Septic Health Information Task Team

11-18-19 Meeting Notes  (Prepared by S. Bartlett)

Attendees:  Brian Sanford, Bill Gassman, Amy Lindamood, Jim Nelson, Marie Samaha, Kevin Quinlan, Bruce Woodruff, Scott Bartlett.
Not Present:  Steve Zalewski, Susan Slack, Pat Tarpey.

Prior Team Meeting Notes:
• Notes from the 10-22-19 meeting were accepted as written.

Items Discussed;
• Review and group discussion of the DRAFT Health ordinance dated 11-4-19 led by Bruce W.
  - Bruce explained that his latest draft incorporates word changes for clarity and correct reference to the Board of Septic System Evaluators Administrative Rule Standards of Practice, Chapters Sep 602 and 603.
  - Group discussion focused on the time frame requirement for a septic evaluation.
    Group consensus was reached to require a 3 year time frame subject to further review by others.
  - Bruce noted that the $45 Admin fee was changed to $100 after review with the Town Administrator.
  - The schedule for “Fees and Penalties” to be included in Section 6 has not been developed by Steve Z. to date.
  - The process and fee to obtain a Temporary Certificate of Continued Occupancy needs further definition.
  - The Group agreed that compliance with this proposed Health Ordinance should be part of any future Short Term Rentals Regulation policy in Moultonborough.
  - A question was raised on how this would apply to Island septic holding tanks. The group agreed that additional wording in the ordinance may be needed to address this.

• Bruce W. will incorporate the suggested changes to date and release a Rev 3 of the Draft Ordinance.

• The group discussed the need to get additional comment on this proposed ordinance from stakeholders.
  - A revised draft will be sent to the following individuals to invite them to comment.
    (Mark Borin, Scott Lamprey, Mark McConkey, Keith Nelson, Chip Bollinger)

Next Meeting, Monday, 12-16-19, 1 pm.

Agenda Items to be discussed at our next meeting;

1. Legal counsel opinion if the town can require septic evaluations and reporting. (Bruce W.)

2. Review of any comments received to date from stakeholders. (Scott B.)

3. Review of Draft 3 of the proposed Health Ordinance. (Bruce W.)

4. Steps and tools for an internal process to require and track Septic Evaluations on property tax cards and the issuance of a Certificate of Continued Occupancy for continued Septic System Use. (Steve Z.) (Overdue)

(End)