COMMUNITY DEVELOPMENT ADVISORY COMMITTEE

Minutes of CDAC Meeting of May 23, 2019

CDAC Members: Charlie Fritz, Diane MacArthur, Richard Kumpf Danny Ringelstein and Cody Gray
Guests: Cristina Ashjian and Susan Kaggle (UNH Cooperative Extension)
Staff: Robert Ward, Town Planner

The meeting was called to order by Chairman Charlie Fritz at 5:10PM and he declared a quorum present.

MINUTES

BUSINESS

CDAC Chairman Charlie Fritz stated that the primary business item to be considered by the CDAC was the “FIRST IMPRESSIONS” Program and that Susan Kaggle from UNH Cooperative Extension was in attendance to discuss this program with the CDAC.

Susan stated that the “FIRST IMPRESSIONS” program is a national program in which two communities are selected in each round and that these two communities are “paired up” to work in conjunction with each other. She stated that the two communities are

Charlie Fritz said that the CDAC needs to convene a meeting of all interested persons and property owners in Moultonborough village. Cody Gray stated that any CDAC recommendation which has a financial impact will be challenging. The CDAC accepted Cody’s assertion and further discussed the difficulties associated with any recommendations containing costs for implementation of the recommendation.

Kevin Keyes suggested that the CDAC prepare a memo to the BOS stating the CDAC’s recommendations and that this should be done around mid-June.

Re Moultonborough Business Association (MBA)

The CDAC discussed the organization and creation of a Moultonborough Business Association. The CDAC supported urging Danny Ringelstein to take the lead with organizing a meeting of interested business people regarding creation of the MBA. The CDAC also agreed that a good speaker for the first organizational meeting of the MBA would be Bill Ricardi, President of the Center Harbor Community Development Association. Bob Ward was tasked with contacting Bill Ricardi to invite him to be the guest speaker for the first organizational meeting of the MBA.

Kevin Keyes suggested that Danny Ringelstein should take the lead with this project and that once he has done some preliminary work on the organizational meeting concerning the creation of the MBA, that Bob Ward should prepare a letter of invitation to a list of Moultonborough village businesses and other interested persons. The CDAC members agreed with Kevin’s suggestion. All agreed that the MBA organizational meeting should be held at the Lions Club building. Rich Kumpf suggested that direct personal invitations would be more effective than letters of invitation. The CDAC decided that both types of invitation would be done.

Rich Kumpf suggested that Moultonborough’s existing civic organizations and large-membership clubs should be invited to the MBA organizational meeting. The list of clubs (and an assigned contact person) included the following: Women’s Club (Rich Kumpf), Lions Club (Diane MacArthur), Men’s Breakfast Club (Charlie Fritz), Methodist Church (Charlie Fritz) as well as Snow Mobile Club and Ice Racing Club. No CDAC member was assigned to the last two organizations.
Re Taylor Property

Concerning the status of the Taylor property, Cristina Ashjian stated that the Town is going forward with the sale of the Taylor building along with a 1.5-acre parcel of land on which the building is located.

Discussion concerning the “village loop trail”:

Rich Kumpf suggested that the CDAC stake out the location of the Moultonborough Village loop trail. There was general support for this suggestion and Charlie will notify the CDAC members when a “work date” to mark the trail with surveyor’s tape or stakes is scheduled to be done.

Charlie Fritz agreed to take the lead concerning the “village loop trail” which crosses the Methodist Church property.

Rich Kumpf suggested that the Town of Moultonborough execute an agreement with the Methodist Church concerning the use of their property for the village loop trail.

Presentation re the “FIRST IMPRESSIONS” Program

Cristina Ashjian presented information to the CDAC concerning the “FIRST IMPRESSIONS” program. She handed out information re the program and the responsibilities of each community. She stated that the program is operated by the UNH/Cooperative Extension Service and that there are two communities in this year’s program, Town of Derry and The Town of Moultonborough. Each community is responsible for doing an “assessment” of the other community in terms of its “downtown” area. Then Cooperative Extension staff drafts a report of the assessment findings. This report is then presented to the respective town at a public meeting. Following this, action groups are created for implementing recommended projects.

Cristina provided a copy of a “Memorandum of Understanding” which is to be executed soon between the Town and Cooperative Extension. She stated that the Town’s share of the cost for the program is $2500 and that funding in this amount is in the current Planning Board budget. She also stated that she hoped that a CDAC member would chair the FIRST IMPRESSIONS Committee.

Kevin Keyes asked if it is appropriate that the CDAC commit to running the FIRST IMPRESSIONS program.

NOTE: Town Administrator has suggested that the CDAC take on the responsibility to coordinate and implement the FIRST IMPRESSIONS program. In response to this suggestion, the CDAC voted on a motion by Kevin Keyes, seconded by Diane MacArthur, that through action to be taken by the BOS, the Town of Moultonborough pursue the FIRST IMPRESSIONS program. The motion was approved unanimously. CDAC Chairman Charlie Fritz volunteered to send a letter to this effect to the Board of Selectmen. He further volunteered to attend the next available BOS meeting to present the CDAC’s recommendation to the BOS.

Having reached the appointed adjournment time, the Chairman closed the meeting.

The meeting was adjourned at 6:00PM.
Respectfully submitted,
Kevin Keyes
CDAC Secretary