Moultonborough Capital Improvements Program Committee
Ernest Davis Meeting Room
Town Hall

June 25, 2019 8:32 AM

MEETING MINUTES

CIPC Members Present:  Tom Howard, Chair; Chuck McGee, Amy Lindamood, Cody Gray, Paul Marshall, Ed Harrington (Secretary).

Town Staff Present:  Walter Johnson, Town Administrator; Bob Ward, Town Planner, Donna Kuethe, Recreation Department Manager.

The meeting was called to order by Chairman Tom Howard at 8:32 A.M.

MINUTES OF June 6th CIPC MEETING:  The minutes of the June 6th CIPC meeting were reviewed and then moved for approval by Amy Lindamood, seconded by Chuck Magee and were approved unanimously.

AGENDA #1: QUESTIONS to Donna Kuethe:  Walter Johnson provided copies of the questions submitted by CIPC members regarding the Recreation Department’s Capital Budget requests. Donna’s answers were provided in writing and Walter had sent out a document containing each question and related answer(s). Specific points related to each question are noted in these minutes. Regarding the sessions for the Beyond the Bell Program, Donna reiterated her answer that no one was turned away. She said the BTB program was started as an after-school effort aimed at grades 5-8 and that it was successful in the beginning. She said, over time, this program could not meet all of those grades needs. Donna said that parents feedback focused on them not being comfortable with the program being held in the Middle School. She changed the program, but found it tends to be in flux as she often does not know what space will be available. Often the gym is used for other events and scheduling BTB sessions in the gym becomes a challenge. Donna said participation has dropped, but she thinks the need is still there. Regarding the Adult/Senior Programs, Donna said that Yoga and Jazzercise had high interest levels, but availability of a facility was a limiting actor. She said the flooring available was not conducive for Jazzercise. She said Pickleball requests are increasing. She reviewed her answers about Mah Jong, and Bridge, Strength and Toning and requests for Tai Chi Classes. Chuck asked if other programs are competing against these and she said yes, they were. The Calendar of Events was passed out for the members to review. Chuck asked about using the Lion’s Club (Function Hall) for Mah Jong and Donna replied that Lion’s Club scheduling precludes that. Donna said that expansion of facilities would make possible the start of Adult Fitness Programs. Cody asked about Moultonborough adults going to Meredith for Pickleball. Donna answered that our residents do go to Meredith without a fee as she sends a person 2 days a week every other week to supervise that program in Meredith. She noted that numbers of registrations are on her web site. Donna said the MCS gym is designed for physical education classes, but not for competitive sports. Chuck asked if there are other options for Summer Camps, Donna replied no, except for Day Care. Cody asked if there are partnership opportunities to expand programs with Meredith and that the distance was approximately 12 miles one way. He asked what other neighboring communities were doing. Donna spoke about Tuftonboro having an agreement with Wolfeboro and Sandwich pays for the use of Meredith’s facilities. Cody asked if Moultonborough had
facilities, could Moultonborough offer other communities programs to offset our costs. Donna replied that such an arrangement would make Moultonborough buildings more cost efficient. Paul asked what programs would other communities want? Donna replied that she would have to ask them. Paul commented that our facilities would offer safer passage for our children, i.e. we would not have to cross a “working road”. Donna said that we walk our children across the street and collaboration with Meredith would be a long distance to travel. Cody asked how the Recreation Department would schedule programs for our senior population, for example, walking? Donna said that there would be such programs and Meredith offers walking at specific times, which are allotted based on other programs schedules. Chuck asked if there would be new programs, Donna said yes there would be new programs offered. She provided the hours of operations: 8:00am-9:pm Monday through Friday; 8:00am to 4:00pm Saturday; 12pm – 4:00pm Sunday and said that these times can be adjusted. She said that most of the expanded programs would be provided by contractors.

Walter discussed the $3.5 million facility and fund raising. He said a fund-raising effort would need to address donors of larger amounts of money. Paul asked, regarding the senior center, to walk back the $5.7 million amount, asking if that amount was due to an overlap. Walter commented that the difference is likely between a one building option and a two-building option. A discussion of demographics focused on a wide range of active vs less active programs, i.e. from pickleball to walking and there is not a stereotype for the senior populations. A question was asked if our programs can meet the needs of the future and Donna said our programs have changed to meet the demographics.

Tom asked if there were other questions and there were none.

Walter passed out documents addressing the space and said they were not about specific floor layout. He said the total of 10,000 square feet amounted to 7,000 for a gym and 3,000 for offices and support services. He said the cost is roughly $350.00/square foot. Chuck asked if we could use volunteers. Walter said that is possible but there is a challenge to scheduling volunteers for the various programs.

AGENDA #2, the NEXT CIPC MEETING AFTER THE MEETING ON JUNE 27th: Tom addressed the CIPC meeting schedule, after the June 27th meeting, and asked for dates members could not be available. Paul said he could not be available on July 13th. Ed said he could not be available on July 5th. Comments were made about focusing meetings on Thursdays as has been the practice for CIPC meetings. Tom asked if Tuesday, July 16th (as an exception) and Thursday the 18th would work. The members agreed with these dates.

AGENDA #3: SCORING METHODOLOGY: Tom addressed the scoring methodology and said to be aware, as an example, that a cost saving would support a higher rating score. A discussion about the linkage to the Master Plan focused on scoring this as a neutral (5) if there was evidence of linkage. If a member thought there was a strong linkage a higher score would be appropriate, if minimal linkage then a lower score. Walter said to be sure a requirement was not moving against the Master Plan as the members did their evaluations. Cody said the risk to public health and safety criteria did not relate to some projects and a neutral score (5) would also be appropriate. The members agreed. Tom said to be sure to rate this risk, when appropriate, similarly to his cost saving example, i.e. if the risk is lowered, a higher score would be justified. Paul asked how many projects were to be scored and the response was 13. Walter passed out a
current spreadsheet dated June 25, 2019. Tom said to score and rank the two buildings separately. Walter said that the CIPC’s results will go to the Select Board for their decision on funding these programs.

Tom asked if there was any other business to be discussed. There was none. Chuck made a motion to adjourn. Cody seconded the motion and the meeting was adjourned at 10:40.

NEXT CIPC MEETING: The next CIPC meeting will be held on Thursday June 27th at 8:30AM.

Respectfully submitted.

Ed Harrington
CIPC Secretary