Town Hall
Tuesday, November 7, 2017
5:00 P.M.

**MPSC Members Present:** Paul Punturieri, Josiah Bartlett, Kevin Quinlan, Brian Sanford and Norman Larson

**Guests Present:** Scott Bartlett and consultant Mike Izard/LRPC

**Staff Present:** Robert Ward, Town Planner

The MPSC meeting was called to order by Committee Chairman Punturieri at 5:00 PM.

The MSPC reviewed the minutes of the MPSC meeting of October 17, 2017. Kevin Quinlan moved approval of the minutes as presented, Brian Sanford seconded the motion and the Committee unanimously approved the minutes.

Town Planner Bob Ward distributed copies of the revised/updated draft Economic Development Chapter and the latest version of the draft Housing Chapter.

The MPSC reviewed the draft Housing Chapter with Mike Izard.

Paul Punturieri commented that the Economic Development Chapter and the Housing Chapter appear very similar in several places.

The MPSC made changes as follows:

- On page 1 (second paragraph) the housing goal statement was revised by changing “future housing needs” to “future housing opportunities”. The word “modest” was deleted and the word “means” was changed to “needs”. The term “working residents” was changed to “working age population”.
- On page 1 (last paragraph) “not parents” was changed to “not those of their parents”. Also, in the 4th sentence, the phrase “says Nelson” was deleted.
- On page 2 of the draft (the paragraph entitled “School Enrollment”) the entire last sentence was deleted.
- On page 3 of the draft, Mike Izard will check housing statistics with the Moultonborough Assessing Department. Mike will also amend the “pie chart” using housing data from the Moultonborough Assessing Department.
- There were no changes to pages 4 and 5.
- On page 6, the MPSC decided that the charts in Figures 3 and 4 should be redone by Mike to show housing data for communities within commuting distance of Moultonborough. Any required changes within the text on page 6 should also be done by Mike. Mike will also attempt to insert an illustration showing an example of cluster housing development.
- Detailed review of the draft Housing Chapter ended at the bottom of page 6.

The MPSC engaged in an extensive discussion concerning the Community Development Advisory Committee (CDAC). Town Planner Bob Ward provided a summary of history and status
of the CDAC insofar as the CDAC’s purpose and structure is concerned. Josh Bartlett, as the BOS representative on the MPSC, reported on the position of the BOS concerning establishment of the CDAC. Scott Bartlett asked Mike Izard what structure was used by other towns in creating an economic development committee. Mike referred to the economic development committee in Center Harbor and stated that it was very effective but that the Center Harbor committee was not an official committee of the Center Harbor town government. Norman Larson referred to economic development committees in both Center Harbor and Meredith. He suggested that the people who have volunteered be made aware of the other people who have volunteered so that they may communicate with each other concerning the structure and mission of the CDAC. Paul Punturieri suggested that there are advantages to a committee which is not appointed by the Town. Josh Bartlett suggested that Town Planner Bob Ward contact the candidates for the CDAC to ask them for their opinions as to how the committee should be established. Paul suggested that Josh bring this matter of the CDAC’s “charter” to the BOS for further consideration by the BOS. Josh agreed to bring this matter to the BOS at its next meeting for discussion and guidance, also to suggest that Town Planner Bob Ward contact the CDAC candidates for their input. At this point in the discussion, Scott Bartlett said that he would contact CDAC candidate Mark Borrin to ask that Mark take a leadership role in helping to establish the CDAC. After much discussion, the sense of the MPSC membership was in favor of an un-official advisory committee without official appointment by the BOS.

The next MPSC meeting will continue the review of the draft Housing Chapter with revisions as per the November 7 meeting.

The MPSC decided that the next two MPSC meetings will be held on November 28 and December 12 at 5:00 PM.

There being no further action to be taken by the MPSC, the meeting adjourned at 6:15 PM.

Respectfully submitted,
Robert Ward
Town Planner