Moultonborough Conservation Commission Meeting Minutes Ammended
Monday January 6, 2020
7:00 pm
Moultonborough Town Hall

Present: Brian Sanford, Bill Gassman, Jim Nelson, Bob Patenaude, Marie Samaha, Sandra Kelly, Anni Jakobsen, Bruce Woodruff, Steve King

1. Meeting Minutes from December 2, 2019 - approved
2. Permits, Applications, complaints
   - Applications – 2 applications were submitted in December, neither was visited. One application was returned by the state as it lacked all information needed, the other was for dredging the culvert under Salmon Meadow Lane.
   - One entry was of note: #182 on the list Map 114, Lot 6 will be investigated by the state
   - Planning Board: MFCA Parking Lot - Parking Lot plans will be reviewed at the January 22 meeting, questions that may be asked by Planning Board include the ditch, number of spaces, plowing.
3. Con Com and MFCA Fund balances and 2020 budget update (Bank statements as of 12/31/2019 were in the CC box)
   - MFCA - $40,875.05
   - Con Com Fund - $51,524.76
   - The Conservation Commission agreed to pay two bills to KV Partners from the MFCA Fund for work on the parking lot. The bills are invoice #1669 for $2225 and #1678 for $525. There was discussion about the amount of the bills. Bruce Woodruff suggested that a task order should have done at the beginning of the project in order to control costs.
4. MFCA Update
   - MFCA trail development and timing for public use – MFCA is presently open to the community, but lacks the parking area. Marie will contact Chris Theriault to find out whether he has received any bids for the work and, if so, when the contractor will begin to do the work.
   - The trail has been cut and partially marked with symbols. More work can be done marking the trail during the winter. Marie will work with Leah Hart, LRCT, to monitor the parcel within the next month.
   - Jim will work with Cindy Stanton on signs for MFCA. Bruce said no permits are necessary, but take into consideration sight lines for Route 25 when placing signs. Marie will check to determine of LCHIP, Moose Plate and LRCT must be listed on the signs. Possible signs: entrance to MFCA, kiosk with trail map, 2 view sites and possible historical sites. Cristine Ashjian will be invited to a meeting to talk about signs for historical sites.
5. New DES Wetland application Con Com review time frame. (Who, What When)
   - Review of new rules indicated some time and project size differences.
   - Important for the Town Clerk to contact a CC member to alert him/her when an application is submitted.
   - The CC does not get Shoreland Permit Applications to review. Bruce Woodruff suggested that the CC review them. commented that the CC could do it and explained the process. The CC will discuss reviewing them and the amount of time and personnel needed to make visits and comments to the state if questions arise about a project.
   - Members discussed whether Moultonborough should designate Prime Wetlands. Several years ago, this topic was discussed and the CC agreed at that time not to pursue it. It is a lengthy process that involves hearings and a community vote. Further discussion will be
held in the future. Bob Patenaude will check with surrounding communities who have Prime Wetlands and invite a member of that CC to come to our next meeting.

6. Hoyt Mill Brook – potential protection project for con com
   - This is a priority area for conservation according to the Natural Resources Inventory. Some parcels in the vicinity are already preserved, but not all. Bill will make a list of possible properties within this priority area for the CC to consider for easements or preservation.

7. Con Com annual report feedback
   - A suggestion was made to list the number of site visits.

8. Other/ Future events?
   - Bruce Woodruff presented information on the restructuring of the GIS system. There are a number of difficulties with the GIS layers. Some of the current layers may need to be eliminated and others updated. Bill Gassman has offered to work with Bruce on those layers.
   - The snowmobile trails are currently available on one of the public GIS layers.
   - Bruce also shared a letter that was sent to property owners in the vicinity of Green’s Corner. A meeting has been scheduled for Monday, January 27, 2020, to seek input about future Land Use and Zoning decisions for that area.
   - The CC opted not to pursue requesting 100% of the LUCT at this time as the potential needs for funds has not been specified at this time.”

9. Adjourn – the meeting adjourned at 8:48 pm.

Next meeting: February 3, 2020