bucket loader and attachments Replacement of: 1994 Ford 1320 tractor w/ attachment
\$30,000	Vibratory roll (84" drum)

2019

\$65,000	Skid steer w/ bucket, pallet forks and plow. Replacement of: 2004 Case 60XT skid steer (WMF)
\$120,000	6-wheel 19.5K GVW dump w/ plow, wing and sander Replacement of: 2009 Ford F550 w/ dump, plow, wing and sander

2020

\$120,000	6-wheel 19.5K GVW dump w/ plow, wing and sander Replacement of: 2010 Ford F550 w/ dump, plow, wing and sander
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2021

\$100,000	Rubber Track Excavator (Mid-size) Replacement of: 2001 Komatsu WA180 Loader
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2015-2020- FACILITIES PROJECTS

2016

\$30,000	Energy Improvements- Town Hall
\$50,000	Lions Club Roof

\$300,000 PSB Slab repair- (Awaiting engineer recommendations from slab borings)

2017

\$75,000 Window replacements- PSB

\$350,000 PSB Parking lot reconstruction

2018

\$30,000 Facilities Flooring & Paint- PSB

\$12,000 Phone recording system- PSB

2019

\$30,000 Facilities Flooring & Paint- PSB

2020

\$400,000 Highway Garage 2 bay addition/existing structure rehab.

2021

\$30,000 Facilities Flooring & Paint- PSB

Moultonborough Public Works - FY 15-20 Projects for CIPC - 4/22/2014

Please note that ALL costs are ESTIMATES. Actual schedule may vary from what's listed below due to changes in need, conditions, and priorities over time.

Year	Capital	Description	Type of Project
Moving Equipment			
FY16	\$ 54,000	1- Ton Pick-up truck w/ Plow and sander	Replaces (2) vehicles
	\$ 230,000	55K GVW dump truck with plow, wing and sander	Replaces 16 yr old truck
FY17	\$ 50,000	1- Ton Pick-up truck w/ Plow and sander	Replaces (1) vehicles
	\$28,000	7-passenger fleet van	Replacement
	\$ 20,000	20 TON EQUIPMENT TRAILER	New
FY18	\$ 55,000	Tractor with loader and attachments	Replacement (24 yr old tractor)
	30000	Vibritroy Roll	New
FY19	\$ 65,000	Skid steer w/ bucket, pallet forks and plow	replacement
	\$ 120,000	19.5K GVW dump w/ plow, wing and sander	replacement
FY20	\$ 120,000	19.5K GVW dump w/ plow, wing and sander	replacement
FY21	\$ 100,000	Mid size (7T) Rubber Track Excavator	Replace Loader
Roads			
FY15	\$825,000	Annual Road Program	
FY16	\$ 850,000	Annual Road Program	
FY17	\$875,000	Annual Road Program	
FY18	\$900,000	Annual Road Program	
FY19	\$925,000	Annual Road Program	
FY20	\$950,000	Annual Road Program	
FY21	\$975,000	Annual Road Program	
Facilities			
FY16	\$30,000	Energy- Window replacements- Town Hall	
	\$50,000	Lions Club Re-roofing	
	\$300,000	PSB Slab repair	
FY17	\$75,000	Energy- Window replacement- PSB	
	\$350,000	PSB- Parking lot reconstruction and drainage	
FY18	\$30,000	PSB- Flooring & Paint upgrades	
	\$12,000.00	PSB Phone Recording System	
FY19	\$30,000	PSB- Flooring & Paint upgrades	
	\$20,000	Engineering for DPW facility	
FY20	\$400,000	Highway Garage- DPW facility- Maint Bays & renovations	
FY21	30,000	PSB- Flooring & Painting	

FORM B

CAPITAL PROJECT REQUEST FOR EQUIPMENT PURCHASE OR MAJOR RENTAL

Department & Activity	DPW	Date Prepared	4/17/2015
Contact Person	Scott Kinmond	Phone Number	253-7445

1. Project Title & Reference No: 2016 DPW Pickup Truck	4. Cost	Per Unit	Total
2. Form of Acquisition (check appropriate) Purchase	Purchase price or annual rental	\$ 54,000.00	\$ 54,000.00
3. Number of Units Requested	Plus: Installation or other costs	\$	
5. Purpose of Expenditure (check appropriate) X	Less: Trade-in or other discount	\$ 4,000.00	\$ 4,000.00
	Net purchase cost or annual rental	\$	\$ 50,000.00
	6. Number of Similar Items in Inventory		1
5a. Describe Alternatives Considered: Lease	7. Estimated Use of Requested Item(s) 12 Months per year Weeks per year Days per week Hours per day	Estimated useful life in years	10

8. Replaced Item(s)	Item	Make	Age	Maint Costs	Prior Year's	
					Breakdowns	Rental Costs
A.	Pick up truck w/ plow & Sander	Ford	13	\$23,751		n/a
B.						
C.						
D.						
E.						

9. Recommended Disposition of Replacement Item(s)	Possible used by other agencies	☐ Trade-in	X	Sale
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10. Submitting Authority	Submitted by: S. Kinmond	Date: 4/17/2015
	Position: DPW Director	

11. Reserved : increase in cost only submitted already in plan.

2016

FORM B

CAPITAL PROJECT REQUEST FOR EQUIPMENT PURCHASE OR MAJOR RENTAL

Department & Activity	DPW	Date Prepared	4/17/2015
Contact Person	Scott Kinmond	Phone Number	253-7445

1. Project Title & Reference No: DPW 40K GVW Dump Truck - 2016	4. Cost
2. Form of Acquisition (check appropriate)	Purchase price
3. Number of Units Requested	or annual rental \$ 230,00
	or other costs \$ 230,000.00
	\$
5. Purpose of Expenditure (check appropriate)	Less: Trade-in or other discount \$ \$ 10,000.00 \$ 10,000.00
X	Net purchase cost
	or annual rental \$ 220,000.00
	6. Number of Similar Items in Inventory 0
	7. Estimated Use of Requested Item(s)
	12 Months per year Estimated useful life in years
	Weeks per year 12
	Days per week
	Hours per day

8. Replaced Item(s)	Make	Age	Maint Costs	Breakdowns	Rental Costs
A5K GVW dump truck w/ plow, wing & Sander	GMC	13	\$31,071		n/a
B.					
C.					
D.					
E.					

9. Recommended Disposition of Replacement Item(s)	Possible used by other agencies	Trade-in	X Sale

10. Submitting Authority	Submitted by: S. Kinmond	Date: 4/17/2015
	Position: DPW Director	

11. Reserved	Submitted as cost increase only		
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2017

FORM B CAPITAL PROJECT REQUEST FOR EQUIPMENT PURCHASE OR MAJOR RENTAL																																			
Department & Activity Contact Person		DPW Scott Kinmond	Date Prepared 4/17/2015 Phone Number 253-7445																																
1. Project Title & Reference No: 20 Ton Equipment Trailer (Reconditioned) - 2017																																			
2. Form of Acquisition (check appropriate)																																			
3. Number of Units Requested: 1																																			
5. Purpose of Expenditure (check appropriate) ☐ Schedule replacement ☐ Present equipment obsolete ☐ Replace worn-out equipment ☐ Reduce personnel time ☐ Expanded service ☒ New operation ☐ Increased safety ☐ Improve procedures, records, etc. 4. Cost Purchase price or annual rental or other costs \$ Less: Trade-in or other discount \$ Net purchase cost or annual rental \$ 20,000.00 6. Number of Similar Items in Inventory 0 7. Estimated Use of Requested Item(s) 6 Months per year Estimated useful life in years Weeks per year 20 Days per week Hours per day																																			
5a. Describe Alternatives Considered:																																			
Lease																																			
8. Replaced Item(s)																																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2">Item</th> <th rowspan="2">Make</th> <th rowspan="2">Age</th> <th colspan="2">Prior Year's</th> </tr> <tr> <th>Maint Costs</th> <th>Breakdowns</th> </tr> </thead> <tbody> <tr><td>A.</td><td></td><td></td><td></td><td></td></tr> <tr><td>B.</td><td></td><td></td><td></td><td></td></tr> <tr><td>C.</td><td></td><td></td><td></td><td></td></tr> <tr><td>D.</td><td></td><td></td><td></td><td></td></tr> <tr><td>E.</td><td></td><td></td><td></td><td></td></tr> </tbody> </table>				Item	Make	Age	Prior Year's		Maint Costs	Breakdowns	A.					B.					C.					D.					E.				
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10. Submitting Authority																																			
Submitted by: S. Kinmond Date: 4/17/2015 Position: DPW Director																																			
11. Reserved: New Request																																			

FY-18

CAPITAL PROJECT REQUEST FOR EQUIPMENT PURCHASE OR MAJOR RENTAL

Department & Activity	DPW	Date Prepared	4/17/2015
Contact Person	Scott Kinmond	Phone Number	253-7445

1. Project Title & Reference No: Vibratory Roll (Used-Reconditioned) - 2018	4. Cost	Per Unit	Total
2. Form of Acquisition (check appropriate)	Purchase price or annual rental	\$ 30,000.00	\$ 30,000.00
3. Number of Units Requested: 1	Plus: Installation or other costs	\$	

5. Purpose of Expenditure (check appropriate)	Less: Trade-in or other discount	\$
☐ Schedule replacement	Net purchase cost or annual rental	\$ 30,000.00
☐ Present equipment obsolete	6. Number of Similar Items in Inventory	0
☐ Replace worn-out equipment		
☐ Reduce personnel time		
☐ Expanded service		
☐ New operation		
☐ Increased safety		
☐ Improve procedures, records, etc.		

7. Estimated Use of Requested Item(s)	Estimated useful life in years
6 Months per year	20
Weeks per year	
Days per week	
Hours per day	

8. Replaced Item(s)	Item	Make	Age	Maint Costs	Prior Year's	
					Breakdowns	Rental Costs
B.						
C.						
D.						
E.						

9. Recommended Disposition of Replacement Item(s)	Possible used by other agencies	☐ Trade-in	☐ Sale
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10. Submitting Authority	Submitted by: S. Kinmond	Date: 4/17/2015
	Position: DPW Director	

11. Reserved: NEW REQUEST

FORM B

CAPITAL PROJECT REQUEST FOR EQUIPMENT PURCHASE OR MAJOR RENTAL

Department & Activity Contact Person	DPW Scott Kinmond	Date Prepared Phone Number	4/17/2015 253-7445
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1. Project Title & Reference No: Rubber track excavator - 2021	4. Cost	Per Unit	Total
2. Form of Acquisition (check appropriate)	Purchase price		
3. Number of Units Requested	or annual rental	\$ 100,000.00	\$ 100,000.00
	or other costs		

5. Purpose of Expenditure (check appropriate)	Less: Trade-in or other discount	\$ 25,000.00	\$ 25,000.00
☒ Schedule replacement	Net purchase cost		
☐ Present equipment obsolete	or annual rental	\$	\$ 75,000.00
☐ Replace worn-out equipment			
☐ Reduce personnel time	6. Number of Similar Items in Inventory		0
☐ Expanded service			
☐ New operation			
☐ Increased safety			
☐ Improve procedures, records, etc.			

5a. Describe Alternatives Considered:	7. Estimated Use of Requested Item(s)
Lease	6 Months per year
	Weeks per year
	Days per week
	Hours per day
	Estimated useful life in years
	20

Item	Make	Age	Maint Costs	Prior Year's	
				Breakdowns	Rental Costs
A. Komatsu WA180	Komatsu	20	on file	2	n/a
B.					
C.					
D.					
E.					

9. Recommended Disposition of Replacement Item(s)	Possible used by other agencies	☐ Trade-in	☒ Sale
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10. Submitting Authority	Submitted by: S. Kinmond	Date: 4/17/2015
	Position: DPW Director	

11. Reserved: NEW REQUEST

2016 FORM A **CAPITAL PROJECT REQUEST** Excluding Equipment

Department & Activity <u>DPW</u>		Date Prepared <u>APRIL 17, 2015</u>																											
Contact Person <u>Scott Kinmond</u>		Phone Number <u>253-7445</u>																											
1. Project Title <u>FY16 Facilities</u>																													
2. Purpose of Project Request Form (Check One) ☐ Add a new item to the program																													
3. Department Priority _____																													
4. Location: <u>Town Hall</u>																													
5. Description: <u>2016 Energy Upgrades</u>																													
5.a. Describe Alternatives Considered: <u>Continue using</u>																													
6. Justification & Useful Life: <u>gain greater energy efficiency, and longer life cycle.</u>																													
7. Cost & Recommended Sources of Financing <table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:40%;">BUDGET FY</td> <td style="width:20%; text-align: right;">TOTAL *</td> <td style="width:40%;">RECOMMENDED SOURCES OF FINANCING</td> </tr> <tr> <td>Program year FY <u>16</u></td> <td style="text-align: right;"><u>\$30,000</u></td> <td>_____ Gen Fund_ NHEC Grant</td> </tr> <tr> <td>Program year FY _____</td> <td></td> <td>_____</td> </tr> <tr> <td>Program year FY _____</td> <td></td> <td>_____</td> </tr> <tr> <td>Program year FY _____</td> <td></td> <td>_____</td> </tr> <tr> <td>Program year FY _____</td> <td></td> <td>_____</td> </tr> <tr> <td>Program year FY _____</td> <td></td> <td>_____</td> </tr> <tr> <td>TOTAL SIX YEARS</td> <td style="text-align: right;">_____ \$30,000</td> <td></td> </tr> <tr> <td>After Sixth Year</td> <td></td> <td>_____</td> </tr> </table> If adjusted for inflation, indicate adjustment percentage here: _____ *Interest cost not included.			BUDGET FY	TOTAL *	RECOMMENDED SOURCES OF FINANCING	Program year FY <u>16</u>	<u>\$30,000</u>	_____ Gen Fund_ NHEC Grant	Program year FY _____		_____	Program year FY _____		_____	Program year FY _____		_____	Program year FY _____		_____	Program year FY _____		_____	TOTAL SIX YEARS	_____ \$30,000		After Sixth Year		_____
BUDGET FY	TOTAL *	RECOMMENDED SOURCES OF FINANCING																											
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After Sixth Year		_____																											
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Position _____																													
DPW Director _____																													
Signature _____																													
11. Reserved: SUBMITTED BECAUSE OF COST DECREASE																													

FY-18

CAPITAL PROJECT REQUEST FOR EQUIPMENT PURCHASE OR MAJOR RENTAL

Department & Activity	DPW	Date Prepared	4/17/2015
Contact Person	Scott Kinnmond	Phone Number	253-7445

1. Project Title & Reference No: PSB Comm Recording System - 2018

2. Form of Acquisition (check appropriate)
Purchase ☐

3. Number of Units Requested: 1

5. Purpose of Expenditure (check appropriate)

☐ Schedule replacement
☐ Present equipment obsolete
☒ Replace worn-out equipment
☐ Reduce personnel time
☐ Expanded service
☐ New operation
☐ Increased safety
☐ Improve procedures, records, etc.

5a. Describe Alternatives Considered:

8. Replaced Item(s)

	Item	Make	Age	Maint Costs	Prior Year's	
					Breakdowns	Rental Costs
A.						
B.						
C.						
D.						
E.						

9. Recommended Disposition of Replacement Item(s)
☐ Possible used by other agencies ☒ Trade-in ☐ Sale

10. Submitting Authority
Submitted by: S. Kinnmond
Position: DPW Director
Date: 4/17/2015

11. Reserved: NEW REQUEST

2021 FORM A **CAPITAL PROJECT REQUEST** Excluding Equipment

Department & Activity <u>DPW</u>		Date Prepared <u>April 17, 2015</u>																											
Contact Person <u>Scott Kinmond</u>		Phone Number <u>253-7445</u>																											
1. Project Title <u>FY21 Road Program</u>																													
3. Department Priority _____																													
4. Location: <u>TBD</u>																													
5. Description: <u>Annual Road Projects-</u>																													
5.a. Describe Alternatives Considered: <u>Continue patching of unsafe or deteriorated areas.</u>																													
6. Justification & Useful Life: <u>Asphalt preservation to extend pavement life cycle.</u>																													
7. Cost & Recommended Sources of Financing <table style="width:100%;"> <tr> <td style="width:30%;">BUDGET FY</td> <td style="width:30%;">TOTAL*</td> <td style="width:40%;">RECOMMENDED SOURCES OF FINANCING</td> </tr> <tr> <td>Program year FY <u>21</u></td> <td><u>\$975,000</u></td> <td><u>Gen Fund, Highway Block Grant</u></td> </tr> <tr> <td>Program year FY _____</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Program year FY _____</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Program year FY _____</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Program year FY _____</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Program year FY _____</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>TOTAL SIX YEARS</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>After Sixth Year</td> <td>_____</td> <td>_____</td> </tr> </table> If adjusted for inflation, indicate adjustment percentage here: _____ *Interest cost not included.			BUDGET FY	TOTAL*	RECOMMENDED SOURCES OF FINANCING	Program year FY <u>21</u>	<u>\$975,000</u>	<u>Gen Fund, Highway Block Grant</u>	Program year FY _____	_____	_____	Program year FY _____	_____	_____	Program year FY _____	_____	_____	Program year FY _____	_____	_____	Program year FY _____	_____	_____	TOTAL SIX YEARS	_____	_____	After Sixth Year	_____	_____
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FORM C

CAPITAL IMPROVEMENT PROGRAM DETAILED PROJECT DESCRIPTION

(May be filled out by CIP Committee to summarize Project Information)

A. IDENTIFICATION & CODING INFORMATION

1. Date:

4/17/2015

2. Project Name:

FY21 Road Projects

3. Program:

4. Department: DPW

B. EXPENDITURE SCHEDULE (000'S)

Cost Elements	\$	Thru FY	Est. FY	Total 6 Years	Year 1 FY16	Year 2 FY17	Year 3 FY18	Year 4 FY19	Year 5 FY20	Year 6 FY21	Beyond 6 Years
1. Planning Design & Supervision											
2. Land						\$ -	\$ -	\$ -	\$ -	\$ 50,000.00	\$ -
3. Site Improvements & Utilities						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4. Construction										\$ 925,000.00	
5. Furniture & Equipment						\$ -	\$ -	\$ -	\$ -		
6. Total						\$ -	\$ -	\$ -	\$ 50,000.00	\$ 975,000.00	

2021 FORM A

CAPITAL PROJECT REQUEST

Excluding Equipment

Department & Activity DPW		Date Prepared April 17, 2015
Contact Person Scott Kinmond		Phone Number 253-7445
1. Project Title FY21 Facilities		
3. Department Priority		
4. Location: PSB		
2. Purpose of Project Request Form (Check One)		
☐ Add a new item to the program ☐ Delete an item in a year already a part the program ☒ Modify a project already in the adopted program		
5. Description: Flooring & Painting upgrades		
5.a. Describe Alternatives Considered: Continue using		
6. Justification & Useful Life: Replace 15 yr old flooring & wall paint.		
7. Cost & Recommended Sources of Financing		
BUDGET FY		RECOMMENDED SOURCES OF FINANCING
Program year FY		
Program year FY		
Program year FY		
Program year FY		
Program year FY	21	\$30,000
Program year FY		Gen Fund
TOTAL SIX YEARS		
After Sixth Year		
If adjusted for inflation, indicate adjustment percentage here:		
*Interest cost not included.		
8. Net Effects on Operating Costs (+/-)		
Direct Costs		
personnel:	number	\$ amount
purchase of service		
materials & supplies		
equipment purchases		
utilities		
other		
Subtotal	()	
Indirect Operating Costs		
fringe benefits		
general admin. Costs		
other		
Subtotal	()	
Total Operating Cost		
Debt Service (P&I)		
Total Operating Cost		0
9. Net Effect on Municipal Income (+/-)		
taxes		
other income		
Subtotal		
gain from sale of replaceable assets		
Total		0
10. Submitting Authority		
Submitted by		Date
SD Kinmond		April 17, 2015
Position		
DPW Director		
Signature		
11. Reserved: NEW REQUEST		